

Douglas County Commissioner Meeting Minutes
JANUARY 7, 2020

The Board of County Commissioners met in regular session at the courthouse in Armour, SD at 9:00 a.m. on Tuesday, January 7, 2020. Members present were Steve Lau, Ivan Lau, Marlin Maas, Jerod Star and Tim Goldammer. Also present were Auditor Phyllis Barker and Gerri Olson, representing Douglas County Publishing. Auditor Barker called the meeting to order. The pledge of allegiance was recited.

ORGANIZATION OF COUNTY BOARD

The Auditor called for nominations for Chairperson of the Board for the year 2020

Goldammer motioned to nominate Steve Lau to serve as Chairperson for 2020. Maas seconded the motion and moved that nominations cease. With S. Lau abstaining, all other members voted aye; motion carried.

The Auditor called for nominations for Vice-chairperson. Maas motioned to nominate Tim Goldammer to serve as Vice-Chairman for 2020. Star seconded the motion and called for nominations to cease. With Goldammer abstaining, all board members voted in favor of this action; motion carried.

Chairperson Lau asked for approval of the agenda. Motion was made by Star and seconded by Goldammer to adopt the agenda. All members voted in favor of this action; motion carried.

CORSICA LAKE

Auditor Barker presented a proposal from Brosz Engineering to complete a camera inspection of the outlet works to ascertain the existing condition of the pipe and the outlet works vertical slide gate flow control. A motion was made by Star and seconded by Goldammer to accept the proposal from Brosz Engineering to complete the inspection and compile the results at a cost of \$4000.00. All members voted in favor of this action; motion carried.

GIS FIRST DISTRICT

A motion was made by Goldammer and seconded by Star authorizing the Chairman to sign the agreement with First District for GIS hosting services. All members voted in favor of this action; motion carried.

SHERIFF'S DEPARTMENT

Austin Luebke, county resident, met with the Board to discuss a law enforcement complaint. Sheriff Coler, Deputy Palmquist and States Attorney Parkhurst were also present. No action was taken. Luebke and Palmquist exited the meeting.

EXECUTIVE SESSION

A motion was made by Goldammer seconded by Star to enter into executive session at the request of Parkhurst with Coler and Barker present to discuss a personnel and legal matter at 9:20 a.m. All members voted in favor of this action; motion carried. At 9:45 a.m. Chairman Lau declared the meeting back to open session with no action taken. Coler exited the meeting.

HYDROLOGY & HYDRAULIC STUDY

Discussion was held regarding the H&H Study the Commissioners agreed to pursue Hazard Mitigation Grant funding for to start in Iowa Township. Commissioner Goldammer would like to expand the scope of the H&H study to include Holland, Joubert and Clark townships in addition to Iowa Township. Discussion was held. Auditor Barker will gather more information before further action is taken.

DRAINAGE ORDINANCE

Brian McGinnis, Planning and Development District III, met with the board to present the final draft of the Drainage Ordinance. Discussion was held. A public hearing was set for February 4, 2020 at 6:30 p.m. with the first reading to be held February 18th.

EXECUTIVE SESSION

A motion was made by Maas and seconded by Goldammer to enter into executive session to discuss a legal matter at 10:34 a.m. with Parkhurst and Barker present. All members voted in favor of this action; motion carried. Chairman Lau declared the meeting back to open session at 10:46 a.m. with no action taken at this time. Parkhurst exited the meeting.

HIGHWAY DEPARTMENT

Highway Superintendent, Bob Reinfeld and Callie Nichols, Highway Office Manager, met with the Board briefly to update them on their department. Gravel crushing was discussed.

Reinfeld explained that he would like to purchase a tar pot as opposed to renting one. No action was taken at this time.

EXECUTIVE SESSION

A motion was made by Star seconded by Goldammer to enter into executive session to discuss a personnel matter at 11:00 a.m. with Reinfeld and Barker present. All members voted in favor of this action; motion carried. At 11:15 a.m., Chairman Lau declared the meeting back to open session with no action taken.

2020 BEGINNING OF THE YEAR BUSINESS

MEETING DATES

A motion was made by Goldammer and seconded by Star that the Douglas County Commissioner's meetings be held at 9:00 a.m. on the first and third Tuesday of each month and all other meetings as deemed necessary. Informational meetings specifically for public input will also be held in the evenings if enough public interest is shown. All Board members voted in favor of this action; motion carried.

2020 DOUGLAS COUNTY REORGANIZATION OF BOARDS, EMPLOYMENT, EXPENSES AND RATES:

COMMISSIONER COMMITTEES AND BOARDS:

Fair Board	1 st Tuesday QTRLY	Ivan Lau
Legislative Resource	During Legislative Session	Auditor
Park Board	As Needed	Marlin Maas and Jerod Star
Planning Dev. District III	2 nd Wednesday MONTHLY	Steve Lau
Rural Office Comm. Serv.	Date Determined at Meeting	Phyllis Bordewyk
Weed Board	Last Monday MONTHLY	Tim Goldammer
Soil Conservation	4 th Monday MONTHLY	Ivan Lau
Randall RC&D Council	Last Thursday MONTHLY	Steve Lau
Solid Waste Disposal	2 nd Tuesday MONTHLY	Steve Lau & Jerod Star
Enhanced 911	Meetings as Needed	Steve Lau
Alcohol/ Drug Center	Meetings as Needed	Marlin Maas
Planning/Zoning	2 nd Thursday MONTHLY AS NEEDED	Tim Goldammer & Jerod Star
LEPC	MONTHLY	Steve Lau & Tim Goldammer

COURTHOUSE HOURS AND HOLIDAYS

Courthouse hours shall be from 8:00 a.m. to 12:00 noon and from 12:30 p.m. to 4:30 p.m. for all offices. The Veterans Service Office and the Food Pantry shall be open as posted on the door. A telephone answering system and a sign on the door is to be used if an office is not open. Department heads shall assume personal financial responsibility for overtime work done by their staff, unless prior authorization is approved by the County Commissioners or the Department Head. Douglas County will observe holidays as listed in Section 505 of the County Personnel Handbook.

RESTRICTED SPENDING

The Commissioners, request that all department heads consult with the Board of County Commissioners before making any budget purchases other than normal salaries and supply expenditures exceeding \$500.00 and \$5000.00 for the Highway Department. This is to ensure tighter control of budget spending to protect the county reserve funds to better the county financial situation.

COUNTY AUTHORIZATION FOR EMPLOYMENT

John L. Engelland was re-appointed as the County Custodian and Patrick Harrington as the Emergency/Disaster Director for 2020.

Motion was made by Maas and seconded by Star to approve all appointments, hours, holidays and spending procedures. All members voted aye; motion carried.

In compliance with SDCL 7-7-20, it is deemed necessary for the prompt and accurate dispatch of business that the following be employed:

AUDITORS OFFICE: One full-time Deputy. One part-time Deputy not to exceed 180 hours annually for elections, vacation and/or sick leave.

CORONER: Two part-time Deputies, as needed.

COUNTY PROPERTY CUSTODIAL: One full-time Custodian. As needed part-time Custodian for vacation and/or sick leave.

DIR. OF EQUALIZATION OFFICE: One full-time Administrative Assistant not to exceed 2080 hours annually. One part-time Clerk not to exceed 50 hours annually.

EMERGENCY AND DISASTER: One part-time Director.

4-H ADVISOR OFFICE: One full-time Office Manager not to exceed 2080 hours annually.

HIGHWAY OFFICE: One full time Office Manager not to exceed 2080 hours annually.

PARK: One part-time Caretaker, as needed.

REGISTER OF DEEDS OFFICE: Two part-time Deputies for vacation and/or sick leave.

TREASURERS OFFICE: One full-time Deputy. Two part-time Deputies not to exceed 250 hours annually.

SHERIFF DEPARTMENT: Three full-time Deputies. Other Guards and Matrons, as needed.

STATES ATTORNEY OFFICE: One part-time Deputy.

WEED AND PEST CONTROL: One Secretary not to exceed 450 hours.

APPOINTMENT OF BOARD AND COMMITTEES:

The following persons are appointed to serve on the various Boards and Committees for Douglas County:

LOCAL EMERGENCY PLANNING COMMITTEE: (Annual appointment) – Emergency Management Director; Fire Chiefs--Armour, Corsica, Delmont; Law Enforcement; Robert Reinfeld and Commissioners (2).

FAIR BOARD: (Two Year Appointment, even year= Dist. 2 & 4 Odd years= Dist. 1, 3, & 5) - Dist. #1 - Aaron Lau, Dist. #2 – Victor Westendorf, Dist. #3 – Dwayne Werkmeister, Dist. #4 - Mira Leonard, Dist. #5 - Bart Laber, and Commissioner (1) for 2020-Ivan Lau

PLANNING & ZONING BOARD: (Three-year terms, other than annual for commissioners) VACANT-Dist.1 (term will expire 2022), Seth Denning -Dist.2 (term will expire 2022), Mark Fuoss Dist. 3 (term will expire 2021), Gregg Olawsky-Dist. 5 (term will expire 2023), Jordan Reimnitz- At-Large (term will expire 2023) and Commissioners (2) for 2020-Tim Goldammer and Jerod Star.

WEED AND PEST CONTROL: (Three-year appointments) - Area 1–Wayne Lefers (term will expire in 2022) Area 2–Robert Clark (term will expire in 2023), Area 3–John D. Brenner (term will expire in 2022), Area 4–Joseph Pickart (term will expire 2023), Area 5– Mark Heisigner (term will expire 2021), Area 6–Garry D. Bultje (term will expire in 2021), Commissioner (1) for 2020- Tim Goldammer.

MENTAL ILLNESS BOARD: (Three-year appointment) - Attorney Kenneth Cotton (Appointed by Judge), Attorney Keith Goehring, Deputy (Appointed by Judge), and ONE VACANT POSISITON- TO BE FILLED (term will expire 2021)

Board Members: Vice-Chairman of Commissioners as alternate member (Maas for 2020).

BOARD OF APPRAISERS: Robert Reinfeld and all Commissioners other than chairperson.

DESIGNATION OF OFFICIAL NEWSPAPERS, LOCATION SITES AND DEPOSITORY BANKS:

The Armour Chronicle, Corsica Globe and Delmont Record were designated as official county newspapers. The bulletin board in the west entry way of the courthouse as the official bulletin board. The west front door of the courthouse as the location of Chattel Mortgage Foreclosure Sales. Bank West-Armour, Bank West-Delmont and Bank of the West-Corsica as depository banks; with Bank West-Armour as the active depository.

INDIGENT BURIAL RATES

The county will pay \$1, 500.00 for service, outside container and casket (less benefits i.e.: Veterans, Social Security, etc.); Cemetery space and digging grave, actual cost; Established rate for mileage, outside of county; Marker, actual cost, not to exceed \$200.00; \$1,500.00 for cremation in lieu of burial plus mileage. Deceased indigent must have been a legal resident of Douglas County. Rates will apply to resident indigent buried in Douglas or adjoining counties.

PRE-AUTHORIZATION FOR MEETING EXPENSES

STATE CONVENTION – Commissioners, Auditor, Register of Deeds, Treasurer, & Highway Supt.

QTLY. DISTRICT MEETINGS – Commissioners, Auditor, Register of Deeds, Treasurer, Director of Equalization, Highway Superintendent

WELFARE OFFICIAL QTLY. DISTRICT MEETINGS- Welfare Director

ANNUAL SCHOOL, ANNUAL CONFERENCE, DISTRICT IV, SOUTHEAST COUNTY MEETINGS–

Director of Equalization

SHORT COURSE– Highway Superintendent

ANNUAL CONFERENCE AND MEETINGS CALLED BY THE ATTORNEY GENERAL – Sheriff and States Attorney

SPRING WORKSHOPS/NEW OFFICIALS WORKSHOP- Commissioners, Auditor, Register of Deeds, Treasurer, and Director of Equalization

MSHA REFRESHER COURSE- Highway Maintenance Personnel

SOFTWARE/ULTRA MEETINGS- Auditor, Treasurer, Director of Equalization, Highway Supt.

REIMBURSEMENT FOR EXPENSES

Reimbursement for expenses incurred by county personnel when attending meetings, workshops or conducting business on behalf of Douglas County; however, no charge for expenses shall be a charged against the county unless authorized and approved by the county commissioners before incurring for which the claim is made. Claims for lodging expenses must be supported by receipts verifying such expenditures. Following are current state rates:

	IN STATE	OUT OF STATE
Mileage	.42	.42
Breakfast	6.00	10.00
Lunch	14.00	18.00
Dinner	20.00	28.00

Per SDCL 7-12-18, Sheriff Mileage for serving papers: .50 per mile.

EMT CONTINUING EDUCATION

Emergency Medical Technicians shall be reimbursed when attending continuing education classes and/or workshops signed by their respective president and presented to the county for payment within 30 days for mileage, registration fees and \$50.00 per day for all day attendance. Only EMT's on the payroll shall be considered for reimbursement of expenses.

DOUGLAS COUNTY PAYROLL

Motion was made by Maas and seconded by I. Lau that the following salaries and wages for 2020 of all officers and employees of Douglas County be published in compliance with SDCL 6-1-10. All members voted aye.

COMMISSIONERS:

Marlin Maas	District #1	\$7,104.96 per year
Jerod Star	District #2	\$7,104.96 per year
Steve Lau (Chairman)	District #3	\$10,716.38 per year
Ivan Lau	District #4	\$7,104.96 per year
Tim Goldammer	District #5	\$7,104.96 per year

ELECTED OFFICIALS:

Phyllis Barker	Auditor	\$42,025.00 per year
Julie Brenner	Treasurer	\$39,975.00 per year
Kim Huebner	Register of Deeds	\$35,875.00 per year
Jon Coler	Sheriff	\$47,581.46 per year
Craig Parkhurst	States Attorney	\$41,275.49 per year

AUDITOR OFFICE:

Crystal Bruinsma	Deputy Auditor	\$14.61 per hour
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DIRECTOR OF EQUALIZATION OFFICE:

Jessica Goehring	Director	\$39,975.00 per year
Roxane Wentz	Assistant	\$13.42 per hour

EMERGENCY/DISASTER OFFICE:

Pat Harrington	Director	\$16,795.96 per year
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4-H OFFICE:

Kimberly Klein	Office Manager/ W&P Secretary	\$13.13 per hour
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HIGHWAY DEPARTMENT:

Robert Reinfeld	Superintendent	\$19.95 per hour
Steven L. Harrington	Shop Foreman	\$19.16 per hour
Terry VanZee	Maintenance	\$18.11 per hour
Cameron Hinckley	Maintenance	\$17.33 per hour
John Parker	Maintenance	\$16.80 per hour
Jefferson Grosz	Maintenance	\$14.50 per hour
Callie Nichols	Office Manager	\$12.81 per hour

PARK DEPARTMENT:

Park Caretaker	Caretaker	\$3,200.00 per season
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PLANNING AND ZONING / E-911:

Jessica Goehring	E-911 addressing	\$250.00 per year
Jessica Goehring	Zoning Administrator	\$3,500.00 per year
Phyllis Barker	Recording Secretary	\$750.00 per year

DRAINAGE:		
Phyllis Barker	Administrator	\$500.00 per year
REGISTER OF DEEDS OFFICE:		
Roxane Wentz	Deputy	\$13.42 per hour
TREASURERS OFFICE:		
Carolyn Lau	Deputy	\$14.66 per hour
CORONER CALLS:		
Dustin Palmquist	Coroner	\$100.00 per call
Deputies	Deputy Coroner	\$100.00 per call
PROPERTY MAINTENANCE:		
John L. Engelland	Custodian	39,462.13 per year
As Needed (Sick Leave/Vacation)	Custodial	\$11.79 per hour
SHERIFF DEPARTMENT:		
Gene Niehus	Deputy	\$40,032.00 per year
Dustin Palmquist	Deputy	\$40,032.00 per year
Jesse Antonmarchi	Deputy	\$37,066.66 per year
Certified Deputies	As Needed	\$14.98 per hour
MUSEUM:		
OFFICES NEEDING EXTRA CLERKS:		
Clerks	As Needed	wage negotiable
VETERANS SERVICE OFFICE:		
Fred Kuil	Service Officer	\$8,958.20 per year
WELFARE OFFICIAL		
Phyllis Barker	Director	\$1,500.00 per year
AMBULANCE:		
	First Hour Each Call	\$25.00 per hour
	EMT's	\$20.00 per hour
	Drivers	\$18.00 per hour
	First Responder	\$19.00 per hour
BOARD MEMBERS:		
Weed/Pest Board	Members	\$40.00 per meeting
Planning/Zoning Board	Members	\$40.00 per meeting
All Other Boards	Members	\$30.00 per meeting
MENTAL ILLNESS BOARD:		
Kenneth Cotton	Chairman	\$80.00 per hour
(NONE- Reverend Needed)	Board Member	\$40.00 per hour
(NONE- Reverend Needed)	Board Member	\$40.00 per hour
ELECTION BOARD:		
	Each Election	\$125.00 per election
POLLING PLACES:		
	Per Location	\$75.00 per election
ELECTION SCHOOL		
		\$20.00 + Mileage

VOTER REGISTRATION LISTS: Counties will no longer receive the funds for these printouts, they will go to the Secretary of State Office to maintain the Total Vote system. The price of a Voter List varies based on information requested.

