

DOUGLAS COUNTY COMMISSIONERS MEETING
JANUARY 8, 2019

The Board of County Commissioners met in regular session at the courthouse in Armour, SD at 9:00 a.m. on Tuesday, January 8, 2019. Members present were Steve Lau, Ivan Lau, Marlin Maas, Jerod Star and Tim Goldammer. Also present were Auditor Barker and Jennifer Kellogg, representing Douglas County Publishing. Treasurer Julie Brenner was also in attendance. Auditor Barker called the meeting to order. The pledge of allegiance was recited.

APPOINTMENT OF NEW COMMISSIONERS

S. Lau made a motion to appoint Jerod Star as Douglas County Commissioner of District Two. Star will need to run again in 2020 for a two-year term. Maas seconded the motion, all members voted in favor of this action, motion carried.

Star made a motion to appoint Ivan Lau as Douglas County Commissioner of District Four. Ivan Lau will need to run again in 2020 for a two-year term. Maas seconded the motion, all members voted in favor of this action, motion carried.

ORGANIZATION OF COUNTY BOARD

The Auditor called for nominations for Chairperson of the Board for the year 2019.

Maas motioned to nominate Steve Lau to serve as Chairperson for 2019. Goldammer seconded the motion and moved that nominations cease. With S. Lau abstaining, all other members voted aye, motion carried.

The Auditor called for nominations for Vice-chairperson. Star nominated Marlin Maas to serve as Vice-Chairman for 2019. Goldammer seconded the motion and called for nominations to cease. All board members voted in favor of this action; motion carried.

Chairperson S. Lau asked for approval of the agenda. Motion was made by Star and seconded by Maas to adopt the agenda, all members voted in favor of this action, motion carried.

HIGHWAY DEPARTMENT

Highway employees, Bob Reinfeld, Steve Harrington, Terry VanZee and John Parker were present upon request of the Board for an update. The Board relayed grievances they had received from constituents in regards to the most recent snow storms. The Highway crew explained the weather conditions and the fact that they are down an employee had made it difficult for them to get to all of the roads as fast as they would like to. The Board explained that Bob Reinfeld has been promoted to be the Assistant Highway Superintendent, therefore, in the absence of Superintendent Meyer, will be their acting supervisor. Inventory and other upcoming projects were discussed. The Board thanked the crew for their patience and hard work during this interim period.

Auditor Barker presented an approach Application and Permit that was submitted by Jim Eggers for the purpose of installing an approach at the following legal location: W ½ of the NW ¼ of Section 19, Garfield Twp. Maas moved to approve the application, with all approach work and installation to be done at the expense of the applicant. Star seconded the motion. All members voted in favor of this action; motion carried.

EXECUTIVE SESSION

Jessica van Wyk, Director of Equalization met with the Board briefly. At 9:48 a.m. a motion was made by Goldammer and seconded by Maas to enter into executive session with van Wyk and Barker present to discuss a personnel matter. All members voted in favor of this action; motion carried. Van Wyk exited the session at 10:02 a.m. The Board continued in executive session with Barker present to discuss other personnel matters. At 10:51 a.m. Chairman Lau declared the meeting back to open session with the following action taken:

2019 WAGES

A motion was made by Star to increase employee wages as follows effective with January 2019 payroll:

Auditor \$41,000.00 annually, Treasurer \$39,000.00 annually, Register of Deeds \$35,000.00 annually, and Director of Equalization \$39,000.00 annually. All other courthouse employees will receive a 2.5% increase. Highway employees, with the exception of the superintendent, will be given a 5% increase. Goldammer seconded the motion, all members voted in favor of this action, motion carried.

Motion was made by Star seconded by Maas to hire Jessica van Wyk to the position of Interim Highway Secretary for a maximum of 100 hours at her current hourly wage. All members voted in favor of this action; motion carried.

A motion was made by Star and seconded by Goldammer to advertise for the Park caretaker position for the 2019 season. All member voted in favor of this action; motion carried.

A motion was made by Maas and seconded by Goldammer to give States Attorney Parkhurst a \$1000.00 appreciation bonus for all of the extra hours he put into revamping the Planning and

Zoning Ordinance. All members voted in favor of this action; motion carried.

OTHER BUSINESS

A motion was made by Star and seconded by Maas authorizing Chairman Lau to sign the First District Agreement for 2019 GIS Hosting needs. All members voted in favor of this action; motion carried.

A motion was made by Star and seconded by Goldammer authorizing Chairman Lau to sign the 2019 SLA Agreement with the State for the Emergency Management Department. All members voted in favor of this action; motion carried.

2019 BEGINNING OF THE YEAR BUSINESS

MEETING DATES

Motion was made by Maas and seconded by Steve Lau that the Douglas County Commissioner's meetings be held at 9:00 a.m. on the first and third Tuesday of each month and all other meetings as deemed necessary. Informational meetings specifically for public input will also be held in the evenings if enough public interest is shown. All board members present voted in favor of this action; motion carried.

2019 DOUGLAS COUNTY REORGANIZATION OF BOARDS, EMPLOYMENT, EXPENSES AND RATES:

COMMISSIONER COMMITTEES AND BOARDS:

Fair Board	1 st Tuesday QTRLY	Ivan Lau
Legislative Resource	During Legislative Session	Auditor
Park Board	As Needed	Marlin Maas and Jerod Star
Planning Dev. District III	2 nd Wednesday MONTHLY	Steve Lau
Rural Office Comm. Serv.	Date Determined at Meeting	Phyllis Bordewyk
Weed Board	Last Monday MONTHLY	Tim Goldammer
Soil Conservation	4 th Monday MONTHLY	Ivan Lau
Randall RC&D Council	Last Thursday MONTHLY	Steve Lau
Solid Waste Disposal	2 nd Tuesday MONTHLY	Steve Lau & Jerod Star
Enhanced 911	Meetings as Needed	Steve Lau
Alcohol/ Drug Center	Meetings as Needed	Marlin Maas
Planning/Zoning	2 nd Thursday MONTHLY AS NEEDED	Tim Goldammer & Jerod Star
LEPC	MONTHLY	Steve Lau & Tim Goldammer

COURTHOUSE HOURS AND HOLIDAYS

Courthouse hours shall be from 8:00 a.m. to 12:00 noon and from 12:30 p.m. to 4:30 p.m. for all offices. The Veterans Service Office and the Food Pantry shall be open as posted on the door. A telephone answering system and a sign on the door is to be used if an office is not open. Department heads shall assume personal financial responsibility for overtime work done by their staff, unless prior authorization is approved by the County Commissioners or the Department Head. Douglas County will observe holidays as listed in Section 505 of the County Personnel Handbook.

RESTRICTED SPENDING

The Commissioners, request that all department heads consult with the Board of County Commissioners before making any budget purchases other than normal salaries and supply expenditures exceeding \$500.00 and \$5000.00 for the Highway Department. This is to ensure tighter control of budget spending to protect the county reserve funds to better the county financial situation.

Motion was made by Star and seconded by Maas to approve all appointments, hours, holidays and spending procedures. All members voted aye; motion carried.

COUNTY AUTHORIZATION FOR EMPLOYMENT

John L. Engelland was re-appointed as the County Custodian and Patrick Harrington as the Emergency/Disaster Director for 2019.

In compliance with SDCL 7-7-20, it is deemed necessary for the prompt and accurate dispatch of business that the following be employed:

AUDITORS OFFICE: One full-time Deputy. One part-time Deputy not to exceed 180 hours annually for elections, vacation and/or sick leave.

CORONER: Two part-time Deputies, as needed.

COUNTY PROPERTY CUSTODIAL: One full-time Custodian. As needed part-time Custodian for vacation and/or sick leave.

DIR. OF EQUALIZATION OFFICE: One full-time Administrative Assistant not to exceed 1,664 hours annually. One part-time Clerk not to exceed 50 hours annually.

EMERGENCY AND DISASTER: One part-time Director.

4-H ADVISOR OFFICE: One full-time Secretary not to exceed 1,664 hours annually.

HIGHWAY OFFICE: One part-time Administrative Assistant not to exceed 180 hours annually.

PARK: One part-time Caretaker, as needed.

REGISTER OF DEEDS OFFICE: Two part-time Deputies for vacation and/or sick leave.

TREASURERS OFFICE: One full-time Deputy. Two part-time Deputies not to exceed 250 hours annually.

SHERIFF DEPARTMENT: Three full-time Deputies. Other Guards and Matrons, as needed.

STATES ATTORNEY OFFICE: One part-time Deputy.

WEED AND PEST CONTROL: One Secretary not to exceed 450 hours.

APPOINTMENT OF BOARD AND COMMITTEES

The following persons are appointed to serve on the various Boards and Committees for Douglas County:

LOCAL EMERGENCY PLANNING COMMITTEE

(Annual appointment) – Emergency Management Director; Fire Chiefs--Armour, Corsica, Delmont; Law Enforcement; Randall Larson, Joel Meyer, and Commissioners (2).

FAIR BOARD: (Two Year Appointment, even year= Dist. 2 & 4 Odd years= Dist. 1, 3, & 5) - Dist. #1 - Aaron Lau, Dist. #2 – Victor Westendorf, Dist. #3 – Dwayne Werkmeister, Dist. #4 - Mira Leonard, Dist. #5 - Bart Laber, and Commissioner (1) for 2019, Ivan Lau

PLANNING & ZONING BOARD

(3 year terms, other than annual for commissioners) VACANT-Dist.1 (term will expire 2022), Seth Denning -Dist.2 (term will expire 2022), Mark Fuoss Dist. 3 (term will expire 2021), Gregg Olawsky-Dist. 5 (term will expire 2020), Jordan Reimnitz- At-Large (term will expire 2020) and Commissioners (2) for 2019, Steve Lau and Jerod Star.

WEED AND PEST CONTROL

(Three-year appointments) - Area 1–Wayne Lefers (term will expire in 2022) Area 2–Robert Clark (term will expire in 2020), Area 3–John D. Brenner (term will expire in 2022), Area 4–Joseph Pickart (term will expire 2020), Area 5– Mark Heisigner (term will expire 2021), Area 6–Garry D. Bultje (term will expire in 2021), Commissioner (1) for 2019, Tim Goldammer.

MENTAL ILLNESS BOARD

(Three-year appointment) - Attorney Kenneth Cotton (Appointed by Judge), Attorney Keith Goehring, Deputy (Appointed by Judge), and ONE VACANT POSISITON- TO BE FILLED (term will expire 2021)

Board Members: Vice-Chairman of Commissioners as alternate member (Maas for 2019).

BOARD OF APPRAISERS: Robert Reinfeld and all Commissioners other than chairperson.

DESIGNATION OF OFFICIAL NEWSPAPERS, LOCATION SITES AND DEPOSITORY BANKS

The Armour Chronicle, Corsica Globe and Delmont Record were designated as official county newspapers. The bulletin board in the west entry way of the courthouse as the official bulletin board. The west front door of the courthouse as the location of Chattel Mortgage Foreclosure Sales. Bank West-Armour, Bank West-Delmont and Bank of the West-Corsica as depository banks; with Bank West-Armour as the active depository.

INDIGENT BURIAL RATES

The county will pay \$1, 500.00 for service, outside container and casket (less benefits i.e.: Veterans, Social Security, etc.); Cemetery space and digging grave, actual cost; Established rate for mileage, outside of county; Marker, actual cost, not to exceed \$200.00; \$1,500.00 for cremation in lieu of burial plus mileage. Deceased indigent must have been a legal resident of Douglas County. Rates will apply to resident indigent buried in Douglas or adjoining counties.

PRE-AUTHORIZATION FOR MEETING EXPENSES:

STATE CONVENTION – Commissioners, Auditor, Register of Deeds, Treasurer, & Highway Supt.

QTLY. DISTRICT MEETINGS – Commissioners, Auditor, Register of Deeds, Treasurer, Director of Equalization, Highway Superintendent

WELFARE OFFICIAL QTLY. DISTRICT MEETINGS- Welfare Director

ANNUAL SCHOOL, ANNUAL CONFERENCE, DISTRICT IV, SOUTHEAST COUNTY MEETINGS-

Director of Equalization

SHORT COURSE- Highway Superintendent

ANNUAL CONFERENCE AND MEETINGS CALLED BY THE ATTORNEY GENERAL – Sheriff and States Attorney

SPRING WORKSHOPS/NEW OFFICIALS WORKSHOP- Commissioners, Auditor, Register of Deeds, Treasurer, and Director of Equalization

MSHA REFRESHER COURSE- Highway Maintenance Personnel

SOFTWARE/ULTRA MEETINGS- Auditor, Treasurer, Director of Equalization, Highway Supt.

REIMBURSEMENT FOR EXPENSES

Reimbursement for expenses incurred by county personnel when attending meetings, workshops or conducting business on behalf of Douglas County; however, no charge for expenses shall be a charged against the county unless authorized and approved by the county commissioners before incurring for which the claim is made. Claims for lodging expenses must be supported by receipts verifying such expenditures. Following are current state rates:

	IN STATE	OUT OF STATE
Mileage	.42	.42
Breakfast	6.00	10.00
Lunch	11.00	14.00
Dinner	15.00	21.00

Per SDCL 7-12-18, Sheriff Mileage for serving papers: .45 per mile.

EMT CONTINUING EDUCATION

Emergency Medical Technicians shall be reimbursed when attending continuing education classes and/or workshops signed by their respective president and presented to the county for payment within 30 days for mileage, registration fees and \$50.00 per day for all day attendance. Only EMT's on the payroll shall be considered for reimbursement of expenses.

DOUGLAS COUNTY PAYROLL

Motion was made by S. Lau and seconded by Maas that the following salaries and wages for 2018 of all officers and employees of Douglas County be published in compliance with SDCL 6-1-10. All members voted aye.

COMMISSIONERS:

Marlin Maas	District #1	\$ 6,931.67 per year
Jerod Star	District #2	\$ 6,931.67 per year
Steve Lau (Chairman)	District #3	\$ 10,455.00 per year
Ivan Lau	District #4	\$ 6,931.67 per year
Tim Goldammer	District #5	\$ 6,931.67 per year

ELECTED OFFICIALS:

Phyllis Barker	Auditor	\$ 41,000.00 per year
Julie Brenner	Treasurer	\$ 39,000.00 per year
Kim Huebner	Register of Deeds	\$ 35,000.00 per year
Jon Coler	Sheriff	\$ 45,315.68 per year
Craig Parkhurst	States Attorney	\$ 40,268.77 per year

AUDITOR OFFICE:

Crystal Bruinsma	Deputy Auditor	\$13.50 per hour
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DIRECTOR OF EQUALIZATION OFFICE:

Jessica L. van Wyk	Director	\$39,000.00 per year
Roxane Wentz	Assistant	\$12.09 per hour

EMERGENCY/DISASTER OFFICE:

Pat Harrington	Director	\$15,996.15 per year
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4-H OFFICE:

Kimberly Klein	Support Staff/ W&P Secretary	\$12.81 per hour
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HIGHWAY DEPARTMENT:

Joel Meyer	Superintendent	\$40,839.14 per year
Robert Reinfeld	Assistant Superintendent	\$16.65 per hour
Steven L. Harrington	Maintenance	\$17.82 per hour
Terry VanZee	Maintenance	\$16.67 per hour
John Parker	Maintenance	\$15.27 per hour

PARK DEPARTMENT:

Park Caretaker	Caretaker	\$3,200.00 per season
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PLANNING AND ZONING / E-911:

Jessica van Wyk	E-911 addressing	\$250.00 per year
Jessica van Wyk	Zoning Administrator	\$3,500.00 per year
Phyllis Barker	Recording Secretary	\$750.00 per year

DRAINAGE:

Phyllis Barker	Administrator	\$500.00 per year
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REGISTER OF DEEDS OFFICE:		
Theresa Holderby	Deputy	\$12.00 per hour
TREASURERS OFFICE:		
Carolyn Lau	Deputy	\$14.28 per hour
CORONER CALLS:		
Dustin Palmquist	Coroner	\$100.00 per call
Deputies	Deputy Coroner	\$100.00 per call
PROPERTY MAINTENANCE:		
John L. Engelland	Custodian	\$ 38,499.64 per year
As Needed (Sick Leave/Vacation)	Custodial	\$11.50 per hour
SHERIFF DEPARTMENT:		
Gene Niehus	Deputy	\$38,125.71 per year
Dustin Palmquist	Deputy	\$38,125.71 per year
Jesse Antonmarchi	Deputy	\$35,301.58 per year
Certified Deputies	As Needed	\$14.27 per hour
MUSEUM:	Receptionist	\$9.50 per hour
OFFICES NEEDING EXTRA CLERKS:		
Clerks	As Needed	wage negotiable
VETERANS SERVICE OFFICE:		
Fred Kuil	Service Officer	\$8,739.71 per year
WELFARE OFFICIAL		
Phyllis Barker	Director	\$1,500.00 per year
AMBULANCE:		
	First Hour Each Call	\$25.00 per hour
	EMT's	\$20.00 per hour
	Drivers	\$18.00 per hour
	First Responder	\$19.00 per hour
BOARD MEMBERS:		
Weed/Pest Board	Members	\$40.00 per meeting
Planning/Zoning Board	Members	\$40.00 per meeting
All Other Boards	Members	\$30.00 per meeting
MENTAL ILLNESS BOARD:		
Kenneth Cotton	Chairman	\$80.00 per hour
(NONE- Reverend Needed)	Board Member	\$40.00 per hour
(NONE- Reverend Needed)	Board Member	\$40.00 per hour
ELECTION BOARD:	Each Election	\$125.00 per election
POLLING PLACES:	Per Location	\$75.00 per election
ELECTION SCHOOL		\$20.00 + Mileage

VOTER REGISTRATION LISTS

Counties will no longer receive the funds for these printouts, they will go to the Secretary of State Office to maintain the Total Vote system. The price of a Voter List varies based on information requested.

AMBULANCE PERSONNEL

Armour: Nicole Neugebauer, Larry Ymker, Beth Harrington, Heath Brouwer, Terry Hrdlicka, Lydia Ymker, Pat Harrington, Kristina Ymker, Natalie Ymker, Dewayne Werkmeister, Larry Miller, Dwight Brenner, Steve Lau, Jay Spaans, Peggy Dufek
Corsica: Karen Johnson, Mark Joachim, Joy Blom, Londa VandenHoek, Kathy Zomer, Richard Brink, Marilyn Zomer, Janae Lagge, Troy Strid, Pat Dockendorf, Wendy Barse, Devin Veurink, Robert Gruenewald, Jennifer Johnson, Anna Vandeminkelis, Trista Delange and Lashell Menning.

ADJOURNMENT

At 11:40 a.m. Star motioned to adjourn until 9:00 a.m. on Tuesday, January 22, 2019. Maas seconded. All members voted aye; motion carried.

SIGNED: _____
Steve Lau, Chairman
Board of County Commissioners

ATTEST: _____
Phyllis Barker Auditor

DOUGLAS COUNTY COMMISSIONERS MEETING
JANUARY 22, 2019

PURSUANT TO ADJOURNMENT the Board of County Commissioners met in regular session at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, January 22, 2019. Members present were Marlin Maas, Jerod Star, Steve Lau, Ivan Lau and Tim Goldammer. Also present were Auditor Barker and Jennifer Kellogg, representing Douglas County Publishing. Chairman S. Lau called the meeting to order. The pledge of allegiance was recited. A motion was made by Maas and seconded by Goldammer to adopt the amended agenda. All members voted in favor of this action; motion carried.

HIGHWAY DEPARTMENT Jessica van Wyk, Interim Highway Secretary and Bob Reinfeld, Interim Superintendent, met with the Board to update them on the Highway Department. van Wyk briefed the Board on the office. She received a short training for the computer software from Connecting Point and is now entering prior information into the system. Reinfeld spoke in regards to the five-year plan and the upcoming bids. The possibility of placing a two-inch mat, as opposed to a one-inch as budgeted, on 273rd from Harrison east to Mt. Vernon Rd. (273rd ST.) was discussed. Reinfeld will work on getting a quote or estimate for the next meeting. No action was taken at this time. van Wyk presented a letter regarding Weight Limits that needs to be sent to the State annually in January, therefore a motion was made by Goldammer and seconded by Maas authorizing Chairman Lau to sign the Request of Assistance on Weight Limit Enforcement. All members voted in favor of this action; motion carried.

A motion was made by Star and seconded by Maas to introduce the following resolution:

RESOLUTION #2019-01

A RESOLUTION OF WEIGHT LIMIT ENFORCEMENTS ON DOUGLAS COUNTY HIGHWAYS
WHEREAS, Seasonal climatic changes can be detrimental to our highways, and State Laws SDCL 32-14-6 gives the county the authority to prohibit the operation of vehicles or restrict weight of vehicles upon any highway under its jurisdiction, by reason of deterioration of physical condition, rain, snow, or other climatic conditions will seriously damage or destroy unless the use of vehicles on the highway is prohibited or the permissible weights of the vehicles are reduced; and
WHEREAS, by State Law SDCL 32-22-24, Spring Load limits may be put on as early as February 26 and may stay on through May 15. Time of implementation and removal is dependent on weather and road conditions. Limits become effective when the signs are installed and displayed and are no longer enforceable when they are removed; and
WHEREAS, the tax payers bear the burden of the costs of road repair;
WHEREAS, the Board of Douglas County Commissioners, desires the enforcement of weight limitation of Douglas County Roads as set forth and posted by the Douglas County Highway Superintendent.

NOW THEREFORE BE IT RESOLVED: The limits on Douglas County Highway shall be set as seven (7) ton per axle, on designated roads with the exception of 402nd Ave. from Highway 44 North to county line which will be posted at 80,000 GVW and 7 tons per axle during spring thaw period and when signs are in place; and 284TH ST from HWY 281 to 401st AVE is posted NO THRU TRUCKS-26,000 LBS GVW & 40mph for trucks year round and 7 ton per axle and 26,000 LBS GVW during spring thaw period and when signs are in place.

That the South Dakota Highway Patrol is hereby authorized and requested to enforce weight limitations on Douglas County Roads.

BE IT FURTHER RESOLVED that the penalty for the violation of the load restrictions shall be as set forth in SDCL 32-22-55.

A roll call vote was taken with the following votes recorded. Voting "Aye": I. Lau, Maas, Star, Goldammer and S. Lau. Voting Nay: none. Motion carried.

Dated this 22th day of January, 2019.

SIGNED: _____
Steve Lau, Chairperson
Douglas County Commission

ATTEST: _____
Phyllis Barker, County Auditor

DRAINAGE BOARD A motion was made by Maas and seconded by Star to recess as a Board of County Commissioner and convene as a Drainage Board. All members voted in favor of this action, motion carried. As advertised, the Drainage board met to review a permit submitted by Shannon Klumb for the purpose of installing underground drain tiling in the NW ¼ of Section 1, East Choteau Township, Douglas County, SD. No one from the public was present in opposition. The applicant was also unable to attend. A motion was made by Star and seconded by Goldammer to table the permit until more information can be gathered and the applicant can attend to explain the project.

All members voted in favor of this action; motion carried. The Board recessed as a Drainage Board and reconvened as a Board of Commissioners as declared by Chairman Lau.

OTHER BUSINESS A motion was made by Goldammer and seconded by Star authorizing the payout of Kim Huebner's Vacation/Sick Leave benefits due to her status changing to an Elected Official. All member voted in favor of this action; motion carried.

The Auditor explained that there have been numerous issues with the paper publishing proceedings and notices that are different then what was sent to them. She stated that although she realizes that mistakes happen, it should not be at the cost of the taxpayers to re-publish, in order to maintain an accurate public record. The Commission asked that States Attorney write a letter to the paper asking that due to a number of errors, they republish the previous meeting minutes, in their entirety, at no cost to the taxpayers.

Commissioner I. Lau presented an idea to the Board in regards to the Weather Policy. I. Lau would like to see the Courthouse Close when the school is closed. A motion was made by I. Lau to follow the Armour School District for weather closings. In these instances, the county employee's vacation days will not be affected. A sign will be posted on the Courthouse door with emergency contact information. Motion died for a lack of second.

A motion was made by Maas and seconded by Star authorizing the Auditor to purchase a computer from Connecting Point. All members voted in favor of this action; motion carried.

CORRESPONDENCE A letter from the SD DOT was reviewed with no action taken. The Game Fish and Parks Annual Report was reviewed with no action needed.

AUDITORS ACCOUNT WITH THE COUNTY TREASURER: DECEMBER, 2018

Checking Accounts	\$2004.12
Cash on Hand.....	\$500.00
Petty Cash.....	\$400.00
Un-deposited receipts.....	\$66,088.66
Savings Accounts.....	\$2,925,000.00
-First State Bank- Armour	
Certificate of Deposits	\$400,000.00
Total	\$3,393,992.78
FUND BALANCE	
General Fund	\$2,626,499.71
Special Revenue Funds	\$574,086.16
Trust and Agency Funds	\$193,406.91
Total	\$3,393,992.78

CLAIMS

The following claims were approved for payment:

GENERAL FUND:

December 2018 Payroll: Commissioners 3393.81 Auditor 7416.25 Treasurer 7820.33 States Attorney 4722.86 Courthouse Janitor 4956.13 Equalization 6517.05 Register of Deeds 6649.13 Veterans Service Officer 794.91 Sheriff 16069.18 Coroner 0.00 E911: 26.66 Welfare Director: 156.51 Ambulance 2637.67 Museum 0.00 Park 0.00 Fair Board 151.00 4-H 2148.75 Weed and Pest 594.02 Planning and Zoning 450.52. Standard Life Insurance 488.02; Agland Coop 386.73 fuel; Armour City 118.70 utilities; B&L Communications 43.00 repairs; Blue 360 Media 156.24 supplies; Buhl's Dry Cleaners 123.00 maint; Charles Mix County Jail 1500.00 jail fees; Community Health Services 2025.20 prof fees; Darcy Lockwood 15.00 prof fee; Darrington Water 110.50 maint; Davison Co. Sheriff's Office 665.00 jail fees; DCMH 50.00 prof fees; Dean Schaefer Court Reporting 60.00 prof fees; Douglas County Electric 351.40 utilities; Election Systems Software 506.00 elections; First District Association 5000.00 GIS dues; First Security Finance 9261.22 prof fees; Galls LLC. 617.36 repairs; Keith Geohring 1171.13 CAA fees; Goldenwest 816.04 utilities; Johnson Controls 149.51 repairs; Mark Katterhagen 15.00 prof fees; Kennedy Pier and Loftus 454.80 prof. fees; Kone Inc. 684.36 repairs; Krull's Market 49.00 supplies; Fred Kuil 91.98 travel; Steve Lau 79.80 travel; Lewis and Clark BHS 165.00 prof fees; Lucy Lewno 166.74 prof fees; Light and Siren 4803.35 minor equip.; Marlin Maas 79.80 travel; McLeod's Office Supply 160.96 supplies; Craig Parkhurst 1560.36 pro. fees/ supplies/ utilities; Paul Bachand 680.00 dues; Planning and Dev. District III 1707.00 dues; Prairie Pharmacy 39.84 jail meds; Randall Comm. Water 58.00 utilities; SD Dept. of Transportation 7115.00 striping; SDAAO 75.00 dues; SDACC 1400.00 dues; SD Assn. of County Officials 735.14 dues; State 4-H Office 116.00 supplies; Select Service Center 64.05 repairs; Sioux Falls Area Humane Society 400.00 prof fees; Jerod Star 234.36 travel; State of SD 34.75 utilities; Thompson rheuters 299.34 law library; Verizon Wireless 50.00 prof fees; Vogt's Repair 242.83 repairs; Voyager Fleet 1083.25 fuel; Wilson's True Value 98.90 supplies; Nathan Wunder 102.04 repairs; Yankton Sheriff's Office 50.00 prof. fees.

ROAD AND BRIDGE December 2018 payroll: 23,997.83; Agland Coop 1001.00 fuel; Armour City 49.00 utilities; C&B Operations 1151.78 repairs; Goldenwest 111.03 utilities; Vogt's Repair 301.33 repairs; Voyager Fleet 400.03 fuel; Wek Weld 22.00 supplies; Wilson's True Value 29.94 supplies. E911 System: Goldenwest 436.56 Prof fees.

EMERGENCY MANAGEMENT December 2018 payroll 1444.99; Agland Coop 153.11 fuel; Goldenwest 16.00 utilities; Pat Harrington 60.64 travel; Wilson's True Value 17.99 supplies.

ADJOURNMENT At 10:45 a.m. a motion was made by Maas seconded by Star to adjourn until 9:00 a.m. on Tuesday February 5, 2019. All members voted in favor of this action; motion carried.

SIGNED: _____
Steve Lau, Chairman
Board of County Commissioners

ATTEST: _____
Phyllis Barker, Auditor

DOUGALS COUNTY COMMISSIONERS MEETING

FEBRUARY 5, 2019

PURSUANT TO ADJOURNMENT the Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, February 5, 2019. Members present were Steve Lau, Ivan Lau, Marlin Maas, Jerod Star and Tim Goldammer. Also present were Auditor Barker and Jennifer Kellogg, representing Douglas County Publishing. John Ross was also present. Chairman Lau called the meeting to order. The pledge of allegiance was recited. A motion was made by I. Lau, seconded by Star to adopt the agenda. All members voted in favor of this action; Motion carried.

APPROVAL OF MINUTES

Auditor Barker noted that Commissioner Star's name was misspelled in the January 8th minutes. It should read 'Jerod Star'. A motion was made by Maas and seconded by Star to approve of the January 8th and 22nd meeting minutes. All members voted in favor of this action; motion carried.

HIGHWAY DEPARTMENT

Bob Reinfeld, Interim Superintendent, met with the Board to update them on the Highway Department. Reinfeld explained that he estimates it costing about \$115,000 per mile for a 1 1/2 "overlay, therefore, he does not feel it would be feasible to all 17 miles as originally planned. Discussion was held with no action was taken at this time.

REGISTER OF DEEDS

Kim Huebner, Register of Deeds, and Curt Reiter, President of Microfilm Imaging Systems, met with the Board to explain the automation process of the Register of Deeds office. Huebner has decided to go with Microfilm Imaging Systems for her software. The first goal is to preserve the current records in the event of a disaster. Huebner explained that this will be a slow process and that most of the cost will be paid through the Register of Deeds Modernization and Preservation Fund. No action was needed at this time.

EMERGENCY MANAGEMENT

Pat Harrington, Emergency Management Director, met with the Board briefly to update them on his department. He spoke about the Integrated Public Alert and Warning System and the possibility of bringing it to Douglas County. A motion was made by Goldammer, seconded by Maas to authorize Harrington to make the County UTV street legal. All members voted in favor of this action; motion carried.

SHERIFF'S DEPARTMENT

John Ross met with the Board to express a complaint against the Douglas County Sheriff's Office. The Board thanked Ross for the information and assured him they will discuss it with the Sheriff. No formal action was taken at this time.

Sheriff Coler met with the Board to present the 2019 Jail Contracts with Davison, Bon Homme and Charles Mix Counties. A motion was made by Star and seconded by Goldammer authorizing the Chairman to sign the 2019 jail contracts with Davison, Bon Homme and Charles Mix counties. All members voted in favor of this action; motion carried.

EXECUTIVE SESSION

At 10:40 a.m. All motion was made by Star and seconded by Maas to enter into an executive session with Sheriff Coler to discuss a personnel matter. Austin Luebke and Auditor Barker were present. All members voted in favor of this action; motion carried. Luebke exited the session at 10:48 a.m. Chairman Lau declared the Board back to regular session at 11:18 a.m. with no action taken at this time. Sheriff Coler exited the meeting.

PLANNING AND ZONING

The open Planning and Zoning board position in District One was discussed. A motion was made by Goldammer and seconded by Maas to appoint Rich Van Zuidam to a two- year term on the Planning and Zoning Board, contingent upon his acceptance of the position. All members voted in favor of this action; motion carried.

SURPLUS PROPERTY

Motion by Star second by Goldammer to surplus the following fixed asset numbers: #3261, #1656, #3265, #3191, #3264, #3273, #3166. All members voted in favor of this action; motion carried.

CORRESPONDENCE

Three letters from the DENR were reviewed with no action needed.

A Thank You letter to Veterans Service Officer, Fred Kuil, was read by the Board.

A legislative update from SDACO was given to the board members for their review.
A letter of interest in the Park Caretaker position was read with no action taken at this time.

CLAIMS

The following claims were approved for payment:

GENERAL FUND

January Payroll: Commissioners 2900.99 Auditor 9071.19 Treasurer 8413.27 States Attorney 4915.85 Courthouse Janitor 4776.71 Equalization 7058.21 Register of Deeds 4724.31 Veterans Service Officer 814.01 Sheriff 16,940.65 Coroner 241.26 E911 26.49 Ambulance 1779.49 Welfare 156.44 Extension 2219.38 Weed &Pest: 625.50 Planning and Zoning 449.70 Museum 0.00 Park 0.00 Standard Life Insurance 601.01.

Agland Coop 52.86 repairs; Armour Chronicle 222.41 supplies; Armour Lumber 58.99 repairs; Armour City 127.00 utilities; Blue 360 Media 156.24 supplies; Buhl's Dry Cleaners 215.50 repairs; Connecting Point 50.00 repairs; Corsica Globe 222.41 publishing; Delmont Record 222.41 publishing; Goldenwest 830.61 utilities; H&H electric 128.19 repairs; Pamela Hein 304.25 CAA fees; Mark Katterhagen 15.00 prof. fees; Kennedy Pier & Loftus 229.60 prof fees; Kim Klein 25.52 travel; Krull's Market 4.99 supplies; Lucy Lewno 166.50 prof fees; Mitchell Clinic 32.00 prof fees; Northwestern Energy 577.51 utilities; Office Products Center 529.22 supplies; Planning and Development District III 8334.00 prof fees; Randall Comm. Water Dist. 58.00 utilities; Cathy Reh fuss 15.00 prof fees; SDML Work Comp 10,344.11 work comp; weed and Pest Conference 140.00 travel; Wilson's True Value 31.55 supplies; Wipf & Cotton 376.00 prof fees; Yankton Co. Sheriff's Office 50.00 prof fees;

ROAD AND BRIDGE

January Payroll: 22,633.30; Agland Coop 7657.85 fuel/supplies; Armour Lumber 165.60 supplies; Armour City 50.00 utilities; Corsica Hardware 25.97 supplies; Goldenwest 111.24 utilities; Northwestern Energy 47.47 utilities; Sd Federal Property 175.25 supplies; SDACHS 100.00 travel; SDML Work Comp 10,425.23 work comp; WW Tire Service Center 2827.50 supplies.

E911 FUND

Charles Mix County 18,200.11 4th qtr 2018 payment; Midstate Communications 440.11 prof fees.

EMERGENCY MANAGEMENT FUND

January Payroll: 1480.02; Goldenwest 16.00 utilities; SDML Work Comp. 217.66 work comp.

ADJOURNMENT

At 11:38 a.m. a motion was made by Goldammer, seconded by Maas, to adjourn until 9:00 a.m. on Tuesday February 19, 2019. All members voted in favor of this action; motion carried.

SIGNED: _____
Steve Lau, Chairman
Board of County Commissioners

ATTEST: _____
Phyllis Barker, Auditor

DOUGLAS COUNTY COMMISSIONER MEETING
FEBRUARY 19, 2019

PURSUANT TO ADJOURNMENT the Board of County Commissioners met in regular session at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, February 19, 2019. Members present were Marlin Maas, Jerod Star, Steve Lau, Ivan Lau and Tim Goldammer. Also present were Auditor Barker and Jennifer Kellogg, representing Douglas County Publishing. Chairman S. Lau called the meeting to order. The pledge of allegiance was recited. A motion was made by Maas and seconded by Goldammer to adopt the amended agenda. All members voted in favor of this action; motion carried.

HIGHWAY DEPARTMENT

Bob Reinfeld was present to update the Board on his department. Reinfeld would like to purchase a crack sealing machine as opposed to renting on each year. He presented a quote for a used one at a cost of 25,000. New machines run between \$37,000- \$40,000. No action was taken at this time.

A motion was made by Goldammer and seconded by Star, to advertise for a full-time and part-time/summer help position in the Highway Department. All members voted in favor of this action; motion carried.

A motion was made by Star and seconded by Goldammer to adopt the Beadle County Bid for culverts through True North Steel for 2019. All members voted in favor of this action; motion carried.

A motion was made by Star seconded by Goldammer to enter in to executive session at 9:35 a.m. to discuss a personnel matter with Reinfeld and Barker present. All members voted in favor of this action; motion carried. At 9:48 a.m. Chairman Lau declared the meeting back to open session with no action taken at this time.

REGISTER OF DEEDS

Kim Huebner, Register of Deeds, met with the Board to discuss her office. A motion was made by Maas and seconded by Goldammer to authorize the Register of Deeds to have a Deputy Register of Deeds not to exceed 250 hours annually. All members voted in favor if this action, motion carried.

A motion was made to hire Randall Q. Larson as Deputy Register of Deeds at a rate of \$14.50 per hour. All members voted in favor of this action; motion carried.

DOUGLAS COUNTY 4-H

Laura Beall, 4-H Youth Advisor, met with the Board to update them on her department. A motion was made by Goldammer and seconded by Maas to authorize Beall to attend The Progressive Ag Safety Camp in Huron, with expenses being split with Bon Homme County. All members voted in favor of this action; motion carried.

OTHER BUSINESS

A motion was made by Star and seconded by Goldammer authorizing M&D Enterprises to place a vending machine in the Courthouse lobby. This will be at no cost to the County. All members voted in favor of this action; motion carried.

WEED AND PEST

A motion was made by Maas and seconded by Goldammer authorizing Kim Klein to attend the Weed and Pest Conference in Huron, SD. All members voted in favor of this action, motion carried.

PLAT APPROVAL

A motion was made by Goldammer and seconded by I. Lau to approve the Plat of Tract 1 and Tract 2, in the SE ¼ of the SW ¼ of Section 34, T 100 N, R 65 W of the 5th p.m., Douglas County, SD. All members voted in favor of this action; motion carried.

FEES REPORT for January:

Clerk of Courts Fees: \$3,345.00

Register of Deeds: \$2,597.00

AUDITORS ACCOUNT WITH THE COUNTY TREASURER: January 2019

Checking Accounts	\$2,152.27
Cash on Hand.....	\$500.00
Petty Cash.....	\$400.00
Un-deposited receipts.....	\$36,268.43
Savings Accounts.....	\$3,269,000.00
-Bankwest- Armour	
Certificate of Deposits	\$400,000.00
Total	\$3,708,320.70

FUND BALANCE

General Fund	\$2,367,888.95
Special Revenue Funds	\$956,467.15
Trust and Agency Funds	\$383,964.60
Total.....	\$3,708,320.70

CLAIMS

The following claims were approved for payment:

GENERAL FUND:

Ability Bldg. Services 5000.00 budget allotment; Armour Dray 50.00 utilities; Phyllis Barker 40.32 travel; Charles Mix Co. Sheriff's Office 650.00 jail fees; Community Health Services 2025.20 prof. fees; Cooks Implement 24,990.62 equipment; Corsica Globe 35.00 publishing; Darrington Water 36.60 utilities; DCMH 100.00 jail med; Douglas County Conservation District 11,000.00 budget allotment; Douglas Electric 291.20 utilities; John Engelland 113.78 reimbursement repairs; First Security Finance 4630.61 debt services; Hughes Co. Finance Office 240.00 jail fees; Mark Katterhagen 15.00 prof fees; Lewis & Clark BHS 165.00 prof fees; Lewis & Clark BHS 5100.00 budget allotment; Lucy Lewno 166.50 prof fees; Lifequest 6100.00 budget allotment; Darcy Lockwood 15.00 prof fees; Mitchell Area Safe House 5100.00 budget allotment; Northwestern Energy 2495.89 utilities; Office Products Center 453.02 supplies; ROCS Senior Meals 1122.80 budget allotment; SDACC 300.00 travel; SDACO 200.00 travel; SD Dept. of Public Safety 2340.00 dues; Vogt's Repair 42.67 repairs; Voyager Fleet Systems 850.46 fuel; Whalen Law Office 574.30 CAA Fees; Yankton Co. Treasurer 118.75 prof fees.

ROAD AND BRIDGE FUND:

A-OX Welding Supply 35.72 supplies; Armour Dray 50.00 utilities; C&B Operations 760.00 repairs; Corsica Hardware 10.99 supplies; Northwestern Energy 181.91 utilities; Vogt's Repair 27.60 repairs; Voyager Fleet Systems 293.29 fuel.

EMERGENCY MANAGEMENT FUND:

Pat Harrington 72.24 travel; Office Products Center 22.99 supplies.

DOMESTIC ABUSE FUND:

Mitchell Area Safe House 670.00 marriage/divorce fees.

ADJOURNMENT

At 10:40 a.m. a motion was made by Maas seconded by Goldammer to adjourn until 9:00 a.m. on Tuesday March 5, 2019. All members voted in favor of this action; motion carried.

SIGNED: _____
Steve Lau, Chairman
Board of County Commissioners

ATTEST: _____
Phyllis Barker, Auditor

DOUGLAS COUNTY COMMISSIONERS MEETING
MARCH 5, 2019

PURSUANT TO ADJOURNMENT the Board of County Commissioners met in regular session at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, March 5, 2019. Members present were Tim Goldammer, Ivan Lau, Steve Lau and Jerod Star. Marlin Maas was absent. Also present were Auditor Barker and Jennifer Kellogg, representing Douglas County Publishing. Chairman S. Lau called the meeting to order. The pledge of allegiance was recited. A motion was made by I. Lau, seconded by Star to adopt the agenda. All members voted in favor of this action; motion carried.

APPROVAL OF MINUTES

A motion was made by Goldammer and seconded by Star to approve the minutes of the February 5th and 19th meeting minutes. All members voted in favor of this action; motion carried.

HIGHWAY DEPARTMENT

No one from the Highway Department was available to provide an update, however Chairman Lau informed the Board that one of the County's road maintainers has broken down and is currently not running.

An Email from Interim Highway Secretary van Wyk was read updating the Board on the status of the bridge project east of Corsica. According to Brosz engineering, the project will start as soon as the frost has come out of the ground.

SD GAME FISH AND PARKS

Brent Van Der Ley, from SD Game Fish and Parks, met with the Board to introduce himself. He also presented a Comprehensive Complaint Summary for 2018. The Board thanked Van Der Ley for the information, no action was necessary.

EXECUTIVE SESSION

At 9:40 a.m., a motion was made by Star seconded by Goldammer to enter into an executive session regarding personnel, with Auditor Barker present. All members voted in favor of this action; motion carried. At 9:55 a.m. Chairman Lau declared the meeting back to open session with the following action taken:

A motion was made by Goldammer, seconded by Star, to increase Crystal Bruinsma's wage to \$14.25 per hour due to the completion of her sixth month probation. All members voted in favor of this action; motion carried.

A motion was made by Star and seconded by Goldammer to set the minimum starting wage for Highway Maintenance Employees to \$14.00 per hour with increases available based on experience. All members voted in favor of this action; motion carried.

WEED AND PEST/4-H

Kim Klein, 4-H and Weed and Pest Secretary, met with the board to update them on her departments. Klein informed the Board that the County was awarded grants to help combat Spotted Knapweed and Wormwood Sage throughout the county.

A motion was made by Goldammer and seconded by I. Lau authorizing Kim Klein and Laura Beall to attend online fair entry training in Sioux Falls on April 1st. All members voted in favor of this action; motion carried.

Laura Beall, 4-H Youth Advisor, met with Board briefly to present the 2019 Memorandum of Understanding between SDSU and Douglas County. A motion was made by Star and seconded by Goldammer to table to signing of the MOU until the next meeting. All members voted in favor if this action, motion carried.

EASTER HOLIDAY

An email from the Governor was read stating that State offices will be closed Good Friday, as well as Easter Monday. Therefore, a motion was made by Goldammer and seconded by I. Lau to follow the State in granting both Good Friday and Easter Monday as holidays for County Employees. All members voted in favor of this action; motion carried.

PARK

A motion was made by Star and seconded by Goldammer to re-appoint Roxane Wentz to the Park Caretaker position for the 2019 season. All members voted in favor of this action; motion carried.

CLAIMS:

The following claims were approved for payment:

GENERAL FUND:

Agland Coop 798.74 repairs; Armour Chronicle 478.60 publishing; Armour Lumber 11.12 supplies; Armour City 127.00 utilities; Phyllis Barker 162.230 travel; Community Health Services 2025.20 prof fees; Corsica Globe 296.60 supplies; Corsica Globe 296.60 publishing; Corsica Hardware 29.99 supplies; Crossroads Hotel and Huron Event Center 266.97 travel; DATASPEC Inc. 449.00 prof fees; Delmont Record 331.60 publishing fees; Fox and Youngberg 197.32 CAA Fees; Galls LLC 159.99 prof fees; Goldenwest 901.78 utilities; Jack’s Uniforms 111.89 clothing allowance; Kimberly Klein 88.20 travel; Mid-American Research Chemical 373.67 supplies; McLeod’s Supply 57.41 supplies; Floyd Muntefering 250.00 travel; Northwestern Energy 3080.40 utilities; Office Products Center 684.89 supplies; SD Assoc. of Assessing Officers 175.00 travel; SD Dept. of Health 80.00 prof fees; SDSU Extension 4820.00 Advisor fee for 2018; State of SD 34.75 utilities; TEAM Laboratory 509.88 supplies; Wilson’s True Value 283.50 supplies; Yankton Sheriff’s Office 50.00 prof fees.

ROAD AND BRIDGE:

Agland Coop 4523.80 fuel; Armour 24.17 supplies; Armour City 50.00 utilities; Goldenwest 111.17 utilities; Transource 81.40 supplies; Wilson’s True Value 240.03 supplies.

E911 FUND:

Goldenwest 436.56 E911 System; Midstate Communications 440.11 E911 System.

EMERGENCY MANAGEMENT FUND:

Goldenwest 16.00utilities.

MODERNIZATION AND PRESERVATION FUND:

Office Product Center 162.06 minor equip.

ADJOURNMENT

At 10:30 a.m. a motion was made by Star seconded by Goldammer to adjourn until 9:00 a.m. on Tuesday March 19, 2019. All members voted in favor of this action; motion carried.

SIGNED: _____
Steve Lau, Chairman
Board of County Commissioners

ATTEST: _____
Phyllis Barker, Auditor

DOUGLAS COUNTY COMMISSIONERS MEETING
MARCH 19, 2019

PURSUANT TO ADJOURNMENT the Board of County Commissioners met in regular session at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on March 19, 2019. Members present were Marlin Maas, Jerod Star and Ivan Lau. Auditor Barker was also present. Commissioner Goldammer was absent. Chairman S. Lau called the meeting to order. The pledge of allegiance was recited. A motion was made by Star and seconded by Maas to adopt the amended agenda. All members voted in favor of this action; motion carried.

HIGHWAY DEPARTMENT

Bob Reinfeld was present to update the Board on his department. Road damage from the storm were discussed with no immediate action required. Highway wages were discussed due to the limited number of applications received.

A motion was made by Star and seconded by I. Lau to increase the highway department's wages as follows: Bob Reinfeld: \$18.25/hour; Steve Harrington \$18.25/hour; Terry VanZee \$17.25/hour; John Parker: \$16.00/hour. A work performance evaluation will be held for all Highway Maintenance Employees at the second meeting in July. All members voted in favor of this action, motion carried.

A motion was made by Maas and seconded by Star, to offer Cameron Hinckley a full-time Highway Maintenance position at \$16.00/hour, with a review after the completion of his introductory probation at the second meeting in July. All members voted in favor of this action; motion carried.

RESOLUTION #2019-02
BRIDGE RE-INSPECTION PROGRAM RESOLUTION

WHEREAS, Title 23, Section 151, *United States Code* and Title 23, Part 650, Subpart C, *Code of Federal Regulations*, requires initial inspection of all bridges and re-inspection at intervals not to exceed two years with the exception of reinforced concrete box culverts that meet specific criteria. These culverts are re-inspected at intervals not to exceed four years.

THEREFORE, Douglas County is desirous of participating in the Bridge Inspection Program using Bridge Replacement Funds.

The County requests SDDOT to hire **Johnson Engineering** for the inspection work. SDDOT will secure federal approvals, make payments to the Consulting Engineer for inspection services rendered, and bill the County for 20% of the cost. The County will be responsible for the required 20% matching funds.

Dated this 19th day of March, 2019, at Armour, South Dakota.

Board of County Commissioners of Douglas County

Steve Lau, Chairman of the Board

ATTEST: _____
Phyllis Barker, County Auditor

A roll call vote was taken with the following votes recorded: Voting aye: I. Lau, Maas, Star and S. Lau. Voting nay: none. Motion carried.

EMERGENCY MANAGEMENT DEPARTMENT

Pat Harrington, Emergency Management Director, met with the Board to discuss the damage from the rains on March 14th. Harrington estimates that at least 75% of the County roads east of Hwy 281 are still under water. Harrington said that the state is still in "response mode" and anticipates it to stay that way for some time due to more rain in the forecast.

A disaster declaration was discussed. A motion was made by

RESOLUTION #2019-03
A RESOLUTION FOR STORM DISASTER DECLARATION
FOR DOUGLAS COUNTY

WHEREAS, a severe spring storm has hit Douglas County, South Dakota, occurring March 14th; and, WHEREAS, said storm has caused extensive damage to houses, businesses, livestock, and utilities, and threatened the safety of residents within Douglas County and,

WHEREAS, said storm damage will require extensive salvage and repair to infrastructure in the County;

NOW, THEREFORE, BE IT RESOLVED by Douglas County Board of Commissioners that they do hereby request declare an emergency/ disaster to exist in the County, Douglas County, South Dakota.

Dated this 19th Day of March 2019.

A roll call vote was taken with the following votes recorded: Voting "Aye": Star, I. Lau, Maas and S. Lau. Voting "Nay": none. Absent: Goldammer. Motion carried.

Steve Lau, Chairperson
Douglas County Commission

ATTEST: _____
Phyllis Barker, County Auditor

DIRECTOR OF EQUALIZATION

Jessica van Wyk, Director of Equalization met with the board briefly to remind them of the upcoming County Equalization Board Meeting on April 9th. Letters of appeal are due to the Auditor by April 2nd.

EXECUTIVE SESSION

A motion was made by Star and seconded by Maas to enter into an executive session with van Wyk and Barker present to discuss a personnel matter at 10:15 a.m. van Wyk exited the session at 10:35 a.m. The Board remained in executive session to discuss a personnel matter. At 10:45 a.m., Barker exited the session. At 10:55 a.m., Chairman S. Lau declared the meeting back to open session with no action take at this time.

DRAINAGE

A motion was made by Star and seconded by Maas to recess as a Board of commissioners and convene as a Drainage Board. All members voted in favor of this action; motion carried. Derek Evens of Gridline Field Tile met with the Board to explain Shannon Klumb's project that was reviewed and tabled at the January 22nd meeting. Klumb has received approval from the land owner whose property the project will be out letting on. Therefore, a motion was made by Star and seconded by Maas to approve the drainage permit submitted by Shannon Klumb for the purpose of installing underground drain tiling in the NW ¼ of Section 1, East Choteau Twp., Douglas County, SD. All members voted in favor of this action; motion carried. The Board recessed as a Drainage Board and re-convened as a Board of County Commissioners.

DOUGLAS COUNTY 4-H

The MOU with SDSU Extension was discussed. As requested, the Auditor reported that she had asked other counties and received an MOU from another county that does not have a 4-H Advisor contracted through SDSU. A motion was made by Maas and seconded by I. Lau to have States Attorney Parkhurst draft a letter to SDSU stating that we would like to modify our current MOU and void our current agreement with SDSU and Bon Homme County for a part-time 4-H Youth Advisor. All present voted in favor of this action; motion carried. A motion was made by Star and seconded by I. Lau authorizing 4-H Secretary, Kim Klein, to attend the 2019 SDAE4-HP Spring conference in Pierre April 8-9th. All present voted in favor of this action; motion carried.

FEES REPORT for February:
Clerk of Courts Fees: \$2,219.50
Register of Deeds: \$2,155.00

AUDITORS ACCOUNT WITH THE COUNTY TREASURER: February 2019

Checking Accounts	\$3600.35
Cash on Hand.....	\$500.00
Petty Cash.....	\$400.00
Un-deposited receipts.....	\$17,472.47
Savings Accounts.....	\$3,241,000.00
-BankWest- Armour	
Certificate of Deposits	\$400,000.00
Total	\$3,662,972.82

FUND BALANCE

General Fund	\$2,283,812.06
Special Revenue Funds	\$1,061,960.52
Trust and Agency Funds	\$310,087.29
Total	\$3,662,972.82

CLAIMS

The following claims were approved for payment:

GENERAL FUND:

February Payroll: Commissioners 4144.68 Auditor 7126.11 Treasurer 8153.58 States Attorney 4915.83 Courthouse Janitor 4992.35 Equalization 6934.17 Register of Deeds 5745.57 Veterans Service Officer 814.03 Sheriff 16,843.04 Coroner 0.00 E911 26.43 Ambulance 2875.31 Welfare 156.44 Extension 1717.45 Weed &Pest: 1379.50 Planning and Zoning 546.04 Museum 0.00 Park 0.00 Standard Life Insurance 511.11.

GENERAL FUND:

Armour Dray 30.00 utilities; Buhl’s Dry Cleaning 30.50 utilities; C&C Weiber Inc. 30.94 travel; Charles Mix Co. Sheriff’s Office 1365.00 jail fees; Cole Papers 356.51 supplies; Darrington Water 50.80 supplies; DCM Hospital 100.00 prof. fees; First Security Finance 4630.61 debt services; Galls Llc. 45.32 uniforms; Hughes County Finance Office 80.00 jail fees; Krull’s Market 11.35 supplies; Lewis and Clark BHS 165.00 prof fees; Office Products Center 424.28 supplies; Randall Community Water Dist. 58.00 utilities; Assn. of Co. Weed & Pest 150.00 dues; State 4-H Office 830.00 supplies; State of SD 34.75 utilities; Voyager Fleet 1067.89 supplies. Yankton Co. Treasurer 240.00 prof fees.

ROAD AND BRIDGE FUND:

A-Ox 35.72 supplies; Armour Dray 80.00 utilities; Corsica Hardware 15.98 supplies; Dean’s Auto Body 33.98 repairs; DMC Wear Parts 3531.68 supplies; Fousek Trucking 59.70 supplies; Steve Harrington 687.67 reimbursement for repair purchase; Northwestern Energy 290.89 utilities; True North Steel 3037.16 supplies; Voyager Fleet 393.62 fuel.

EMERGENCY MANAGEMENT FUND:

Pat Harrington 49.64 travel.

ADJOURNMENT

At 11.35 a.m. a motion was made by Maas seconded by I. Lau to adjourn until 9:00 a.m. on Tuesday April 2, 2019. All members voted in favor of this action; motion carried.

SIGNED: _____
Steve Lau, Chairman
Board of County Commissioners

ATTEST: _____
Phyllis Barker, Auditor

DOUGLAS COUNTY COMMISSIONERS MEETING

April 2, 2019

PURSUANT TO ADJOURNMENT the Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, April 2, 2019. Members present were Steve Lau, Ivan Lau, Marlin Maas, Jerod Star and Tim Goldammer. Also present were Auditor Barker and Jennifer Kellogg, representing Douglas County Publishing. Chairman Lau called the meeting to order. The pledge of allegiance was recited. A motion was made by I. Lau, seconded by Goldammer to adopt the amended agenda. All members voted in favor of this action; Motion carried.

APPROVAL OF MINUTES

A motion was made by Maas and seconded by Star to approve the March 5th and 19th meeting minutes. All members voted in favor of this action; motion carried.

TREASURERS OFFICE

Julie Brenner, Treasurer, met with the Board briefly. A motion was made by Star and seconded by Maas to enter into an executive session to discuss a personnel matter. All members voted in favor of this action; motion carried. Barker exited the session. Brenner exited the session at 9:10 a.m. At 9:13 a.m., Chairman Lau declared the meeting back to open session with no action taken.