AMBULANCE PERSONNEL

Armour: Nicole Neugebauer, Larry Ymker, Beth Harrington, Heath Brouwer, Terry Hrdlicka, Pat Harrington, Kristina Ymker, Natalie Witvoet, Dwayne Werkmeister, Larry Miller, Dwight Brenner, Steve Lau, Jay Spaans, Peggy Dufek, Blake Ligtenberg and Ashley Love.

Corsica: Mark Joachim, Joy Blom, Londa VandenHoek, Kathy Zomer, Richard Brink, Marilyn Zomer, Janae Lagge, Troy Strid, Pat Dockendorf, Wendy Barse, Devin Veurink, Robert Gruenewald, Jennifer Johnson, Anna Vandeminkelis, Trista Delange, Lashell Menning, and Diane Niewenhuis.

ADJOURNMENT

At 11:40 a.m. I. Lau motioned to adjourn until 9:00 a.m. on Tuesday, January 21, 2020. Goldammer seconded. All members voted in favor of this action; motion carried.

SIGNED: _____
Chairman
Board of County Commissioners

ATTEST: _____
Phyllis Barker Auditor

Douglas County Commissioner Meeting MinutesF
January 21, 2020

PURSUANT TO ADJOURNMENT the board of County Commissioners met at the Courthouse in Armour, SD at 9:00 a.m. on Tuesday, January 21, 2020. I. Lau, S. Lau, Goldammer, Maas and Star were present. Also present were Auditor Phyllis Barker, and Gerri Olson, representing Douglas County publishing. The meeting was called to order by Chairman Lau. The Pledge of Allegiance was recited. A motion was made by Goldammer and seconded by I. Lau to adopt the amended agenda. All members voted in favor of this action; motion carried.

APPROVAL OF MINUTES

A motion was made by Maas and seconded by Star to approve the minutes from the December 3rd, 17th and 27th meeting minutes. All members voted in favor of this action; motion carried.

HIGHWAY DEPARTMENT

Bod Reinfeld, Highway Superintendent and Callie Nichols, Highway Office Manager, were present to update the Board on their department. Reinfeld would like to order a new pickup for the Highway Department. Reinfeld stated that the purchase was approved 2 years ago, but the purchase was not made. The board tabled the discussion. Reinfeld informed the Board that he is also acquiring bids for a new dump truck and explained that there is capitol accumulations of \$320,000 that could be used for this. The option of purchasing a new tar pot vs. a new tar pot was discussed. A motion was made by Goldammer and seconded by Maas authorizing the purchase of a used tar pot at the Highway Superintendent's digression out of the 2020 equipment budget. All members voted in favor of this action; motion carried.

A motion was made by Maas and seconded by Star to introduce the following resolution:

RESOLUTION #2020-01
A RESOLUTION OF WEIGHT LIMIT ENFORCEMENTS ON
DOUGLAS COUNTY HIGHWAYS

WHEREAS, Seasonal climatic changes can be detrimental to our highways, and State Laws SDCL 32-14-6 gives the county the authority to prohibit the operation of vehicles or restrict weight of vehicles upon any highway under its jurisdiction, by reason of deterioration of physical condition, rain, snow, or other climatic conditions will seriously damage or destroy unless the use of vehicles on the highway is prohibited or the permissible weights of the vehicles are reduced; and WHEREAS, by State Law SDCL 32-22-24, Spring Load limits may be put on as early as February 26 and may stay on through May 15. Time of implementation and removal is dependent on weather and road conditions. Limits become effective when the signs are installed and displayed and are no longer enforceable when they are removed; and

WHEREAS, the tax payers bear the burden of the costs of road repair;

WHEREAS, the Board of Douglas County Commissioners, desires the enforcement of weight limitation of Douglas County Roads as set forth and posted by the Douglas County Highway Superintendent.

NOW THEREFORE BE IT RESOLVED: The limits on Douglas County Highway shall be set as seven (7) ton per axle, on designated roads with the exception of 402nd Ave. from Highway 44 North to county line which will be posted at 80,000 GVW and 7 tons per axle during spring thaw period and when signs are in place; and 284TH ST from HWY 281 to 401st AVE is posted NO THRU TRUCKS-26,000 LBS GVW & 40mph for trucks year round and 7 ton per axle and 26,000 LBS GVW during spring thaw period and when signs are in place.

That the South Dakota Highway Patrol is hereby authorized and requested to enforce weight limitations on Douglas County Roads.

BE IT FURTHER RESOLVED that the penalty for the violation of the load restrictions shall be as set forth in SDCL 32-22-55.

A roll call vote was taken with the following votes being recorded: Voting 'aye': Star, Goldammer, I. Lau, Maas and S. Lau. Voting 'nay': none. Motion carried.

SIGNED: _____
Steve Lau, Chairperson, Douglas County Commission

ATTEST: _____
Phyllis Barker, County Auditor

EXECUTIVE SESSION

A motion was made by Star and seconded by Goldammer to enter into executive session to discuss a personnel matter with Reinfeld and Barker present at 9:29 a.m. All members voted in favor of this

action; motion carried. Chairman Lau declared the meeting back to open session at 9:45 a.m. with no action taken at this time.

At 9:45 a.m. a motion was made by Maas and seconded by Star to enter into an executive session with Steve Harrington, Reinfeld and Barker present to discuss a personnel matter. All members voted in favor of this action; motion carried. Chairman Lau declared the meeting back to open session at 9:55 a.m. with no action taken at this time.

A motion was made by Goldammer and seconded by Maas to increase Jeff Grosz's wage to \$16.00 per hour (retroactive to his start date). This increase is due to an oversight when setting Grosz's wage upon hire. All members voted in favor of this action; motion carried.

ABATEMENT

Auditor Barker presented two abatements as prepared by the Director of Equalization for storm damage on record #2606 in the amount of \$237.88 and record #2611 in the amount of \$143.32. The total amount of taxes abated will be \$381.20. A motion was made by Star and seconded by Goldammer authorizing the aforementioned abatements to be done. All members voted in favor of this action; motion carried.

TRAVEL AUTHORIZATION

A motion was made by Star seconded by I. Lau authorizing Phyllis Barker to attend the Annual Report workshop on January 29th in Mitchell as well as the AG PHD Tiling Clinic in Sioux Falls on January 28th. All members voted in favor of this action; motion carried.

EMT ROSTER

A motion was made by Goldammer and seconded by Star to add Tiffany Boehmer to the EMT Roster as she will be doing transfers for the Douglas County Ambulance as needed. All members voted in favor of this action; motion carried.

SHERIFFS OFFICE

The Sheriff's call log for 2019 was reviewed by the Board with no action necessary. The 2020 Prisoner Housing Agreement with Charles Mix County was reviewed. A motion was made by Maas and seconded by Star authorizing Chairman Law to sign the Prisoner Housing Agreement with Charles Mix County at a rate of \$65.00 per day. All members voted in favor of this action; motion carried.

CORRESPONDENCE

A letter from the DENR was reviewed by the Board with no action needed. The SD Game Fish and Parks 2019 Annual Report was reviewed by the Board with no action required.

FEES REPORT:

Clerk of Court fees (December): 3,646.67
Register of Deed fees (December):1,882.50

AUDITORS ACCOUNT WITH THE COUNTY TREASURER: December 2019

Checking Accounts	\$1,877.22
Cash on Hand.....	\$500.00
Petty Cash.....	\$400.00
Un-deposited receipts.....	\$57,972.52
Savings Accounts.....	\$2,968,005.00
-First State Bank- Armour	
Certificate of Deposits	\$400,000.00
Total	\$3,428,754.74

FUND BALANCE

General Fund	\$2,435,465.60
Special Revenue Funds	\$766,242.25
Trust and Agency Funds	\$227,046.89
Total	\$3,428,754.74

CLAIMS:

The following claims were approved for payment:

GENERAL FUND

December Payroll: Commissioners 5749.70 Auditor 7769.46 Treasurer 8235.10 States Attorney 4999.16 Courthouse Janitor 5133.67 Equalization 7068.95 Register of Deeds 5024.89 Veterans Service Officer 814.02 Sheriff 16,964.40 Coroner 0.00 Ambulance 2246.64 Welfare 158.99

Extension 3070.26 Weed & Pest 451.82 Planning and Zoning 455.25 Museum 0.00 Park 0.00 Fair board 0.00 Standard Life Insurance 591.71

Agland Co-op 318.10 repairs; Armour Chronicle 177.13 publishing; Armour City 133.33 utilities; B&L Communications 240.00 prof fees; Buhl's Dry Cleaners 215.50 supplies; Charles Mix Co. Sheriff's Office 715.00 prof fees; Community Health Services 2085.96 prof fees; Convergint Technologies 228.29 supplies; Corsica Globe 142.13 publishing; Corsica Hardware 282.44 supplies; Darrington Water 31.75 supplies; DCMH 50.00 supplies; Delmont Record 142.13 publishing; First District Association 5,000.00 dues; Galls LLC. 43.91 uniforms; Goldenwest 796.77 utilities; Kone Inc. 712.08 repairs; Krull's Market 38.46 supplies; McLeod's Office Supply 1105.20 supplies; Meierhenry Sargent 6107.30 prof fees; Office Products Center 504.17 supplies; Paul E Bauchand 680.00 dues; Planning and Development Dist. III 11,834.00 dues; Randall Comm. Water Dist. 64.00 utilities; SD Association of County Weed & Pest 50.00 dues; SDACC 1400.00 dues; SDACO 735.14 dues; SDML Workers Compensation Fund 9368.40 insurance; State of SD 29.00 utilities; SD Dept. of Public Safety 2340.00 sheriffs radio; Tessiers Inc. 2775.98 repairs; Vogt's Repair 100.29 repairs; Voyager Fleet 1203.86 fuel; Weed and Pest Conference 360.00 conference; Wilson's True Value 187.82 supplies.

ROAD AND BRIDGE FUND

December Payroll: 25,267.06; 3-D Specialties 3323.24 road repairs; A-Ox 34.77 rental; Agland Co-op 5847.02 repairs; Armour Dray 60.00 utilities; Armour City 57.50 utilities; Brosz Engineering 2380.00 bridge repairs; Dakota Riggers & Tools 245.27 supplies; Dean's Auto Body 33.98 repairs; Equipment Blades 8678.40 supplies; Goldenwest 154.52 utilities; Newman Signs 592.06 repairs; Northern Tool & Equip. 2358.94 supplies/minor equip.; Northwestern Energy 282.96 utilities; Office Products Center 91.95 supplies; Bob Reinfeld 179.00 supply reimbursement; SDML Workers Compensation Fund 7564.91 insurance; Voyager Fleet 354.30 fuel; Wheelco 75.08 supplies; Wilson's True Value 99.41 supplies.

E911 FUND

December Payroll: 20.83; Charles Mix County 27,169.00 E911 services; Goldenwest 436.56 E911 Services; Midstate Communications 440.11 E911 Services.

EMERGENCY MANAGEMENT FUND

December Payroll: 1479.98; Goldenwest 16.00 utilities; Office Products Center 309.39 supplies; SDML Workers Compensation Fund 452.69 insurance; Wilson's True Value 22.99 supplies.

MODERNIZATION AND PRESERVATION FUND:

Microfilm Imaging 222.50 rental.

ADJOURNMENT

A motion was made by Star and seconded by Goldammer to adjourn at 10:45 a.m. until the next meeting on February 4, 2020. All members voted in favor of this action; motion carried.

SIGNED: _____
Steve Lau, Chairman
Board of County Commissioners

ATTEST: _____
Phyllis Barker, Auditor

Douglas County Commissioners Meeting Minutes
February 4, 2020

PURSUANT TO ADJOURNMENT the Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, February 4, 2020. Members present were Steve Lau, Ivan Lau, Marlin Maas, Jerod Star and Tim Goldammer. Also present were Auditor Barker and Julie Brenner, Treasurer. Chairman Lau called the meeting to order. The Pledge of Allegiance was recited. A motion was made by Goldammer, seconded by Star to adopt the agenda. All members voted in favor of this action; Motion carried.

APPROVAL OF MINUTES

A motion was made by Goldammer and seconded by Star to approve of the January 7th and 21st meeting minutes. All members voted in favor of this action; motion carried.

DRAINAGE

Clinton Powell, Brosz Engineering, met with the Board to provide more information in regards to a Hydrology and Hydrologic Study. Discussion was held with no action at this time.

Commissioner Goldammer presented information from the Tiling Clinic he attended as well as information obtained from NRCS in regards to County drainage. No action was needed.

EMERGENCY MANAGEMENT

Pat Harrington, Emergency Management Director, met with the Board to update them on his department. The Infrastructure Recovery Program was discussed with no action taken at this time. Harrington informed the Board that he has applied for two Homeland Security Grants for a medical slide in unit and tracks for his Ranger 1000. A motion was made by Star and seconded by Maas to approve of the purchase of a medical slide-in unit for the Ranger with \$640 of county funds being used in addition to the grant money. All members voted in favor of this action; motion carried.

VETERANS SERVICE OFFICE

Fred Kuil, Veterans Service Officer, met with the Board briefly to give an annual update of his department. Kuil reported that approximately \$975,000.00 in Veterans benefits had been disbursed to the Veterans within Douglas County in 2019. Kuil also informed the Board that he is now the Secretary/Treasurer for the State Veteran Service Officer Association for 2020.

HIGHWAY DEPARTMENT

Bob Reinfeld, Highway Superintendent, and Callie Nichols, Highway Office Manager, met with the Board to update them on the Highway Department. A motion was made by Star and seconded by Goldammer to waive payment for employee use of County equipment for personal use, as other disciplinary action was taken per the grievance procedure policy. All members voted in favor of this action; motion carried. Reinfeld presented an Option to Purchase Materials from Richard Vander Pol's pit at \$1.00 per ton with no action required. Gary Laib entered the meeting. Laib stated that he would like to see more money spent on gravel this year as opposed to buying new equipment.

SHERIFF'S OFFICE

Sheriff Coler met with the Board to request the purchase of a 2020 Chevy Silverado Special Service model for \$31,104.00 to replace the 2011 Chevy Tahoe. A motion was made by Star and seconded by Maas to approve the aforementioned purchase. All members voted in favor of this action; motion carried.

AUDITOR'S OFFICE

Phyllis Barker, Auditor, presented a quote for the purchase of two laptops for the Auditors Office and the Veterans Service Office as the current ones are outdated and not equipped with Windows 10. A motion was made by Star and seconded by Goldammer authorizing the purchase of two laptops from connecting Point for a total of \$3,530.40. All members voted in favor of this action; motion carried. Barker asked for clarification on the Personnel Policy as it currently states two different options for the calculation of overtime. A motion was made by Star and seconded by Maas to authorize overtime pay under section 501 (D) which states that overtime will be paid out only when 40 hours are worked in the week and to revoke section 506 (A) of the Douglas County Personnel Policy. All members voted in favor of this action; motion carried. All hours worked on a holiday or weekend will be paid at the rate of one and one-half times the employee's regular rate of pay. Barker presented a Procurement Policy prepared by Planning and Development District III. Action was tabled until the next meeting. The 2019 Collected and Unpaid Taxes report was reviewed by the board with no action required.