EMERGENCY MANAGEMENT DEPARTMENT

Pat Harrington, Emergency Management Director, met with the Board to give a brief update on the weather event on March 13th-14th. Harrington reported that cities, townships and the county are in the process of completing Preliminary Damage Assessments that will need to be compiled within the next two weeks and sent to the State. The Board thanked Harrington for all of his hard work during this process.

PLANNING AND DEVELOPMENT DISTRICT III

Greg Henderson of Planning and Development District III in Yankton, met with the Board to present the Annual Performance Report for the county. The Board thanked Henderson for the information. No action was required.

HIGHWAY DEPARTMENT

Bob Reinfeld, Interim Highway Superintendent, met with the Board to give an update. At the advertised time of 10:00 a.m., the bid letting for the 2019 Overlay projects was held. The sole bid received was as follows:

OVERLAY PROJECT:

Project #19-1 (24' wide, 2" overlay, 10.00 miles):

Commercial Asphalt 25254 413th Ave., Mitchell, SD 57301: \$80.00 per ton for a total project cost of \$1,252,000.00.

Project #19-2 (24' wide, 2" overlay, 3.00 miles):

Commercial Asphalt 25254 413th Ave., Mitchell, SD 57301: \$80.00 per ton for a total project cost of \$375,600.00.

Project #19-3 (24' wide, 2" overlay, .70 miles):

Commercial Asphalt 25254 413th Ave., Mitchell, SD 57301: \$80.00 per ton for a total project cost of \$87,680.00.

A motion was made by Goldammer and seconded by Maas to accept the sole bids from Commercial Asphalt for Project #19-1 at \$1,252,000.00, #19-2 at \$375,600.00 and #19-3 at \$87,680.00. All members voted in favor of this action; motion carried.

A motion was made by Maas, seconded by Star, authorizing Chairman Lau to sign 'An Agreement to Provide for the Striping and continuing Maintenance of the County Roads Within Douglas County' with SD DOT stating that Douglas County agrees to an 60/40 split for the cost of the striping project scheduled for 2019. All members voted in favor of this action, motion carried.

Reinfeld informed the Board that Cameron Hinckley as accepted the Highway Maintenance Position and will be starting on April 8th.

A motion was made by Maas and seconded by Goldammer to hire Joel Brenner and Floyd Muntefering for part-time/as needed help in the Highway Department at a rate of 14.50 per hour. All members voted in favor of this action; motion carried. Gary Laib, county resident, met with the Board briefly to inquire about a plan to fix the roads. The Board advised him to speak with the interim Highway Supt.

DIRECTOR OF EQUALIZATION

Jessica van Wyk, Director of Equalization met with the Board. At 11:05 a.m., a motion was made by Maas and seconded by Star, to enter into an executive session with Barker present to discuss a personnel matter. All members voted in favor of this action; motion carried. At 11:30 a.m. Chairman Lau declared the meeting back to open session with the following action taken:

A motion was made by Maas and seconded by Star to advertise for a part-time Highway Secretary, up to 30 hours/week at a starting rate of \$12.00/hour based on experience. All members voted in favor of this action; motion carried.

OTHER BUSINESS

Jocelyn Grosz met with the Board. Sheriff Coler and States Attorney Parkhurst were also present. At 11:33 a.m. a motion was made by Star and seconded by Maas to enter into an executive session with Grosz, Coler, Parkhurst and Barker present to discuss a personnel matter. All members voted in favor of this action; motion carried. Grosz exited the session at 11:58 a.m. At 12:40 p.m., Chairman Lau declared the meeting back to open session with no action taken.

A motion was made by Goldammer and seconded by Maas to declare FA# 1729 surplus property. All members voted in favor of this action; motion carried.

PARK

A Seasonal Camping Lease prepared by States Attorney Parkhurst was presented to the Board for their review. A motion was made by Maas and seconded by Star to adopt the Seasonal Camping Lease with a revision in 2(b) to state 24 hours instead of 2 hours. All members voted in favor of this action; motion carried.

The Board approved the purchase of a weed trimmer and a spare battery for the Campground.

CLAIMS

The following claims were approved for payment:

GENERAL FUND:

Agland Coop 64.73 supplies; Armour Chronicle 1050.44 publishing; Armour Lumber Co. 27.77 supplies; B&L Communications repairs; Buhl's Dry Cleaning 62.00 utilities; Connecting Point 2010.00 minor equip.; Corsica Globe 261.20 publishing; Davison Co. Sheriff's Office 950.00 jail fees; Delmont Record 261.20 publishing; Keith Goehring 540.70 CAA fees; Goldenwest 747.27 utilities; H&H Electric 507.07 repairs; Steve Lau 128.94 mileage; McLeod's Office Supplies 209.90 supplies; Northwestern Energy 3114.25 utilities; Office Products Center 1135.66 supplies; SDACC 1235.00 CLERP; SDACC 366.00 CCRP; SDSU Extension 65.00 travel; Tessiers Inc. 1250.00 repairs; The Parkston Advance 57.76 publishing; Wilson's True Value 20.47 supplies.

ROAD AND BRIDGE FUND:

Agland Coop 4033.08 supplies; Armour Chronicle 133.20 publishing; Corsica Globe 21.20 publishing; Delmont Record 21.20 publishing; Goldenwest 111.71 utilities; Kimball Midwest 221.17 repairs; Lyle Signs 782.32 supplies; Ringling Gravel & Construction 2194.50 gravel; Transource Truck Equip. 74.58 repairs; Werk Weld 42.71 supplies; Wilson's True Value 38.93 supplies.

E-911 FUND:

Goldenwest 527.70 E-911 System; Midstate Communications 440.11 E-911 System.

EMERGENCY MANAGEMENT FUND:

Agland Coop 9.52 supplies; Goldenwest 16.00 utilities; Pat Harrington 212.94 travel; Mettler Implement 637.64 repairs.

ADJOURNMENT

At 1:05 p.m. a motion was made by Goldammer, seconded by Star, to adjourn until 9:00 a.m. on Tuesday April 9, 2019. All members voted in favor of this action; motion carried.

SIGNED: _____
Steve Lau, Chairman
Board of County Commissioners

ATTEST: _____
Phyllis Barker, Auditor

DOUGLAS COUNTY COMMISSIONER MEETING
April 9, 2019

PURSUANT TO ADJOURNMENT the Board of County Commissioners of Douglas County met at 9:00 a.m. on April 9, 2019, at the Courthouse in Armour, SD. Present were Tim Goldammer, I. Lau, S. Lau, Maas and Star. Also present were Auditor Barker, Director of Equalization Jessica van Wyk and Jennifer Kellogg, representing Douglas County Publishing. The meeting was called to order by Chairman Lau. The Pledge of Allegiance was recited. A motion was made by Star and seconded by Maas to approve the agenda. All members voted in favor of this action; motion carried.

COUNTY BOARD OF EQUALIZATION

A motion was made by Star and seconded by Goldammer to recess as a Board of County Commissioners and convene as the County Board of Equalization for 2019. All members voted in favor of this action; motion carried. Each member signed an Oath of Office and reviewed their duties as stated on the distributed exhibit supplied by the Director of Equalization.

Van Wyk distributed information regarding all changes that have occurred over the past year, listing them by townships and cities.

A motion was made by Star to follow the Director of Equalization's recommendation to approve 2 of the 3 Applications for Property Tax Exempt Status (per SDCL 10-4-15) with the exception of Record #3104. The 42 Applications for *Continuing* Property Tax Exempt Status (per SDCL 10-4-19) are also approved. I. Lau seconded the motion. All members voted in favor of this action; motion carried.

A motion was made by Goldammer and seconded by Star to recess as a board of Equalization and re-convene as a Board of County Commissioners. All members voted in favor of this action; motion carried.

HIGHWAY DEPARTMENT

Red Sparks and Dwight Brenner, Independence Township, met with the Board briefly to discuss drainage and road issues. Bob Reinfeld, Interim Highway Supt., was also present. Reinfeld informed the board that he has cut some vacant driveways to help drain the water away from the county gravel pit with the approval of the township.

A motion was made by Maas and seconded by Star authorizing Reinfeld to purchase a 9 ft. field cultivator to aid in road repairs. All members voted in favor of this action; motion carried.

Gary Laib, country resident, met with the Board briefly to discuss the road weight limits. Chairman Lau noted that overweight permits are available through the Highway Superintendent. The Board also suggested that overweight loads be split to maintain the integrity of the roads as much as possible. Laib also addressed a letter he received from the Zoning Administrator regarding the number of cattle he is permitted for. Laib explained that the cattle are kept farther than a mile apart, therefore, he still falls under the animal units.

EXECUTIVE SESSION

At 10:01 a.m. a motion was made by I. Lau and seconded by Star to enter into an executive session to discuss a personnel matter with Barker present. All members voted in favor of this action; motion carried.

At 10:35 a.m. Chairman Lau declared the meeting back to open session with no action taken at this time.

BOARD OF EQUALIZATION CONTINUED

A motion was made by Maas and seconded by Star to recess as a Board of County Commissioners and re-convene as a Board of Equalization. All members voted in favor of this action; motion carried.

APPEAL

van Wyk explained the appeal submitted by Russel Dozark of Delmont. Dozark was not present. Discussion was held. A motion was made by I. Lau to follow the Local Board recommendation and lower the value of the lot from \$7,000.00 down to \$4,000.00. After asking for a second three times, Chairman Lau declared the motion dead for lack of a second.

A motion was made by Maas and seconded by Goldammer to follow the Director of Equalization's recommendation to keep the lot value at \$7,000.00 A roll call vote was taken with the following votes recorded: Voting "aye": Star, Goldammer, Maas and S. Lau. Voting "nay": I. Lau. Motion carried.

A motion was made by Maas and seconded by Star to recess as a Board of Equalization until the final numbers are received on April 16th. All members voted in favor of this action; motion carried.

ADJOURNMENT

At 10:47 a.m. a motion was made by Goldammer and seconded by Maas to adjourn until 9:00 a.m. on Tuesday April 16, 2019. All members voted in favor of this action; motion carried.

SIGNED: _____

Steve Lau, Chairman
Board of County Commissioners

ATTEST: _____

Phyllis Barker, Auditor

DOUGLAS COUNTY COMMISSIONERS MEETING
APRIL 16, 2019

PURSUANT TO ADJOURNMENT the Board of County Commissioners met in regular session at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on April 16, 2019. Members present were Ivan Lau, Steve Lau, Tim Goldammer, Marlin Maas and Jerod Star. Also present were Auditor Barker and Jennifer Kellogg, representing Douglas County Publishing. Chairman S. Lau called the meeting to order. The pledge of allegiance was recited. A motion was made by Star and seconded by Maas to adopt the amended agenda. All members voted in favor of this action; motion carried.

HIGHWAY DEPARTMENT

Bob Reinfeld, Interim Superintendent, was present to update the Board on his department. Reinfeld explained that the gravel roads are too soft to handle the weight of the graders and equipment. Reinfeld would like to purchase a skid-steer. He estimates the machine to cost about 50k total. Reinfeld feels it would help in the immediate future for accessing the county gravel pile as well as the clay pile. Discussion was held. Reinfeld was asked to look around for quotes. No action was taken at this time.

BOARD OF EQUALIZATION

The Board of County Commissioners convened, and reconvened as a Board of Equalization. Van Wyk presented her final figures.

There were three renewable resource energy applications (geothermal) for 2019 resulting in a \$37,697 loss of valuation.

Fifteen elderly assessment freeze applications for 2019 resulted in a \$212,422 loss of valuation.

Five fully Disabled Veteran Applications will show a loss in valuation of \$261,145.

The 2019 full and true valuation after all changes made is \$706,848,077. Eighty parcels will show a total of \$5,850,463 taxable growth for 2019. The Ag factor for 2019 is .850 and the Non-Ag factor is .970. The total equalized (taxable) valuation for 2019 is \$612,839,545.

A motion was made by Maas and seconded by Star to adjourn as a County Board of Equalization for the year of 2019. All members voted in favor of this action; motion carried. The Board reconvened as a Board of County Commissioners.

INCLEMENT WEATHER POLICY

Auditor Barker discussed the weather policy as requested by the hourly employees. Discussion was held. Auditor Barker distributed information regarding other county's policies. A motion was made by Star and seconded by Maas to amend the final paragraph of section 502 (c) to read as follows:

"Employees (those required to work) shall only be paid their regular rate of pay. All other employees (those NOT required to work) will not be paid, but may use accrued vacation or sick leave. Those NOT required to work will not voluntarily report to work during weather of facility related closures unless requested by their supervisor"

All members voted in favor of this action; motion carried.

DRAINAGE

A motion was made by Goldammer and seconded by Star to recess as a Board of Commissioners and convene as a Drainage Board. All members voted in favor of this action; motion carried.

Robert Clark was present to explain the two projects in which he applied for permits. Discussion was held. No one from the public was present in opposition. Therefore, a motion was made by Star and seconded by Goldammer to approve the drainage permits submitted by Robert Clark for the purpose of installing underground drain tiling in Section 5 and the SE ¼ of Section 6 in Chester Twp., Douglas County, SD. All members voted in favor of this action; motion carried. The Board recessed as a Drainage Board and re-convened as a Board of County Commissioners.

SDSU EXTENSION

Amber Erickson, SDSU Extension 4-H Youth Development Field Operations Coordinator, met with the Board to discuss the different Memorandum of Understanding (MOU) models available to the County and the 4-H Youth Advisor position within Douglas County. At 10:25 a.m., a motion was made by Star and seconded by Goldammer to enter into executive session to discuss a personnel matter with Erickson and Auditor Barker present. All members voted in favor of this action; motion carried. At 10:35 a.m. Chairman Lau declared the meeting back to open session with no action taken at this time. Discussion was held. The Board thanked Ms. Erickson for attending the meeting and all the information she provided.

EMERGENCY MANAGEMENT

Pat Harrington, Emergency Management Director, met with the Board to update them on the

continuing clean up from the March storm. Harrington reported that so far, there is over \$300,000 in damage to township roads.

SDSU EXTENSION CONT.

Discussion regarding the MOU with SDSU continued. The Commission agreed that the duties of the 4-H Youth Advisor could be sufficiently handled by the current County 4-H Support Staff. The Board also noted that eliminating the current MOU would save the county over \$10,000 annually. Therefore, a motion was made by Goldammer and second by Maas to terminate the current MOU with SDSU and move to the "Option Z" MOU Model with SDSU Extension for the 4-H Program. All members voted in favor of this action; motion carried. "Option Z" will eliminate SDSU's county-based presence and will allow Douglas County to fund Support Staff to provide basic 4-H maintenance within the County. Kim Klein, 4-H Support Staff, will be the main contact for all 4-H related needs.

CORRESPONDENCE

A letter from the Department of Environmental and Natural Resources was read as well as read with no action required.

A letter from Wipf and Cotton LLC. was read regarding a request for financial assistance due to the abnormal amount of rain received. No action was taken.

FEES REPORT for March:

Clerk of Courts Fees: \$2,199.31

Register of Deeds: \$2,466.00

AUDITORS ACCOUNT WITH THE COUNTY TREASURER: March 2019

Checking Accounts	\$25,298.95
Cash on Hand.....	\$500.00
Petty Cash.....	\$400.00
Un-deposited receipts.....	\$77,700.26
Savings Accounts.....	\$3,340,000.00
-BankWest- Armour	
Certificate of Deposits	\$400,000.00
Total	\$3,843,899.21

FUND BALANCE

General Fund	\$2,321,104.57
Special Revenue Funds	\$1,096,339.37
TIF Fund	\$7,277.78
Trust and Agency Funds	\$3,419,177.49
Total	\$3,843,899.21

CLAIMS

The following claims were approved for payment:

March Payroll: Commissioners 3590.34 Auditor 7401.85 Treasurer 8024.31 States Attorney 4915.83 Courthouse Janitor 4943.69 Equalization 6914.57 Register of Deeds 4185.00 Veterans Service Officer 814.03 Sheriff 16,597.30 Coroner 0.00 E911 26.26 Ambulance 1109.86 Welfare 156.44 Extension 2047.50 Weed &Pest: 597.21 Planning and Zoning 446.07 Museum 0.00 Park 0.00 Highway Dept. 21.856.40 Emergency Management 1479.98 Standard Life Insurance 578.61.

GENERAL FUND:

Armour City 123.08 utilities; Laura Beall 41.92 mileage; Buhl's Dry Cleaners 30.50 utilities; Charles Mix Co. Sheriff's Office 520.00 Jail Fees; Community Health Services 2025.20 prof fees; Darrington Water 38.10 supplies; DCMH 50.00 prof fees; Dean Schaefer Court Reporting 60.00 prof. fees; First Security Finance 4630.61 debt services; Katie Hauk 68.88 mileage; Kim Klein 91.40 mileage; Kone Inc. 684.36 repairs; Marlin Maas 79.80 travel; Mid-American Research Chemical 225.07 supplies; Midwest Fire and Safety 30.00 prof fee; McLeod's 547.22 supplies; Office Products 211.02 supplies; Randall Community Water Dist. 58.00 utilities; Department of Health 80.00 prof. fees; SDACO 525.00 conference; Jerod Star 114.24 mileage; Vogt's Repair 236.64 repairs; Wagner Super Foods 279.25 catering.

ROAD AND BRIDGE FUND:

A-Ox 32.88 rental; Armour City 50.00 utilities; Douglas Electrical Coop 224.00 utilities; Fousek Trucking 72.11 repairs; Grosz Gravel 595.20 supplies; Midwest Fire and Safety 241.00 prof fee; Northwestern Energy 209.41 utilities; Office Product Center 29.02 supplies; Robert Reinfeld 270.48

travel; Schrank Construction 382.65 prof fees; Star Manufacturing 754.34 prof fees/repairs; Transource Truck and Equip. 1915.84 repairs; Vogt's Repair 185.05 repairs.

EMERGENCY MANAGENT FUND:

Office Products Center 14.99 supplies.

MODERNIZATION AND PRESERVATION FUND:

Microfilm Imaging Systems 42.00 minor equip rental; Office Products Center 303.72 supplies.

ADJOURNMENT

At 12:00 p.m. a motion was made by Goldammer and seconded by Star to adjourn until 9:00 a.m. on Tuesday May 7, 2019. All members voted in favor of this action; motion carried.

SIGNED: _____

Steve Lau, Chairman
Board of County Commissioners

ATTEST: _____

Phyllis Barker, Auditor

DOUGLAS COUNTY COMMISSIONERS MEETING
MAY 7, 2019

PURSUANT TO ADJOURNMENT the Board of County Commissioners met in regular session at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, May 7, 2019. Members present were Tim Goldammer, Ivan Lau, Steve Lau, Marlin Maas and Jerod Star. Also present were Auditor Barker and Jennifer Kellogg, representing Douglas County Publishing. Chairman S. Lau called the meeting to order. The pledge of allegiance was recited. A motion was made by Goldammer, seconded by Star to adopt the agenda. All members voted in favor of this action; motion carried.

APPROVAL OF MINUTES

A motion was made by Maas and seconded by I. Lau to approve the minutes for the April 2nd, 9th and 16th meeting minutes. All members voted in favor of this action; motion carried.

EXECUTIVE SESSION

Fred Kuil, Veterans Service Officer, met with the board briefly. At 9:05 a.m., a motion was made by Maas and seconded by Star to enter into executive session to discuss a personnel matter with Kuil and Barker present. All members voted in favor of this action; motion carried. At 9:15 a.m., Chairman Lau declared the meeting back to open session with no action required.

EMERGENCY MANAGEMENT

The first quarter State and Local Agreement was reviewed by the Board. A Motion was made by Goldammer and seconded by Maas, authorizing the chairman to sign the SLA paperwork for first qtr. All members voted in favor of this action; motion carried.

COMMUNITY HEALTH NURSE

Cassandra Weatherford, Community Health Nurse, met with the Commissioners to give an update on the last 6 months in her office. Weatherford reported that the WIC caseload as decreased from 41 in November to 34 in April. Weatherford informed the board of her upcoming plans for the following months. No action was required.

AUDITORS OFFICE

The Auditor presented information regarding direct deposit for payroll. Discussion was held. A motion was made by Goldammer and seconded by Maas to approve of mandatory direct deposit for all Douglas County employees. All members voted in favor of this action; motion carried. A motion was made by Goldammer and seconded by Star to increase the Sheriff's mileage fee to .50 cents per mile as set in SDCL. All members voted in favor of this action; motion carried. Barker informed the board that Interim Supt. Reinfeld was currently not receiving reimbursement for the use of his personal cell phone for county business. The board agreed that Reinfeld should be paid the monthly allotment of \$30 per month, prorated back to December 4th, when he became Interim Superintendent. No formal motion was made.

OPERATING TRANSFER

A motion was made by Maas and seconded by Goldammer to make an operating funds transfer of \$500,000.00 from General Fund Cash Balance to the Road and Bridge Fund Cash Balance and \$80,100.00 from the General Fund Cash Balance to the E911 Cash Balance as planned in the 2019 Annual Budget. All members voted in favor of this action; motion carried.

DRAINAGE BOARD:

Motion was made by Goldammer and seconded by Star to recess as a Board of County Commissioners and convene as the Douglas County Drainage Board. All members voted in favor of this action; motion carried.

As advertised, the following permits were reviewed through the public hearing process:

- 1: **Michael Fechner** 28466 401st Ave., Delmont, SD. For the purpose of Installing underground drain tile in the SW ¼ of Section 34 of Belmont Twp., Douglas County, SD.
- 2: **S&L Wenzel Acres LLC.**, 409 Embassy Ct. Sgt. Bluff, IA. For the purpose of installing underground drain tile into the SE ¼ of Section 34 of Belmont Twp., Douglas County, SD.
- 3: **Wayne Gronseth**, 1428 Sawgrass Ave. Mitchell, SD, for the purpose of installing underground drain tiling into the NE ¼ of Section 3, East Choteau, Douglas County, SD.

This hearing will be held in the Commissioners room at the Douglas County Courthouse. All interested persons may appear and be heard concerning the application at this time. Darren Fechner, Lila Fechner and Wayne Gronseth met with the Board to explain their proposed drainage project. Discussion was held. A motion was made by Maas and seconded by Star to approve the aforementioned tiling projects. All members voted in favor of this action; motion carried. Chairman Lau closed the hearing and the Board reconvened as a Board of County Commissioners. Jennifer Kellogg exited the meeting.

HIGHWAY DEPARTMENT

Interim Superintendent Reinfeld and Jessica van Wyk, Interim Highway Secretary, met with the Board to update them on the highway department.

As advertised, the 2019 Chip Seal Project bid letting was held for Project #1-19 which is a chip seal located on 396th Avenue, starting at 280th st. and running north 12.50 miles to county line, 268th st. The following bids were received:

The Road Guy Const. Inc., 3206 E Hwy 50, Yankton, SD: Total bid price: \$295,152.00

Bituminous Paving, Inc. PO Box 6, Ortonville, MN: Total bid price: \$355,520.00

Topkote Inc. 42429 SD Hwy 50, Yankton, SD: Total bid price: \$335,632.00

ASTECH Corp. PO Box 125 St. Cloud, MN: Total bid price: \$293,920.00

A motion was made by Maas and seconded by Goldammer to accept the low bid from ASTECH Corp. for the 2019 chip seal project at a total project cost of \$293,920.00. All members voted in favor of this action; motion carried.

An approach Permit Application submitted by Steven Hup was reviewed by the board. Motion was made by Maas and seconded by Goldammer to approve the approach permit submitted by Hup for the purpose of installing an approach in the SE ¼ of Section 8 of Holland, Twp. All work and expenses are the responsibility of the applicant. All members voted in favor of this action; motion carried.

Ira Van Drongelen met with the board to discuss a water issue he is having by his residence. Ron Vanden Berge and Dell DeVries were also present. Discussion was held. The commissioners advised him to speak with the NRCS. No action was taken.

Reinfeld presented a quote for a T590 T4 Bobcat Compact Tract Loader. Used machine quotes were reviewed. After further discussion, a motion was made by I. Lau authorizing Reinfeld to purchase the T590 T4 Bobcat Compact Tract Loader from Mark's Machinery of Wagner, SD for a total bid price of \$49,999.80. Maas seconded to bring the motion to a vote. All members voted in favor of this action; motion carried.

Load limits on county roads were discussed with no action taken. Applications for the Highway Secretary position were reviewed by the board with no action taken at this time.

SHERIFF'S OFFICE/ STATES ATTORNEY

Sheriff Coler and States Attorney Parkhurst met with the Board. Eric Olson, Corsica resident, was also present to voice a concern regarding the Sheriff's Department. Discussion was held with no action taken. Olson exited the meeting.

A Motion was made by Star and seconded by Maas to enter into executive session with States Attorney Parkhurst, Sherriff Coler and Auditor Barker present to discuss a personnel matter at 11:45 a.m. Sheriff Coler exited the meeting at 11:53 a.m. The Board remained in executive session with Parkhurst and Barker present to discuss another personnel matter. At 12:10 p.m. Chairman Lau declared the meeting back to open session. A motion was made by Maas and seconded by Star to regretfully terminate Joel Meyer, due to the expiration of his Family Medical Leave and his inability to return to work. All members voted in favor of this action; motion carried.

CLAIMS

The following claims were approved for payment:

GENERAL FUND:

Armour Chronicle 520.71 publishing; Armour Dray 230.00 utilities; Armour Lumber Company 24.95 supplies; Armour City 128.33 utilities; Avera Occupational Julie Brenner 243.77 travel; Brevik Law Office 206.55 prof fees; Buhl's Dry Cleaners 138.25 maint; Community Health Services 2025.27 prof. fees; Corsica Globe 363.37 publishing; Corsica Hardware 402.79 supplies; Darrington Water 38.10 supplies; Davison Co. Sheriff's Office 1615.00 jail fees; Days Inn Pierre 57.00 travel; Delmont Record 304.03 publishing; Douglas Electric Coop 1635.00 utilities; Everson- Beukelman Post #274 200.00 Memorial Day expenses; Goldenwest 859.57 utilities; Mark Katterhagen 27.00 prof fees; Kimberly Klein 369.90 supplies; Knudson Backhoe 1011.84 repairs; Krull's Market 26.99 supplies; Laib- Albrecht Post #249 200.00 Memorial Day expenses; Lucy Lewno 323.00 prof. fees; Darcy Lockwood 27.00 prof fees; McGrath- Ferguson Post #52 200.00 Memorial Day expenses; Northwestern Energy 3749.92 utilities; Melissa Odens 8.50 prof fees; Office Product Center 601.13 Parkhurst Law Office 1585.76 supplies/rent; Ramkota Hotel 404.00 travel; Randall Community Water Dist. 131.60 utilities; Department of Health 40.00 prof fees; SDAAO 400.00 registration; SDVSO 50.00 dues; State of SD 34.75 utilities; Jessica van Wyk 91.56 travel; Vogt's Repair 50.04 supplies; Voyager Fleet 1103.14 fuel; Wellmark BCBS 150.00 admin fee; Wilson's True Value 267.35 supplies; Wipf & Cotton Law Office 164.50 CAA Fees; Yankton Co. Sheriff's Office 100.00 prof fees.

ROAD AND BRIDGE FUND:

3D Specialties 394.35 supplies; A-Ox 35.72 supplies; Agland Coop 6263.35 fuel; Armour Chronicle 201.18 publishing; Armour Dray 30.00 utilities; Armour City 50.00 utilities; Avera Occupational

Medicine 88.55 prof fees; Julie Brenner 4.87 mileage; C&B Operations 2096.32 supplies; Todd Christiansen 800.00 equipment; D&L Construction 244.50 repairs; Equipment Blades 8811.00 supplies; Goldenwest 110.83 utilities; Cameron Hinkley 177.51 clothing allowance; Northwestern Energy 12.48 utilities; Office Product Center 213.18 supplies; Ringling Gravel and Construction 2416.50 supplies; Star Manufacturing 267.20 prof fees; David Vanderpol 7,174.49 road repairs; Vogt's Repair 73.13 repairs; Voyager Fleet 837.48 fuel; Wellmark BCBS 50.00 admin fee; Wilson's True Value 54.52 supplies.

E911 FUND:

Charles Mix County 28,304.88 1st QTR payment; Goldenwest 436.56 E911 fund; Midstate Communications 440.11 E911 system;

EMERGENCY MANAGEMENT FUND:

Agland Coop 12.11 fuel; Armour Chronicle 70.00 publishing; Dakota Aircare Inc. 68.97 prof fees; Goldenwest 16.00 utilities; Pat Harrington 178.50 mileage; Office Products Center 131.94 supplies; Jessica van Wyk 45.87 travel; Wilson's True Value 73.52 supplies; Office Product Center 162.06 minor equip.

ADJOURNMENT

At 10:30 a.m. a motion was made by Star seconded by Goldammer to adjourn until 9:00 a.m. on Tuesday May 21, 2019. All members voted in favor of this action; motion carried.

SIGNED: _____
Steve Lau, Chairman
Board of County Commissioners

ATTEST: _____
Phyllis Barker, Auditor

DOUGLAS COUNTY COMMISSIONERS MEETING
MAY 21, 2019

PURSUANT TO ADJOURNMENT the Board of County Commissioners met in regular session at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on May 21, 2019. Members present were Ivan Lau, Steve Lau, Tim Goldammer, Marlin Maas and Jerod Star. Auditor Barker was also present. Chairman Lau called the meeting to order. The pledge of allegiance was recited. A motion was made by Star and seconded by Maas to adopt the amended agenda. All members voted in favor of this action; motion carried.

TREASURERS OFFICE

Julie Brenner, Treasurer, met with the Board to ask for approval for her Deputy, Carolyn Lau, to attend a training seminar in Sioux Falls on June 18th. A motion was made by Goldammer and seconded by I. Lau authorizing Carolyn Lau to attend the Motor Vehicle training seminar in Sioux Falls on June 18th. All members voted in favor of this action; motion carried. Brenner also asked for authorization to purchase equipment from Connecting Point. A motion was made by I. Lau, seconded by Star authorizing the Treasurer to purchase a computer and printer from Connecting Point for a total cost of \$3,002.00. All members voted in favor of this action; motion carried. Brenner also brought a list of questions to the Board regarding the direct deposit policy enacted at the last meeting and asked them to reconsider. The board agreed to make direct deposit optional for those employees that still wish to receive a paper check. Brenner exited the meeting. At 9:07 a.m., a motion was made by Star and seconded by Maas to enter into executive session to discuss a personnel matter as requested by Barker. All members voted in favor of this action; motion carried. At 9:15 a.m., Chairman Lau declared the meeting back to open session with no action taken.

4-H/EXTENSION OFFICE/ WEED & PEST

Kim Klein, 4-H Office Manager, met with the Board to update them on her department. Klein informed the Board that training is available through SDSU Extension for her to become eligible to lead the After-School Program. The Board instructed Klein to gather more information as to when trainings would be and report back. No action was taken at this time. Klein also informed the board that the Weed Board will be purchasing 1200 Knapweed Root Weevil insects that will be used to kill Spotted Knap Weeds within the county. This purchase will be supported by a grant that the county was awarded. No formal action was required.

PARK

Jay Spaans, Dakota Trails Golf Course, met with the board briefly to explain the curb stop that was installed by Knudson Backhoe at the campground. Now, the campground will be able to turn off the water without affecting the golf course water. Discussion was held. A motion was made by Goldammer and seconded by I. Lau agreeing to pay half of the bill for the curb stop to be installed. All members voted in favor of this action; motion carried. Spaans said Dakota Trails will be responsible for shutting off the main line and their curb stop at the end of the season.

HIGHWAY

Bob Reinfeld, Highway superintendent, was present to update the board on the highway department. Reinfeld presented an Approach Application and Permit submitted by Jim Eggers for the purpose of installing an approach at the following legal description: NW ¼ of section 19, T100N, R63W, Douglas County, SD. Star moved to approve the application, with all approach work and installation to be done at the expense of the applicant. Goldammer seconded the motion, all members voted in favor of this action. Motion carried.

Motion by Goldammer, and seconded by Star to enter into executive session at 9:45 a.m. with Reinfeld, Barker and Callie Nichols Present. All members voted in favor of this action; motion carried. Nichols exited the meeting 10:00 a.m. Chairman Lau declared the meeting back to open session at 10:07 a.m. A motion was made by Goldammer and seconded by Maas to hire Callie Nichols to the Highway Office Manager position at a wage of \$12.50 per hour at a maximum of 30 hours per week beginning June 10th. Nichols will have a wage review after the completion of a sixth month probation. All members voted in favor of this action; motion carried.

Motion was made by Star and seconded by Goldammer requiring 3 highway employees to attend the Gravel Road Maintenance Training on May 29th in Pukwana. All members voted in favor of this action; motion carried.

Eric Prunty and Jamie Van Zee of Brosz Engineering, as well as Gary Johnson of A.G.E Inc. met with the Board to discuss the bridge project east of Corsica. Johnson has been out to review the project and is concerned about the moisture and affecting the county gravel roads that are already in poor condition. Johnson expressed that they would like to honor their contract and plan to get to the project as soon as it's feasible. No formal action was taken at this time.

A motion was made by Goldammer and seconded by Maas to Appoint Robert Reinfeld to the position of Highway Superintendent. All members voted in favor of this action; motion carried.

OTHER BUSINESS

Commissioner Goldammer presented an amendment to the Planning and Zoning Ordinance regarding the disposal of dead livestock within Douglas County. The Board agreed that it should be brought to the Planning and Zoning Board before the first reading is held, therefore, no action was taken at this time.

Chairman Lau discussed an issue brought to his attention by the City of Armour. They have experienced vandalism at the pool and 4-H Grounds and would like to install security cameras. The Board authorized the City of Armour to use the 4-H building to store the server for the security cameras.

CORRESPONDENCE

A letter from the DENR was read regarding Nathan Lagg Swine Operation. No action was needed.

FEES REPORT:

Clerk of Courts Fees (March): \$2,199.31

Clerk of Courts Fees (April): \$2,621.70

Register of Deeds (April): \$2,422.50

AUDITORS ACCOUNT WITH THE COUNTY TREASURER: April 2019

Checking Accounts	\$2433.27
Cash on Hand.....	\$500.00
Petty Cash.....	\$400.00
Un-deposited receipts.....	\$465,318.06
Savings Accounts.....	\$5,159,000.00
-BankWest- Armour	
Certificate of Deposits	\$400,000.00
Total	\$6,027,651.33

FUND BALANCE

General Fund	\$2,458,366.16
Special Revenue Funds	\$1,269,278.64
Tax Increment.....	\$13,626.61
Trust and Agency Funds	\$1,886,379.92
Total	\$6,027,651.33

The following claims were approved for payment:

April Payroll: Commissioners 3545.31 Auditor 7788.52 Treasurer 8421.01 States Attorney 4915.83 Courthouse Janitor 5112.78 Equalization 7017.73 Register of Deeds 4499.95 Veterans Service Officer 814.02 Sheriff 16597.28 Coroner 0.00 E911 26.13 Ambulance 1752.28 Welfare 156.44 Extension 2368.97 Weed &Pest: 1047.49 Planning and Zoning 497.60 Museum 0.00 Park 0.00 Fair Board 151.85 Highway Dept. 25,773.80 Emergency Management 1490.99 Standard Life Insurance 691.11.

GENERAL FUND:

Armour Dray 100.00 utilities; Phyllis Barker 176.40 travel; Julie Brenner 229.40 travel; C&B Operations LLC 174.91 repairs; Charles Mix Co. Sheriff's Office 65.00 prof fees; Connecting Point 100.00 minor equip.; Davison Co. Sheriff's Office 65.00 prof fees; DCM Hospital 50.00 prof fees; Douglas Electric 250.81 repairs; First Security Finance 4630.61 debt services; Hub International 3120.20 prof fees; Kerri Cook- Huber 50.00 prof fees; Mark Katterhagen 15.00 prof fees; Fred Kuil 85.68 Prof fees; Lewis and Clark behavioral health 356.00 prof fees; Lucy Lewno 115.00 prof fees; Darcy Lockwood 15.00 prof fees; McLeod's Office Supply 45.00 supplies; Gene Niehus 12.00 travel; Office Products Center 122.51 supplies; South Dakota Sheriff's Assoc. 590.06 dues; South Dakota Health and Human Services 1,338.11 March payment; South Dakota Health and Human Services 552.44 April payment; South Dakota Health and Human Services 591.90 May payment; Select Service Center 1551.28 repairs; Swier Law Firm 1,001.00 prof fees; Jessica vanWyk 75.85 travel; Werk Weld 3.09 supplies; Wilson's True Value 157.86 supplies; Yankton Co. Sheriff's Office 100.00 prof fees.

ROAD AND BRIDGE FUND:

Armour Dray 60.00 utilities; Avera Occupational Medicine 88.55 prof. fees; RDO Equipment 251.71 repairs; Ringling Gravel and Construction 1392.00 gravel; C&B Operations 5250.00 rentals;

Northwestern Energy 168.92 utilities; Fousek Truck Service 8.13 supplies; SD Dept. of Transportation 2279.00

ADJOURNMENT

At 11:36 a.m. a motion was made by Star and seconded by Maas to adjourn until 9:00 a.m. on Tuesday June 4, 2019. All members voted in favor of this action; motion carried.

SIGNED: _____

Steve Lau, Chairman
Board of County Commissioners

ATTEST: _____

Phyllis Barker, Auditor

DOUGLAS COUNTY DRAINAGE BOARD MEETING
MAY 27, 2019

The Douglas County Drainage Board met in the Commissioners Room at the Douglas County Courthouse, Armour, SD, at 6:00 p.m. on Monday May 27, 2019. Ivan Lau, Steve Lau, Tim Goldammer, Jerod Star, Marlin Maas, Phyllis Barker, Pat Harrington, Craig Parkhurst and Bob Reinfeld were all present. The meeting was called to order by Chairman Lau. The Pledge of Allegiance was recited.

Emergency drainage issues effecting county roads were discussed. Different pump options were discussed and ultimately determined unfeasible for the county. The Board will work on obtaining elevation maps to aid in the process of fixing these issues. Parkhurst advised calling an engineer to review the sites and give an opinion, or put out bids to have it reviewed. No action was taken at this time.

ADJOURNMENT

At 7:00 p.m. a motion was made by Star, seconded by Goldammer to adjourn until the next Commissioners Meeting on June 4, 2019. All members voted in favor of this action; motion carried.

SIGNED: _____
Steve Lau, Chairman
Board of County Commissioners

ATTEST: _____
Phyllis Barker, Auditor

DOUGLAS COUNTY COMMISSIONERS MEETING
JUNE 4, 2019

PURSUANT TO ADJOURNMENT the Board of County Commissioners met in regular session at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, June 4, 2019. Members present were Tim Goldammer, Ivan Lau, Steve Lau, Marlin Maas and Jerod Star. Also present were Auditor Barker and Jennifer Kellogg, representing Douglas County Publishing. Chairman S. Lau called the meeting to order. The pledge of allegiance was recited. A motion was made by Maas, seconded by Star to adopt the agenda. All members voted in favor of this action; motion carried.

APPROVAL OF MINUTES

A motion was made by Maas and seconded by I. Lau to approve the minutes for the May 7nd and 21th meeting minutes. All members voted in favor of this action; motion carried.

HIGHWAY DEPARTMENT

Bob Reinfeld, Highway Superintendent, met with the board to update them on his department. Reinfeld informed the Board that they have received hot patch mix and have been filling in pot holes on the oil roads. They have also been busy putting rock on Co. Road 540 (280th St.) west of Armour and grading the gravel roads. An extended warranty offer from RDO was reviewed with no action necessary at this time. Commissioner Star informed Reinfeld that the box culvert to the west of Nathan Ymker's place is plugged. Reinfeld said he would need it done professionally and will make some calls yet today to get it resolved as soon as possible.

DIRECTOR OF EQUALIZATION

Jessica van Wyk, Director of Equalization, met with the Board briefly to update them on her department. Van Wyk would like to purchase a drone to use in her office as well as for Planning and Zoning. The Emergency Manager and Sheriff would also be interested in utilizing a drone. Van Wyk was asked to gather some more information. No action was taken at this time.

PLANNING AND ZONING

Van wyk informed the board that Kevin Lefers as agreed to fill the vacant position on the Planning and Zoning Board. Therefore, A motion was made by Goldammer and seconded by Maas to appoint Kevin Lefers as the Board member representing District 1. This term will expire in 2022. All members voted in favor of this action; motion carried.

SURPLUS PROPERTY

Sheriff Coler met with the board briefly to ask that they surplus the 2009 and 2010 Ford Crown Vic's that are not being used. A motion was made by Goldammer and seconded by Maas to declare both Crown Vic's surplus to be sold by sealed bids. The bid letting will be published for two weeks and held at the July 2nd meeting. All members voted in favor of this action; motion carried.

OTHER BUSINESS

Chairman Lau informed the board that two other counties within the Southern Missouri Recycling and Waste Management District have given \$5000 each to help with their current issues. The Board agreed that a donation should be given. The auditor will do some research and bring it to the next board meeting. No action was taken at this time.

DRAINAGE

A motion was made by Maas and seconded by Goldammer to recess as a board of County Commissioners and convene as a Drainage Board. All members voted in favor of this action; motion carried.

The Drainage Board discussed the Emergency Drainage Easements that were signed by landowners in Section 34 of Grandview Twp. authorizing the County to cut a temporary drainage ditch on their property, leading to the Blue Line Creek in order to allow the water to recede off of County Road 560 (273rd St. East of Corsica). A motion was made by Goldammer and seconded by Star authorizing Chairman Lau to sign the Emergency Drainage Easements received by Van Peursems's, Reimnitz Six Llc. and Zita Bialas. The County will also waive the recording fee in the Register of Deeds Office. All members voted in favor of this action; motion carried.

A motion was made by Star and seconded by Goldammer authorizing Parkhurst to send a letter of intent on behalf of the County to the above mentioned land owners in regards to the County's permanent plan to fix the issue. All members voted in favor of this action; motion carried.

Residents from Iowa Township and the town of Harrison met with the board to discuss the water issues affecting the roads in their area. Discussion was held. Dale Delange presented the commissioners with an invoice for the work he has done to maintain the county road leading to his land. The Board will pass the invoice on to the Highway Superintendent for his review.

A motion was made by Star and seconded by Goldammer recommending that all Douglas County Residents remove debris and blockages from their ditches, culverts and all Blue Line Creeks on their property. All members voted in favor of this action; motion carried. Chairman Lau had to exit the meeting at 11:05 a.m. for a prior obligation. A motion was made by Star and seconded by Goldammer to convene as a Drainage Board and re-convene as a Board of County Commissioners. All members present voted in favor of this action; motion carried.

The following claims were approved for payment:

GENERAL FUND:

Armour Chronicle 236.44 publishing; Armour City 128.33 utilities; Connecting Point 55.00 repairs; Corsica Globe 236.44 publishing; Corsica Hardware 219.93 supplies; Dakota Trails Golf Course 499.80 repairs reimb; Delmont Record 236.44 publishing; Fairway Seed 127.50 repairs; Tim Goldammer 68.04 travel; Goldenwest 865.62 utilities; Mark Katterhagen 6.00 prof fee; Lucy Lewno 113.25 prof fee; Darcy Lockwood 6.00 prof fee; Northwestern Energy 706.03 utilities; Office Products 231.62 supplies; Ramkota Hotel 623.894 travel; SDACC 1,235.00 CLERP pymt; Select Service 18.00 repairs; Jessica van Wyk 406.24 travel; Voyager Fleet 1160.25 fuel; Wilson's True Value 207.40 supplies; Yankton Co. Treasurer 230.50 prof fees.

ROAD AND BRIDGE FUND:

Armour City 50.00 utilities; C&B Operations 79.04 supplies; Fousek Trucking Service 9.07 supplies; Goldenwest 111.10 utilities; Gerald Moege 629.18 repairs; Ringling Gravel & Construction 3912.85 gravel; Voyager Fleet 1014.90 fuel; Werk Weld 2.88 supplies; Wilson's True Value 43.85 supplies.

E911 FUND:

Goldenwest 436.56 E911 System; Midstate Communications 440.11 E911 System.

EMERGENCY MANAGEMENT FUND:

Goldenwest 16.00 utilities; Pat Harrington 207.24 travel.

ADJOURNMENT

At 11:23 a.m. a motion was made by Star seconded by Goldammer to adjourn until 9:00 a.m. on Tuesday June 18, 2019. All members voted in favor of this action; motion carried.

SIGNED: _____
Steve Lau, Chairman
Board of County Commissioners

ATTEST: _____
Phyllis Barker, Auditor

DOUGLAS COUNTY DRAINAGE BOARD MEETING
JUNE 12, 2019

The Douglas County Drainage Board met in the Commissioners Room at the Douglas County Courthouse, Armour, SD, at 9:00 a.m. on Wednesday June 12, 2019. Ivan Lau, Steve Lau, and Marlin Maas were present. Auditor Barker was also present. Jerod Star and Tim Goldammer were absent. The meeting was called to order at 9:30 a.m. after a Quorum was established by Chairman Lau. The Pledge of Allegiance was recited.

DRAINAGE HEARING

As advertised, a public hearing was held to review the Drainage Application and Permit submitted by Daryl & Jess DeVries, 27852 383rd Ave, Corsica, Douglas County, SD. The nature and location of the proposed drainage is as follows: Pumping water 2,000 ft. to a Blue Line Creek beginning in Section 34, T96N, R65W, Douglas County, South Dakota. Or in the alternative, cutting a temporary drainage ditch in a similar path to reach the Blue Line Creek. Daryl and Jess Devries were present to explain the proposed project. No one from the public was present in opposition. Discussion was held in regards to the specifics of what a pump would cost to move the water 2000 ft. The landowners would prefer not to cut a trench due to native sod easements and other easements on the property. Tiling options were also discussed. Ultimately, the landowners felt that they would like to try pumping the water before cutting a temporary trench. A motion was made by Maas and seconded by I. Lau authorizing DeVries' to pump the water as described in their permit. The county agrees to pay \$5,000.00 towards pump and hose rental due to the fact that it is a county road being affected by the water. Devries' agree to supply the tractor to operate the pump. All members present voted in favor of this action; motion carried.

ADJOURNMENT

At 10:10 a.m. a motion was made by Maas, seconded by I. Lau to adjourn until the next Commissioners Meeting on June 18, 2019. All members voted in favor of this action; motion carried.

.SIGNED: _____
Steve Lau, Chairman
Board of County Commissioners

ATTEST: _____
Phyllis Barker, Auditor

DOUGLAS COUNTY COMMISSIONERS MEETING
JUNE 18, 2019

PURSUANT TO ADJOURNMENT the Board of County Commissioners met in regular session at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on June 18, 2019. Members present were Ivan Lau, Steve Lau, Tim Goldammer, and Marlin Maas. Auditor Barker was also present. Jerod Star was absent. Chairman Lau called the meeting to order. The pledge of allegiance was recited. A motion was made by Goldammer and seconded by Maas to adopt the amended agenda. All members voted in favor of this action; motion carried.

HIGHWAY DEPARTMENT

Bob Reinfeld, Highway superintendent, met with the Board to update them on his department. Reinfeld presented an Approach Application and Permit submitted by Wayne Kaufman for the purpose of installing a field approach at the following legal description: NE ¼ of Section 13, T97N, R63W, Douglas County, SD. Maas moved to approve the application, with all approach work and installation to be done at the expense of the applicant. Goldammer seconded the motion, all present voted in favor of this action. Motion carried.

Reinfeld presented two Applications for Occupancy of the Right of Way of County Highways submitted by Golden West Telecommunications for the purpose of boring under County Rd 540 (280th St) in Section 1, T98N, R64W, Douglas County as well as County Rd 560 (273rd St.) in Sections 4 and 5 in T99N, R64W and Section 33, T100N, R64W, Douglas County. A motion was made by Goldammer and seconded by I. Lau authorizing the Chairman to sign the applications submitted by Golden West. All present voted in favor of this action; motion carried.

The 2019 Overlay Projects were discussed. Reinfeld would like to replace a cement culvert under County Rd 560 (273rd St.) East of Harrison before the overlay is done. The board agreed. Therefore, a motion was made by Goldammer and seconded by Maas authorizing Reinfeld to get estimates on replacing the culvert on County Rd 560. All members voted in in favor of this action, motion carried. The Board declined to pay the invoices submitted by Dale DeLange for work done on County Rd 19 (383rd Ave.), due to the work not being pre-approved by the County.

The Board discussed a ditch/drainage issue just west of the hospital in Armour. Reinfeld will work on resolving the issue. No action was taken at this time.

The status of the 383rd Ave. going north out of Harrison was discussed. A motion was made by Maas and seconded by Goldammer to add gravel to the road as a temporary fix and look into grinding the asphalt in the future. All members voted in favor of this action; motion carried.

Auditor Barker read an email from SD DOT explaining the 2019 Highway Infrastructure Program Fund Allocation- Bridge Replacement and Rehabilitation Program. Douglas County's distribution amount will be \$68,473.49. This amount can only be used to repair bridges as specified within the plan. A motion was made by Maas and seconded by I. Lau to graciously accept the funds and allow the Chairman to sign the agreement with the State of South Dakota Department of Transportation. All members voted in favor of this action; motion carried.

COMMUNITY HEALTH CONTRACT

Casandra Weatherford, Community Health Nurse, met with the Board to present the 2019-2020 contract. Weatherford reported that there was a 3% increase from last year, bringing the new contracted price to \$25,031.54. A motion was made by Goldammer seconded by Maas authorizing the Chairman to sign the FY2019-2020 Public Health Services Contract between Douglas Co, DCMH and the Dept. of Health. All members voted in favor if this action, motion carried.

EMERGENCY MANAGEMENT

Pat Harrington, Emergency Manager, met with the Board to give a brief update on the status of County Rd 19 (383rd Ave) north of DeVries'. Pumping vs. tiling estimates were given. Harrington will talk to Devries' and see how they would like to proceed. No action was taken at this time.

SOUTHERN MISSOURI WASTE MANAGEMENT DISTRICT

A motion was made by Goldammer and seconded by Maas authorizing a one-time allotment of \$5,000.00 to Southern Missouri Waste Management District. All members voted in favor of this action; motion carried.

OTHER BUSINESS

An email from the Governor regarding the 4th of July holiday was read. A motion was made by I. Lau and seconded by Maas to follow the State in closing for the 4th and 5th of July in observation of Independence Day. All present voted in favor of this action; motion carried.

Barker informed the Board that new in-state lodging and compensation rates will be taking effect July 1st. Therefore, a motion was made by Maas and seconded by Goldammer to increase the

reimbursement rates for Lunch and Supper to \$14.00, and \$20.00 respectively effective July 1st. All members voted in favor of this action; motion carried.

FEES REPORT:

Clerk of Courts Fees (May) \$2,567.29

Register of Deeds (May): \$4,638.50

AUDITORS ACCOUNT WITH THE COUNTY TREASURER: May 2019

Checking Accounts	\$8,026.61
Cash on Hand.....	\$500.00
Petty Cash.....	\$400.00
Un-deposited receipts.....	\$13,245.10
Savings Accounts.....	\$4,305,000.00
-BankWest- Armour	
Certificate of Deposits	\$400,000.00
Total	\$4,727,171.71

FUND BALANCE

General Fund	\$2,310,628.17
Special Revenue Funds	\$1,966,116.48
Tax Increment.....	\$13,626.61
Trust and Agency Funds	\$436,780.45
Total	\$4,727,171.71

CLAIMS

The following claims were approved for payment:

May Payroll: Commissioners 3545.40 Auditor 7575.94 Treasurer 8161.31 States Attorney 4915.84 Courthouse Janitor 4953.93 Equalization 7051.91 Register of Deeds 4944.70 Veterans Service Officer 814.03 Sheriff 16,858.44 Coroner 0.00 E911 26.47 Ambulance 5131.70 Welfare 156.44 Extension 2485.82 Weed &Pest: 842.65 Planning and Zoning 654.51 Museum 0.00 Park 904.34 Fair Board 0.00 Highway Dept. 22,190.61 Emergency Management 1479.97 Standard Life Insurance 601.11.

GENERAL FUND:

Agland Co-op 322.95 repairs; Armour Lumber Company 164.18 supplies; Phyllis Barker 16.80 travel; Benders Sewer and Drain 613.50 park maint; Charles Mix Co. Sheriff's Office 1,430.00 jail fees; Connecting Point 3,162.00 equip; Darrington Water 6.35 supplies; DCM Hospital 50.00 prof fees; Dept. of Health 40.00 prof fees; Douglas Electric 281.00 utilities; First Security Finance 4630.61 debt services; Keith Goehring 1474.40 prof. fees; Graham Tire Mitchell 520.00 repairs; KCH Law 147.11 prof fees; Jennifer Koster 200.00 maint; Krull's Market 44.72 supplies; Lewis and Clark BHS 356.00 prof fees; Lincoln Co. Auditor 265.50 prof fees; Office Products Center 291.31 supplies; SD Sec. of State 30.00 prof fees; SD Public Assurance Alliance 31,762.58 insurance premium; SDSU Extension 3,337.00 pro-rated 4-H contribution; Southern Missouri Recycling and Waste Management District 5,000.00 donation; State of SD 34.75 utilities; Tessier's Inc. 192.21 repairs; USPS 576.00 box rent; Van Brothers Inc. 50.00 utilities; Wilson's True Value 264.93 supplies; Yankton Co. Treasurer 211.50 prof fees.

ROAD AND BRIDGE FUND:

A-Ox 34.77 supplies; Agland Co-op 6,790.28 fuel/supplies/repairs; Benders Sewer and Drain 79.50 culvert maint; Grosz Sand and Gravel 1761.76 gravel; Northwestern Energy 151.90 utilities; RDO Equipment 129.43 supplies; Ringling Construction 8249.92 gravel; Shrank Construction 2,448.98 repairs; SD Public Assurance Alliance 8,995.69 insurance premium; Spencer Quarries/ Commercial Asphalt 1,236.75 repairs; USPS 76.00 box rent; Wilson's True Value 29.99 supplies.

EMERGENCY MANAGEMENT:

Agland Co-op 36.58 fuel; SD Public Assurance Alliance 844.42 insurance premium.

ADJOURNMENT

At 10:36 a.m. a motion was made by Goldammer and seconded by I. Lau to adjourn until 9:00 a.m. on Tuesday July 2, 2019. All members voted in favor of this action; motion carried.

SIGNED: _____

Steve Lau, Chairman
Board of County Commissioners

ATTEST: _____

Phyllis Barker, Auditor

DOUGLAS COUNTY COMMISSIONER MEETING
JULY 2, 2019

PURSUANT TO ADJOURNMENT the Board of County Commissioners met in regular session at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, July 2, 2019. Members present were Tim Goldammer, Ivan Lau, Steve Lau, Marlin Maas and Jerod Star. Also present were Auditor Phyllis Barker, Jennifer Kellogg representing Douglas County Publishing and Julie Brenner, Treasurer. Chairman S. Lau called the meeting to order. The pledge of allegiance was recited. A motion was made by Goldammer, seconded by Maas to adopt the amended agenda. All members voted in favor of this action; motion carried.

APPROVAL OF MINUTES

A motion was made by Maas and seconded by Star to approve the minutes for the May 27th (emergency drainage), June 4th, June 12th (drainage) and June 18th meeting minutes. All members voted in favor of this action; motion carried.

HIGHWAY DEPARTMENT

Bob Reinfeld, Highway Superintendent, was present to update the Board on his department. Reinfeld presented an Approach Application and Permit submitted by Thomas/ Trista DeLange for the purpose of installing a field approach at the following legal description: SE ¼ T100N, R65W, Douglas County, SD. Maas moved to approve the application, with all approach work and installation to be done at the expense of the applicant, upon recommendation of the Highway Supt. Goldammer seconded the motion, all members voted in favor of this action. Motion carried. The overlay project from Harrison to Corsica on 273rd Ave. was discussed. Commissioners agreed that they would like to have the necessary culvert repairs/replacement or movements done before the overlay project is started. Further discussion was held. No action was taken at this time.