PLAT APPROVAL

A motion was made by Maas and seconded by I. Lau authorizing the Chairman to sign the Plat of Brenner Tract 1 a subdivision of NW ¼ of Section 18, T98N, R63W, of the 5th PM, Douglas County, South Dakota. All members voted in favor of this action; motion carried.

CORRESPONDENCE

A legislative update from SDACO was reviewed with no action necessary.

CLAIMS

The following claims were approved for payment:

GENERAL FUND

January Payroll: Commissioners 3622.30 Auditor 7921.08 Treasurer 8604.69 States Attorney 5094.57 Courthouse Janitor 5216.09 Equalization 6535.90 Register of Deeds 5794.23 Veterans Service Officer 833.58 Sheriff 18,471.88 Coroner 0.00 Ambulance 1633.07 Welfare 158.59 Extension 3036.09 Weed & Pest: 611.28 Planning and Zoning 453.87 Museum 0.00 Park 0.00 Standard Life Insurance 611.28.

Ability Building Services 5000.00 prof fees; Armour Chronicle 677.35 publishing; Armour Lumber Company 607.50 supplies; Armour City 134.00 utilities; Phyllis Barker 47.60 travel; Buhl's Dry Cleaning 123.00 repairs; Cole Papers 159.35 supplies; Community Health Services 2085.96 prof fees; Connecting Point 10,042.10 computers; Corsica Globe 782.35 publishing; Delmont Record 677.40 publishing; Douglas Co. Conservation District 11,000.00 allotment; First Security Finance 4630.61 debt services; Graham Tire 492.00 repairs; H&H Electric 92.08 repairs; Pat Harrington 18.90 mileage; Kim Klein 50.02 supplies; Lewis and Clark behavioral Health 5253.00 allotment; LifeQuest 6100.00 allotment; Mitchell Area Safehouse 1300.00 allotment; Northwestern Energy 2789.92 utilities; Office Products 302.89 supplies; Randall Community Water Dist. 64.00 utilities; ROCS Senior Meals 756.56 allotment; SDACC 60.00 conference; Steinly Real Estate Appraisal 210.00 conference; Swier Law Firm 507.10 CAA Fees; Wilson's True Value 118.79 supplies/ equip.

ROAD AND BRIDGE FUND

January Payroll: 30,285.02; A-Ox 37.04 rental; Armour Lumber Co. 481.42 supplies; Armour City 52.67 utilities; Avera Occupational Medicine 88.55 prof. fees; Barco Products Company 280.56 road repairs; Bluetarp Credit Services 59.98 repairs; Brosz Electrical CO. 780.42 repairs; Connecting Point 1897.90 computer; Corsica Hardware 17.98 supplies; Fousek Truck Services 79.76 supplies; Fox Ridge 7701.54 supply reimb.; Meyerink Farm Services 501.83 repairs; Transource Truck and Equipment 281.49 supplies; Vogt's Repair 806.56 repairs; Wilson's True Value 115.57 supplies; WW Tire Service 928.30 supplies.

E911 FUND

January Payroll: 26.49; Midstate Communications 440.11 prof fees.

EMERGENCY MANAGEMENT FUND

January Payroll: 1551.78; Pat Harrington 89.04 mileage.

DOMESTIC ABUSE FUND

Mitchell Area Safehouse 610.00 marriage/divorce fees for 2019.

ADJOURNMENT

At 11:25 a.m. a motion was made by Goldammer, seconded by I. Lau, to adjourn until 9:00 a.m. on Tuesday February 18, 2020. All members voted in favor of this action; motion carried.

SIGNED: _____

Steve Lau, Chairman
Board of County Commissioners

ATTEST: _____

Phyllis Barker, Auditor

Douglas County Commissioners Meeting Minutes
PUBLIC HEARING
February 4, 2020

PURSUANT TO ADJOURNMENT the Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 6:30 p.m. on Tuesday, February 4, 2020. Members present were Steve Lau, Ivan Lau, Marlin Maas, Jerod Star and Tim Goldammer. Also present were Auditor Phyllis Barker and Brian McGinnis of Planning and Development District III. Approximately 15 Douglas County Residents were also present. Chairman Lau called the meeting to order.

Brian McGinnis explained the proposed changes to the Douglas County Zoning Ordinance. Discussion was held with no action necessary at this time.

ADJOURNMENT

At 7:40 p.m. a motion was made by Star, seconded by Maas, to adjourn until 9:00 a.m. on Tuesday February 18, 2020. All members voted in favor of this action; motion carried.

SIGNED: _____
Steve Lau, Chairman
Board of County Commissioners

ATTEST: _____
Phyllis Barker, Auditor

Douglas County Commissioner Meeting Minutes
February 18, 2020

PURSUANT TO ADJOURNMENT the Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, February 18, 2020. Members present were Steve Lau, Ivan Lau, Marlin Maas, Jerod Star and Tim Goldammer. Also present were Auditor Phyllis Barker and Gerri Olson, representing Douglas County Publishing. Chairman Lau called the meeting to order. The Pledge of Allegiance was recited. A motion was made by I. Lau, seconded by Goldammer to adopt the agenda. All members voted in favor of this action; Motion carried.

DRAINAGE

Neil Hall, Corsica resident, met with the Board to inquire if there has ever been a study to determine what size culvert is needed on Sale Barn Road (273rd St.) just east of HWY 281. Hall has discussed the issue with the Corsica City Council and is hoping that the City Council and the County can work together to come up with a solution to prevent flooding of the NW section of Corsica again in the future. Discussion was held with no action taken at this time.

HIGHWAY BUSINESS

Bob Reinfeld, Highway Superintendent and Callie Nichols, Highway Office Manager, were present to update the Board on their department.

Trav and Norm DeLange met with the Board to discuss raising 381st Ave south of SD Hwy 44. DeLange provided estimates from Vanderpol Construction estimating a total cost of project at \$60,359.19. Discussion was held with no action taken at this time.

Reinfeld presented an Approach Application and Permit submitted by Joe Brenner for the purpose of installing an approach in the NW corner of Section 18, Independence Township, Douglas County, SD. Goldammer moved to approve the application, with all approach work and installation to be done at the expense of the applicant, upon recommendation of the Highway Supt. Maas seconded the motion. All members voted in favor of this action; motion carried.

A motion was made by Maas and seconded by Star authorizing Reinfeld to attend the SD Asphalt Conference on February 26th and 27th in Pierre. All members voted in favor if this action; motion carried.

2020 HIGHWAY BID LETTING

At the advertised time of 10:00 a.m., bids were opened for the 2020 highway projects.

GRAVEL CRUSHING

No bids were received for gravel crushing.

OVERLAY PROJECT

Project #20-1 (2" overlay, Co. Road 560-5, 7 miles):

Commercial Asphalt 25254 413th Ave., Mitchell, SD 57301: \$80.00 per ton for a total project cost of \$876,400.00.

Project #20-2 (2" overlay, Co. Road 540, 4 miles):

Commercial Asphalt 25254 413th Ave., Mitchell, SD 57301: \$80.00 per ton for a total project cost of \$500,800.00.

A motion was made by Maas and seconded by Goldammer to accept the sole bid from Commercial Asphalt Project #20-1 at \$876,400.00 and #18-2 at \$500,800.00. All members voted in favor of this action; motion carried.

CHIPSEAL

Project #1-20 (Co. Road 3-1 and 3-2, 8 miles) & Project #2-20 (Co. Road 580-6, 2 miles)

Asphalt Surface Technologies Corp. (ASTECH) 8348 Ridgewood Rd, St. Cloud, MN: \$1.65 per square yard for a total bid price of \$232,320.00.

TopKote Inc. 43439 Sd Hwy 50, Yankton, SD: \$1.57 per square yard for a total bid price of \$220,915.20.

Bituminous Paving Inc. P.O. Box 6, Ortonville, MN 56278: \$1.75 per square yard for a total bid price of \$246,400.00

A motion was made by Goldammer and seconded by Maas to accept the low bid from TopKote Inc. for a total project cost of \$220,915.20. All members voted in favor of this action; motion carried.

A motion was made by Star and seconded by Maas to purchase culverts off of the 2020 Beadle County bid through True North Steel. All members voted in favor if this action, motion carried.

DRAINAGE

Brian McGinnis, Planning and Development District III, was present to discuss the proposed Drainage Ordinance for Douglas County. Discussion was held. A motion was made by Star and seconded by Goldammer to strike the final sentence on page 19 as it is contradictory. All members voted in favor of this action; motion carried.

A motion was made by Maas and seconded by Goldammer to conduct the first reading.

A motion was made by Maas and seconded by Goldammer to conduct the first reading of the Proposed Drainage Ordinance for Douglas County. Adopted on November 1, 1988. Amended June 17, 2014 and February 18, 2020.

The ordinance in its entirety can be found on the internet at douglas.sdcounties.org, or in the office of the Drainage Administrator.

A roll call vote was taken with the following votes recorded: Voting 'aye': Maas, I. Lau, Star, Goldammer and S. Lau. Voting 'nay': none. Motion carried. The second reading is scheduled for March 3,2020.

McGinnis reviewed the timeline for submitting the grant paperwork for the H&H study. Discussion was held. A motion was made by Star to add Holland Township, all sections south of Co. Rd #580 as well as Walnut Grove Township, all sections south of Co. Rd. #580 and Grandview Township all sections north of SD Highway 44 to the scope of the H&H study. Goldammer seconded the motion. Further discussion was held resulting in a roll call vote as follows: Voting 'aye': Maas, Goldammer, Star. Voting 'nay': I. Lau and S. Lau. Motion carried.

PROCUREMENT POLICY

Commissioner Maas exited the meeting at 11:15 a.m.

McGinnis explained the Procurement Policy to the Board. Discussion was held. A motion was made by Star and seconded by Goldammer to approve the Procurement Policy for Douglas County. All members present voted in favor of this action; motion carried.

EMERGENCY MANAGEMENT

Pat Harrington, Emergency Management Director, met with the Board to discuss the 211 Helpline. Discussion was held. A motion was made by Goldammer and seconded by Star to join the 211 Helpline at an annual fee of \$1,348.50. All members voted in favor of this action; motion carried.

WEED AND PEST

Commissioner Goldammer brought forth discussion on behalf of the Weed and Pest Board in regards to hiring a part-time Weed and Pest Supervisor. Discussion was held with no action was taken at this time.

OTHER BUSINESS

A motion was made by Goldammer and seconded by I. Lau to approve the 2020 Contract for Maintenance from Tessiers Inc. All members present voted in favor of this action; motion carried.

HOLIDAY HOURS

An email from Governor Noem was read regarding the Easter holiday. A motion was made by I. Lau and seconded by Goldammer to a follow the Governor's Office in granting eight hours of holiday pay on Monday, April 13th for the Easter Holiday in addition to Good Friday, which is already a paid holiday according to the Douglas County Personnel Policy. All present voted in favor of this action; motion carried.

FEES REPORT:

Clerk of Court fees (January): 4,891.00

Register of Deed fees (January):2,759.75

AUDITORS ACCOUNT WITH THE COUNTY TREASURER: January 2020

Checking Accounts	\$18,506.41
Cash on Hand.....	\$500.00
Petty Cash.....	\$400.00
Un-deposited receipts.....	\$38,766.46
Savings Accounts.....	\$3,281,000.00
-Bankwest- Armour	
Certificate of Deposits	\$400,000.00
Total	\$3,739,172.87

FUND BALANCE

General Fund\$2,410,360.58

Special Revenue Funds	\$949,781.50
Tax Increment District Fund	\$7,008.23
Trust and Agency Funds	\$372,022.56
Total	\$3,739,172.87

CLAIMS:

The following claims were approved for payment:

GENERAL FUND

Agland Co-Op 83.72 supplies; Armour Dray 50.00 utilities; B&L Communications 135.00 repairs; Julie Brenner 27.30 travel; Buhl's Dry Cleaners 15.25 repairs; Charles Mix Co. Sheriff's Office 3380.00 jail fees; Darrington Water 57.15 supplies; Dash Medical Gloves 35.96 supplies; DCMH 50.00 prof fees; Dept. of Health 40.00 prof fees; First Security Finance 4630.61 debt services; Tim Goldammer 134.40 travel; Goldenwest 821.62 utilities; Graham Tire 497.76 supplies; Integrated Weed Control 2300.00 supplies; Krull's Market 14.98 supplies; Northwestern Energy 5.79 utilities; Office Products Center 606.84 supplies; Pechous Publications 165.00 supplies; SD Veterans Service Assoc. 100.00 travel; Select Service Center 105.00 repairs; State of SD 29.00 utilities; Ethyn VanCamp 75.00 travel; Voyager Fleet Systems 1188.24 fuel; Xpress Mart 61.64 travel.

ROAD AND BRIDGE FUND

Agland Coop 5300.71 supplies; Armour Dray 60.00 utilities; Borgen Inc. 37,000.00 tar pot; Bluetarp Credit services (Northern Tools) 122.98 supplies; C&B Operations 179.81 supplies; Corsica Hardware 48.71 supplies; Dakota Sales and Rental 154.86 supplies; Fousek Truck Service 79.47 repairs; Goldenwest 138.61 utilities; Meyerink Farm Services 212.50 repairs; Midstates Equip. and Supply 279.80 supplies; Newman Signs 545.80 repairs; Northwestern Energy 309.86 utilities; Office Products Center 583.61 supplies; SD LTAP 125.00 conference; SDAHS 375.00 dues & conference; Star Manufacturing 105.97 repairs; Transource 325.00 repairs; Vogt's Repairs 575.57 repairs; Voyager Fleet Systems 356.46 fuel; Wagner Building Supply 279.25 supplies; Werk Weld 323.97 repairs.

E911 FUND

Goldenwest 436.56 E911 Services.

EMERGENCY MANAGEMENT FUND

Goldenwest 16.00 utilities;

MODERNIZATION AND PRESERVATION

Microfilm Imaging Systems 222.50 rentals.

ADJOURNMENT

A motion was made by Star and seconded by Goldammer at 11:59 a.m. to adjourn until the next meeting on March 3, 2020. All present voted in favor of this action; motion carried.

SIGNED: _____

Steve Lau, Chairman
Board of County Commissioners

ATTEST: _____

Phyllis Barker, Auditor

Douglas County Commissioners Meeting Minutes
March 3, 2020

PURSUANT TO ADJOURNMENT the Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, March 3, 2020. Members present were Steve Lau, Ivan Lau, Marlin Maas, Jerod Star and Tim Goldammer. Also present were Auditor Phyllis Barker and Gerri Olson, representing Douglas County Publishing. Chairman Lau called the meeting to order. The Pledge of Allegiance was recited. A motion was made by Goldammer, seconded by Star, to adopt the agenda. All members voted in favor of this action; Motion carried.

DELMONT

A letter from Julie Brenner, on behalf of Delmont School Alumni, was read to ask for permission to close Main St. in Delmont on August 7th, 8th and 9th for the All School Reunion. A motion was made by Star and seconded by Goldammer authorizing Delmont to close Main St. for the All School Reunion August 7-9th, 2020. All members voted in favor of this action; motion carried.

Theresa Richardson and Ron Koenig, Delmont residents, met with the Board to discuss annexing out of the City of Delmont and into the County. Jessica Goehring, Director of Equalization, was also present. Discussion was held. The Board advised Richardson to get an attorney and re-visit the process with the City of Delmont. No action was taken.

CAMPGROUND

The Board discussed re-opening the campground and the work that needs to be done prior to opening due to the flooding last year. No action was needed at this time.

EMERGENCY MANAGEMENT

Pat Harrington, Emergency Management Director, met with the Board to update them on his department. Harrington informed the Board that the Corsica Lake Spillway and Lower-Level Structure will be inspected later this month. Harrington also discussed the National Flood Plain Insurance Program. Currently, the County is not a part of this program; Harrington is working with States Attorney Parkhurst on this process. No action was taken at this time.