DRAINAGE

Ira and Carl Van Drongelen were present to inquire about the water around their area. Discussion was held with no action taken.

The drainage ditch that drains east, under HWY 281, two and a half miles north of Corsica was discussed. The Auditor was asked to discuss the matter with States Attorney Parkhurst to find out who is responsible for maintaining the ditch before further action can be taken.

PARK

Commissioner Star reported that Sam Reimnitz had spoken to him to inform him that there are thistles along the trails at Corsica Lake that need to be addressed. Discussion was held.

A motion was made by Goldammer, seconded by Star to offer Sam Reimnitz \$100 to take care of the thistles on the trails. All members voted in favor of this action; motion carried.

4-H EXTENSION

Kim Klein, 4-H Office Manager, met with the Board to update them on her department. Klein informed the board that she has completed training to be able to teach the Afterschool 4-H Program as well as a robotics training. Achievement days will be August 5th and 6th at the 4-H grounds.

FAIR BOARD

Klein presented an updated Storage Agreement Terms and Conditions to the commissioners for the 4-H Grounds storage rentals. Rates for 2019-2020 will be \$120 for 29' and shorter and \$150 for 30' and longer. Discussion was held. A motion was made by Goldammer and seconded by I. Lau to approve of the new rental rates for 2019/2020. Voting Aye: Goldammer, I. Lau, Maas, and S. Lau. Voting Nay: Star. Motion carried.

The Piano at the 4-H Building was discussed. According to Klein, it was donated by the Blume family years ago, but is no longer being used by anyone. The Blume family has requested that the piano be donated to someone else as opposed to being sold or disposed of. Therefore, a motion was made by Maas and seconded I. Lau authorizing the Fair Board to donate the piano to a person or organization of their choice. All members voted in favor of this action; motion carried.

A motion was made by Maas and seconded by Goldammer to declare the dishware at the 4-H Building surplus property to be sold. All members voted in favor of this action; motion carried.

The Board agreed that Klein should receive overtime when necessary due to night meetings/weekend events that she is required to attend rather than flexing out her time during regular business hours. No formal action was taken.

WEED AND PEST

The County has received Chemical spray for Wormwood Sage and Spotted Knapweed through the

SD Weed and Pest Control Commission Competitive Grants. If you are interested, or for more information please contact Kim Klein in the Extension Office.

BID LETTING

At the advertised time of 10:00 a.m., the following bids were opened for the 2009 and 2010 Ford Crown Vics with a minimum bid set at \$300.00:

Ray Wermers, Ethan, SD: 2010 Crown Vic only: \$301.00

Jerry Leonard, Armour, SD: 2010 Crown Vic only: \$351.15

Dudley Schroeder Jr., Armour, SD: \$450.00 per vehicle

Jerod Star, Corsica, SD: \$455.00 per vehicle.

A motion was made by Goldammer and seconded by Maas to accept the high bid from Jerod Star for \$455.00 each. All members voted in favor of this action, with Star abstaining. Motion Carried.

REGISTER OF DEEDS

Kim Huebner, Register of Deeds, met with the Board to discuss the Register of Deeds 2020 budget. Huebner said she is in need of another computer and would like that added into her general fund budget so that she can purchase one next year. The last computer was purchased in 2013 through a grant and is now outdated. Huebner requested to hire Roxane Wentz one day a week as a Deputy for the Register of Deeds Office to accommodate emergencies and vacation/sick days. No action was taken at this time.

The following claims were approved for payment:

GENERAL FUND

June Payroll: Commissioners 3526.80 Auditor 7737.23 Treasurer 8291.16 States Attorney 4915.83 Courthouse Janitor 4974.62 Equalization 7080.87 Register of Deeds 4284.03 Veterans Service Officer 814.02 Sheriff 16,803.08 Coroner 241.26 E911 26.59 Welfare 157.94 Ambulance 2951.22 Extension 3027.21 Weed &Pest: 836.92 Planning and Zoning 658.10 Museum 0.00 Park 909.20 Fair Board 191.72 Standard Life Insurance 559.61

Armour Chronicle 482.09 publishing; Armour Lumber Company 127.00 supplies; Armour City 123.08 utilities; Community Health Services 2085.96 prof fees; Connecting Point 376.65 prof fees; Corsica Body Shop 68.00 repairs; Corsica Globe 467.59 publishing; Darrington Water 38.10 utilities; Deans Autobody 148.95 repairs; Delmont Record 366.09 publishing; Jessica Goehring 133.90 travel; Goldenwest 908.75 utilities; Horn Law Office 214.00 prof fees; Steven Lau 147.00 travel; Marlin Maas 143.64 travel; Mid-American Research Chemical 723.38 supplies; Northwestern Energy 1653.71 utilities; Office Products Center 513.61 supplies; TEAM Laboratory 733.04 supplies; Voyager Fleet 1511.75 fuel.

ROAD AND BRIDGE FUND

June Payroll: 23,311.98; A-Ox 70.49 rental; Armour Dray 30.00 utilities; Armour City 50.00 utilities; C&B Operations 187.40 repairs; Connecting Point 1443.35 prof fees; Doug's Repair 532.86 repairs; Goldenwest 115.56; Kimball Midwest 952.96 supplies; Office Products 12.70 supplies; Transource 134.54 repairs; Trent Wright 1700.00 prof fee; Voyager Fleet 512.52 fuel.

E-911 SYSTEM

Charles Mix County 19,904.70 2nd qtr. E911 Services; Goldenwest 436.56 E911 Services; Midstate Communications 440.11 prof fees;

EMERGENCY MANAGEMENT

June Payroll: 1479.99; Goldenwest 16.00 utilities;

ADJOURNMENT

At 11:38 a.m. a motion was made by Goldammer, seconded by Maas, to adjourn until 9:00 a.m. on Tuesday July16, 2019. All members voted in favor of this action; motion carried.

SIGNED: _____
Steve Lau, Chairman
Board of County Commissioners

ATTEST: _____
Phyllis Barker, Auditor

DOUGLAS COUNTY COMMISSIONER MEETING
JULY 16, 2019

PURSUANT TO ADJOURNMENT the Board of County Commissioners met in regular session at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on July 16, 2019. Members present were Ivan Lau, Steve Lau, Tim Goldammer, Marlin Maas and Jerod Star. Also present were Auditor Phyllis Barker, Jennifer Kellogg representing Douglas County Publishing and Julie Brenner, Treasurer. Chairman Lau called the meeting to order. The pledge of allegiance was recited. A motion was made by Goldammer and seconded by Maas to adopt the amended agenda. All members voted in favor of this action; motion carried.

TREASURER

Julie Brenner, Treasurer, met with the board to discuss an outstanding check that needs to be stopped in order to be re-issued. A transmittal check for Tripp-Delmont School was lost in the mail and needs to be replaced. The Board authorized the Treasurer to stop payment on the lost check and replace it.

HIGHWAY

Bob Reinfeld, Highway Superintendent, met with the Board to update them on his department. Reinfeld would like to purchase a trailer to haul the skid steer, culverts and other large items. He has found one in Platte for under \$5,000.00. Discussion was held. A motion was made by Maas and seconded by Goldammer authorizing Reinfeld to purchase a trailer. All members voted in favor of this action; motion carried. The ditch east of Corsica on 273rd St. on the north side of the road was discussed. Reinfeld will clean out the ditch so the water can flow better. Delano Devries, met with the board briefly, to tell them that he is not happy with the fact that they denied payment to Dale DeLange for maintaining a county road. Chairman Lau explained the position of the Board and thanked Devries for his opinion. No action was taken. Wage Reviews for the Highway Department were tabled until the next meeting.

LEWIS AND CLARK BEHAVIORAL HEALTH SERVICES

Dr. Tom Stanage from Lewis and Clark BHS met with the board to present the CY2018 Douglas County Statistics. Currently the county allots \$5100.00 for LCBHS. They are asking for a 3% increase for 2020 for a total of \$5,253.00. The Board thanked Dr. Stanage for coming. No action was taken at this time.

DIRECTOR OF EQUALIZATION

Jessica Goehring met with the Board briefly to discuss information requests from out of state companies. The Board agreed that it is not beneficial for the Douglas County taxpayers to share their information. No formal action was necessary.

DOUGLAS COUNTY 4-H

Kim Klein, 4-H Office Manager, met with the Board to explain the ETHICS SD trapping program. A motion was made by Star and seconded by Maas authorizing Klein to attend the ETHICS SD training sessions in order to offer the program to Douglas County youth. All members voted in favor of this action; motion carried.

Klein explained that SDSU is requiring her to attend the State Fair because Douglas County 4-H members will be showing at the fair. A motion was made by Star and seconded by Goldammer authorizing travel expenses for Klein to attend the State Fair in Huron. All members voted in favor of this action; motion carried.

DRAINAGE

A motion was made by Star and seconded by Goldammer to recess as a Board of County Commissioners and convene as a Drainage Board. All members voted in favor of this action; motion carried.

At the advertised time of 10:00 a.m. the Board reviewed the drainage permit submitted by Joe Brenner for the purpose of installing underground drain tile in the South ½ of Section 11, Independence Township, Douglas County, SD. Joe Brenner was present to explain the proposed project. No one from the public was present in opposition.

A motion was made by Maas seconded by Goldammer to approve the permit submitted by Joe Brenner for tiling in section 11 of Independence Twp. All members voted in favor of this action; motion carried.

The second drainage permit submitted by Joe Brenner for the purpose of installing underground drain tile in the N ½ of the NE ¼ of Section 16, Belmont Township, Douglas County, SD. Brenner explained the project. No one from the public was present in opposition. Discussion was held. A motion was made by Star and seconded by Maas to approve the permit as submitted by Joe Brenner

for tiling in Section 16 of Belmont Twp. All members voted in favor of this action; motion carried. As advertised, the Board reviewed the drainage permit submitted by Daryl and Jess Devries for the purpose of installing underground drain tiling in the West ½ and the SE ¼ of Section 34 of Iowa Township, Douglas County, SD. Discussion was held. A motion was made by Maas and seconded by Star approving the permit submitted by Devries' and to waive the recording fee in the Register of Deeds office. All members voted in favor of this action; motion carried.

The financial burden of the project was discussed. Because the water is affecting the county road and the project would aid in the recovery of the road, A motion was made by Goldammer and seconded by Maas to fund the project *up to* \$12,000.00 with the remainder of the cost being provided by the DeVries'. All members voted in favor of this action; motion carried.

A motion was made by Star seconded by Maas to convene as a Drainage Board and reconvene as a Board of County Commissioners. All members voted in favor of this action; motion carried.

LIFEQUEST

Darla McGuire, LifeQuest, met with the Board to give an annual update. LifeQuest is asking for \$6,100.00 for the 2020 budget allotment. A motion was made by Star and seconded by Goldammer to allot \$6,100 to LifeQuest in the 2020 budget. All members voted in favor of this action; motion carried.

EMERGENCY MANAGEMENT

Pat Harrington, Emergency Management Director, met with the Board to update them on his department. Harrington is working on the SLA agreement with the State. He is recommending that the County does not renew the contract with the State because the requirements are becoming tedious. The board agreed, with no formal action being taken at this time.

OTHER BUSINESS

Bob Goodnow, Armour Resident, met with the Board to ask if they were willing to sell a part of a lot owned by the County off of Miltmore St. in Armour. The board declined to sell because the Highway Department has plans to use the lot for parking equipment. A motion was made by I. Lau and seconded by Goldammer, authorizing Goodnow to slope out his lot into the county property as opposed to having a bank. If more than 10' is needed, Goodnow will revisit with the Board. All members voted in favor of this action; motion carried.

PLAT APPROVAL

A motion was made by Star seconded by Goldammer authorizing Chairman Lau to sign A Plat of Feenstra Tract 1, A subdivision of the SW ¼ of Section 13, T100N, R66W, of the 5th P.M., Douglas County, South Dakota. All members voted in favor of this action; motion carried.

FEES REPORT:

Clerk of Courts Fees (June) \$3,356.11

Register of Deeds (June): \$1,647.00

AUDITORS ACCOUNT WITH THE COUNTY TREASURER: June 2019

Checking Accounts	\$20,030.29
Cash on Hand.....	\$500.00
Petty Cash.....	\$400.00
Un-deposited receipts.....	\$21,734.20
Savings Accounts.....	\$3,955,000.00
-BankWest- Armour	
Certificate of Deposits	\$400,000.00
Total	\$4,397,664.49

FUND BALANCE

General Fund	\$2,221,851.42
Special Revenue Funds	\$1,933,452.61
Tax Increment.....	\$0.00
Trust and Agency Funds	\$242,360.46
Total	\$4,397,664.49

The following claims were approved for payment:

June Payroll: Commissioners 3526.80 Auditor 7737.23 Treasurer 8291.16 States Attorney 4915.83
Courthouse Janitor 4974.62 Equalization 7080.87 Register of Deeds 4284.03 Veterans Service
Officer 814.02 Sheriff 16,803.08 Coroner 241.26 E911 26.59 Ambulance 2951.22 Welfare 157.94
Extension 3027.21 Weed &Pest: 836.92 Planning and Zoning 658.10 Museum 0.00 Park 909.20 Fair

Board 0.00 Highway Dept. 23,311.98 Emergency Management 1479.99
Standard Life Insurance 559.61.

GENERAL FUND:

Agland Coop 203.70 repairs/fuel; Bankwest 30.00 prof fees; Boulders Inn and Suits 255.36 travel; Carl Beunning 75.00 prof fees; Buhl's Dry Cleaning 123.00 supplies; Charles Mix Co. Sheriff's Office 1300.00 jail fees; Cole Papers 262.42 supplies; Community Health Services 2085.96 supplies; Connecting Point 10,448.00 prof fees/dues; DCM Hospital 100.00 prof fees; Dean Schaefer Court Reporting 96.00 prof fees; Dept. of Health 40.00 prof fees; Dept. of Revenue (state check) 355.14 mental health; Design Crete 14,285.74 repairs; First Security Finance 4630.61 debt services; Galls LLC 408.95 uniforms; Keith Goehring 582.70 prof fees; H&H Electric & Motor Repair 280.62 repair; Mark Heisinger 76.92 travel; Kennedy Pier and Loftus LLP 163.90 prof fees; Kone Inc. 684.36 repairs; Krull's Market 24.94 supplies; Carolyn Lau 83.16 travel; Lincoln Co. Auditors Office 41.46 prof fees; McLeod's 148.67 supplies; Gene Niehus 7.35 prof fees; Northwestern Energy 38.03 utilities; Office Products Center 765.00 minor equip; Parkhurst Law Office 1560.36 prof fees/supplies/utilities; Randall Community Water District 189.60 utilities; Select Service Center 182.29 repairs; Jerod Star 140.28 travel; The Lodge at Deadwood 372.00 travel; Thomson Reuters West 696.70 law books; Van Brothers 195.00 utilities; Vogt's Repair 197.00 repairs; Wilson's True Value 1.85 supplies; Wunder Construction 5,322.46 repairs.

ROAD AND BRIDGE FUND:

Agland Co Op 3598.00 supplies; C&B Operations 100.60 supplies; Connecting Point 72.00 prof fees; Corsica Hardware 349.99 minor equip.; Marks Machinery 49,999.80 bobcat; Northwestern Energy 116.47 utilities; Office Products 133.23 supplies; Ringling Gravel and Construction 7,423.96 gravel; Vogt's Repair 177.79 repairs; T N T Auto Plex 4,700.00 equip.

EMERGENCY MANAGEMENT FUND

Pat Harrington 215.88 travel; Mettler Implement 165.86 maint; Northwestern Energy 10.15 utilities.

ADJOURNMENT

At 11:55 a.m. a motion was made by Star and seconded by Goldammer to adjourn until 9:00 a.m. on Tuesday July 30, 2019. All members voted in favor of this action; motion carried.

SIGNED: _____

Steve Lau, Chairman
Board of County Commissioners

ATTEST: _____

Phyllis Barker, Auditor

DOUGLAS COUNTY COMMISSIONER MEETING

JULY 30, 2019

PURSUANT TO ADJOURNMENT the Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, July 30, 2019 Ivan Lau, Tim Goldammer, Marlin Maas, Jerod Star and Steve Lau were present. Also present were Auditor Phyllis Barker, Jennifer Kellogg, representing Douglas County Publishing, and Treasurer Julie Brenner. The meeting was called to order by Chairman Lau. The Pledge of Allegiance was recited. A motion was made by Maas and seconded by Goldammer to adopt the agenda. All members voted in favor of this action; motion carried.

OTHER BUSINESS

Douglas County resident, Kristie Burke, met with the board briefly to express a complaint against a Deputy Sheriff. No action was taken at this time. Burke exited the meeting.

DRAINAGE

A motion was made by Goldammer and seconded by Star to recess as a Board of County Commissioners and convene as a Drainage Board. All members voted in favor of this action; motion carried.

The Board reviewed the permit submitted by Bruce Van Zee for the purpose of installing underground drain tile in the West ½ of Section 5 of Clark Twp. Van Zee was present to explain the proposed project. Percy Dykshorn was also present, to express opposition to the project because he feels the water would be flowing on to his land if tiled as proposed. Discussion was held. Due to the opposition of the project, the board asked that van Zee re-work the plan to get directly to a Blue Line Creek. No action was taken at this time. Van Zee and Dykshorn exited the meeting.

As advertised, the Board reviewed the permit submitted by Russell Metzger for the purpose of installing underground drain tiling in Section 15 of Garfield Twp. No one was present in opposition. Metzger was unable to attend. A motion was made by I. Lau and seconded by Star to approve the permit submitted by Russell Metzger for the purpose of installing drain tile in the NE ¼ (Ex W 1361' of N 1377'), NW ¼ and the N ½ of the SE ¼ of Section 15 of Garfield Township. All members voted in favor of this action; motion carried.

The Board agreed that all future permits will require someone to be present at the time of the public hearing to explain the project. Otherwise the hearing will be tabled until someone is available to attend.

The Board convened as the Drainage board and re-convened as a Board of County Commissioners.

EXECUTIVE SESSION

At 10:00 a.m. a motion was made by Star and seconded by Goldammer to enter into an executive session with Barker present to discuss a personnel matter. All members voted in favor of this action; motion carried. At 10:17 a.m. Chairman Lau declared the meeting back to open session with no action taken at this time.

2020 BUDGET REQUESTS

The 2020 Departmental Budget requests and proposed Provisional Budget were reviewed by the Board. A motion was made by Goldammer and seconded by Maas to approve the 2020 provisional budget. All members voted in favor of this action; motion carried.

Kim Huebner, Register of Deeds, spoke with the Board briefly in regards to the Register of Deeds 2020 budget. A motion was made by Goldammer and seconded by Maas to hire Roxane Wentz as a part-time Deputy for the Register of Deeds Office to work up to one day per week and to raise Wentz's hourly rate to \$13.09 effective with August payroll. All members voted in favor of this action; motion carried.

ADJOURNMENT

At 12:05 p.m. a motion was made by Star and seconded by Maas to adjourn until 9:00 a.m. on Tuesday August 6, 2019. All members voted in favor of this action; motion carried.

SIGNED: _____

Steve Lau, Chairman
Board of County Commissioners

ATTEST: _____

Phyllis Barker, Auditor

DOUGLAS COUNTY COMMISSIONERS MEETING
AUGUST 6, 2019

PURSUANT TO ADJOURNMENT the Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, August 6, 2019. Tim Goldammer, Ivan Lau, Steve Lau, Marlin Maas and Jerod Star were present. Also present was Auditor Barker. The meeting was called to order by Chairman Lau. The Pledge of Allegiance was recited. Motion made by Maas seconded by Goldammer adopt the amended agenda. All members voted in favor of this action; motion carried.

APPROVAL OF MINUTES

A motion was made by Maas and seconded by Star to approve of the July 2nd, the 16th and 30th meeting minutes. All members voted in favor of this action; motion carried.

HIGHWAY

Jim DeBoer and Randy Niewenhuis were present to express frustration with the County road maintenance over the last winter and now this spring and summer. DeBoer would like to see gravel hauling hired out in order to get the projects done. Discussion was held. Niewenhuis and DeBoer asked to be reimbursed for the materials that they supplied for the road. Invoices for gravel and fuel were presented to the Board. Further discussion was held. A motion was made by Goldammer and seconded by Maas to reimburse Niewenhuis and DeBoer for the materials invoiced for maintenance on 269th Avenue. All members voted in favor of this action; motion carried. The Board thanked DeBoer and Niewenhuis for coming in.

Bob Reinfeld, Highway Superintendent, met with the Board to update them in his department. Reinfeld presented a list of his current inventory and items he would like to surplus. New equipment and the option of leasing was discussed with no action taken at this time.

Reinfeld informed the Board that his office had been in touch with Brosz Engineering and that A.G.E plans to start the bridge replacement project East of Corsica sometime this month. The Board discussed reinstating the late fee for the project with no action taken at this time.

Reinfeld presented two different proposals for modifications to the 2019 overlay projects, discussion was held. A motion was made by Goldammer and seconded by Star authorizing the Supt. to amend the 2019 overlay plan as presented. All members voted in favor if this action; motion carried.

Reinfeld presented an Approach Application and Permit submitted by Chris DeRocher for the purpose of widening an existing approach and installing a culvert at the following legal description: West ½ of the NE ¼ of Section 5, T 99 N, R62 W, Douglas County, SD. Maas moved to approve the application, with all approach work and installation to be done at the expense of the applicant. Goldammer seconded the motion, all present voted in favor of this action. Motion carried.

DRAINAGE

At the advertised time of 10:00 a.m., the Board of County Commissioners recessed and convened as a Drainage Board to review a Drainage Permits submitted by Craig Bialas of 40407 271st St. Dimock, SD for the purpose of installing underground drain tiling at the following legal description: W ½ of the SW ¼ of Section 16, Lincoln Township, Douglas County, South Dakota. Mr. and Mrs. Bialas were present to explain the proposed project. No one was present in opposition of the project. Del Ray Geidel was also present. Discussion was held.

A Permit submitted by Zita Bialas of 27207 404th Ave. Parkston, SD for the purpose of installing underground drain tiling in the S ½ of the NW ¼ of Section 16 and the NE ¼ of Section 17 of Lincoln Township, Douglas County, South Dakota. Craig Bialas explained the proposed project. No one was present in opposition. Discussion was held. A motion was made by Goldammer and seconded by Maas to approve the two above-mentioned application submitted by Craig Bialas and Zita Bialas. All members voted in favor of this action; motion carried.

Auditor Barker presented a drainage ditch proposal submitted by Ira Van Drongelen. The Board did not feel this would be feasible for Douglas County at this time, therefore, no action was taken. The Board adjourned as a Drainage Board and reconvened as a Board of County Commissioners as declared by Chairperson Lau.

EXECUTIVE SESSION

A motion was made by Star and seconded by Goldammer to enter into executive session at 10:17

a.m. to discuss a personnel matter with Barker present. At 10:25 a.m. Chairman Lau declared the meeting back to open session with no action taken at this time.

OTHER BUSINESS

Dwight Brenner, Independence Township, met with the Board to ask that the county assist the township in asking a landowner to clean out a water way on their property to prevent flooding on a neighboring landowner and the county road. Discussion was held. A motion was made by Goldammer and seconded by Star to send a letter to the landowner asking them to clean out the water way. All members voted in favor of this action; motion carried.

Barker presented the 2020 Statement of Extension to the Joint Cooperative Agreement between District III and Douglas County agreeing to support District III with an allotment of \$11,834.00. A motion was made by Star and seconded by Goldammer authorizing Chairman Lau to sign the Joint Cooperative Agreement with Planning and Development District III of Yankton for 2020 services. All members voted in favor of this action; motion carried.

Information on the 211 statewide resource information network was presented to the board. A motion was made by Maas and seconded by Star authorizing Pat Harrington and Phyllis Barker to attend the 211 informational meeting in Mitchell on August 16, 2019. All members voted in favor of this action; motion carried.

Auditor Barker informed the board that a timecard had been submitted for the Museum. The Board denied payment due to there being no money budgeted in the museum budget for salaries in 2019 and no prior approval for hiring the employee was requested.

LEGISLATIVE AUDIT

Toby Qualm, with the Department of Legislative Audit, met with the Board briefly to inform them that he is now conducting the audit for the two years ending in December 31, 2018. A motion was made by Maas and seconded by Goldammer authorizing the chairman to sign the engagement letter for 2017/2018 audit. All members voted in favor of this action; motion carried.

SHERIFF'S OFFICE

Sheriff Coler met with the Board briefly to present the 2019 City Contracts for law with Armour, Corsica and Delmont. A motion was made by Maas and seconded by Goldammer authorizing Chairman Lau to sign the 2019 City Contracts for Law Agreements with Armour, Corsica and Delmont. All members voted in favor of this action; motion carried.

PLAT

A motion was made by I. Lau and seconded by Maas authorizing Chairman Lau to sign the Plat of Tract 1 and Tract 2 of Lot B-2 of lot B of Eitmillers Subdivision in the Northeast Quarter of Section 13, Township 98 North, Range 64 West of the 5th P.M., Douglas County South Dakota. All members voted in favor of this action; motion carried.

STATES ATTORNEY

States Attorney Parkhurst met with the Board to give a brief update. No action was required.

CLAIMS

The following claims were approved for payment:

GENERAL FUND

July Payroll: Commissioners 3536.37 Auditor 7615.78 Treasurer 8344.78 States Attorney 4915.85 Courthouse Janitor 6092.68 Equalization 6949.25 Register of Deeds 4159.16 Veterans Service Officer 814.03 Sheriff 16,592.60 Coroner 121.03 E911 26.59 Ambulance 3490.02 Welfare 157.94 Extension 2728.47 Weed &Pest: 987.62 Planning and Zoning 666.08 Museum 0.00 Park 904.12 Standard Life Insurance 569.11 Agland Coop 144.69 repairs/fuel; Armour Chronicle 264.36 publishing; Armour Dray 50.00 utilities; Armour City 138.83 utilities; B&L Communications 93.35 repairs; Bordewyk Plumbing and Heating 321.65 repairs; Buhl's Dry Cleaning 123.00 utilities; Charles Mix Co. Sheriff 1040.00 jail fees; Community Health Services 2085.96 prof fees; Connecting Point 160.00 repairs; Corsica Globe 315.40 publishing; Corsica Hardware 122.98 minor equip.; Darrington Water 38.10 utilities; Delmont Record 254.15 publishing; Dept. of Health 160.00 prof fees; Keith Goehring 296.45 prof fees; Goldenwest 788.60 utilities; Jim's Electric 474.52 repairs; Kruse Law Office 279.62 prof fees; Lincoln County Treasurer 461.50 prof fees; McLeod's Office Supply 757.20 supplies; Northwestern Energy 1340.24 utilities; Office Product Center 409.12 supplies; Parkhurst Law Office 358.90 travel; Randall Community Water Dist. 92.50 utilities; Sanford Health 2560.00 prof fees; SDACC 1074.00 CLERP pymt; SDVSOA 100.00 travel; State of SD 69.50 utilities; Street Cop Training 199.00 travel; Van Brothers Inc. 410.00 utilities; Vogt's Repair 412.07 repairs; Wilson's True Value 286.58 supplies; Yankton Sheriff's Office 50.00 prof fees.

ROAD AND BRIDGE FUND:

July payroll: 22,968.24; A-Ox 34.77 rental; Armour Dray 30.00 utilities; Armour City 50.00 utilities; ATCO International 157.50 supplies; Cameron Hinkley 55.34 supplies; Corsica Hardware 42.93 supplies; DeLange Repair 300.00 repairs; Fousek Trucking Services 125.44 supplies; Goldenwest 145.15 utilities; Mark's Machinery 197.40 supplies; Northwestern Energy 10.00 utilities; Office Products Center 184.77 supplies; Ringling Gravel & Construction 710.46 supplies; Spencer Quarries 470.90 supplies; Transource 83.21 supplies; True North Steel 5166.895 supplies; Vogt's Repair 1032.64 repairs/supplies; Trent Wright 950.00 prof fees.

E911 FUND:

Charles Mix County 27,461.78 prof fees; Goldenwest 436.56 E911 system; Midstate Communications 440.11 prof fees.

EMERGENCY MANAGEMENT FUND:

July payroll: 1,501.99; Goldenwest 16.00 utilities; Pat Harrington 224.70 travel.

MODERNIZATION & PRESERVATION FUND:

Microfilm Imaging Systems 5867.50 equip rentals.

ADJOURNMENT

At 12:08 p.m. a motion was made by Goldammer, seconded by I. Lau, to adjourn until 9:00 a.m. on Tuesday August 20, 2019. All members voted in favor of this action; motion carried.

SIGNED: _____
Steve Lau, Chairman
Board of County Commissioners

ATTEST: _____
Phyllis Barker, Auditor

DOUGLAS COUNTY COMMISSIONER MEETING
August 20, 2019

A PURSUANT TO ADJOURNMENT the Board of County Commissioners met in regular session at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on August 20, 2019. Members present were Ivan Lau, Steve Lau, Tim Goldammer, Marlin Maas and Jerod Star. Also present was Auditor Phyllis Barker. Chairman Lau called the meeting to order. The Pledge of Allegiance was recited. A motion was made by Goldammer and seconded by Maas to adopt the amended agenda. All members voted in favor of this action; motion carried.

EMERGENCY MANAGEMENT

Pat Harrington, Emergency Management Director, met with the Board to update them on his department. An email was received from FEMA stating that we have been designated a FEMA Public Assistance Program Delivery Manager that will be meeting with the county soon. Harrington gave an update on the 211 hot-line with no action taken at this time.

A motion was made by Goldammer and seconded by Maas authorizing Harrington to attend the Emergency Management Conference in Pierre on September 9-12th. All members voted in favor of this action; motion carried.

A motion was made by Star and seconded by Goldammer to enter into executive session at 9:19 a.m. at the request of Harrington to discuss the Local Emergency Operations Plan. All members voted in favor of this action; motion carried. At 9:25 a.m. Chairman Lau declared the meeting back to open session with no action necessary

HIGHWAY

Bob Reinfeld, Highway Superintendent, met with the Board to update them on his department. Callie Nichols, Highway Office Manager was also present. Reinfeld stated that the Highway Dept. is in need of two new blades as there are currently two on inventory that are over 14 years old and repairs have become costly and time consuming. Reinfeld presented quotes for a new motor grader as well as leasing options through RDO Equipment. A motion was made by Goldammer and seconded by Star, authorizing Reinfeld to purchase one John Deere motor grader from RDO Equipment on a four-year lease agreement. All members voted in favor of this action; motion carried.

An Approach Application and Permit submitted by Bernard Schelling for the purpose of installing an approach at the following legal description: SW $\frac{1}{4}$ of Section 22, T97N, R63W, Douglas County, SD. Maas moved to approve the application, with all approach work and installation to be done at the expense of the applicant. Goldammer seconded the motion, all members voted in favor of this action; motion carried.

Gary and Jared Johnson, A.G.E Corporation, met with the Board to discuss the bridge project east of Corsica. Clinton Powell with Brosz Engineering was also present. This project was originally scheduled for summer of 2018. Johnson assured the Board that the project would be finished by October 1st of this year. Johnson stated that they are planning on mobilizing machinery next week and hope to start the project the Tuesday after Labor Day. They estimate the project to take about a month. A motion was made by Star and seconded by Goldammer to set the completion date for the Bridge Project to October 1, 2019 and if not, to implement the liquidated damages as of the same date. All members voted in favor of this action; motion carried.

Two culvert replacements within the county were discussed. Reinfeld said he has the culverts on hand would get the culverts replaced as soon as possible. The Board authorized Reinfeld to hire the work out if needed to ensure it gets done.

Reinfeld informed the Board that the chip seal projects will be starting around the 23rd of September. Overlay projects will be done before September 30th so that striping can begin October 1st.

DRAINAGE

Eric and Lisa van Everdingen, County Residents, met with the board to discuss water issues within proximity to their property. States Attorney Parkhurst was also present. Discussion was held. The Board reviewed a letter written by Parkhurst asking that a county resident clean trees out of the water way located on their property. Chairman Lau signed the letter and the board agreed to send the correspondence.

AUDITOR'S OFFICE

Auditor Barker asked for approval for herself and the Deputy Auditor to attend the one-day Debit/Credit Workshop being facilitated by the Department of Legislative Audit. A motion was made by Goldammer and seconded by Star authorizing the Auditor and Deputy Auditor to attend the debit/credit workshop in Pierre on November 8th. All members voted in favor of this action; motion carried.

CONTINGENCY TRANSFER

A motion was made by Star and seconded by Goldammer, to introduce the following resolution. All members voted in favor of this action. Motion carried.

RESOLUTION #2019-04
TRANSFER FROM CONTINGENCY FUND

WHEREAS, insufficient appropriation was made in the 2019 adopted budget for the following department to discharge just obligations of said appropriations; and
WHEREAS, SDCL 7-21-32.2 provides that the transfers be made by resolution of the board from the contingency appropriation established pursuant to SDCL 7-21-6.1 to other appropriations;
THEREFORE BE IT RESOLVED that the appropriation be transferred from the contingency budget (101-112-429) to the following department budgets:
101-444-422 (Mental Health) in the amount of \$1,000.00
101-445-422 (Mental Health Board) in the amount of \$2000.00
101-711-413 (Planning and Zoning Dues) in the amount of \$5000.00

OPERATING TRANSFER

Motion was made by Goldammer and seconded by Maas authoring an operating fund transfer of \$36,100.00 from General Fund Cash Balance to the Emergency Management Fund Cash Balance as planned in the 2019 budget. All present voted in favor of this action; motion carried.

MEADOW VALLEY DITCH

Commissioner Maas informed the board that there is a culvert that needs to be replaced along the Meadow Valley Ditch. Discussion was held with no action taken at this time.

FEES REPORT

Clerk of Courts Fees (July): \$3,969.27
Register of Deeds (July): \$3,326.00

AUDITORS ACCOUNT WITH THE COUNTY TREASURER: July 2019

Checking Accounts.....	\$2,436.88
Cash on Hand	\$500.00
Petty Cash	\$400.00
Un-deposited receipts	\$38,626.37
Savings Accounts	\$3,819,000.00
-BankWest- Armour	
Certificate of Deposits	\$400,000.00
Total	\$4,260,963.25

FUND BALANCE

General Fund.....	\$2,124,754.12
Special Revenue Funds	\$1,957,038.85
Tax Increment.....	\$0.00
Trust and Agency Funds	\$179,170.28
Total	\$4,260,963.25

CLAIMS:

GENERAL FUND

Armour Chronicle 155.50 publishing; Armour Dray 100.00 utilities; Auto Glass Express 295.00 repair; C&B Operations 196.70 repairs; Corsica Globe 203.91 publishing; DCMH 50.00 prof fees; Dean’s Autobody 58.10 repairs; Douglas Electric 65.09 utilities; First Security Finance 4630.61 debt services; Jessica Goehring 423.44 travel; Mark Heisinger 160.98 travel; Mark Katterhagen 6.00 prof fees; Bradley Kerner 503.50 prof fees; Lewis and Clark BHS 178.00 prof fees; Lucy Lewno 113.25 prof fees; Darcy Lockwood 6.00 prof fees; McLeod’s Office Supply 167.10 supplies; Northwestern Energy 20.53 utilities; Office Products Center 221.36 supplies; State of SD 34.00 utilities; Tessiers 355.15 repairs; US Postal Service 665.55 supplies; Voyager Fleet 1739.22 fuel; Wilson’s True Value 460.18 supplies; Yankton Co. Treasurer 91.50 prof fees; B&H Tree Service 660.00 repairs.

ROAD AND BRIDGE FUND

Armour Dray 60.00 utilities; Dakota Fluid Power Inc. 237.22 supplies; Dakota Sales Rental 3,450.00 rental; James A. DeBoer 4,371.19 supplies; Northwestern Energy 142.40 utilities; Office Product Center 42.99 supplies; Overhead Door Co. 153.06 repairs; Platinum Chemicals Inc. 897.00 supplies; Randy Niewenhuis 1,077.79 supplies; Voyager Fleet Systems 526.93 supplies; Wilson’s True Value 49.42 supplies.

MODERNIZATION AND PRESERVATION FUND

Microfilm Imaging Systems 1570.00 equipment rental.

ADJOURNMENT

The Board agreed that because the South Dakota Association of County Officials Conference is being held on the 17th, the September Commissioners Meetings will be held on September 3rd and September 24th.

At 11:52 a.m. a motion was made by Star and seconded by Goldammer to adjourn until 9:00 a.m. on Tuesday September 3, 2019. All members voted in favor of this action; motion carried.

SIGNED: _____

Steve Lau, Chairman
Board of County Commissioners

ATTEST: _____

Phyllis Barker, Auditor

DOUGLAS COUNTY COMMISSIONER MEETING MINUTES
SEPTEMBER 3, 2019

PURSUANT TO ADJOURNMENT the Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, September 3, 2019. Ivan Lau, Steve Lau, Marlin Maas and Jerod Star were present. Also present was Auditor Barker and Wendy Wilson, representing Douglas Co. Publishing. Tim Goldammer was absent. The meeting was called to order by Chairman Lau. The Pledge of Allegiance was recited. Motion made by Star and seconded by Maas to adopt the agenda. All members voted in favor of this action; motion carried.

APPROVAL OF MINUTES

A motion was made by Maas and seconded by Star to approve of the August 6th and 20th meeting minutes. All present voted in favor of this action; motion carried.

EXTENSION OFFICE

Kim Klein, Extension Office Manager, met with the board to update them on her department. Klein informed the board that all of the bugs that were received have been released. They estimate it will take about 2 years before we can see the impact they have made on the impacted areas. The Weed and Pest District Meeting will be November 7th. This meeting requires two people from Douglas county to be present in order for the county to qualify for annual grant money. The Weed Board would like the \$50/day stipend increased to \$100.00/day. A motion was made by Maas and seconded by I. Lau to increase the daily compensation to \$100.00 per day for attending out of town meetings. All members voted in favor of this action; motion carried. The SD Trapping Program fall conference will be September 13, 2019 in Winner. September 25th is a mandatory meeting for the association in Gregory. The Board authorized Klein to attend both meetings. The first after school program will be September 3, 2019. The Homecoming parade will be September 27th. Klein asked for permission to have a 4-H float. The Board gave their approval. The Extension Office hours were discussed. A motion was made by Star and seconded by I. Lau to extend the Extension Office summer hours (five days per week) until January 1, 2020. All present voted in favor of this action; motion carried.

EMERGENCY MANAGEMENT

Pat Harrington, Emergency Management Director, met with the board to discuss the Local Emergency Operations Plan. Discussion was held with action being tabled until the next meeting. After discussing the State and Local Agreement, a motion was made by Maas, seconded by Star, to terminate the State and Local Agreement for one year and reassess the agreement next year. All present voted in favor of this action; motion carried.

E911

Sheriff Coler met with the board to discuss the E911/Dispatch agreement with Charles Mix County. Discussion was held with no action taken at this time.

PROVISIONAL BUDGET

As advertised, the Commissioners reviewed the 2020 Provisional Budget. No one from the public was present. A motion was made by Maas and seconded by Star to approve the 2020 Provisional Budget as published. All present voted in favor of this action; motion carried. Any necessary changes will be made before adoption of the Annual Budget at the September 24th meeting.

HIGHWAY DEPARTMENT

An Approach Application and Permit submitted by Dwight Feenstra for the purpose of installing an approach at the following legal description: SW ¼ of Section 13, T100N, R66W, Douglas County, SD. Star moved to approve the application, with all approach work and installation to be done at the expense of the applicant. I. Lau seconded the motion, all present voted in favor of this action; motion carried.

Reinfeld asked for approval to purchase the 2010 Mack Truck that the county has been test driving for \$34,000.00. Discussion was held. A motion was made by Star and seconded by Maas authorizing the purchase of the 2010 Mack CXU600 Truck from the road and bridge fund. All members voted in favor of this action; motion carried. Surplus of the red Mack truck and other equipment in the highway department was discussed with no action taken at this time.

A motion was made by Star and seconded by Maas to amend the previous motion made at the August 20, 2019 meeting to state that the John Deere Motor Grader purchased from RDO Equipment was obtained off of a Sourcewell bid. All members voted in favor of this action; motion carried.

OTHER BUSINESS

Auditor Barker explained that the historical society would like the County to budget for a museum

employee in the 2020 budget and would also like the county to pay the remainder of the hours worked for the current year. Discussion was held. The Board agreed that if the historical society would like the budget amended for 2020, they can attend the meeting on September 24, 2019. No action was taken at this time.

CLAIMS

The following claims were approved for payment:

August Payroll: Commissioners 3529.84 Auditor 7581.16 Treasurer 8175.31 States Attorney 6052.32 Courthouse Janitor 4956.00 Equalization 7074.94 Register of Deeds 5135.75 Veterans Service Officer 814.02 Sheriff 16,597.98 Coroner 0.00 E911 26.59 Ambulance 2153.52 Welfare 157.94 Extension 2897.40 Weed &Pest: 446.10 Planning and Zoning 666.08 Museum 0.00 Park 904.79 Standard Life Insurance 517.61

GENERAL FUND

Armour Chronicle 573.02 publishing; Cole Papers 773.87 supplies; Corsica Globe 475.02 publishing; Darrington Water 44.45 supplies; Delmont Record 461.02 publishing; Dept. of Revenue (June) 355.14 mental health; Dept. of Revenue (July) 600.00 mental health; John Engelland 79.92 supplies; H&H Electric 270.79 repairs; Pat Harrington 24.57 travel; Mark Heisinger 66.78 travel; Kimberly Klein 149.52 travel; Kone Inc. 3435.40 repairs; Marshall & Swift 1554.90 supplies; Northwestern Energy 1810.22 utilities; Office Products Center 144.25 supplies; SD Assoc of County Officials 150.00 travel; Van Diest Supply 6739.03 supplies; Voyager Fleet 1558.67 fuel; Xpress Mart 29.95 fuel.

ROAD AND BRIDGE FUND

ATCO International 112.00 supplies; Corsica Hardware 74.98 supplies; Spencer Quarries 1809.21 repairs; True North Steel 5046.86 repairs; VanderPol Construction 2535.72 repairs; Voyager Fleet 547.44 fuel.

EMERGENCY MANAGEMENT FUND

B& L Communications 177.01 repairs; Pat Harrington 39.27 travel.

ADJOURNMNET

At 11: 05 a.m. a motion was made by I. Lau and seconded by Star to adjourn until September 24, 2019. All members voted in favor of this action; motion carried.

SIGNED: _____
Steve Lau, Chairman
Board of County Commissioners

ATTEST: _____
Phyllis Barker, Auditor

DOUGLAS COUNTY COMMISSIONER MEETING MINUTES
SEPTEMBER 13, 2019

The Douglas County Commissioners met via a teleconference call at 5:45 p.m. on Friday September 13, 2019. Steve Lau, Tim Goldammer, and Jerod Star were present to form a quorum. Ivan Lau and Marlin Maas were unable to attend. Auditor/ Drainage Admin. Phyllis Barker was also present. The meeting was called to order by Chairman Lau.

A motion was made by Star and seconded by Goldammer to recess as a Board of County Commissioners and convene as the Douglas County Drainage Board. All members voted in favor of this action; motion carried.

Emergency drainage issues affecting county residents along Co Road 560 were discussed. A motion was made by Star and seconded by Goldammer, authorizing Lindsey Callies and Wade Groeneweg to dig a *temporary* drainage ditch in the following legal description: Tracts 1 and 2 in the SE ¼ of the SW ¼ of section 34, T100N, R65W, Douglas County, South Dakota. All members voted in favor of this action; motion carried.

The Board adjourned as a Drainage Board and reconvened as a Board of County Commissioners.

ADJOURNMENT

At 6:00 p.m. a motion was made by Star, seconded by Goldammer to adjourn until the next Commissioners Meeting on September 24, 2019. All members voted in favor of this action; motion carried.

SIGNED: _____
Steve Lau,
Chairman Board of County Commissioners

ATTEST: _____
Phyllis Barker, Auditor

DOUGLAS COUNTY COMMISSIONER MEETING MINUTES
SEPTEMBER 16, 2019

The Douglas County Board of County Commissioners met via a teleconference call at 3:15 p.m. on Monday September 16, 2019. Steve Lau, Tim Goldammer, Jerod Star, Marlin Maas and Ivan Lau were present. Auditor Barker was also present as well as Pat Harrington, Emergency Manager and States Attorney Parkhurst. The meeting was called to order by Chairman Lau. A motion was made by Goldammer and seconded by Maas to approve the agenda. All members voted in favor of this action; motion carried.

DISASTER DECLARATION

A motion was made by Star and seconded by Goldammer to introduce the following resolution:

RESOLUTION #2019-05
A RESOLUTION FOR FLOOD DISASTER DECLARATION
FOR DOUGLAS COUNTY

WHEREAS, severe flooding has hit Douglas County, South Dakota, occurring September 10, 2019; and,
WHEREAS, said storm has caused extensive damage to houses, businesses, livestock, and utilities, and threatened the safety of residents within Douglas County and,
WHEREAS, said storm damage will require extensive salvage and repair to infrastructure in the County;
NOW, THEREFORE, BE IT RESOLVED by Douglas County Board of Commissioners that they do hereby request declare an emergency/ disaster to exist in the County, Douglas County, South Dakota.

Dated this 16th Day of September 2019.

A roll call vote was taken with the following votes being recorded: voting "aye": Maas, Star, Goldammer, I. Lau, S. Lau. Voting "nay": none. Motion carried.

Signed: _____
Steve Lau, Chairperson
Douglas County Commission

Attest: _____
Phyllis Barker, Auditor

ADJOURNMENT

At 3:20 p.m. a motion was made by Goldammer, seconded by Star, to adjourn until the next Commissioners Meeting on September 24, 2019. All members voted in favor of this action; motion carried.

SIGNED: _____
Steve Lau,
Chairman Board of County Commissioners

ATTEST: _____
Phyllis Barker, Auditor

DOUGLAS COUNTY COMMISSIONER MEETING
September 24, 2019

PURSUANT TO ADJOURNMENT the board of County Commissioners met at the Courthouse in Armour, SD at 9:00 a.m. on Tuesday, September 24, 2019. I. Lau, S. Lau, Goldammer, Maas and Star were present. Also present were Auditor Barker, and Eric Olson, representing Douglas County Publishing. The meeting was called to order by Chairman Lau. The Pledge of Allegiance was recited. A motion was made by Goldammer and seconded by I. Lau to adopt the agenda. All members voted in favor of this action; motion carried.

EMERGENCY MANAGEMENT

Pat Harrington, Emergency Management Director, informed the board that the incident period has not closed yet for the storm on Sept 10th and 11th. For this storm Harrington is also trying to get the county to qualify for individual assistance as well as public assistance through FEMA. The LEOP plan was discussed. A motion was made by Star and seconded by Goldammer to adopt the updated Local Emergency Operations Plan. All members voted in favor of this action; motion carried.

4-H/EXTENSION

Kim Klein, 4-H Office manager, met with the Board to update them on her department. Klein reminded them that the trapping program training will be September 25th in Gregory in the morning and Burke in the afternoon and she will be attending as previously discussed. There will be robotics training on October 12th in Mitchell. The SDSU Fall conference will be held October 22nd in Brookings. A motion was made by I. Lau and seconded by Goldammer authorizing Klein to attend the robotics training in Mitchell on October 12th and the SDSU Conference on October 22nd in Brookings. All members voted in favor of this action; motion carried.

PLAT APPROVAL

A motion was made by Goldammer and seconded by Maas to approve the Plat of Tract 1 of Blom Addition of the N 1, 381' of the W 1, 710' of NW ¼ of Section 14, T99N, R65W of the 5th P.M., Douglas County, South Dakota. All members voted in favor of this action; motion carried. A Plat of Lau Tract 1 in the NW ¼ of Section 23, T99N, R63W, of the 5th P.M., Douglas County, South Dakota was reviewed by the Board. Chairman Lau recused himself from signing the plat, therefore, motion was made by Star and seconded by Goldammer authorizing Vice-Chairman Maas to sign the above-mentioned plat. All members voted in favor of this action; motion carried.

SHERIFF'S OFFICE

Sheriff Coler met with the board briefly to update them on his department. A motion was made by I. Lau seconded by Maas to renew the E911 Contract with Charles Mix County for E911 services. All members voted in favor of this action; motion carried.

EXECUTIVE SESSION

A motion was made by Star and seconded by Maas to enter into an executive session at 9:25 a.m. at request of Sheriff Coler to discuss contract agreements. Barker was also present. All members voted in favor of this action; motion carried. Chairman Lau declared the meeting back to open session at 9:38 a.m. with no action taken at this time.

ADOPTION OF ANNUAL BUDGET

A motion was made by Maas and seconded by Goldammer to approve of the following changes to the 2020 Annual Budget. All members voted in favor of this action; motion carried.

General Fund Changes:

Cash Applied to the general fund decreased to 749,484.39. Total Taxes Levied increased to 1,790,575.00.

Road and Bridge Fund:

Cash Applied was decreased to 686,680.50. Total Taxes Levied were increased to 581,682.00.

Aside from the newspaper representative, no one was present representing the public for the adoption of the 2020 Annual Budget. Maas introduced and moved for the adoption of the following resolution; Goldammer seconded.

RESOLUTION 2019-06
ADOPTION OF THE ANNUAL BUDGET

WHEREAS, (7-21-5 THRU 13) SDCL provides that the Board of County Commissioners shall each year prepare a Provisional Budget of all contemplated expenditures and revenues of the County and all the institutions and agencies for such fiscal year and,

WHEREAS, the Board of County Commissioners did prepare a Provisional Budget and cause same to be published by law, and

WHEREAS, due and legal notice has been given to the meeting of the Board of County Commissioners for the consideration of such Provisional Budget and all changes, elimination's and additions have been made thereto,

NOW THEREFORE BE IT RESOLVED, that such provisional budget as amended and all its purposes, schedules, appropriations, amounts, estimates and all matters therein set forth, SHALL BE APPROVED AND ADOPTED AS THE ANNUAL BUDGET OF THE APPROPRIATION AND EXPENDITURES FOR Douglas County, South Dakota and all its institutions and agencies for calendar year beginning January 1, 2020 and ending December 31, 2020 and the same is hereby approved and adopted by the Board of County Commissioners of Douglas County, South Dakota, this the 24th day of September, 2019. The Annual Budget so adopted is available for public inspection during normal business hours at the office of the County Auditor, Douglas County, South Dakota. The accompanying taxes are levied by Douglas County for the year January 1, 2020 through December 31, 2020.

GENERAL FUND: \$1,790,575.00 at 2.92 per \$1,000 of Valuation.

ROAD AND BRIDGE FUND: \$581682.00 at .949 per \$1,000 of Valuation.

Total taxes Levied by County: \$2,372,257.00 at 3.869 per \$1,000 of Valuation.

BOARD OF COUNTY COMMISSIONERS
Douglas County, South Dakota

ATTEST: Phyllis Barker, County Auditor

A roll call vote was taken with the following votes being recorded: Voting 'aye': Star, Goldammer, I. Lau, Maas and S. Lau. Voting 'nay': none. Motion carried.

HIGHWAY DEPARTMENT

Gared Johnson, A.G.E Corporation, and Clinton Powell, Brosz Engineering, and met with the Board to discuss the bridge project east of Corsica. Craig Parkhurst, States Attorney, was also present as well as Highway Supt. Reinfeld. A.G.E is requesting a work extension given the unforeseen weather we have had. They hope to set the bridge the second weekend in October and hope to be finished in Mid-October.

A motion was made by Star and seconded by Goldammer to extend the work order deadline to October 18-2019 for A.G.E to complete the bridge project. This extension is granted in lieu of additional material being added to outlet on A.G.E.'s behalf. All members voted in favor of this action; motion carried.

Reinfeld updated the board on the status of the county roads after the flooding earlier this month. Reinfeld informed the board that bridge inspections were underway when the flood occurred, so one bridge will need to be re-inspected in order to ensure the structure is safe. This will be an additional cost of \$1,750.00 for the inspection. A motion was made by Goldammer and seconded by Star authorizing the agreement identified as "One initial structure inspection of a structure located 0.38 miles north of 280th St. and 402nd Ave. in Douglas County, SD All members voted in favor of this action; motion carried.

Jim DeBoer and Randy Niewenhuis met with the board to discuss the condition of their road (269th Ave). Discussion was held. Reinfeld and the Board agreed to have some pit gravel hauled onto 269th Ave. as soon as possible. DeBoer and Niewenhuis exited the meeting.

Reinfeld presented an Approach Application and Permit submitted by Jerry BaanHofman for the purpose of installing an approach at the following legal description: SW ¼ T100N, R64W, Douglas County, SD. Maas moved to approve the application, with all approach work and installation to be done at the expense of the applicant, upon recommendation of the Highway Supt. Goldammer seconded the motion, all members voted in favor of this action; motion carried.

Callie Nichols, Highway Office Manager, informed the Board that there are 18 sites being inspected this week by FEMA as a result of the March 2019 Storm damages.

EXECUTIVE SESSION

A motion was made by Star and seconded by Goldammer to enter into executive session at 11:10 a.m. to discuss personnel matters with Nichols, Barker, Reinfeld and Parkhurst present. Reinfeld and Nichols exited the meeting at 11:25 a.m. At 11:30 a.m. Chairman Lau declared the meeting back to order with the following action taken:

A motion was made by Goldammer and seconded by Star to increase Cameron Hinckley's wages to

\$16.50 per hour upon completion of his six-month probation. All members voted in favor of this action; motion carried.

A motion was made by Goldammer and seconded by Maas to increase Bob Reinfeld's wage to \$19.00 per hour. All members voted in favor of this action; motion carried.

A motion was made by Goldammer and seconded by Maas giving Commissioner Star and Cameron Hinckley a \$100.00 bonus for setting road closure signs the night of the flood. With Star abstaining, all members voted in favor of this action; motion carried. The emergency contact for the highway was also discussed. It was agreed upon that Reinfeld would be the emergency contact with Harrington and Hinckley on call as well during inclement weather.

DRAINAGE

Barker discussed the possibility of doing a county wide hydrology study to determine the flow of water throughout the county. Barker will look into seeing if the county can receive pre-disaster mitigation money to conduct the survey. No action was taken at this time.

EXECUTIVE SESSION

At 11:40 a.m. a motion was made by Star and seconded by Maas to enter into executive session with Parkhurst and Barker present to discuss a potential litigation matter. All members voted in favor of this action; motion carried. Chairman Lau declared the meeting back to open session at 11:58 a.m. with no action necessary.

A motion was made by Star and seconded by Goldammer to recess for Dinner. All members voted in favor of this action; motion carried.

At 12:50 p.m. a motion was made by Goldammer seconded by Maas to reconvene as the Douglas County Board of Commissioners. All members voted in favor of this action; motion carried.

Barker showed the Board photos of the water damage around Douglas County. Discussion was held in regards to Meadow Valley and Garden Valley Drainage ditches, with no action necessary. The spillway and the overflow control gate/ lower level outlet at Corsica Lake were also discussed. Barker will contact an engineer to get quotes on repairing the spillway and the overflow control gate.

CORRESPONDENCE

A inquiry about the possibility of renting the entire campground in June of 2020 was relayed to the board. A letter from the DENR was read regarding a waste water transfer within the county was read with no action needed. A letter from Kone Elevators was read stating that the service rates will be increasing by 4.05% as of October 1, 2019.