HIGHWAY DEPARTMENT

Bob Reinfeld, Highway Superintendent, and Callie Nichols, Highway Office Manager, met with the Board to update them on the Highway Department. The tar pot has arrived, and the crew has started crack sealing and filling potholes along County Roads. A motion was made by Star and seconded by Maas authorizing the publication of the overlay patching bid notice for 2020. All members voted in favor of this action; motion carried. Daryl DeVries met with the Board briefly to express his concern regarding 280th St., at the intersection of 384th Ave. Discussion was held with no action taken at this time.

The 2019 Event D- Emergency Relief Projects force Account Agreement and Detailed Damage Inspection reports were reviewed by the Board. A motion was made by Goldammer and seconded by Maas authorizing the Chairman to sign the Force Account Agreement and the Damage Inspection reports. All members voted in favor of this action; motion carried.

DRAINAGE

A motion was made by Goldammer and seconded by Star to hold the second reading of the Drainage Ordinance for Douglas County. All members voted in favor of this action; motion carried.

An ordinance entitled
“Drainage Ordinance for Douglas County”

Now Therefore BE IT ORDAINED by the Douglas County Commissioners, that the Official Drainage Ordinance be revised as follows:

The Drainage Ordinance of Douglas County shall be revised and amended incorporating comprehensive changes in a version set forth at douglas.sdcounties.org and in the Office of the Drainage Administrator, entitled Drainage Ordinance of Douglas County Adopted on March 3, 2020.

Passed and adopted by the Douglas County Commissioners, Douglas County, South Dakota on the second reading on the *3rd day of March, 2020*.

Roll call vote: Voting “aye”: Star, Goldammer, I. Lau, Maas and S. Lau Voting “Nay”: None. Motion carried.

Clint Powell, Brosz Engineering, met with the Board briefly to explain the proposed Scope of Work for the H&H Study. No action was required at this time.

Brian McGinnis, Planning and Development District III, met with the board to discuss the H&H Study as well. A motion was made by Star seconded by Goldammer authorizing the Chairman to sign the following resolution, as well as the Match Letter, for the Hazard Mitigation Grant Program. All members voted in favor of this action; motion carried.

RESOLUTION #2020-02
APPOINTMENT OF APPLICANT AGENT
For the Hazard Mitigation Grant Program (HMGP)

WHEREAS, Douglas County is submitting a Hazard Mitigation Grant project to the Federal Emergency Management Agency and the State of South Dakota for the Iowa Township Area H&H Study; and

WHEREAS, Douglas County is required to appoint an Applicant Agent for the purpose of signing documents and assuring the completion of all application documents;

NOW THEREFORE BE IT RESOLVED that Douglas County appoints Steve Lau as the authorized Applicant Agent for this project.

Dated this 3rd day of March 2020.

Appointing Authority: Steve Lau, County Commissioner Chairperson

Signed: _____

Appointed Agent: Steve Lau, County Commission Chairperson

Signed: _____

SB157

Brian McGinnis and Jessica Goehring, Planning and Zoning Admin., explained SB157 and how it would impact the current Zoning Ordinance in Douglas County. No action was needed at this time.

EXECUTIVE SESSION

A motion was made by Maas and seconded by Goldammer to enter into executive session at the request of Auditor Barker to discuss a personnel matter at 11:15 a.m. All members voted in favor if this action; motion carried. Chairman Lau declared the meeting back to open session at 11:20 a.m. with no action required.

CLAIMS

The following claims were approved for payment:

GENERAL FUND

February Payroll: Commissioners 3622.24 Auditor 7933.51 Treasurer 8606.19 States Attorney 5094.51 Courthouse Janitor 4868.97 Equalization 6052.73 Register of Deeds 6291.33 Veterans Service Officer 833.64 Sheriff 17,439.61 Coroner 242.00 Ambulance 3805.67 Welfare 158.59 Extension 2677.77 Weed & Pest: 1220.47 Planning and Zoning 453.87 Museum 0.00 Park 0.00 Standard Life Insurance 636.71.

Armour chronicle 311.63 publishing; Armour Lumber Co. 428.88 repairs; Armour City 139.50 utilities; Buhl's Dry Cleaners 123.00 repairs/maint; Connecting Point 160.00 prof fees; Corsica Globe 311.63 publishing; Corsica Hardware 241.69 supplies/Equip.; Delmont Record 276.63 publishing; Farm & Home Publishers 346.00 supplies; Goldenwest 869.19 utilities; Mark Katterhagen 9.00 supplies; KCH Law 131.57 supplies; Kimberly Klein 194.28 conference; Lucy Lewno 146.50 prof fees; Darcy Lockwood 9.00 prof fees; Lorain Theatre 192.00 trav./conf; Mid-American Research Chemical 506.82 supplies; McLeod's Office Supply 1471.22 supplies; Northwestern Energy 3219.89 utilities; Office Products 188.66 supplies; Ramkota hotel 459.95 conference; Randall Comm. Water Dist. 64.00 utilities; SD Dept. of Public Safety 120.00 repairs; Select Service Center 1268.35 repairs; Williams Music Supply 100.00 repairs; Wilson's True Value 29.96 supplies; Yankton Co. Sheriff's Office 50.00 prof fees.

ROAD AND BRIDGE FUND

February Payroll: 26,944.46; A-Ox 37.04 supplies; Armour Chronicle 71.09 publishing; Armour Lumber 19.76 repairs; Armour City 52.67 utilities; Commercial Asphalt 917.00 road repairs; Corsica Globe 71.09 publishing; Corsica Hardware 109.99 minor equip.; Delmont Record 71.09 publishing; Fousek Trucking 137.82 repairs; Goldenwest 140.90 utilities; Office Products 4.19 supplies; Wilson's True Value 24.64 supplies.

E911 FUND

February Payroll: 26.84; Goldenwest 436.56 E911 System; Midstate Communications 440.11 E911 System.

EMERGENCY MANAGEMENT FUND:

February Payroll: 1579.73; Armour Chronicle 299.00 publishing; Corsica Globe 117.00 publishing; Danko Emergency Equipment; 3990.00 minor equip.; Delmont Record 91.00 publishing; Goldenwest 16.00 utilities; Pat Harrington 129.36 travel; Mettler Implement 5499.98 equip.; Wilson's True Value 10.47 supplies.

ADJOURNMENT

At 11:30 a.m. a motion was made by Goldammer, seconded by Maas, to adjourn until 9:00 a.m. on Tuesday March 17, 2020. All members voted in favor of this action; motion carried.

SIGNED: _____
Steve Lau, Chairman
Board of County Commissioners

ATTEST: _____
Phyllis Barker, Auditor

Douglas County Commissioner Meeting Minutes
March 17, 2020

PURSUANT TO ADJOURNMENT the Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, March 17, 2020. Members present were Steve Lau, Ivan Lau, Marlin Maas, and Jerod Star. Tim Goldammer was absent. Also present were Auditor Phyllis Barker and Jennifer Kellogg, representing Douglas County Publishing. Chairman Lau called the meeting to order. The Pledge of Allegiance was recited. A motion was made by Maas and seconded by I. Lau to adopt the agenda. All members voted in favor of this action; Motion carried.

APPROVAL OF MINUTES

A motion was made by Star and seconded by Maas to approve the minutes from the February 4th and 18th meeting minutes. All members voted in favor of this action; motion carried.

DRAINAGE

At 9:30 a.m., a motion was made by Star, second by Maas to recess as a Board of County Commissioners and convene as a Drainage Board. All members voted in favor of this action; motion carried. As advertised, a public hearing was held to review two (2) Drainage Application and Permits submitted by Joe Brenner (Operator) on behalf of Elmer Fink (Owner) 7409 Oak Ridge Rd. Plano, TX 75025. The nature and location of the proposed drainage is as follows: installation of underground drain tile in the NE ½ and the SE ¼ of Section 32, T98N, R62W, Douglas County, SD. Joe Brenner was present to explain the proposed project. No one was present in opposition. Discussion was held. A motion was made by Star and seconded by Maas to approve the permit submitted by Brenner contingent upon receiving approval from Belmont Township to cut across the intersection of 285th St and 400th Ave. All members present voted in favor of this action; motion carried.

The second Drainage Application and Permit submitted by Joe Brenner (Operator) was on behalf of Brenner Farms LLC, Armour, SD. The nature and location of the proposed drainage is as follows: installation of underground drain tile in the NE ¼ of Section 11, T98N, R63W, Douglas County, SD. Joe Brenner was present to explain the proposed project. No one was present in opposition. Discussion was held. A motion was made by Maas and seconded by Star to approve the permit submitted by Brenner. All members present voted in favor of this action; motion carried.

As advertised, at 9:45 a.m., a public hearing was held to review a Drainage Application and Permit submitted by Ervin Fink, 27752 397th Ave. Armour, SD 57313. The nature and location of the proposed drainage is as follows: installation of underground drain tile in the N½ of Section 31, T99N, R62W, Douglas County, SD. Ervin Fink was present to explain the proposed project. No one was present in opposition. Discussion was held. A motion was made by Star and seconded by I. Lau to approve the permit submitted by Fink. All present voted in favor of this action; motion carried. A motion was made by Maas and seconded by Star to adjourn as the Douglas County Drainage Board and reconvene as a Board of County Commissioners. All present voted in favor of this action; motion carried.

4-H PROGRAM

Kim Klein, 4-H Office Manager, informed the board that there is a training she would like to attend on April 6th in Sioux Falls. A motion was made by I. Lau and seconded by Maas authorizing Klein to attend the training. All members voted in favor of this action; motion carried.

EXECUTIVE SESSION

At 9:50 a.m. motion was made by I. Lau and seconded Maas to enter into executive session to discuss a personnel matter at the request of I. Lau. All members voted in favor of this action; motion carried. At 9:58 a.m. chairman Lau declared the meeting back to open session with no action taken at this time.

HIGHWAY DEPARTMENT

Bob Reinfeld, Highway Superintendent, met with the Board to update them on his department. As advertised, bids for the 2020 Overlay Patching project were opened. The following bid was received:

Commercial Asphalt 25254 413th Ave., Mitchell, SD 57301: Total Hot Mix for \$98.00 per ton. Approximately 1000-1500 tons hot mix.

A motion was made by Maas and seconded by I. Lau to approve the sole bid from Commercial Asphalt for overlay patching for 2020 at \$98.00/ton. All members present voted in favor of this action; motion carried.

Discussion was held regarding the 381st Street. A motion was made by Maas and seconded by Star to accept the quote from Vanderpol Construction to repair and build up 381st Avenue, South of SD

Highway 44. with the County providing and placing the gravel. All members present voted in favor of this action; motion carried.

ARMOUR AMBULANCE UPDATE

Nicole Neugebauer, Armour EMT Director, met with the Board to give an update for the Armour Ambulance. Discussion was held with no action required.

CUSTODIAL

John Engelland, Courthouse Custodian, met with the Board to request the purchase of a new lawn mower for the Courthouse grounds. He presented two different quotes. A motion was made by Maas and seconded by Star to purchase the Commercial Snapper without a bagger for \$5599.00 from Wilson’s True Value of Armour. All members voted in favor of this action; motion carried.

EMERGENCY MANAGEMENT

Pat Harrington, Emergency Management Director, met with the Board to update them on his department. Harrington gave a situation report for the Covid-19 pandemic. The National Floodplain Insurance Program as discussed. Parkhurst has prepared an ordinance and resolution to have the county become a part of the program. No action was taken at this time.

The Corsica Lake Dam inspection was reviewed by the Board with no action taken at this time.

A motion was made by Star and seconded by Maas authorizing the Chairman to sign the scope of work

PARK

Roxane Wentz, Park caretaker met with the board briefly to discuss the status of the Corsica Lake Campground. Wentz reported that 15 picnic tables will need to be replaced and the septic tanks will need to be pumped due to the flooding last fall. The board authorized the purchase of 15 aluminum picnic tables for the campground. The highway department will work on leveling out the sites and repairing the road.

FEES REPORT

Clerk of Courts fees: 2598.50

Register of Deeds fees: 1544.00

AUDITORS ACCOUNT WITH THE COUNTY TREASURER: February 2020

Checking Accounts	\$2,073.61
Cash on Hand.....	\$500.00
Petty Cash.....	\$400.00
Un-deposited receipts.....	\$20,701.65
Savings Accounts.....	\$3,239,000.00
Certificate of Deposits	\$400,000.00
Total	\$3,662,675.26

FUND BALANCE

General Fund	\$2,277,244.47
Special Revenue Funds	\$1,021,764.62
Tax Increment District Fund	\$7,008.23
Trust and Agency Funds	\$356,657.94
Total	\$3,662,675.26

CLAIMS:

The following claims were approved for payment:

February Payroll: Commissioners 3622.24 Auditor 7933.51 Treasurer 8606.19 States Attorney 5094.51 Courthouse Janitor 4868.97 Equalization 6052.73 Register of Deeds 6291.33 Veterans Service Officer 833.64 Sheriff 17,439.61 Coroner 242.00 Ambulance 3805.67 Welfare 158.59 Extension 2677.77 Weed & Pest: 1220.47 Planning and Zoning 453.87 Museum 0.00 Park 0.00 Standard Life Insurance 636.71

GENERAL FUND

Agland Coop 59.11 repairs; Armour Dray 50.00 utilities; B&L Communications 540.00 repairs; Phyllis Barker 208.70 travel; Charles Mix Co. Sheriff’s Office 5395.00 prof fees; Community Health Services 2085.96 prof fees; Connecting Point 2929.96 comp/prof fees; Corsica Hardware 60.49 supplies; Darrington Water 44.45 supplies; Department of Health 40.00 prof fees; Election Systems Software 283.00 conference; First Security Finance 4630.61 debt services; Fred Kuil 102.48 travel; Lewis and Clark Behavioral Health Services 178.00 prof. fees; Northwestern Energy 6.39 utilities;

Office Products Center 1638.98 supplies; TEAM Laboratory and Chemical 460.44 supplies; Wilson's True Value 175.15 supplies; Yankton Co. Treasurer 103.10 prof fees.

ROAD AND BRIDGE FUND

Agland Coop 2391.97 supplies; Armour Dray 30.00 utilities; Avera Occupational Therapy 212.10 prof fees; Kevin's Feed and Seed 54.00 supplies; Kimball Midwest 283.05 supplies; Midstate Equipment & Supply 699.50 supplies; Northwestern Energy 275.44 utilities; Office Products Center 213.09 supplies; Vogt's Repair 679.65 repairs/supplies; Wilson's True Value 66.21 supplies.

MODERNIZATION AND PRESERVATION FUND

Microfilm Imaging Systems 222.52 rental.

ADJOURNMENT

At 11:50 a.m. a motion was made by Star, seconded by Maas, to adjourn until 9:00 a.m. on Tuesday April 7, 2020. All members voted in favor of this action; motion carried.

SIGNED: _____
Steve Lau, Chairman
Board of County Commissioners

ATTEST: _____
Phyllis Barker, Auditor

Commissioner Meeting Minutes

April 7, 2020

PURSUANT TO ADJOURNMENT the Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, April 7, 2020. Members present were Steve Lau, Marlin Maas, and Tim Goldammer. Star and I. Lau were absent. Also present were Auditor Phyllis Barker and Jennifer Kellogg, representing Douglas County Publishing. Chairman Lau called the meeting to order. The Pledge of Allegiance was recited. A motion was made by Goldammer and seconded by Maas to adopt the amended agenda. All members voted in favor of this action; Motion carried.

DRAINAGE

At 9:05 a.m., a motion was made by Goldammer, seconded by Maas to recess as a Board of County Commissioners and convene as a Drainage Board. All members voted in favor of this action; motion carried. As advertised, a public hearing was held to review two (2) Drainage Application and Permits submitted by Jerry Hoogers, PO Box 106, Corsica, SD. The nature and location of the proposed drainage is as follows: installation of underground drain tile in the NE ¼ of Section 23, and the NW ¼ of Sec 24 T99N, R65W, Douglas County, SD. Hoogers was not present to explain the proposed project. Dwight Plooster was present in opposition. Ron Vandenberg voiced his concern to the Drainage Administrator via telephone prior to the meeting. Discussion was held.