FEES REPORT

Clerk of Courts Fees (August): \$4,262.00

Register of Deeds (August): \$1,967.60

AUDITORS ACCOUNT WITH THE COUNTY TREASURER: August 2019

Checking Accounts	\$5,427.05
Cash on Hand.....	\$500.00
Petty Cash.....	\$400.00
Un-deposited receipts	\$9,792.90
Savings Accounts	\$3,692,000.00
-BankWest- Armour	
Certificate of Deposits	\$400,000.00
Total	\$4,108,119.95

FUND BALANCE

General Fund	\$2,021,170.09
Special Revenue Funds	\$1,932,380.22
Tax Increment.....	\$0.00
Trust and Agency Funds	\$154,569.64
Total	\$4,108,119.95

CLAIMS

The following claims were approved for payment.

GENERAL FUND

Agland Coop 147.76 repairs/ travel; Armour Lumber 112.00 repairs; Armour City 133.58 utilities;

Phyllis Barker 199.84 travel; Julie Brenner 227.24 travel; Buhl's Dry Cleaning 123.00 utilities; C&B Operations 24.09 repairs; Charles Mix Co. Sheriff's Office 455.00 jail fees; Community Health 2085.96 prof. fees; Corsica Globe 650.81 repairs; Corsica Inn 69.76 travel; Darrington Water 44.45 supplies; Deans Auto Body 26.00 repairs; Dept. of Health 40.00 prof fees; First Security Finance 4630.61 debt services; Johnson Controls 2272.56 repairs; Kimberly Klein 89.04 travel; Krull's Market 43.05 supplies; Fred Kuil 199.64 travel; Steve Lau 148.26 travel; Mid-American Research Chemical 109.05 supplies; Microfilm Imaging Systems 334.50 supplies; Northwestern Energy 1461.23 utilities; Office Products Center 510.03 supplies; The Radar Shop 188.00 repairs; Ramkota Hotel & Conference Center 1418.93 conference; Randall Community Water 101.70 utilities; SD Dept. of Public Safety 2,340.00 striping; Sioux Sales Co. 182.75 rentals; State Bar of South Dakota 500.00 supplies; State of SD 34.00 utilities; Tessiers 1306.12 repairs; Van Brothers 280.00 utilities; Vogt's repair 297.95 repairs; Wilson's True Value 91.88 supplies.

ROAD AND BRIDGE FUND

A-Ox 35.72 rental; Agland Coop 6221.15 supplies; Armour City 50.00 utilities; Avera Occupational Medicine 88.55 prof fees; Brosz Engineering 1,135.00 bridge repair; C&B Operations 194.97 repairs; Dakota Rental 5,850.00 rental; Fousek Truck Rental 227.53 repairs; Goldenwest 150.40 utilities; Grosz Sand and Gravel 752.25 supplies; Kimball Midwest 498.86 supplies; Northwestern Energy 141.43 utilities; Transource Truck & Equip. 36,504.44 equipment/repairs; VanderPol Construction 12,609.73 repairs; Vogt's Repair 80.02 supplies; Wheelco Brake Supply 357.94 supplies.

E911 FUND

Goldenwest 436.56 prof fees; Midstate Communications 440.11 prof fees.

EMERGENCY MANAGEMENT

Dakota Air Care 104.50 prof fees; Goldenwest 16.00 utilities; Pat Harrington 1038.54 travel; Wilson's True Value 4.98 supplies.

MODERNIZATION AND PRESERVATION

Microfilm Imaging Systems 2222.50.

MEADOW VALLEY DITCH

Corsica Globe 13.00 publishing; Traci Niewenhuis 35.00 rental fee.

ADJOURNMENT

At 2:00 p.m. a motion was made by Star and seconded by Goldammer to adjourn until 9:00 a.m. on Tuesday October 1, 2019. All members voted in favor of this action; motion carried.

SIGNED: _____

Steve Lau, Chairman
Board of County Commissioners

ATTEST: _____

Phyllis Barker, Auditor

DOUGLAS COUNTY COMMISSIONERS MEETING
October 1, 2019

PURSUANT TO ADJOURNMENT the Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, October 1, 2019. Ivan Lau, Marlin Maas and Tim Goldammer were present to form a quorum. Also present was Auditor Barker. Steve Lau and Jerod Star were absent. The meeting was called to order by Vice-Chairman Maas. The Pledge of Allegiance was recited. Motion made by I. Lau and seconded by Goldammer to adopt the agenda. All members voted in favor of this action; motion carried.

APPROVAL OF MINUTES

A motion was made by I. Lau and seconded by Goldammer to approve of the September 3rd, 13th, 16th and 24th meeting minutes. All present voted in favor of this action; motion carried.

EMERGENCY MANAGEMENT

Pat Harrington, Emergency Management Director, met with the Board to update them on his department. Harrington stated that the incident period for FEMA for the September storm has closed and the Preliminary Damage Assessments (PDA) are due October 7th.

Harrington reported that Brosz Engineering looked at the control gate and spillway at Corsica lake and gave a rough estimate upwards of \$100,000 for repairs. Harrington has added it to the County's PDA for the September storm. No action was necessary at this time.

Brent Kolstad, Region 5 Coordinator for the SD Office of Emergency Management met with the Board to discuss the State and Local Agreement. The Board has opted out of the SLA program for 2020 and will re-visit the agreement for 2021 at a later date. The Board thanked Kolstad for the information.

PARK

Roxane Wentz, Park Caretaker, met with the board briefly to update them on the damage at the campground. Wentz said that the road will need a few loads of gravel and some work to get it back in shape and that the septic tank will also need to be pumped before next years. Wentz also reported that 16 picnic tables are still missing and one electrical outlet is in need of repair. No action was taken at this time.

HIGHWAY DEPARTMENT

Bob Reinfeld, Highway Superintendent, met with the Board to update them on his department. Culvert replacement on township roads was discussed. SDCL 31-14-27 was reviewed. The Board agreed that the county will purchase culverts with the hauling and installation to be done at the expense of the township. Reinfeld informed the board that he has been needing to rent a trailer to haul the skid steer. Reinfeld would like to purchase the trailer from Dakota Sales and Rental in Corsica for \$5,550.00. A motion was made by Goldammer and seconded by I. Lau authorizing Reinfeld to purchase a 16ft trailer from Dakota Sales and Rental. All members voted in favor of this action; motion carried.

CORRESPONDENCE

A letter from the Douglas County Historical Society was read with no action taken at this time.

CLAIMS:

The following claims were approved for payment:

August Payroll: Commissioners 3536.30 Auditor 7850.60 Treasurer 8420.99 States Attorney 4915.84 Courthouse Janitor 4875.55 Equalization 7044.87 Register of Deeds 5328.50 Veterans Service Officer 814.03 Sheriff 16,810.78 Coroner 241.26 E911 26.59 Ambulance 2387.71 Welfare 157.94 Extension 32.37 Weed &Pest: 958.38 Planning and Zoning 717.12 Museum 0.00 Park 0.00 Standard Life Insurance 569.11

GENERAL FUND

Armour Chronicle 172.50 publishing; Avera St. Benedict 221.00 prof fees; St. Benedict Health Center 542.00 prof fees; B&L Communications 314.00 repairs/equip.; Corsica Globe 172.50 publishing; Delmont Record 172.50 publishing; Tim Goldammer 335.16 travel; Integrated Weed Control 1075.00 supplies; Kimberly Klein 69.30 travel; McLeod's Office Supply 178.42 supplies; Parkhurst Law Office 1560.36 supplies/utilities.

ROAD AND BRIDGE FUND

True North Steel 3307.60 supplies; Precision Addiction 2105.18 prof fees; Ringling Gravel & Construction 911.20 supplies.

ADJOURNMENT

At 11:05 a.m. a motion was made by I. Lau and seconded by Goldammer to adjourn until the next meeting on Tuesday, October 15, 2019. All present voted in favor of this action; motion carried.

SIGNED: _____
Steve Lau, Chairman
Board of County Commissioners

ATTEST: _____
Phyllis Barker, Auditor

DOUGLAS COUNTY COMMISSIONER MEETING
OCTOBER 15, 2019

PURSUANT TO ADJOURNMENT the Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, October 15, 2019. S. Lau, I. Lau, Goldammer, Mass and Star were present. Also present were Auditor Phyllis Barker and Wendy Wilson, representing Douglas County Publishing. The meeting was called to order by Chairman Lau. The Pledge of Allegiance was recited. A motion was made by I. Lau, seconded by Goldammer, to adopt the agenda. All members voted in favor of this action; motion carried. Students from Mr. Vanden Berge's speech class were present to observe the parliamentary procedure of a meeting using Roberts rules of Order. Chairman Lau thanked them for attending the meeting and introduced the Board members.

EMERGENCY MANAGEMENT

The SLA Paperwork for the third quarter was reviewed by the Board. A motion was made by Goldammer and seconded by Star authorizing Chairman Lau to sign the SLA paperwork for third quarter. All members voted in favor of this action; motion carried.

2019 HOLIDAY HOURS

An email from Governor Noem was read regarding holiday hours. This year the Governor is granting eight hours of administrative pay on the Friday after Thanksgiving and December 23rd and 24th. Discussion was held, noting that if the state closes, the counties will not have state support in their offices that day. Therefore, a motion was made by Star and seconded by Maas to follow the Governor's schedule for holidays, granting 8 hours of administrative leave on Monday and Tuesday, December 23rd and 24th for county employees. All members voted in favor of this action; motion carried.

EXECUTIVE SESSION

At 9:15 a.m. a motion was made by Star and seconded by Goldammer to enter into executive session to discuss personnel matters. All members voted in favor of this action; motion carried. At 9:25 a.m. Chairman Lau declared the meeting back to open session with no action taken at this time.

HIGHWAY DEPARTMENT

The five-year plan was reviewed by the board. Discussion was held. A motion was made by Star and seconded by Maas to adopt the 5-Year Highway Road and Bridge Plan for 2020. All members voted in favor of this action; motion carried.

Reinfeld presented an Approach Application and Permit submitted by Marion Ymker for the purpose of widening an existing approach at the following legal description: NE ¼ of Section 4, T98N, R 64W, Douglas County, SD. Goldammer moved to approve the application, with all approach work and installation to be done at the expense of the applicant, upon recommendation of the Highway Supt. Star seconded the motion, all members voted in favor of this action; motion carried.

Callie Nichols, Highway Office Manager, gave a brief update on the FEMA process. The March storm documents have all been submitted and they are now in the process of compiling the documentation of the September storm.

Bridges on township roads were discussed. It was determined that if a bridge is greater than 20' along the center line, then it will get inspected along with all county bridges. If the structure is less than 20' long, it would be the township's responsibility to have the structure inspected.

A motion was made by Maas and seconded by Goldammer to enter into executive session at 9:48 a.m. to discuss personnel matters with Reinfeld and Barker present. All members voted in favor of this action; motion carried. At 10:05 a.m. Chairman Lau declared the meeting back to open session with the following action taken:

A motion was made by Goldammer and seconded by Maas to hire Andy Harrington for part-time help in the Highway Department at a starting wage of \$18.00 per hour effective October 2, 2019, based on experience and the fact that Harrington will not be receiving the county benefits package. All members voted in favor of this action; motion carried.

A motion was made by Star seconded by Goldammer requiring the highway department

employees to work mandatory over-time of five 10-hour days until further notice, effective immediately. All members voted in favor of this action; motion carried.

BRIDGE REPLACEMENT

Gared Johnson, A.G.E Corporation, and Eric Prunty, Brosz Engineering, met with the Board to update them on the Bridge project. There was a collapse in the diversion channel and the box site filled with water. Now they need to re-claim the site and get rid of the water before they will be able to continue. Johnson anticipates setting the box next week. A.G.E is asking that the county be understanding given the situation and not implement the liquidation damages at this point. The current deadline is October 18th. No action was taken at this time.

LEGISLATIVE AUDIT

Toby Qualm, Department of Legislative Audit, met with the board to present the 2017-2018 Audit findings. Discussion was held with no action necessary.

FEES REPORT

Clerk of Courts Fees (September): \$3,084.01

Register of Deeds (September): \$3,242.50

AUDITORS ACCOUNT WITH THE COUNTY TREASURER: September 2019

Checking Accounts	\$2,583.62
Cash on Hand.....	\$500.00
Petty Cash.....	\$400.00
Un-deposited receipts	\$17,365.97
Savings Accounts	\$3,644,000.00
-BankWest- Armour	
Certificate of Deposits	\$400,000.00
Total	\$4,064,849.59

FUND BALANCE

General Fund	\$1,972,006.84
Special Revenue Funds	\$1,919,742.71
Tax Increment.....	\$0.00
Trust and Agency Funds	\$173,100.04
Total	\$4,064,849.59

CLAIMS

The following claims were approved for payment.

GENERAL FUND

Agland Co op 109.24 travel; Armour Chronicle 297.10 supplies/publishing; Armour Dray 50.00 utilities; Armour City 128.33 utilities; Bordewyk Plumbing and Heating 96.17 repairs; Buhl's Cleaning 138.25 utilities; Community Health 2085.96 prof fees; Corsica Globe 69.05 publishing; Dean Schaefer Court Reporting 12.00 prof fees; Dept. of Health 150.00 prof fees; First Security Finance 4630.61 debt services; Jessica Goehring 37.80 travel; Goldenwest 884.92 utilities; Graham Tire 620.16 repairs; KONE Inc. 712.08 repairs; Krull's Market 15.38 supplies; Marlin Maas 111.72 mileage; Marshall & Swift 2199.85 supplies; Northwestern Energy 117.38 utilities; Office Products Center 579.74 supplies; Randall Water 147.70 utilities; Select Service 925.56 repair; SDSU 45.00 travel; United States Postal Service 1200.00 supplies; Van Brothers 95.00 utilities; Vogt's Repair 18.15 supplies; Voyager Fleet Systems 1557.07 fuel; Williams Music & Office Equip. 98.00 supplies; Wilson's True Value 34.46 supplies; Wunder Construction 3754.73 repairs.

ROAD AND BRIDGE FUND

A-Ox 35.72 rentals; Agland Co- Op 6259.50 supplies; Armour City 50.00 utilities; Brosz Engineering 1510.00 bridge replacement; Dakota Sales and Rental 5755.00 equipment; Commercial Asphalt 406,006.40 road repairs; Corsica Hardware 211.93 supplies; Fousek Trucking 438.90 repairs; Goldenwest 146.34 utilities; Grosz Sand and Gravel 4374.40

gravel; Midwest Concrete 520.00 supplies; Office Products Center 14.45 supplies; Platinum Chemical 894.00 supplies; Voyager Fleet Systems 684.92 fuel.

E-911 SERVICES

Charles Mix County 20,609.84 3rd QTR. E-911 Services; Goldenwest 436.56 prof fees; Midstate Communications 440.11 prof fees.

EMERGENCY MANAGEMENT

Goldenwest 16.00 utilities; Pat Harrington 68.76 supplies/mileage; Office Product Center 139.26 supplies.

MODERNIZATION AND PRESERVATION

Microfilm Imaging 222.50 rental fee.

ADJOURNMENT

At 11:21 a.m. a motion was made by Goldammer and seconded by Maas to adjourn until 9:00 a.m. on Tuesday November 5, 2019. All members voted in favor of this action; motion carried.

SIGNED: _____

Steve Lau, Chairman
Board of County Commissioners

ATTEST: _____

Phyllis Barker, Auditor

DOUGLAS COUNTY COMMISSIONER MEETING
November 5, 2019

PURSUANT TO ADJOURNMENT: The Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, November 5, 2019. Ivan Lau, Steve Lau, Tim Goldammer and Jerod Star were present. Also present was Auditor Barker. Marlin Maas was absent. The meeting was called to order by Chairman Lau. The Pledge of Allegiance was recited. Motion made by Goldammer and seconded by Star to adopt the agenda. All members voted in favor of this action; motion carried.

APPROVAL OF MINUTES

A motion was made by Goldammer and seconded by I. Lau to approve of the October 1st and 15th meeting minutes. All present voted in favor of this action; motion carried.

DRAINAGE

Glennis Stern, Twin River Irons, as well as Rob Hotchkiss, Ervin Bietz and Russell Dozark of Delmont were present to discuss a drainage matter in their area. Jessica Goehring, Sam Reimnitz and Jordan Reimnitz were also present. Hotchkiss explained that the City of Delmont is working on a drainage proposal that would involve a piece of land owned by the County. The Drainage Board will review the plan after the permit process has been completed. No action was taken at this time.

PUBLIC HEARING

A motion was made by Star and seconded by Goldammer to recess as a Board of County Commissioners and convene as a Drainage Board. All members voted in favor of this action; motion carried. As advertised, a public hearing was held to review the Drainage Application and Permit submitted by Jordan Reimnitz, 39434 274th St., Corsica, Douglas County, SD. The nature and location of the proposed drainage is as follows: installation of underground drain tile in the NW ¼ of Section 24, T99N, R63W, Douglas County, SD. Jordan Reimnitz was present to explain the proposed project. No one was present in opposition. A motion was made by Star and seconded by Goldammer to approve the permit submitted by Reimnitz contingent upon written consent from W. Villmow. All members voted in favor of this action; motion carried. Motion was made by Goldammer, seconded by Star to adjourn as a Drainage Board and reconvene as the Board of County Commissioners. All members voted in favor of this action; motion carried.

EXECUTIVE SESSION

At 9:30 a.m., a motion was made by Goldammer and seconded by I. Lau to enter into executive session with Barker to discuss a poor relief claim. All members voted in favor of this action; motion carried.

At 9:35 a.m. Chairman Lau declared the meeting back to open session with the following action taken: A motion was made by Goldammer and seconded by Ivan Lau authorizing payment of Acc# 21CIV16-10 (J.J.) Avera St. Benedict vs. Douglas County in the amount of \$2516.53, in exchange for the dismissal of Acc. #21CIV13-14 (R.Q.) as proposed by Robert Nelson. all members voted in favor of this action; motion carried.

COMMUNITY HEALTH

Casandra Weatherford, Community Health Nurse, met with the Board briefly to update them on her department with no action required at this time.

HIGHWAY

Bob Reinfeld, Highway Superintendent and Callie Nichols, Highway Office Manager, met with the Board to update them on the Highway Department. Nichols gave an update on the FEMA process. She will be having another meeting next week to determine how much money the county will be receiving for the sites that were submitted for the March storm. Reinfeld gave an update on the bridge project east of Corsica. A-G-E hopes to set the box next week. Reinfeld discussed equipment needs and purchasing options. Commercial Asphalt was unable to complete a portion of the 2019 overlay projects as bid. Therefore,

they have agreed to honor the bid price and complete the projects in 2020. Options for acquiring more gravel were discussed with no action taken at this time.

EXECUTIVE SESSION

A motion was made by Star and seconded by Goldammer to enter into executive session at 10:25 a.m. to discuss a personnel matter with Reinfeld, Nichols and Barker present. All member voted in favor of this action; motion carried. At 10:40 a.m. Chairman Lau declared the meeting back to open session with no action taken at this time.

DRAINAGE ORDINANCE

Brian McGinnis, Planning and Development District III, and States Attorney Parkhurst met with the board to discuss the current Drainage Ordinance of Douglas County. McGinnis has reviewed the current ordinance and recommended revisions where needed. Discussion was held with no action necessary at this time.

CLAIMS

The following claims were approved for payment:

GENERAL FUND

September Payroll: Commissioners 3536.30 Auditor 7850.60 Treasurer 8420.99 States Attorney 4915.84 Courthouse Janitor 4875.55 Equalization 7044.87 Register of Deeds 5328.50 Veterans Service Officer 814.03 Sheriff 16,810.78 Coroner 241.26 E911 26.59 Ambulance 2387.71 Welfare 157.94 Extension 3237.10 Weed & Pest 958.38 Planning and Zoning 717.12 Museum 0.00 Park 0.00 Standard Life Insurance 569.11
October Payroll: Commissioners 3536.38 Auditor 7692.70 Treasurer 8291.16 States Attorney 4915.83 Courthouse Janitor 4739.41 Equalization 7091.57 Register of Deeds 4802.15 Veterans Service Officer 814.02 Sheriff 16,843.34 Coroner 121.03 E911 26.59 Ambulance 2209.50 Welfare 157.94 Extension 3205.44 Weed & Pest 544.70 Planning and Zoning 451.84 Museum 0.00 Park 0.00 Standard Life Insurance 544.70
A-Ox 34.77 rental; Agland Co-Op 244.89 supplies; Armour Chronicle 669.10 publishing; Armour Lumber Co. 617.52 repairs; Armour City 128.33 utilities; Blue 360 Media 163.54 supplies; Buhl's Dry Cleaning 45.75 utilities; Charles Mix County 390.00 jail fees; Community Health Services 2085.96 prof. fees; Corsica Globe 473.10 publishing; Darrington Water 44.45 utilities; Delmont Record 361.10 publishing; Dept. of Animal Science 37.50 supplies; East River Land Improvement 12,000.00 prof fees; Keith Goehring 102.10 prof fees; Goldenwest 847.60 utilities; H&H Electric 250.90 repairs; Kim Klein 328.35 supplies/travel; Klein's Watertown Store 89.61 supplies; Mid-American Research Chemical 217.79 Supplies; McLeod's Office Supply 1281.32 supplies; Northwestern Energy 1054.63 utilities; Office Products Center 968.86 supplies; Randal Water Dist. 67.20 utilities; Regalia Manufacturing Co. 182.02 supplies; Sam Reimnitz 100.00 repairs; SDAAO 75.00 prof fees; SDACC 1224.00 CLERP 4th qtr.; State of SD 34.00 utilities; Swier Law Firm 268.00 prof fees; Voyager Fleet 1327.71 fuel; Wilson's True Value 558.13 supplies; Yankton Co. Sheriff 50.00 prof fees.

ROAD AND BRIDGE FUND

September Payroll: 26,244.17 October Payroll: 25,607.82; Agland Co- Op 5012.35 supplies; Armour City 50.00 utilities; ASTECH 293,920.00 chip seal; Brosz Engineering 7,820.00 prof. fees; C&B Operations 844.37 supplies/repairs; Dale DeLange 1060.00 repairs; Fousek Trucking Service 135.98 repairs; Goldenwest 144.49 utilities; Cameron Hinckley 74.54 supplies; Mark's Machinery 162.96 supplies; Office Products Center 19.98 supplies; Robert Reinfeld 555.84 supplies; Ringling Gravel & Construction 3230.70 gravel; Schrank Construction 1672.10 repairs; Voyager Fleet 904.36 fuel; Wilson's True Value 47.04 supplies; Trent Wright 5200.00 gravel hauling.

E911 FUND

September Payroll: 26.59 October Payroll: 26.59; Goldenwest 436.56 prof fees; Midstate Communications 440.11 supplies.

EMERGENCY MANAGEMENT FUND

September Payroll: October Payroll: 1479.99; Goldenwest 16.00 utilities; Pat Harrington 73.92 travel; Office Products Center 528.16 supplies/equip.; Wilson's True Value 58.02 supplies.

MODERNIZATION AND PRESERVATION FUND:
Microfilm Imaging Systems 222.50 rental.

ADJOURNMENT

At 11:30 a.m. a motion was made by Star and seconded by Goldammer to adjourn until the next meeting on Tuesday, November 19, 2019. All present voted in favor of this action; motion carried.

SIGNED: _____
Steve Lau, Chairman
Board of County Commissioners

ATTEST: _____
Phyllis Barker, Auditor

DOUGLAS COUNTY COMMISSIONER MEETING
November 19, 2019

PURSUANT TO ADJOURNMENT: The Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, November 19, 2019. Ivan Lau, Steve Lau, Tim Goldammer, Marlin Maas and Jerod Star were present. Also present was Auditor Barker. The meeting was called to order by Chairman Lau. The Pledge of Allegiance was recited. Motion made by Goldammer and seconded by Star to adopt the agenda. All members voted in favor of this action; motion carried.

DRAINAGE

At 9:00 a.m., a motion was made by Maas, second by Star to recess as a Board of County Commissioners and convene as a Drainage Board. All members voted in favor of this action; motion carried. As advertised, a public hearing was held to review the Drainage Application and Permit submitted by DelRay Geidel, 40185 270th St., Dimock, SD. The nature and location of the proposed drainage is as follows: installation of underground drain tile in the NE ¼ of the NE ¼ of Section 22, T100N, R62W, Douglas County, SD. DelRay Geidel was present to explain the proposed project. No one was present in opposition. Discussion was held. A motion was made by Star and seconded by Goldammer to approve the permit submitted by Geidel. All members voted in favor of this action; motion carried.

Geidel also discussed putting in two water basins on his land. The project was designed by NRCS and was brought before the Drainage Board in April of 2016, at which time the board approved of the project. A motion was made by Goldammer and seconded by I. Lau to re-approve Geidel to install the water basins in the SW ¼ of Section 14, T100N, R63W, Douglas County SD. All members voted in favor of this action; motion carried.

As advertised, a public hearing was held to review the Drainage Application and Permit submitted by Dan Propst, 1016 Winchester Drive, Pierre, SD. The nature and location of the proposed drainage is as follows: installation of underground drain tile in the SW ¼ of Section 5 and the N ½ of Section 8, T99N, R62W, Douglas County, SD. Dan Propst was present to explain the proposed project. Discussion was held in regards to the wetland determination (1026 form) filed with the NRCS. Propst gave the Commissioners permission to review the wetland determinations with the NRCS for further explanation. Todd Gerlach, Glen Storm and Carl Buenning were present in opposition. The Board asked that Propst re-work his proposal to accommodate those in opposition and to obtain the proper authorization from all land owners whose land the project will be on. A motion was made by Star and seconded by Maas to table action until further information can be gathered. All members voted in favor of this action; motion carried.

A motion was made by Goldammer and seconded by Maas to adjourn as a Drainage Board and reconvene as a Board of County Commissioners. All members voted in favor of this action; motion carried.

4-H/ EXTENSION OFFICE

Kim Klein, Extension Office Manager, met with the Board to update them on her department. Klein reported that the trapping program is underway and going well. Klein would like to do a 4-H family fun night sponsored by the County for the 4-H Kids. The Board approved of the idea and authorized Klein to move forward with planning the event.

WEED AND PEST

Kim Klein, Weed and Pest Secretary, gave a brief update to the Board. Klein stated that none of the county road ditches were able to get sprayed for weeds this year due to the wet conditions. Therefore, the board agreed to supplement next year's budget to support the cost of spraying the entire county in 2020. No action was taken at this time.

HEALTH INSURANCE

Craig and Diane Krsnak of Douglas County Insurance met with the Board to present the

Wellmark Health Insurance Renewal for 2020. Discussion was held with no formal action taken at this time.

CONTINGENCY TRANSFER

A motion was made by Maas and seconded by Goldammer, to introduce the following resolution. All members voted in favor of this action. Motion carried.

RESOLUTION #2019-07 TRANSFER FROM CONTINGENCY FUND

WHEREAS, insufficient appropriation was made in the 2019 adopted budget for the following department to discharge just obligations of said appropriations; and WHEREAS, SDCL 7-21-32.2 provides that the transfers be made by resolution of the board from the contingency appropriation established pursuant to SDCL 7-21-6.1 to other appropriations;

THEREFORE BE IT RESOLVED that the appropriation be transferred from the contingency budget (101-112-429) to the following department budgets:

101-111-422 (Commissioners Professional Fees) in the amount of \$2,000.00

101-111-423 (Commissioners Publishing) in the amount of \$2,000.00

101-163-411 (Register of Deeds Salaries) in the amount of \$11,000.00

101-163-426 (Register of Deeds Supplies) in the amount of \$1,200.00

101-522-425 (Parks repairs) in the amount of \$1,000.00

101-711-411 (Planning and Zoning Salaries) in the amount of \$2,000.0

101-711-423 (Planning and Zoning Publishing) in the amount of \$300.00

OPERATING TRANSFER

A motion was made by Star and seconded by Goldammer to make an operating fund transfer of \$10,000.00 from General Fund Cash Balance to the E911 Fund Cash Balance. All members voted in favor of this action; motion carried.

FORMAL BUDGET SUPPLEMENT

A motion was made by Goldammer and seconded by I. Lau authorizing the auditor to publish a notice of hearing for consideration of a proposed budget supplement to the 2019 budget. All members voted in favor of this action; motion carried.