The second permit was for the installation of underground drain tile in the NE ¼ of Section 36 T99N, R65W, Douglas County, SD. Hoogers was not present to explain the project. No one was present in opposition. Discussion was held. A motion was made by Maas and seconded by Goldammer to deny both permits submitted by Jerry Hoogers due to the applicant not being present to explain the project, opposition of neighboring land owners and inadequate information provided. All present voted in favor of this action; motion carried.

At 9:20 a.m. the Public Hearing for a drainage permit submitted by Glen Moke, 27218 398th Ave., Corsica, SD 57328, was held as advertised. The nature and location of the project were as follows: Installation of underground drain tiling in the NE ¼ of Section 36, Garfield Twp. Moke was present to explain the project. Derek Evans of Gridline Tile was also present. Discussion was held. No one was present in opposition. A motion was made by Goldammer and seconded by Maas to approve the permit submitted by Glen Moke. All members present voted in favor of this action; motion carried.

As advertised, the public hearing to review the permit submitted by Don Fauth, 3736 East Fox Run Place, Sioux Falls, SD 57301, was held at 9:30 a.m. The nature and location of the project is as follows: installation of underground drain tile in the NE ¼ of Section 11, T 99 N, R 62 W, Douglas County, SD. Derek Evens from Gridline Tile was present to explain the project. No one was present in opposition. Evens explained that he will be obtaining a permit from the state to bore under the highway. Discussion was held. A motion was made by Maas and seconded by Goldammer to approve the permit submitted by Don Fauth. All present voted in favor of this action; motion carried.

The ditch dug by the County in Section 31 of Grandview twp. On 273rd St. was discussed. A quote from JB Tile of Bridgewater was reviewed by the Board. Discussion was held resulting in a motion made by Goldammer to accept the quote for a 15" tile line being installed in the current ditch and extending to the start of the blueline creek in the SE1/4 of Section 31, T100N, R63W. The Board will contact Reimnitz's and Bialas' about cost sharing on the project. A motion was made by Goldammer to approve the 15" tile line being installed to the dugout on Bialas' property with contact being made Reimnitz's and Bialas' about cost sharing the project. Maas seconded the motion. All members voted in favor of this action; motion carried.

DRAINAGE SCHEDULING FEE

A motion was made by Maas and seconded by Goldammer to set a fee schedule for Drainage projects as follows. All members present voted in favor of this action; motion carried.

DRAINAGE PERMIT FEES:

Open/Temporary Ditch Permit: \$100.00

Permanent Tiling Permit: \$300.00

A motion was made by Goldammer and seconded by Maas to adjourn as a Drainage Board and reconvene as a Board of County Commissioners. All members voted in favor of this action; motion carried.

HIGHWAY

Bob Reinfeld, Highway Superintendent, met with the Board to update them on his department. The

loader broke down and will be getting fixed today. After that is fixed the highway department will be hauling rock to the low spot on 280th St. west of Armour. No action was needed.

EMEGENCY MANAGEMENT

Pat Harrington, Emergency Management Director, met with the Board to update them on his Department. Harrington informed the Board that the spillway was inspected by Brosz Engineering, however, the water was flowing too hard for the lower-level structure to be inspected. They will continue to monitor the situation. No action was taken at this time. Harrington also gave an update on the Covid-19 Pandemic with no action necessary at this time.

A motion was made by Goldammer and seconded by Maas to introduce the following resolution:

RESOLUTION #20-03

WHEREAS, certain areas of Douglas County, are subject to periodic flooding, causing serious damages to properties within these areas; and

WHEREAS, it is the intent of this Commission to require the recognition and evaluation of flood hazards in all official actions relating to land use in areas having these hazards; and

WHEREAS, this body has the legal authority to adopt land use and control measures to reduce future flood losses pursuant to: SDCL 7-18-14.

NOW, THEREFORE, BE IT RESOLVED, that this Commission hereby:

1. Assures the Federal Emergency Management Agency that it will enact as necessary, and maintain in force, in those areas having flood hazards, adequate land use and control measures with effective enforcement provisions consistent with the criteria set forth in Section 60 of the National Flood Insurance Program Regulations; and

2. Vests the Flood Plain Manager with the responsibility, authority and means to:

(a) Assist the Administrator, at his/her request, in the delineation of the limits of the area having special flood hazards.

(b) Provide such information concerning present uses and occupancy of the floodplain, mudslide (i.e., mudflow) or flood-related erosion areas as the Administrator may request.

(c) Maintain for public inspection and furnish upon request, for the determination of applicable flood insurance risk premium rates within all areas having special flood hazards identified on a Flood Hazard Boundary Map (FHBM) or Flood Insurance Rate Map (FIRM), any certificates of floodproofing, and information on the elevation (in relation to mean sea level) of the level of the lowest flood (including basement) of all new construction or substantially improved structures, and include whether or not such structures contain a basement, and if the structure has been floodproofed, the elevation (in relation to mean sea level) to which the structure was floodproofed.

(d) Cooperate with Federal, State and local agencies and private firms which undertake to study, survey, map and identify floodplain, mudslide (i.e., mudflow) or flood-related erosion areas, and cooperate with neighboring communities with respect to management of adjoining floodplain, mudslide, (i.e., mudflow) and/or flood-related erosion areas in order to prevent aggravation of existing hazards.

(e) Upon occurrence, notify the Administrator in writing whenever the boundaries of the community have been modified by annexation or the community has otherwise assumed or no longer has authority to adopt and enforce floodplain management regulations for a particular area. In order that all FHBM's and FIRM's accurately represent the community's boundaries, include within such notification a copy of the map of the community suitable for reproduction, clearly delineating the new corporate limits or new area for which the community has assumed or relinquished floodplain management regulatory authority.

(f) Submit an annual report to the Administrator concerning the community's participation in the program, including, but not limited to the development and implementation of floodplain management measures.

3. Appoints the Flood Plain Manager with the responsibility, authority, and means to implement the commitments as outlined in this Resolution.

4. Agrees to take such other official action as may be reasonably necessary to carry out the objectives of the adopted floodplain management measures.

Dated at Armour, Douglas County, South Dakota, this 7th day of April 2020.

A roll call vote was taken as follows: Voting "aye": Maas, Goldammer and S. Lau. Voting "nay": none. Absent: Star and I. Lau. Motion carried.

Signed: _____

Chairman
Douglas County Commissioner

ATTEST: _____

Phyllis Barker, Douglas County Auditor

ORDINANCE #20-01

A motion was made by Maas and seconded by Goldammer to conduct the first reading of Ordinance 20-01, An Ordinance Providing for Flood Damage Prevention.

The ordinance in its entirety can be found on the internet at douglas.sdcounties.org, or in the office of the Auditor.

A roll call vote was taken with the following votes recorded: Voting 'aye': Maas, Goldammer and S. Lau. Voting 'nay': none. Absent: I. Lau and Star. Motion carried. The second reading is scheduled for April 21, 2020.

OTHER BUSINESS

A quote for a utility fork and grapppler attachment for the Courthouse Bobcat was reviewed by the board. A Motion was made by Goldammer and seconded by Maas to approve the purchase of Bobcat attachments for the Courthouse grounds. All present voted in favor of this action; motion carried. Picnic tables options for the Campground were discussed with no action taken at this time.

AUDITORS OFFICE

Phyllis Barker, Auditor met with the Board to update them on her department. Barker stated that because of the Covid-19 pandemic, she would like to consolidate polling places into one polling location for the Primary Election. This will reduce the number of poll workers needed. Absentee voting will also be encouraged for this election cycle. No action was needed at this time.

The option of a county credit card was discussed, the board declined to act on the matter at this time.

EXECUTIVE SESSION

At 11:30 a.m. a motion was made by Goldammer and seconded by Maas to enter into executive session to discuss a personnel matter with Barker present. All present voted in favor of this action; motion carried. At 11:40 a.m., Chairman Lau declared the meeting back to open session with no action necessary.

CLAIMS

The following claims were approved for payment:

GENERAL FUND:

March Payroll: Commissioners 3622.27 Auditor 7831.27 Treasurer 8458.90 States Attorney 5094.50 Courthouse Janitor 4914.11 Equalization 6224.38 Register of Deeds 5983.66 Veterans Service Officer 833.62 Sheriff 17,894.43 Coroner 0.00 Ambulance 851.54 Welfare 158.59 Extension 2651.07 Weed & Pest: 778.05 Planning and Zoning 453.87 Museum 0.00 Park 0.00 Standard Life Insurance 614.21.

Agland Co-op 91.94 repairs; Armour Chronicle 1059.53 publishing; Armour Lumber 6.30 supplies; Armour City 140.17 utilities; Buhl's Dry Cleaners 153.50 maint.; Cole Papers 609.54 supplies; Community Health Services 2085.96 prof fees; Connecting Point 10,313.96 prof fees/equip.; Corsica Body shop 35.00 repairs; Corsica Globe 1248.73 publishing; Darrington Water 76.20 supplies; Delmont Record 1059.53 publishing; DCMH 167.79 prof fees; John Engelland 44.75 supply reimb.; Goldenwest 851.21 utilities; H&H Electric 1547.02 repairs; Pamela Hein 878.50 prof fees; Kone Inc. 712.08 repairs; Krull's Market 33.34 supplies; McLeod's Office Supply 277.23 supplies; Northwestern Energy 2777.58 utilities; Office Products Center 287.06 supplies; Randall Community Water 64.00 utilities; SDACC 1871.00 clerp; State of SD 29.00 utilities; TEAM Laboratory 626.52 supplies; Williams Music & Office Supply 98.00 supplies; Wilson's True Value 5647.11 supplies/equipment.

ROAD AND BRIDGE FUND:

March Payroll: 27,369.18; A-ox 35.06 rental; Agland Co-op 2645.40 supplies; Armour City 52.00 utilities; Armour Chronicle 42.00 publishing; Brosz Engineering 727.50 prof fees; Connecting Point 3688.00 prof fees/equip.; Deere Inc. 39,991.54 grader lease; Delmont Record 42.00 publishing; Goldenwest 129.53 utilities; Lyle Signs 534.52 repairs; Meyerink Farms 175.25 repairs; Newman Signs 97.26 repairs; Northwestern Energy 87.49 utilities; Office Products 2.19 supplies; RDO

Equipment; 7304.57 supplies; Vanderpol Construction 9403.08 repairs; Vogt's Repair 83.91 supplies/repairs.

E911 FUND:

March Payroll: 26.83; Charles Mix County 22,007.56 E911 services 1st qtr.; Goldenwest 436.56 E911 Services; Midstate Communications 440.11 E911 System.

EMERGENCY MANAGEMENT FUND:

March Payroll:1551.74; Connecting Point 192.25 comp. repair; Pat Harrington 39.48 travel.

MODERNIZATION AND PRESERVATION FUND:

Microfilm Imaging Systems 225.50 rental.

ADJOURNMENT

At 12:21 p.m. a motion was made by Maas, seconded by Goldammer, to adjourn until 9:00 a.m. on Tuesday April 21, 2020. All members voted in favor of this action; motion carried.

SIGNED: _____
Steve Lau, Chairman
Board of County Commissioners

ATTEST: _____
Phyllis Barker, Auditor

Commissioners Meeting Minutes
April 21, 2020

PURSUANT TO ADJOURNMENT the Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, April 21, 2020. Members present were Steve Lau, Ivan Lau, Tim Goldammer, Marlin Maas, and Jerod Star. Also present were Auditor Phyllis Barker and Jennifer Kellogg, representing Douglas County Publishing. Chairman Lau called the meeting to order. The Pledge of Allegiance was recited. A motion was made by Maas and seconded by I. Lau to adopt the agenda. All members voted in favor of this action; Motion carried.

APPROVAL OF MINUTES

A motion was made by Goldammer and seconded by Maas to approve the minutes of the March 3rd and 17th meeting minutes. All members voted in favor if this action; motion carried.

DRAINAGE

A motion was made by Maas and seconded by Goldammer to recess as a Board of County Commissioners and convene as the Douglas County Drainage Board. All members voted in favor of this action; motion carried.

John Schallankamp of JB Tile LLC., Dave Reimnitz and Dean Van Peursemet met with the board via conference call to discuss the drainage project the County is facilitating in Section 31 of Grandview Township. Doug Reimnitz was also present for the call. Discussion was held. A motion was made by Star to have the highway dept. install culverts purchased by the Van Peursemet's on their property and to run a 15" perforated tile line to the blueline creek, with Reimnitz Six LLC contributing \$1800.00 of the project cost. Goldammer seconded the motion. Voting aye: Star, Maas, Goldammer and S. Lau. Voting Nay: I. Lau. Motion carried.

Motion was made by Star and seconded by Maas to adjourn as a Drainage Board and re-convene as a Board of County Commissioners. All members voted in favor of this action; motion carried.

COUNTY BOARD OF EQUALIZATION

Jessica Goehring, Director of Equalization, met with the board for the 2020 County Board of Equalization. A motion was made by Star and seconded by Goldammer to recess as a Board of County Commissioners and convene as the County Board of Equalization for 2020. All members voted in favor of this action; motion carried. Each member signed an Oath of Office and reviewed their duties as stated on the distributed exhibit supplied by the Director of Equalization.

Goehring distributed information regarding all changes that have occurred over the past year, listing them by townships and cities.

A motion was made by Maas and seconded by Goldammer to approve the Application for Property Tax Exempt Status (per SDCL 10-4-15) for Delmont Non-Profit for the baseball field in Delmont. All members voted in favor of this action; motion carried. A motion was made by Goldammer and seconded by Maas to deny the Application for Property Tax Exempt Status (per SDCL 10-4-15) from Douglas County Hospital until the property is developed. All members voted in favor of this action; motion carried.

The 43 Applications for *Continuing* Property Tax Exempt Status (per SDCL 10-4-19) are also approved.

There were two renewable resource energy applications (geothermal) for 2020 resulting in a \$23,225 loss of valuation.

Fifteen elderly assessment freeze applications for 2020 resulted in a \$187,632 loss of valuation.

Four fully Disabled Veteran Applications will show a loss in valuation of \$199,186.

The 2020 full and true valuation after all changes made is \$699,187,818. ~~Sixty-six~~ parcels will show a total of \$5,380,411 taxable growth for 2020. The Ag factor for 2020 is .850 and the Non-Ag factor is .863. The total equalized (taxable) valuation for 2020 is \$595,279,232.

A motion was made by Maas and seconded by Star to adjourn as a County Board of Equalization for the year of 2020. All members voted in favor of this action; motion carried. The Board reconvened as a Board of County Commissioners.

EMERGENCY MANAGEMENT

Pat Harrington, Emergency Management Director, met with the Board to give a brief update on his department.

A motion was made by Maas and seconded by Goldammer to conduct the second reading of the ordinance entitled: "ORDIANCE No. #20-01; An Ordinance Providing for Flood Damage Prevention." Passed and adopted by the Douglas County Commissioners, Douglas County, South Dakota on the second reading on the *21st day of April, 2020*. A roll call vote was taken as follows: Voting "aye": Star, I. Lau, Maas, Goldammer and S. Lau Voting "Nay": None. Motion carried.

Harrington also informed the Board that the water has stopped running at the spillway and the overflow gate after the highway department lifted the lid to the shaft of the lower level structure. The camera inspection will now be conducted again to determine what is wrong with the gate mechanism. No action was needed at this time.

HIGHWAY DEPARTMENT

Bob Reinfeld met with the Board to update them on his department. Reinfeld informed the Board of the Local Federal Bridge Replacement Program grant opportunities. Discussion was held with no action taken at this time.

2020 PRIMARY ELECTION

Phyllis Barker, Auditor, explained that she would like to limit the number of polling places for the Primary Election due to COVID-19 and being unable to obtain enough poll workers for all five precincts. With the only county race being held in Armour, the Board agreed that the Armour Firehall would be the best location for the polling place on election day. Therefore, a motion was made by Goldammer and seconded by Maas to make the Armour Fire Hall the only polling place for the Primary Election on June 2, 2020. All members voted in favor of this action; motion carried.

TIMECLOCK

As requested by the Commission, Auditor Barker presented quotes on a time clock system. A motion was made by Goldammer and seconded by Star to accept the bid from Timeclocks Plus LLC. for time clock services. All members voted in favor of this action; motion carried.

EXECUTIVE SESSION

A motion was made by Goldammer and seconded by Maas to enter into executive session at 11:04 a.m. to discuss a personnel matter with Barker present. All members voted in favor of this action; motion carried. At 11:15 a.m., Chairman Lau declared the meeting back to open session with no action taken at this time.

OTHER BUSINESS

The picnic tables at the campground were discussed. Sam Reimnitz has found several them in his creek bed and is willing to repair them for the county. No action was needed at this time. Thistles on the spillway were also discussed with no action taken at this time.

CORRESPONDENCE

A letter from the DENR regarding the transfer of a general permit was read with no action needed.

FEES REPORT

Clerk of Courts fees: 1872.00

Register of Deeds fees: 4498.00

AUDITORS ACCOUNT WITH THE COUNTY TREASURER: March 2020

Checking Accounts	\$6,509.72
Cash on Hand.....	\$500.00
Petty Cash.....	\$400.00
Un-deposited receipts.....	\$28,916.08
Savings Accounts.....	\$3,233,000.00
Certificate of Deposits	\$400,000.00
Total	\$3,669,325.80

FUND BALANCE

General Fund	\$2,278,397.54
Special Revenue Funds	\$1,047,072.67
Tax Increment District Fund	\$7,008.23
Trust and Agency Funds	\$336,847.36
Total	\$3,669,325.80

CLAIMS:

The following claims were approved for payment:

GENERAL FUND:

Armour Dray 50.00 utilities; Charles Mix Co. Sheriff's Office 3050.00 jail fees; Cook Implement 2175.00 minor equip.; Corsica Hardware 246.81 supply; Dakota Psychological Services 2706.00 prof fees; DCMH 50.00 prof fees; Dean Schaefer Court Reporting 18.00 prof fees; Douglas Electric Coop 1725.60 utilities; FEDEX 26.21 supplies; First Security Finance 4630.61 debt services; Pat Harrington 464.64 travel; IAAO 165.00 prof fees; McLeod's Office Supply 443.43 supplies; Midwest

Fire and Safety 202.50 maint.; Northwestern Energy 1949.30 utilities; Office Products Center 193.64 supplies; State of SD 30.00 utilities; State of SD 1200.00 mental health; USPS 360.00 postage; Voyager Fleet Systems 1077.57 fuel; Wilson's True Value 58.01 supplies.

ROAD AND BRIDGE FUND:

Armour Dray 30.00 utilities; Corsica Hardware 43.94 supplies; Newton Signs 400.00 repairs; Office Products Center 199.00 furniture; ROD Equipment 1168.85 supplies/maint; Voyager Fleet Systems 552.20 fuel.

EMERGENCY MANAGEMENT FUND:

Pat Harrington 8.40 travel.

ADJOURNMENT

At 11:29 a.m. a motion was made by Star and seconded by Goldammer to adjourn until 9:00 a.m. on May 5, 2020. All members voted in favor of this action; motion carried.

SIGNED: _____
Steve Lau, Chairman
Board of County Commissioners

ATTEST: _____
Phyllis Barker, Auditor

Commissioner Meeting Minutes
May 5, 2020

PURSUANT TO ADJOURNMENT the Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, May 5, 2020. Members present were Ivan Lau, Steve Lau, Tim Goldammer, Marlin Maas, and Jerod Star. Also present were Auditor Phyllis Barker and Jennifer Kellogg, representing Douglas County Publishing. Chairman Lau called the meeting to order. The Pledge of Allegiance was recited. A motion was made by I. Lau and seconded by Goldammer to adopt the amended agenda. All members voted in favor of this action; motion carried.

RE-OPENING THE COURTHOUSE

Employees from various departments met with the Board to discuss re-opening the Courthouse doors. Deputy Niehus said that the Sheriff's Office will continue to social distance and will start temping people that enter their office if the courthouse was to re-open. Cleaning procedures were discussed. Treasurer Julie Brenner asked if she could limit the number of customers entering her office at a time to one; the Board agreed. Maas made a motion to re-open the courthouse with safety precautions being taken as much as possible. Star seconded the motion. Discussion was held; Goldammer expressed his opposition to the motion. The following votes were recorded: Voting aye: Star, Maas and S. Lau. Voting Nay: Goldammer and I. Lau. Motion carried.

HISTORICAL SOCIETY

Bob Goodnow and Sharon Weise met with the Board to discuss an idea for the historical society. Shirley (Bringleston) Schollmeyer would like to build a replica of the original Bringleston homestead. Goodnow has agreed to donate the lot just east of the Railroad House for the project to be done. Discussion was held as to who the property should be donated to. More information will be gathered before action is taken.

BROSZ ENGINEERING

Clint Powell, Brosz Engineering, met with the Board to update them on the results of the camera inspection of the auxiliary spillway. The final report will be available later this week. Powell gave recommendations on how to repair the spillway and auxiliary spillway. They would like to try to schedule the work to be done this fall. No action was taken at this time.

Powell informed the Board that there has been another round of Hazard Mitigation Grants made available. Powell also state that the SD DOT has also released a supplement to the Bridge Improvement Program. No action was necessary.

HIGHWAY DEPARTMENT

Bob Reinfeld, Highway Superintendent, and Callie Nichols, Highway Office Manager, met with the Board to update them on their department. Nichols explained the striping agreement with the state for 2020 projects. A motion was made by Goldammer and seconded by Star authorizing the Chairman to sign the Striping Agreement for 2020. All members voted in favor of this action; motion carried.

Reinfeld would like to purchase a new dump truck to use with sanding. Discussion was held.

Reinfeld will obtain current quotes and bring them for review at the next meeting.

Auditor Barker relayed that the Delmont Board of Trustees would like a 4-way stop put in at either Wilson Ave. and Main St. or Broadway Ave. and Main St. in Delmont. No action was taken at this time.

WEED AND PEST

Kim Klein, Weed and Pest Secretary, and Joe Pickart, Weed and Pest Board Chairman, met with the Commissioners to discuss the option of hiring a Weed and Pest Supervisor. They would like to hire a part-time supervisor for a maximum of 200 hours for the year.

A motion was made by Maas to publish a help wanted ad for a part-time Weed and Pest Supervisor at \$18.00 per hour. Goldammer seconded the motion. Discussion was held. All members voted in favor if this action; motion carried.

GARDEN VALLEY DRAINAGE DITCH

The Board discussed the two dikes that were cut by the County last year to relieve the water along Garden Valley Ditch. A motion was made by Star and seconded by Maas to install two culverts in the dikes the county cut last year along Garden Valley Ditch. All members voted in favor of this action; motion carried.

ELECTION

A motion was made by Maas and seconded by Goldammer to add Harrison Community Church as

an additional polling place for the Primary Election for Precincts one and two. All members voted in favor of this action; motion carried.

EXECUTIVE SESSION:

A motion was made by Goldammer and seconded by Maas to enter into executive session at 10:56 a.m. to discuss a personnel matter. All members voted in favor of this action; motion carried. Chairman Lau declared the meeting out of executive session at 11:14 a.m. with no action needed.

CORRESPONDENCE:

A letter from DENR was read with no action required.

PARK

Spraying for dandelions at the campground was discussed. The board approved of hiring someone to do the spraying. Maas will contact Johnson Spraying of Corsica to do the work.

CLAIMS

The following claims were approved for payment.

GENERAL FUND:

April Payroll: Commissioners 3622.24 Auditor 7995.77 Treasurer 8617.18 States Attorney 5094.52 Courthouse Janitor 4837.40 Equalization 5394.53 Register of Deeds 6813.50 Veterans Service Officer 833.63 Sheriff 17,734.51 Coroner 0.00 Ambulance 1679.33 Welfare 158.59 Extension 2822.41 Weed & Pest: 621.64 Planning and Zoning 453.87 Museum 0.00 Park 0.00 Standard Life Insurance 614.21 Agland Co-op 145.47 41 fuel; Armour Chronicle 369.30 publishing; Armour Lumber 823.64 supplies; Armour City 129.17 utilities; Phyllis Barker 98.28 travel; Benders Sewer and Drain 546.00 maint; Julie Brenner 22.37 supplies; Cole Papers 1844.83 supplies; Community Health Services 2085.98 prof fees; Connecting Point 804.75 prof fees; Corsica Globe 474.29 publishing; Darrington Water 44.45 supplies; Delmont Record 369.30 publishing; Galls LLC 129.38 clothing allowance; Keith Goehring 358.70 prof fees; Goldenwest 856.17 utilities; Gunslingers LLP. 109.50 supplies; Marlin Maas 111.72 travel; McLeod's Office Supply 1656.74 supply; Nutrein Ag Solutions 4138.60 supplies; Marissa O'Day 65.70 prof fees; Office Products Center 158.40 supplies; Parkhurst Law Office 3120.72 utilities; Ramkota Hotel 104.00 travel; Randall Community Water Dist. 64.00 utilities; Jerod Star 172.20 travel; TimeClock Plus LLC 1791.00 equip.; Transource Truck & Equip. 1099.14 repairs; USPS 430.00 postage; Wellmark BCBS 150.00 insurance; Wilson's True Value 153.17 supplies; Wipf & Cotton Law Offices 291.00 prof fees.

ROAD AND BRIDGE FUND:

April Payroll: 28,082.06; Agland Co-op 5046.70 supplies; Armour City 52.00 utilities; B&L Communications 373.88 repairs; Connecting Point 82.25 prof fees; Dakota Sales & Rental LLC. 775.00 rental; Fousek Truck Services 5.00 supplies; Goldenwest 136.08 utilities; Northwestern Energy 362.00 utilities; Upper Midwest Garage Door 5691.84 repairs; Wellmark BCBS 50.00 insurance; Werk Weld 12.64 supplies; Wilson's True Value 50.00 supplies.

E911 FUND:

April Payroll: 26.83; Goldenwest 436.56 E911 System; Midstate Communications 440.11 prof fees.

EMERGENCY MANAGEMENT:

April Payroll: 1565.73; Connecting Point 33.00 prof fees; Goldenwest 436.56 prof fees; Pat Harrington 18.90 travel; Wilson's True Value 9.49 supplies.

MODERNIZATION AND PRESERVATION FUND:

Microfilm Imaging Systems 222.50 rentals.

Adjournment:

A motion was made by Goldammer and seconded by Maas to adjourn at 11:15 a.m. until the next meeting on May 19, 2020 at 9:00 a.m. All members voted in favor of this action; motion carried.

SIGNED: _____
Steve Lau, Chairman
Board of County Commissioners

ATTEST: _____
Phyllis Barker, Auditor

County Commissioners Meeting Minutes
May 19, 2020

PURSUANT TO ADJOURNMENT the Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, May 19, 2020. Members present were Steve Lau, Ivan Lau, Tim Goldammer, Marlin Maas, and Jerod Star. Also present were Auditor Phyllis Barker and Jennifer Kellogg, representing Douglas County Publishing. Chairman Lau called the meeting to order. The Pledge of Allegiance was recited. A motion was made by Goldammer and seconded by Star to adopt the agenda. All members voted in favor of this action; Motion carried.

DRAINAGE

A motion was made by Star and seconded by Maas to recess as a Board of County Commissioners and convene as a Douglas County Drainage Board. All members voted in favor of this action; motion carried.

At the advertised time of 9:05 a.m. the public hearing for a drainage permit submitted by Alvin and Vivian Groeneweg, 27238 384TH Ave., Corsica, SD 57328 was held. The nature and location of the project were as follows: Request for a Permit to install a 150-foot sub- surface permanent drainage ditch. The outlet is not directly into a blue line stream. All work activities are limited to the NE corner of the NW ¼ of Section 34, T 100 N, R 65 W, in Holland Township, Douglas County, South Dakota. Rudy Niewenhuis and Gary Maas were present to explain the reason for digging the ditch. Maas explained that 272nd St has been under water and is used by many farmers to access their fields. He spoke with the township board, who approved of the work being done. Brad DeVries and Gene Schoon were present in opposition as well as Patricia Conley, who was present via phone. States Attorney Parkhurst was also present. Discussion was held. At 9:25 a.m. a motion was made by Star and seconded by Maas to enter into executive session to discuss a legal matter with Parkhurst and Barker present. All members voted in favor of this action; motion carried. At 9:35 a.m. Chairperson Lau declared the meeting back to open session with no immediate action taken. Discussion continued.

A motion was made by Goldammer and seconded by Star to require the ditch be filled back in to the original state by Friday, May 22, 2020, and that the inspection fee of \$1000.00 be levied in accordance with Section 406 of the Drainage Ordinance. The applicant is to provide third party verification that the project has been restored to the condition it was prior to the violation of the ordinance. A fine of \$100.00 per day will be levied if the work isn't completed by Friday. All members voted in favor of this action, with Maas abstaining; Motion carried.

A motion was made by Goldammer and seconded by I. Lau to adjourn as the Douglas County Drainage Board and re-convene as a Board of County Commissioners. All members voted in favor of this action; motion carried.

HIGHWAY DEPARTMENT

Bob Reinfeld, Highway Superintendent, Callie Nichols, Highway Office Manager, met with the board to update them on the Highway Department. Eric Prunty and Clinton Powell of Brosz Engineering met with the Board to present a final application for payment for A.G.E for the bridge project on 273rd St. East of Corsica. A motion was made by Maas and seconded by Goldammer to approve the final payment A.G.E Corporation in the amount of \$16,689.16. All members voted in favor of this action; motion carried.

A culvert near New Holland was discussed with no action taken.

Reinfeld brought quotes to the Board for a new plow truck. Capitol accumulations have been set aside to support this purchase. Reinfeld presented a quote for a 2021 Mack Granite Plow Truck chassis for a total of \$123,963.00. A Henke plow hitch, plow, dump body and hydraulics were quoted at \$74,000.00 and a 14' Highway E2020 Sand Spreader was quoted at \$17,416.00 for a total of \$215,379.00. All bids were obtained through Sourcewell. Discussion was held. A motion was made by Maas and seconded by Goldammer to approve of the purchase of a new plow truck and sander as detailed above. All members voted in favor of this action; motion carried.

PARK

The electrical boxes at the campground were discussed. A quote from H&H Electric was reviewed by the Board. A motion was made by Star and seconded Maas to approve of the repair 12 electrical boxes at the campground for \$11,800.00. All members voted in favor of this action; motion carried.

OTHER BUSINESS

Star explained that the City of Corsica is putting in a storm drain. The trees in the county road right of way on 273rd St. will need to be removed for the project to be completed. The City has agreed to cost share the project. Therefore, a motion was made by Goldammer and seconded by Maas

to cost share with the City of Corsica at fifty percent up to \$3000.00. All members voted in favor of this action with Star abstaining. Motion carried.

PLAT APPROVAL:

A motion was made by Goldammer and seconded by I. Lau authorizing the chairman to sign the following plats.

A Plat of Tract A of Dykshorn Addition in the SE ¼ of Section 15, T99N, R66W of the 5th p.m., Douglas County, SD.

A Plat of Tract A of Muilenburg's Addition, Located in the N1/2 of the NE ¼ of Section 22, T100N, R66W of the 5th p.m., Douglas County, SD.

All members voted in favor of this action; motion carried.

EXECUTIVE SESSION:

A motion was made by Goldammer and seconded by Star to enter into executive at 10:46 a.m. with Jessica Goehring and Craig Parkhurst to discuss a personnel matter. All members voted in favor of this action; motion carried. Chairman Lau declared the meeting back to open session with no action taken at 11:00 a.m.

CORRESPONDENCE:

A letter from the Dept. of Public Safety was read stating that the county was approved for the grant to conduct the H&H study in Iowa Township and surrounding areas. The grant still needs to be approved through FEMA. No action was needed at this time.