OTHER BUSINESS

The Commissioners congratulated Pat Harrington for receiving the South Dakota EMT of the Year Award. The Board appreciates his efforts as Emergency Manager for the County and all the work he does for his community.

E911 BOARD

Chairman Lau informed the Board that Travis Sparks has stepped down as the member at large for Douglas County on the E911 Board. The Board thanked Sparks for his many years of service on the E911 Board. A motion was made by I. Lau, seconded by Star, to appoint Nicole Neugebauer to the E911 Board. All members voted in favor of this action; motion carried.

SOFTWARE MEETING

A motion was made by Star and seconded by Maas authorizing department heads to attend the Connecting Point software meeting in Watertown on Dec. 5th. All members voted in favor of this action; motion carried.

PLANNING AND ZONING

Jessica Goehring, Planning and Zoning Administrator, met with the board briefly to ask for authorization to attend the Dakota Rural Action CAFO Forum on December 6th in Watertown. Because Goehring will be in Watertown for the software meeting the day before, she would like to stay in Watertown to save on mileage. The Board agreed. A motion was made by Maas and seconded by Star authorizing travel expenses for Goehring to attend the Dakota Rural Action Forum in Watertown on Dec. 6th. All members voted in favor of this action; motion carried.

FLOOD PLAIN MANAGER

A motion was made by Goldammer and seconded by Maas to appoint Pat Harrington as the Flood Plain Manager for Douglas County. All members voted in favor of this action; motion carried.

HIGHWAY

Bob Reinfeld, Highway Superintendent, met with the Board to update them on his department. Reinfeld informed the board that the bridge project is nearing completion. Reinfeld is expecting the new grader to be in by the end of this week. Reinfeld presented an Approach Application and Permit submitted by Twin Rivers Old Iron for the purpose of installing an approach at the following legal description: Part SE4 S of Railway (Ex. W459' and E352') of Section 28, Belmont twp., Douglas County, SD. Star moved to approve the application, with all approach work and installation to be done at the expense of the applicant, upon recommendation of the Highway Supt. Goldammer seconded the motion, all members voted in favor of this action; motion carried.

EXECUTIVE SESSION

A motion was made by Star and seconded by Goldammer to enter into executive session at 10:52 a.m. to discuss a personnel matter with Reinfeld and Barker present. All members voted in favor of this action; motion carried. Chairman Lau declared the meeting back to open session at 11:00 a.m. with the following action taken: A motion was made by Goldammer and seconded by Maas, authorizing Reinfeld to advertise for part-time or full-time Highway Maintenance worker. All members voted in favor of this action; motion carried. Star exited the meeting at 11:05 a.m.

SHERIFF

Sheriff Coler met with the Board briefly to discuss updating some of the equipment in his department. He presented quotes for updated radar equipment, new tasers and new rifles. Coler said his current budget would support the purchases. Goldammer made a motion to support the purchases as mentioned, Maas seconded the motion. All members present voted in favor of this action; motion carried.

FEES REPORT

Clerk of Courts Fees (October): \$2,595.50
Register of Deeds (October): \$2990.50

AUDITORS ACCOUNT WITH THE COUNTY TREASURER: October 2019

Checking Accounts	\$8,696.03
Cash on Hand.....	\$500.00
Petty Cash.....	\$400.00
Un-deposited receipts	\$359,585.09
Savings Accounts	\$5,571,000.00
-BankWest- Armour	
Certificate of Deposits	\$400,000.00
Total	\$6,340,181.12

FUND BALANCE

General Fund	\$2,550,191.81
Special Revenue Funds	\$1,778,426.88
Tax Increment.....	\$6353.33
Trust and Agency Funds	\$2,005,209.50
Total	\$6,340,181.12

CLAIMS

The following claims were approved for payment:

GENERAL FUND

Phyllis Barker 87.12 travel; Crystal Bruinsma 195.48 travel; Buhl's Dry Cleaners 92.50 maint.; Charles Mix Co. Sheriff's Office 130.00 jail fees; Connecting Point 130.00 prof fees; Darrington Water 38.10 supplies; DCM Hospital 150.00 prof fees; First Security Finance 4630.61 debt services; Graham Tire 500.00 repairs; Mark Heisinger 151.46 travel; Kim

Huebner 75.80 travel; Kimberly Klein 17.53 supplies; Krull's Market 17.27 supplies; Lewis and Clark Behavioral Health 178.00 prof fees; Northwestern Energy 1,540.76 utilities; Office Products Center 414.95 supplies; Ramkota Hotel Pierre 462.00 travel; Select Service Center 191.95 supplies; Jerod Star 179.76 travel; State of SD 33.25 utilities; State of SD 1806.73 predatory animal fund; Swier Law Firm 764.00 CAA fees; TEAM Laboratory Chemical 789.35 supplies; USPS 1331.10 supplies; Vogt's Repair 296.43 repairs; Wilson's True Value 81.27 supplies.

ROAD AND BRIDGE FUND

Agland Co-op 100.00 supplies; Armour Chronicle 35.00 supplies; Commercial Asphalt 260,612.45 repairs; Connor Bialas 1450.00 prof fees; Grosz Sand and Gravel 263.92 supplies; Steve Harrington 300.00 clothing allowance; Kurt Bialas 650.00 prof fees; Northwestern Energy 167.57 utilities; Transource 179.75 supplies; True North Steel 9866.70 repairs; Vogt's Repair 168.75 repairs; WW Tire 483.66 supplies.

ADJOURNMENT

At 11:35 a.m., a motion was made by Goldammer and seconded by Maas to adjourn until Tuesday December 3, 2019. All members voted in favor of this action; motion carried.

SIGNED: _____
Steve Lau, Chairman
Board of County Commissioners

ATTEST: _____
Phyllis Barker, Auditor

DOUGLAS COUNTY COMMISSIONER MEETING

December 3, 2019

PURSUANT TO ADJOURNMENT: The Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, November 19, 2019. Ivan Lau, Steve Lau, Tim Goldammer, Marlin Maas and Jerod Star were present. Also present was Auditor Phyllis Barker, Geri Olson of Douglas County Publishing and Julie Brenner, Treasurer. The meeting was called to order by Chairman Lau. The Pledge of Allegiance was recited. Motion made by Goldammer and seconded by Star to adopt the amended agenda. All members voted in favor of this action; motion carried.

APPROVAL OF MINUTES

A motion was made by Maas seconded by I. Lau to approve of the minutes from the November 5th and 19th meetings. All members voted in favor of this action; motion carried.

HIGHWAY DEPARTMENT

Bob Reinfeld, Highway Superintendent, was present to update the Board on his department. Reinfeld presented an Approach Application and Permit submitted by Larry Wold for the purpose of installing an approach at the following legal description:

Tract 1 of Lot B-2 of Lot "B" Eitemillers Subdivision in the NE ¼ of Section 13, Chester Twp., Douglas County, SD. I. Lau moved to approve the application, with all approach work and installation to be done at the expense of the applicant, upon recommendation of the Highway Supt. Star seconded the motion. All members voted in favor of this action; motion carried.

Commissioner Star expressed concern in regards to the snow removal on 273rd St. East of Corsica and provided photos of the oil roads within the county. Reinfeld said he would have the road cleaned off today.

A motion was made by Goldammer and seconded by Maas to enter into executive session at 9:17 a.m. to discuss a personnel matter with Reinfeld and Barker present. Chairman Lau declared the meeting back to open session at 9:31 a.m. with the following action taken: A motion was made by Goldammer and seconded by Maas to increase Callie Nichols, Highway Office Manager, to fulltime status at 40 hours per week effective immediately. All members voted in favor of this action; motion carried.

A motion was made by Goldammer seconded by Maas to enter into executive session at 9:35 a.m. to discuss a legal matter. All members voted in favor of this action; motion carried. Chairman Lau declared the meeting back to open session at 9:43 a.m. with no action at this time.

A representative from A.G.E was not present as scheduled. Clinton Powell, Brosz Engineering, was present to explain the payment request from A.G.E for the bridge project East of Corsica. Liquidated damages and the retainer cost were discussed. The Board wants to ensure that A.G.E will repair the damage done to the edge of the road from their equipment. Therefore, a motion was made by Goldammer and seconded by Star, to pay 85% of the total project cost of \$355,942.18 and to table the liquidated damages discussion until A.G.E can be present. All members voted in favor of this action; motion carried.

EMERGENCY MANAGEMENT

Pat Harrington, Emergency Manager, met with the Board to update them on his department. Clinton Powell discussed the spillway at the Corsica Lake Dam. Harrington presented pictures showing the damage to the spillway. The Board asked Powell to prepare a preliminary scope regarding the spillway repairs and report back. No action was taken at this time.

PLANNING AND DEVELOPMENT DISTRICT III

Brian McGinnis, Planning and Development District III, was present to discuss amendments to the drainage ordinance. No action was needed at this time.

The option of obtaining pre-disaster mitigation grant money to have a hydrology study completed was discussed. A motion was made by Maas and seconded by Star, authorizing Chairman Lau to sign the grant application for a hydrology study in Iowa Township, with a local commitment of \$20,000.00. Voting 'aye': Star, I. Lau, Maas and S. Lau. Voting 'nay': Goldammer. Motion carried.

HEALTH INSURANCE

A motion was made by Maas and seconded by Goldammer to renew the county health insurance policy with Wellmark Blue Cross Blue Shield for 2020 with 100% of the employee's premium being paid by the County. All members voted in favor if this action; motion carried.

EMPLOYEE WAGES

Auditor Barker inquired about employee raises for 2020. The board instructed the auditor to figure raises at 2.5% for courthouse employees and at 5% for public safety employees (Highway

Department, Sheriff's Department and Emergency Management) for review at the next meeting. No action was taken at this time.

COMPUTERS

Auditor Barker presented quotes from Hard Drive Central and Connecting Point for eight computers and monitors as well as an updated firewall for the server. Discussion was held. A motion was made by Goldammer and seconded by Star to accept the quote from Connecting Point for eight computers equipped with Microsoft Windows 10. All members voted in favor of this action; motion carried. A quote for an updated firewall was also approved by the Board.

CLAIMS

The following claims were approved for payment:

GENERAL FUND

November Payroll: Commissioners 3536.29 Auditor 8301.79 Treasurer 9866.07 States Attorney 5938.69 Courthouse Janitor 5783.82 Equalization 8030.24 Register of Deeds 5151.13 Veterans Service Officer 1190.81 Sheriff 17,985.77 Coroner 0.00 Ambulance 2820.70 Welfare 157.94 Extension 2625.88 Weed & Pest 1031.01 Planning and Zoning 717.12 Museum 0.00 Park 0.00 Fair board 191.73 Weed and Pest 1031.01 Standard Life Insurance 569.11 Armour Chronicle 385.07 publishing; Armour Dray 50.00 utilities; Armour Lumber Company 66.99 supplies; Armour City 123.08 utilities; Assn. of County Weed and Pest Boards 25.55 conference; Buhl's Dry Cleaners 123.00 maint.; Corsica Globe 420.07 publishing; DCMH 2085.96 community health nurse; Delmont Record 385.07 publishing; Dept. of Legislative Audit 13,227.50 2017/2018 audit; John Engelland 851.98 minor equip reimbursement; H&H Electric 154.13 repairs; Kasee Hieb 85.00 supplies; Johnson Restoration 418.80 repairs; SDACC 879.00 CLERP; USPS 990.00 supplies.

ROAD AND BRIDGE FUND

November Payroll: 24,822.90; A-G-E Corporation 302,550.85 bridge repair; A-Ox 35.72 rental; Armour Dray 50.00 utilities; Corsica Globe 12.09 publishing; Vander Pol Construction 28,146.48 repairs; Delmont Record 12.09 publishing; Shrank Construction 306.12 repairs; True North Steel 3964.53 repairs.

E-911 FUND

November payroll: 26.59; Midstate Communications 440.11 E911 System.

EMERGENCY MANAGEMENT

November payroll: 1910.58; Armour Chronicle 27.08 publishing; Corsica Globe 27.08 publishing; Delmont Record 27.08 publishing.

ADJOURNMENT

At 11:50 a.m. a motion was made by Star and seconded by Goldammer to adjourn until the next meeting on December 17, 2019. All members voted in favor of this action; motion carried.

SIGNED: _____
Steve Lau, Chairman
Board of County Commissioners

ATTEST: _____
Phyllis Barker, Auditor

DOUGLAS COUNTY COMMISSIONERS MEETING

December 17, 2019

PURSUANT TO ADJOURNMENT the board of County Commissioners met at the Courthouse in Armour, SD at 9:00 a.m. on Tuesday, December 17, 2019. Goldammer, I. Lau, S. Lau, Maas and Star were present. Also present were Auditor Phyllis Barker, Gerri Olson of Douglas County Publishing and Julie Brenner, Treasurer. The meeting was called to order by Chairman Lau. The Pledge of Allegiance was recited. A motion was made by Maas, seconded by Goldammer, to adopt the amended agenda. All members voted in favor of this action; motion carried.

HIGHWAY DEPARTMENT

Bob Reinfeld, Highway Superintendent, and Highway Office Manager, Callie Nichols, were present to update the Board. Reinfeld presented information on leasing another John Deere Motor Grader from RDO Equipment. Discussion was held.

Norm DeLange, Trav DeLange and Dalton DeLange met with the board to discuss the water over the road on 381st St. south of Highway 44. Trav would like to come up with a plan to find a way to repair the road in the spring. He realizes that nothing can be done now, but suggested building the road up, stating that he is willing to work with the county to come up with a solution. Discussion was held. The Board thanked the DeLanges for coming. No action was taken at this time.

Jim DeBoer, Randy Niewenhuis, Scott Feenstra and Calvin DeBoer met with the Board to discuss 269th Ave. Jim DeBoer presented a bill for gravel that he purchased and applied to the road. A motion was made by I. Lau to pay the bill submitted by Jim DeBoer for putting gravel on 269th Ave. Chairman Lau tabled the motion until Nichols could provide information on how much gravel has been placed on the road so far this year by the county. Reinfeld stated that 12 loads of gravel were added to the road. The Board re-visited the motion. Discussion was held. Star seconded the motion, with the stipulation that all future gravel applications be pre-approved by the Board. All members voted in favor of this action; motion carried.

After further discussion, a motion was made by Goldammer and seconded by Star to sign a four lease with RDO Equipment for an additional John Deere Motor Grader. All members voted in favor of this action; motion carried.

EXECUTIVE SESSION

Motion was made by Star and seconded by Goldammer to enter into executive session with Nichols, Reinfeld and Barker present to discuss a personnel matter at 9:55 a.m. All members voted in favor of this action; motion carried. At 10:01 a.m., Chairman Lau declared the meeting back to open session with the following action taken:

A motion was made by Maas and seconded by Goldammer to hire Jefferson Grosz as a full-time Highway Maintenance Employee at a starting wage of \$14.50 with a review after the completion of his sixth month review. Grosz will start the first working day in January. All members voted in favor of this action; motion carried.

Gerod Johnson, A.G.E Corp., met with the Board to discuss the bridge project east of Corsica. Eric Prunty, Brosz Engineering was also present. Johnson said he will put a sign on the broken-up shoulder of the road and will repair the shoulder in the spring. The Board agreed. A motion was made by Goldammer and seconded by Star to waive the liquidated damages in lieu of the extra working material A.G.E provided and to release the retainer that was previously held. Voting aye: Star, Goldammer, Maas, S. Lau. Voting nay: I. Lau. Motion carried.

DRAINAGE

Jim Bolt, County Resident, met with the Board briefly to discuss the water on his property. The Board apologized for not being able to provide more of a solution for the issue. No action was needed.

DRAINAGE ORDINANCE

Brian McGinnis, Planning and Development District III, met with the Board to review the third draft of Douglas County Drainage Ordinance. Discussion was held with no action taken at this time.

SDSU EXTENSION

A motion was made by Star and seconded by Maas authorizing Chairman Lau to sign the Memorandum of Understanding with SDSU for 2020. All members voted in favor of this action; motion carried.

SHERIFFS OFFICE

A motion was made by Maas and seconded by Goldammer to hire Jeremy Johnson as a part-time

deputy in the sheriff's office per Sheriff Coler's recommendation. All members voted in favor of this action; motion carried.

REGISTER OF DEEDS/ DIRECTOR OF EQUALIZATION

Jessica Goehring, Director of Equalization and Kim Huebner, Register of Deeds, met with the Board to discuss Roxane Wentz's schedule. A motion was made by Goldammer to change Roxane Wentz status to flexible between the Register of Deeds and Director of Equalizations office, under the agreement of the department heads. Star seconded the motion. All members voted in favor of this action; motion carried.

SURPLUS PROPERTY

A motion was made by Star and seconded by Goldammer to declare the following items surplus property to be destroyed: FA# 3264, #3338, #3372, #3331, #3478, #3336, #3467, #3166, and #1817. All members voted in favor of this action; motion carried.

DELINQUENT TAX LIST

The Notice of Delinquent Real Estate Taxes for 2018 Taxes Payable 2019 was reviewed and signed by the Board of Commissioners. No formal action was needed.

2020 WAGES

A motion was made by Maas seconded by I. Lau, to increase employee wages by 2.5% for clerical employees and 5% for Public safety employees (Highway, Sheriff, and Emergency Management). All members voted in favor of this action; motion carried.

A motion was made by Goldammer and seconded by Maas to give a one-time bonus of \$1000.00 each to the Emergency Management Director and the Drainage Administrator for all of the additional work done on drainage matters in 2019. All members voted in favor of this action; motion carried

FEES REPORT

Clerk of Courts Fees (November): \$1469.00

Register of Deeds (November): \$3934.00

AUDITORS ACCOUNT WITH THE COUNTY TREASURER: November 2019

Checking Accounts	\$3,122.20
Cash on Hand.....	\$500.00
Petty Cash.....	\$400.00
Un-deposited receipts	\$24,015.76
Savings Accounts	\$3,760,000.00
-BankWest- Armour	
Certificate of Deposits	\$400,000.00
Total	\$4,188,037.96

FUND BALANCE

General Fund	\$2,535,848.19
Special Revenue Funds	\$1,242,324.68
Tax Increment.....	\$6353.33
Trust and Agency Funds	\$403,511.76
Total	\$4,188,037.96

CLAIMS

The following claims were approved for payment.

GENERAL FUND

Agland Co-op 1552.99 fuel/repairs; Armour Chronicle 67.89 publishing; Armour Dray 100.00 utilities; Axon Enterprises 9,285.00 minor equip.; Cole Papers 611.68 supplies; Corsica Globe 67.89 publishing; Darrington Water 44.45 supplies; Delmont Record 67.89 publishing; Dept. of Health 260.00 prof fees; Douglas Electric 150.60 utilities; FEDEX 26.29 supplies; First Security Finance 4360.61 debt services; Jessica Goehring 173.59 travel; Keith Goehring 1745.15 CAA fees; Goldenwest 848.99 utilities; Kim Klein 202.95 supplies; Mid-America Research Chemical 597.51 supplies; Northwestern Energy 415.81 utilities; Office Products Center 1007.16 supplies; Petty Cash 865.76 postage; Randall Water 74.10 utilities; Stalker Radar 9240.00 minor equip.; State of SD 29.00 utilities; Thompson Reuters 208.86 supplies; Vogt's Repair 1167.03 repairs; Voyager Fleet Systems 2223.19 fuel; Wilson's True Value 17.99 supplies; Nathan Wunder 10,601.84 repairs.

ROAD AND BRIDGE FUND

Agland Coop 4754.04 fuel; Brosz Engineering 15,000.00 bridge project engineering; C&B Operations 92.99 supplies; Corsica Hardware 96.94 supplies; Douglas Electric 865.36 utilities; Fousek Trucking 46.02 supplies; Goldenwest 144.39 utilities; Grosz Sand and Gravel 3361.20 supplies; Cameron Hinckley 122.49 clothing allowance; Johnson Engineering 1750.00 prof fees; Midwest Concrete 696.00 supplies; Newman Signs 555.94 repairs; Northwestern Energy 207.35 utilities; Office Products Center 16.99 supplies; Overhead Garage Door 839.29 repairs; John Parker 300.00 clothing allowance; RDO Equipment 193.88 supplies; Bob Reinfeld 1,138.32 supply reimbursement; Ringling Construction 2500.29 gravel; SD Dept. of Transportation 26,685.20 prof fees/ road repairs; SDPAA 214.25 insurance; Select Service 1248.24 repairs; Star Manufacturing 88.05 repairs; Terry VanZee 300.00 clothing allowance; Vogt's Repair 2223.19 repairs; Voyager Fleet Systems 1330.17 fuel; Wilson's True Value 25.36 supplies.

E911 SYSTEM FUND

Goldenwest 436.56 E911 System.

EMERGENCY MANAGEMENT FUND:

Goldenwest 16.00 utilities; Petty Cash 55.00 postage.

MODERNIZATION AND PRESERVATION FUND

Microfilm Imaging Systems 222.50 minor equipment.

ADJOURNMENT

At 11:58 p.m., a motion was made by Star seconded by Maas to adjourn until 3:30 p.m. on Friday December 27, 2019. All members voted in favor of this action; motion carried.

SIGNED: _____
Steve Lau, Chairman
Board of County Commissioners

ATTEST: _____
Phyllis Barker, Auditor

DOUGLAS COUNTY COMMISSIONER MEETING
DECEMBER 27, 2019

PURSUANT TO ADJOURNMENT the Board of County Commissioners met at the Courthouse in Armour, SD at 3:30 p.m. on Tuesday, December 27, 2019. Goldammer, S. Lau and Star were present. Auditor Phyllis Barker was also present. Maas and I. Lau were absent. The meeting was called to order by Chairman Lau. The Pledge of Allegiance was recited. A motion was made by Goldammer, seconded by Star, to adopt the agenda. All members voted in favor of this action; motion carried.

LEASE OF COUNTY OWNED LAND

The three below described parcels of County owned land were advertised for leasing. After reviewing proper leasing procedures and terms, auction bidding on each of the parcels was conducted by the auditor as per SDCL 7-30-3 at the advertised time of 3:30 p.m. Each parcel is for a three-year lease period beginning January 1, 2020. The following were present: Ernie Bertram, Kevin Van Genderen and Travis DeBoer.

A motion was made by Goldammer and seconded by Star authorizing the Chairperson to sign the Lease Agreements for the successful bidders as follows:

The sole bid for parcel #1 described as the SE ¼ of Section 33, Township 99, Range 63, consisting of 160 acres, more or less, of farmland went to Josh and Travis DeBoer for \$120.00 per acre.

The sole bid for parcel # 2 described as the SW ¼ NW ¼ Section 36, Township 98, Range 63, and the S ½ S ½ NW ¼ NW ¼ Section 36, Township 98, Range 63, consisting of 50 acres, more or less, of grazing land went to Ernest W. Bertram for \$35.00 per acre.

The sole bid for parcel # 3 described as the W ½ of the SW ¼ of Section 3, Township 99, Range 63, consisting of 20.9 acres, more or less, of hay land went to Kevin Van Genderen for \$20.00 per acre. All commissioners present voted in favor of this action; motion carried.

FORMAL BUDGET SUPPLEMENT

A Motion was made by Star and seconded by Goldammer to introduce the following resolution:

RESOLUTION #2019-08
FOR SUPPLEMENTAL BUDGET

WHEREAS it is necessary to supplement the 2019 Annual Budget in order to carry on the indispensable functions of Douglas County; and

WHEREAS, the adoption of the proposed Supplemental Budgets were duly considered by the Douglas County Commission on the 27th day of December, at 4:00 p.m., in the Commission Meeting Room, pursuant to due notice;

now, therefore, be it RESOLVED by the Douglas County Commission that the following Supplemental Budget be, and the same is, hereby approved for the purpose of providing budget to conduct the indispensable functions of Government, to-wit:

From E-911 System Cash (207-0-101) to the following budget:

E911 System: 207-225-422 in the amount of \$10,000.00

From Domestic Abuse Cash (229-0-101) to the following budget:

E911 System: 229-434-422 in the amount of \$100.00

From ROD Modernization and Preservation Fund Cash (250-0-101) to the following budget:

ROD MOD Relief Expenses: 250-163-434.10 in the amount of \$5,000.00

APPROVED BY THE COUNTY COMMISSION:

Chairperson

ATTEST: _____
County Auditor

A roll call vote was taken with the following votes recorded. Aye: Star, Goldammer, and S. Lau. Nay: none. Absent: Maas and I. Lau. Motion carried.

CONTINGENCY TRANSFER

A motion was made by Goldammer and seconded by Star, to introduce the following resolution:

RESOLUTION #2019-09
TRANSFER FROM CONTINGENCY FUND

WHEREAS, insufficient appropriation was made in the 2019 adopted budget for the following department to discharge just obligations of said appropriations; and

WHEREAS, SDCL 7-21-32.2 provides that the transfers be made by resolution of the board from the contingency appropriation established pursuant to SDCL 7-21-6.1 to other appropriations;

THEREFORE BE IT RESOLVED that the appropriation be transferred from the contingency budget (101-112-429) to the following department budgets:

101-111-422 (Commissioners Professional Fees) in the amount of \$7400.00
101-162-426 (Director of Equalization Supplies) in the amount of \$3050.00
101-524-425 (Fair Board Repairs) in the amount of \$1800.00
101-800-441 (Debt Services Principal) in the amount of \$3885.00
101-822-442 (Debt Services Interest) in the amount of \$760.00

APPROVED BY THE COUNTY COMMISSION:

Chairperson

ATTEST: _____
County Auditor

A roll call vote was taken with the following votes recorded. Aye: Star, Goldammer, and S. Lau. Nay: none. Absent: Maas and I. Lau. Motion carried.

2020 BUDGET RESOLUTION

A motion was made by Star and seconded by Goldammer to amend the General Fund tax levy and the Road and Bridge Fund Levy in Resolution #2019-05 to read as follows:

GENERAL FUND: \$1,790,575.00 at 2.917 per \$1,000 of Valuation.
ROAD AND BRIDGE FUND: \$581,682.00 at .948 per \$1,000 of Valuation.
Total taxes Levied by County: \$2,372,257.00 at 3.865 per \$1,000 of Valuation.
All members voted in favor of this action; motion carried.

EXTENSION OFFICE

Kim Klein, 4-H Office Manager, met with the Board to request authorization to attend the Eight Grade Career Fair/Camp Med in Wagner on January 16, 2020 to promote Douglas County 4-H. A motion was made by Star and seconded by Goldammer authorizing Klein to attend the event. All present voted in favor of this action; motion carried.

CLAIMS

The Following claims were approved for payment:

GENERAL FUND

Accounts Management 562.06 employee garnishment; Armour Lumber 2115.60 repairs; Blue Moon 432.00 prof fees; Corsica Hardware 42.99 supplies; Kotab Kleaning 470.73 maint; Steve Lau 91.56 travel; Marlin Maas 95.76 travel; McLeod's Office Supply 226.80 supplies; Northwestern Energy 3316.00 utilities; Office Products Center 767.15 supplies; Jerod Star 86.52 travel; Whalen Law Office 807.75 prof fees; Wilson's True Value 88.95 supplies.

ROAD AND BRIDGE FUND

A-G-E Corp. 41,134.44 bridge repairs; Armour Chronicle 42.00 publishing; Armour Lumber 2.00 supplies; Bitterman Sand Pit 576.00 repairs; Corsica Hardware 8.99 supplies; Deere Credit Inc. 38,196.87 equip. lease; Fousek Trucking 442.99 supplies; Office Product Center 91.95 supplies; Wheelco Break and Supply 9.15 supplies; Wilson's True Value 52.77 supplies.

EMERGENCY MANAGEMENT FUND

Pat Harrington 25.62 travel.

24/7 SOBRIETY FUND

C. Johnson 15.00 refund.

TIF FUND

Great Western Bank 6353.33 TIF payment.

ADJOURNMENT

At 4:07 p.m., a motion was made by Star seconded by Goldammer to adjourn until 9:00 a.m. on Tuesday January 7, 2020. All members voted in favor of this action; motion carried.

SIGNED: _____
Steve Lau, Chairman
Board of County Commissioners

ATTEST: _____
Phyllis Barker, Auditor