FEES REPORT

Register of Deeds Fees: \$2068.50

Clerk of Courts Fees: \$1562.00

AUDITORS ACCOUNT WITH THE COUNTY TREASURER: April 2020

Checking Accounts	\$2310.44
Cash on Hand.....	\$500.00
Petty Cash.....	\$400.00
Un-deposited receipts.....	\$271,221.65
Savings Accounts.....	\$5,031,000.00
-First State Bank- Armour	
Certificate of Deposits	\$400,000.00
Total	\$5,705,432.09

FUND BALANCE

General Fund	\$2,755,411.71
Special Revenue Funds	\$1,132,493.25
Tax Increment Cash Account	\$13,426.78
Trust and Agency Funds	\$1,804,100.35
Total	\$5,705,432.09

CLAIMS:

The following claims were approved for payment:

GENERAL FUND:

Armour Dray 50.00 utilities; B&L Communications 20.00 repairs; Phyllis Barker 407.87 supply reimb.; Buhl's Dry Cleaners 153.50 repairs; Charles Mix Co. Sheriff's Office 1105.00 jail fees; Corsica Hardware 7.99 supplies; Davison Co. Sheriff's Office 475.00 jail fees; Dept of Health 40.00 prof fees; John Engelland 29.10 remb; Everson-Beukleman Post 200.00 Memorial Day allotment; First Security Finance 4630.61 debt services; Hub International 3694.85 insurance prof fee; Steve Johnson 266.25 repairs; Laib-Albrecht Post 200.00 Memorial Day allotment; Steven Lau 91.56 travel; McGrath- Ferguson Post 200.00 memorial Day allotment; McLeod's Office Supply 303.39 supplies; Mitchell Clinic LTD 125.00 prof fees; Northwestern Energy 6.39 utilities; Office Products Center 284.68 supplies; Petty Cash 459.18 supplies; SDACO 150.00 prof fees; State of SD 30.00 utilities; Swier Law Firm 1097.40 prof fees; Voyager Fleet Systems 740.81 fuel; Whalen Law Office 1579.10 prof fees; Williams Music and Office Supply 361.00 repairs; Wilson's True Value 103.06 supplies.

ROAD AND BRIDGE FUND:

A.G.E. Corporation 16,689.16; Corsica hardware 12.99 supplies; Midwest Concrete 576.00 repairs; Northwestern Energy 158.96 utilities; RDO Equipment 78.26 supplies; True North Steel 8312.33 repairs; Vogt's Repair 387.18 repairs; Voyager Fleet System 347.53 fuel.

ADJOURN:

A motion was made by I. Lau and seconded by Maas to adjourn at 11:25 a.m. until Thursday June 4, 2020 at 9:00 a.m. due to the Primary Election being held June 2, 2020. All members voted in favor of this action; motion carried.

SIGNED: _____

Steve Lau, Chairman
Board of County Commissioners

ATTEST: _____

Phyllis Barker, Auditor

Douglas County Commissioners Meeting Minutes
June 4, 2020

PURSUANT TO ADJOURNMENT the Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Thursday, June 4, 2020. Members present were Ivan Lau, Steve Lau, Tim Goldammer, Marlin Maas, and Jerod Star. Also present were Auditor Phyllis Barker and Gerri Olson, representing Douglas County Publishing. Chairman Lau called the meeting to order. The Pledge of Allegiance was recited. A motion was made by Goldammer and seconded by Star to adopt the agenda. All members voted in favor of this action; motion carried.

U.S. FISH AND WILDLIFE LAND ACQUISITION

Victor Munneke met with the board to discuss his plan to sell some of his land to the U.S Fish and Wildlife. Discussion was held. A motion was made by Maas and seconded by Goldammer authorizing the Chairman to sign the agreement with US Fish and Wildlife recommending approval based on the establishment of a trust fund of \$27,400 by the landowners to the County Auditor to supplement the Revenue Sharing payment of \$540.67 annually. All members voted in favor of this action; motion carried.

2020 PRIMARY ELECTION CANVASS

A motion was made by Maas and seconded by Star to approve the canvass results from the 2020 Primary Election held on June 2, 2020. All members voted in favor of this action; motion carried.

OTHER BUSINESS

A motion was made by Goldammer and seconded by Maas to send a 'Thank You' and a gift certificate from the Blue Moon for \$50.00 to Sam Reimnitz for volunteering to repair the picnic tables that were damaged at the Corsica Lake camp ground after the 2019 flood. All members voted in favor of this action; motion carried.

CORSICA LAKE

Clinton Powell, Brosz Engineering, met with the Board to review the scope of work for the spillway and auxiliary gate repairs. Powell foresees construction to begin this fall. A motion was made by Star and seconded by Maas to approve the Corsica Lake Rehabilitation Design from Brosz Engineering. All members voted in favor of this action; motion carried.

NEW HOLLAND CULVERT

The culvert in New Holland was discussed. Powell explained that because New Holland is unincorporated, the request for funding would need to come from the County. A motion was made by Goldammer and seconded by Maas send a funding request to South Central Water District for replacement of a culvert in New Holland. All members voted in favor of this action; motion carried.

HIGHWAY DEPARTMENT

Bob Reinfeld, Highway Superintendent, and Callie Nichols, Highway Office Manager, met with the Board to update them on the highway department. Nichols presented computer quotes from connecting point for a new computer for her office. Her current computer will be moved to the highway maintenance building to accommodate the new time clock software. A motion was made by Goldammer and seconded by Star authorizing the purchase of a new computer for the highway department to support the timeclock software. All members voted in favor of this action; motion carried.

CLAIMS:

The following claims were approved for payment:

GENERAL FUND:

May Payroll:

A-1 Roofing & Insulation System 21,068.10 repairs; Agland Coop 211.11 repairs; Armour Chronicle 1020.59 publishing; Armour Fire Dept. 75.00 polling place; Armour Lumber 206.33 supplies; Armour City 145.67 utilities; Phyllis Barker 55.44 mileage; Brosz Engineering 4000.00 prof fees; C&B Operations 77.91 repairs; Charles Mix Co. Sheriff's Office 390.00 prof fees; Cole Papers 365.75 supplies; Connecting Point 78.75 prof fees; Corsica Globe 900.36 prof fees; Corsica Hardware 57.98 supplies; Darrington Water 44.45 supplies; Delmont Record 859.59 publishing; Election Systems and Software 1000.96 supplies; Fairway Seed 60.00 supplies; Dianne Feenstra 160.12 election; Carol H. Gerlach 145.00 election; Carol L. Gerlach 161.80 election; Goldenwest 848.36 utilities; H&H Electric 26.88 supplies; Beth Harrington 146.26 election; Pat Harrington 26.88 mileage; Harrison Community 75.00 polling place; Barbra Kraemer 150.46 election; Luanne Lagge 153.40 election; sandy Lau 152.14 election; Kathy Lau 27.98 election; Ashley Love 20.00

election; Mid- American Research Chemical 223.03 supplies; McLeod's Office Supply 1682.69 supplies; Northwestern Energy 1773.08 utilities; Office Products Center 167.94 supplies; Randall Community Water Dist. 88.00 utilities; SDACC 1871.00 CLERP pymnt; Eden Slate 20.00 election; SD Sheriff's Assoc. 590.06 prof fees; TEAM Laboratory 464.70 supplies; Van Brothers 50.00 utilities; Wilson's True Value 134.94 supplies.

ROAD AND BRIDGE FUND:

A-ox 36.05 rental; Agland Coop 1943.17fuel/supplies; Armour Lumber 20.00 utilities; Armour City 52.00 utilities; Brosz Engineering 245.00 bridge repairs; C&B Operations 368.32 supplies; Connecting Point 26.25prof fees; Corsica Hardware 130.95 supplies; Goldenwest 142.16 utilities; Walnut Grove 500.00 repairs; Office Products Center 41.78 supplies; Prechous Publishing 88.20 supplies; RDO Equipment 890.43 repairs; SD DOT 264.93 prof fees; David Vanderpol 12,563.80 repairs; Werk Weld 100.51 supplies; Wilson's True Value 19.98 supplies.

E911 FUND:

Goldenwest 436.56 utilities; Midstate Communications 440.11 prof fees.

EMERGENCY MANAGEMENT FUND:

Pat Harrington 10.92 mileage; Prechous Publishing 38.22 supplies.

ADJOURNMENT

A motion was made at 10:38 a.m. by Goldammer and seconded by Maas to adjourn until 9:00 a.m. on Tuesday, June 16, 2020. All members voted in favor of this action; motion carried.

SIGNED: _____
Steve Lau, Chairman
Board of County Commissioners

ATTEST: _____
Phyllis Barker, Auditor

County Commissioners Meeting Minutes
June 16, 2020

PURSUANT TO ADJOURNMENT the Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, June 16, 2020. Members present were Steve Lau, Ivan Lau, Tim Goldammer, Marlin Maas, and Jerod Star. Also present were Auditor Phyllis Barker and Jennifer Kellogg, representing Douglas County Publishing. Chairman Lau called the meeting to order. The Pledge of Allegiance was recited. A motion was made by Maas and seconded by Star to adopt the agenda. All members voted in favor of this action; Motion carried.

PARK

Roxane Wentz, Park Caretaker, met with the Board to update them on the campground. Wentz informed the Board that Marjo BaanHofman would like to donate a few trees to the campground and plant them behind the playground along the creek. A motion was made by Maas and seconded by Goldammer to allow Marjo BaanHofman to plant three trees behind the playground at the Corsica Lake Campground. All members voted in favor of this action; motion carried.

PLANNING AND ZONING

Jessica Goehring, Planning and Zoning Administrator, met with the Board to discuss the need to have at least one person appointed to the Planning and Zoning Board as an alternate if a quorum won't be met due to scheduling conflicts. No action was taken at this time.

DRAINAGE

Barker updated the Board on the status of the tile project east of Corsica on 273rd St. JB Tile plans to start the second week of July.

A complaint regarding an open ditch in the county was read. The Board will take action after speaking to the landowner.

GARDEN VALLEY DRAINAGE DITCH

The Garden Valley Drainage ditch north of Corsica was discussed. Motion was made by Maas and seconded by Star to have Don Schrank clean out the east end of the Garden Valley Drainage ditch and remove the trees. All members voted in favor of this action; motion carried.

HIGHWAY DEPARTMENT

Callie Nichols, Highway Office Manager, presented information on the Apportionment of Highway Infrastructure Program Funds pursuant to the Department of Transportation Appropriations Act of 2020. A motion was made by Star and seconded by Goldammer to introduce the following resolution:

RESOLUTION #2020-04

A Federal Aid Bridge Replacement Program Resolution for County and Urban Projects

WHEREAS, Douglas County desires the replacement if the bridge hereinafter described:

STRUCTURE NUMBER AND LOCATION:

22-215-120 .5 MILE NORTH AND 3.5 MILES EAST ON 280TH ST, ARMOUR, SD

LIST OF CURRENT LANDOWNERS ADJACENT TO THE PROJECT (NAMES & ADDRESSES): ERIK VANEVERDINGEN, 39576 280TH ST, ARMOUR, SD; RONNY HINCKLEY, 279843 396TH AVE, ARMOUR, SD

And WHEREAS, Douglas County is obligated and hereby agrees to provide proper maintenance as required by the Federal Highway Act as amended and supplemented thereto for project after construction is completed and to regulate or cause to be regulated the installation of utility facilities within the limits of the right-of-way of the proposed project in accordance with State and Federal requirements.

And WHEREAS, Douglas County hereby agrees to reimburse the State for all costs not reimbursable with Bridge Replacement Funds.

AND WHEREAS, the bridge is in need of replacement for the following reasons:

1. The condition rating is POOR.
2. The bridge is not located on a County or Township designated No Maintenance or Minimum Maintenance Road.
3. The bridge is located on a school bus route, a mail route, and a field to farm to market route.
4. The load carrying capacity of the existing bridge cannot be improved to carry legal loads by rehabilitation of the existing bridge.

NOW THEREFORE BE IT RESOLVED:

That the South Dakota Department of Transportation be and hereby is authorized and requested to program for construction, in accordance with the "Local Roads Plan" and the State's "Standard Specifications for Roads and Bridges," the bridge replacement project at the above described location. Items to be handled by State forces with Federal Participation will include hydraulic study review, foundations investigation (if necessary), plan reviews, and construction administration.

Estimated Cost of Project Including Engineering:	1,200,000
\$	
Federal Share (81.95%):	<u>\$ 983,400</u>
Local Share (18.05%):	<u>\$ 216,600</u>

A roll call vote was taken with the following votes recorded: voting "aye": Star, Goldammer, I. Lau, Maas and S. Lau. Voting "nay": none.

Dated at Armour, SD, this 16th day of June, 2020.

ATTEST:

SIGNED:

County Auditor

Chairman

A motion was made by Star and seconded by Goldammer to introduce the following resolution:

Resolution #2020-05

A Federal Aid Bridge Replacement Program Resolution for County and Urban Projects

WHEREAS, Douglas County desires the replacement of the bridge hereinafter described:

STRUCTURE NUMBER AND LOCATION:

22-188-160 8.2 MILES WEST OF Delmont, SD on 284th St.

LIST OF CURRENT LANDOWNERS ADJACENT TO THE PROJECT (NAMES & ADDRESSES): RICH SPARKS, 39261 284TH ST, ARMOUR, SD; ERIK LARSON, 39355 284TH ST, ARMOUR, SD; JAY YMKER, 28343 393RD AVE, ARMOUR, SD

AND WHEREAS, Douglas County is obligated and hereby agrees to provide proper maintenance as required by the Federal Highway Act as amended and supplemented thereto for project after construction is completed and to regulate or cause to be regulated the installation of utility facilities within the limits of the right-of-way of the proposed project in accordance with State and Federal requirements.

AND WHEREAS, Douglas County is obligated and hereby agrees to reimburse the State for all costs not reimbursable with Bridge Replacement Funds.

AND WHEREAS, the bridge is in need of replacement for the following reasons:

1. The condition rating is POOR.
2. The bridge is not located on a County or Township designated No Maintenance or Minimum Maintenance Road.
3. The bridge is located on a school bus route, a mail route, and a field to farm to market
4. The load carrying capacity of the existing bridge cannot be improved to carry legal loads by rehabilitation of the existing bridge.

NOW THEREFORE BE IT RESOLVED:

That the South Dakota Department of Transportation be and hereby is authorized and requested to program for construction, in accordance with the "Local Roads Plan" and the State's "Standard Specifications for Roads and Bridges," the bridge replacement project at the above described location. Items to be handled by State forces with Federal Participation will include hydraulic study review, foundations investigation (if necessary), plan reviews, and construction administration.

Estimated Cost of Project Including Engineering:	1,200,000
\$	
Federal Share (81.95%):	<u>\$ 983,400</u>
Local Share (18.05%):	<u>\$ 216,600</u>

A roll call vote was taken with the following votes recorded: voting "aye": Star, Goldammer, I. Lau, Maas and S. Lau. Voting "nay": none.

Dated at Armour, SD, this 16th day of June, 2020.

ATTEST:

SIGNED:

County Auditor

Chairman

Robert Reinfeld, Highway Superintendent, met with the Board to update them on his department. Reinfeld said the crew is working on blading roads and have started mowing. A motion was made by Star and seconded by Maas to enter into executive session with Reinfeld and Barker present to discuss a personnel matter at 10:01 a.m. All members voted in favor of this action; motion carried. At 10:07 a.m. Chairman Lau declared the meeting back to open session at 10:07 a.m. with the following action taken: A motion was made by Goldammer and seconded by Maas to increase Jefferson Grosz’s wage to \$16.50 upon completion of his six-month probation. All members voted in favor of this action; motion carried.

Barker informed the Board that the Road and Bridge Levy that currently is in place is set to expire on January 31, 2021. Therefore, if the board would like to renew the existing levy, they would need to start the process now. A motion was made by Goldammer and seconded by Maas to renew the existing levy of \$1.00 per \$1000 of valuation by introducing the following resolution:

RESOLUTION #2020-06

RESOLUTION TO ESTABLISH A LEVY AND COUNTY HIGHWAY AND BRIDGE RESERVE FUND

WHEREAS, Douglas County has deteriorating and substandard county roads and bridges; and

WHEREAS Douglas County has inadequate revenue to meet the minimum road and bridge maintenance required; and

WHEREAS, SDCL 10-12-13 allows the Board of County Commissioners to establish a levy for the creation of a reserve fund to be accumulated and used for the purpose of maintaining, repairing, constructing and reconstructing roads and bridges in Douglas County; and

WHEREAS taxable valuation within Douglas County is less than one billion dollars;

THEREFORE BE IT RESOLVED, by the Douglas County Board of Commissioners that there shall be an increased levy in the amount of One Dollar (\$1.00) per one thousand dollars of taxable valuation of property located within Douglas County; and that the monies from the levy shall be placed into a reserve fund known as the Douglas County Highway and Bridge Reserve fund; and be it further

RESOLVED that said funds shall be used solely for county road and bridge purposes, and that the County Highway budget shall not be reduced on account of the special funds available; and be it further

RESOLVED that this Resolution shall expire on January 1, 2026.

Upon roll call vote the following was recorded: Voting “aye”: I. Lau, Maas, Star, Goldammer and S. Lau. Voting “nay”: None. Absent: None.

Dated at Armour, SD this 16th day of June, 2020. Motion carried.

Signed:_____

Chairman
Douglas County Commissioners

ATTEST:_____

Phyllis Barker, Douglas County Auditor

PLAT APPROVAL

A motion was made by Goldammer and seconded by Maas to approve the following plats. All members voted in favor of this action; motion carried.

A Plat of Tract A of Olawsky’s Addition, Located in the S1/2 of the SW ¼ of Section 35, T100N, R63W of the 5th P.M., Douglas County, SD.

A Plat of Moke First Addition in the NW ¼ of Section 31, T100N, R62W, of the 5th P.M., Douglas County, SD.

A Plat of Fink Tract 1 in the NW ¼ of Section 20, T99N, R62W, of the 5th P.M., Douglas County, SD. All present voted in favor of this action; motion carried.

FEES REPORT:

Register of Deeds Fees: \$2896.50

Clerk of Courts Fees: \$1,736.00

AUDITORS ACCOUNT WITH THE COUNTY TREASURER: May 2020

Checking Accounts	\$8026.61
Cash on Hand.....	\$500.00
Petty Cash.....	\$400.00
Un-deposited receipts.....	\$13,245.10
Savings Accounts.....	\$4,305,000.00
-First State Bank- Armour	
Certificate of Deposits	\$400,000.00
Total	\$4,727,171.71

FUND BALANCE

General Fund	\$2464,708.07
Special Revenue Funds	\$1,300,922.96
Tax Increment Cash Account	\$13,426.78
Trust and Agency Funds	\$638,166.46
Total	\$4,817,224.27

CLAIMS:

The following claims were approved for payment:

GENERAL FUND:

Armour Dray 50.00 utilities; Buhl's Dry Cleaners 153.50 repairs; Cole Papers Inc 638.82 supplies; Community Health Services 2085.96 prof fees; Douglas Electric Coop Inc 295.92 utilities; Election Systems/Software Inc 38.46 supplies; First Security Finance 4630.61 debt; Krull's Market 126.60 supplies; McKissock LLC 199.99 travel/conference; Northwestern Energy 6.39 utilities; Office Products Center 209.03 supplies; State of SD 25.00 utilities; State of SD 1768.47 predatory Animal; USPS 576.00 supplies.

ROAD AND BRIDGE FUND:

Armour Dray 30.00 utilities; B & B Upholstery 142.00 supplies; Corsica Hardware 29.96 supplies; Dakota Fluid Power Inc 142.24 supplies; Econo Signs 98.23 repairs; Fousek Truck Service LLC 4.95 repairs; Northwestern Energy 158.14 utilities; USPS 76.00 supplies; Vogt's Repair 195.56 repairs; Wheelco Brake & Supply 161.49 supplies.

EMERGENCY MANAGEMENT FUND:

Pat Harrington 144.90 mileage.

MODERNIZATION & PRESERVATION FUND:

Microfilm Imaging Systems Inc 222.50 equipment rental.

ADJOURNMENT:

A motion was made by I. Lau and seconded by Maas to adjourn at 10:35 a.m. until Tuesday July 7, 2020 at 9:00 a.m. All members voted in favor of this action; motion carried.

SIGNED: _____

Steve Lau, Chairman
Board of County Commissioners

ATTEST: _____

Phyllis Barker, Auditor

Douglas County Commissioners Meeting Minutes
July 7, 2020

PURSUANT TO ADJOURNMENT the Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, July 7, 2020. Members present were Ivan Lau, Steve Lau, Tim Goldammer, Marlin Maas, and Jerod Star. Also present were Auditor Phyllis Barker and Jennifer Kellogg, representing Douglas County Publishing. Chairman Lau called the meeting to order. The Pledge of Allegiance was recited. A motion was made by Goldammer and seconded by Maas to adopt the agenda. All members voted in favor of this action; motion carried.

APPROVAL OF MINUTES

A motion was made by Goldammer and seconded by Maas to approve the minutes from the April 7th, 21st, May 5th, 19th and June 4th and 16th meeting minutes. All members voted in favor of this action; motion carried.

PUBLIC COMMENT

Glennis Stern, former Douglas County resident as well as a former County Commissioner, met with the board to give them some information about the history Garden Valley Drainage Ditch. He questioned why the County was paying for cleaning the ditch when in the past, it used to be levied on the landowners benefiting from the ditch. Stern believes it is within the best interest of all the tax payers for the County to take the initiative and resurrect a ditch district and start taxing the benefiting landowners to cover the cost of maintaining the ditch again.

Stern also discussed the drainage issue previously brought forth by the Delmont Board of Trustees. He would like to see the County clean the silt out of the ditch along the west side of Co. Road 3-4 across from the ball field in Delmont.

Courthouse employees met with the Board to express their concern about procedures surrounding COVID-19 within the courthouse. Discussion was held. A motion was made by Star and seconded by Goldammer to follow the CDC guidelines requiring anyone that has come in close contact with someone that has tested positive for Covid-19 to quarantine for 14 days. All members voted in favor of this action; motion carried.

DRAINAGE

Barker informed the Board that the maximum the Drainage Board can charge for a drainage permit is \$100.00. Therefore, a motion was made by Maas and seconded by Goldammer that in accordance with SDCL 46A-10A-30 the Douglas County Commission hereby amends the drainage permit fee schedule. The new fee shall be \$100 per permit whether work activities are for surface or sub surface work. This motion shall rescind all previous motions or discussions regarding the drainage permit fee schedule. All members voted in favor of this action; motion carried.

The ditch by Mike Vogt's residence was discussed by the Board. After discussing the matter with Vogt and reviewing the ditch the Board agreed that it was a matter of cleaning out an existing water way, therefore no action was necessary. Vogt stated that he intends to level out the ground once it is drier so that it can be mowed.

EMERGENCY MANAGEMENT

Pat Harrington, Emergency Management Director, met with the Board to update them on his department. Harrington informed the board that the ordinance provided by the state for the National Flood Plain Insurance Program was missing some information. Because of this, the adoption process will need to be redone to bring the ordinance into effect.

ORDINANCE #20-01

A motion was made by Goldammer and seconded by Star to conduct the first reading of the revised Ordinance #20-01, An Ordinance Providing for Flood Damage Prevention.

The ordinance in its entirety can be found on the internet at douglas.sdcounties.org, or in the office of the Auditor.

A roll call vote was taken with the following votes recorded: Voting 'aye': Star; I. Lau, Maas, Goldammer and S. Lau. Voting 'nay': none. Absent: none. Motion carried. The second reading is scheduled for July 21, 2020.

Harrington gave an update on the FEMA process with no action needed at this time.

AUDITORS OFFICE

Phyllis Barker, Auditor, met with the board to request authorization to attend an election workgroup with fellow auditors to discuss the General Election. A motion was made by Goldammer

and seconded by Maas authorizing Barker to attend the Auditor's workgroup on July 23rd and 24th in Pierre. All member voted in favor of this action; motion carried.

OPERATING TRANSFER

Motion was made by Star and seconded by Goldammer to make an operating fund transfer of \$500,000.00 from General Fund Cash Balance to the Road and Bridge Fund Cash Balance as budgeted for 2020. All members voted in favor of this action; motion carried.

A Motion was made by Maas and seconded by I. Lau to introduce the following resolution:

RESOLUTION #2020-07

A RESOLUTION AUTHORIZING THE EXECUTION OF CONTRACTUAL DOCUMENTS WITH THE STATE OF SOUTH DAKOTA FOR THE RECEIPT OF CARES ACT FUNDS TO ADDRESS THE COVID-19 PUBLIC HEALTH CRISIS

WHEREAS, pursuant to section 5001 of the Coronavirus Aid, Relief, and Economic Security Act, Pub. L. No. 116-136, div. A, Title V (Mar. 27, 2020) (the "CARES Act"), the State of South Dakota has received federal funds that may only be used to cover costs that: (a) are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19); (b) were not accounted for in the budget most recently approved as of March 27, 2020, for the State of South Dakota; and (c) were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020; and

WHEREAS, Douglas County acknowledges that the State of South Dakota, in its sole discretion, may retain full use of these funds for the purposes delineated in the CARES Act; and

WHEREAS, Douglas County acknowledges that in order to provide financial assistance to counties and municipalities in South Dakota, the State of South Dakota, in its sole discretion, may allocate CARES Act funds on a statewide basis to reimburse counties and municipalities as delineated herein; and

WHEREAS, Douglas County seeks funding to reimburse eligible expenditures incurred due to the public health emergency with respect to COVID-19; and

WHEREAS, Douglas County acknowledges that any request for reimbursement of expenditures will only be for expenditures that were not accounted for in the budget for Douglas County most recently approved as of March 27, 2020; and

WHEREAS, Douglas County acknowledges that it will only seek reimbursement for costs incurred during the period that begins on March 1, 2020, and ends on December 30, 2020;

NOW, THEREFORE BE IT RESOLVED by the County Commission of Douglas County that the Chairman of the Douglas County Commission may execute any and all documents as required by the State in order to receive CARES Act funds.

It is further RESOLVED that any request for reimbursement will be only for those costs authorized by the State that: (1) Are necessary expenditures incurred due to the public health emergency with respect to COVID-19; (2) Were not accounted for in the County budget most recently approved as of March 27, 2020; and (3) Were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.

It is further RESOLVED that the County will not request reimbursement from the State under the CARES Act for costs for which the County previously received reimbursement, or for which the County has a reimbursement request pending before another source.

A roll call vote was taken with the following votes recorded: Voting aye: Maas, Goldammer, Star, I. Lau, and S. Lau. Motion carried.

Approved and adopted this 7th day of July, 2020.

Steve Lau, Commission Chairman
Douglas County, South Dakota

ATTEST: _____
Phyllis Barker, Auditor
Douglas County, South Dakota

HIGHWAY DEPARTMENT

Bob Reinfeld, Highway Superintendent and Callie Nichols, Highway Office Manager, met with the

board to update them on the Highway Department. Nichols informed the board that the County was awarded one of the requests for bridge repairs requested at the last meeting. In order for the grant to be accepted the county will need to amend the 5-year plan. Therefore, a motion was made by Maas and seconded by Goldammer to introduce the following resolution:

RESOLUTION #2020-08
BRIDGE IMPROVEMENT GRANT PROGRAM

RESOLUTION AUTHORIZING 5-YEAR COUNTY PLAN AMENDMENTS

WHEREAS, Douglas County wished to amend their previously approved 5-Year County Plan for the Bridge Improvement Grant Program to include the addition of Structure #22-188-160 Located 8.2 Miles West of Delmont at 39280 284th St.

NOW THEREFORE BE IT RESOLVED, That the South Dakota Department of Transportation be and hereby is requested to accept the Amended 5 Year County Highway and Bridge Improvement Plan, previously approved on October 15, 2019.

A roll call voted was taken with the following voted recorded: Voting aye: Maas, I. Lau, Goldammer, Star, and S. Lau.

Dated this 7th day of July, 2020.

SIGNED: _____
Steve Lau, Chairman

ATTEST: _____
Phyllis Barker, Auditor

Reinfeld discussed gravel crushing. Because no bids were received at the annual bid letting, Reinfeld obtained a quote from Ringling Gravel for fifty thousand tons of crushed gravel at \$3.00/ton. A motion was made by Star and seconded by Maas to approve the proposed gravel quote from Ringling Construction for gravel crushing. All members voted in favor of this action; motion carried.

WEED AND PEST

Joe Brenner and Red Sparks as well as members of the Weed and Pest Board met with the Board to discuss the need for a Weed and Pest Supervisor. They would like to see someone hired to a full-time position with benefits available. Discussion was held with no action taken at this time.

The following claims were approved for payment:

GENERAL FUND:

Agland Coop 70.94 repairs; Armour Chronicle 479.50 publishing; Armour Lumber 35.00 supplies; Armour City 184.70 utilities; Cole Papers 119.82 supplies; Connecting Point 161.25 prof fees; Corsica Globe 479.50 publication; Darrington Water 69.85 supplies; Delmont Record 479.50 publication; DS Solutions 175.00 supplies; John Engelland 14.50 supplies; Election Systems and Software 2226.39 supplies; Goldenwest 911.20 supplies; Beth Harrington 25.84 election; Pamela Hein 214.15 prof fees; Kone Inc. 712.08 repairs; Jennifer Koster 200.00 cleaning; Barb Kraemer 29.20 election; McLeod's Office Supply 193.49 supplies; Northwestern Energy 1204.45 utilities; Nutrien Ag Solutions 1629.80 supplies; Office Products Center 359.25 supplies; Parkhurst Law Office 1560.36 prof fees/supplies; Randall Community Water Dist. 878.00 utilities; Schrank Construction 956.63 prof fees; Van Bros 230.00 utilities; Vetraspac 449.00 prof fees; Voyager 755.99 fuel. Wilson's True Value 29.63 supplies.

ROAD AND BRIDGE FUND:

A-Ox 37.04 rentals; Agland Coop 2910.06 supplies; Armour City 52.00 utilities; C&B Operations 227.16 supplies; Commercial Asphalt 816.85 repairs; Connecting Point 26.25 prof fees; Corsica Hardware 139.98 supplies; Fousek Trucking 482.52 supplies/repairs; Goldenwest 154.98 utilities; Kimball Midwest 621.80 supplies; Northwestern Energy 12.20 utilities; Office Products Center 8.39 supplies; RDO Equipment 4018.85 repairs; SD Dept. of Transportation 5385.46 prof fees; Vogt's Repair 277.12 repairs; Voyager Fleet Systems 300.73 fuel. Wilson's True Value 25.14 supplies.

E911 FUND:

Charles Mix Co. 18,573.05 second qtr. E911 services; Goldenwest 436.56 E911 services; Midstate Communications 440.11 E911 services.

EMERGENCY MANAGEMENT FUND:

Pat Harrington 171.08 travel and conference; Wilson's True Value 20.14 supplies.

MODERNIZATION AND PRESERVATION FUND:
Microfilm Imaging 222.50 equipment rental.

TIF FUND:
13,426.78 TIF District payment.

ADJOURNMENT

At 11:35 a.m. a motion was made by Goldammer and seconded by Maas to adjourn until July 21, 2020 at 9:00 a.m. All members voted in favor of this action; motion carried.

SIGNED: _____
Steve Lau, Chairman

ATTEST: _____
Phyllis Barker, Auditor

Douglas County Commissioner Meeting Minutes
July 21, 2020

PURSUANT TO ADJOURNMENT the Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, July 21, 2020. Members present were Steve Lau, Ivan Lau, Tim Goldammer, Marlin Maas, and Jerod Star. Also present were Auditor Phyllis Barker. Chairman Lau called the meeting to order. The Pledge of Allegiance was recited. A motion was made by Goldammer and seconded by Maas to adopt the amended agenda. All members voted in favor of this action; Motion carried.

DRAINAGE

A motion was made by Star and seconded by Maas to recess as a Board of County Commissioners and convene as a Douglas County Drainage Board. All members voted in favor of this action; motion carried.

At the advertised time of 9:05 a.m. the public hearing was held for a drainage permit submitted by Wayne Gronseth, 1428 Sawgrass Ave., Mitchell, SD 57301 Owner/Applicant. The nature and location of the proposed project is as follows: Request for a permit to install underground drain tile in the West ½ of Section 4, T98N, R62W, Douglas County, South Dakota.

Gronseth met with the Drainage Board to discuss his proposed drainage project. Discussion was held. A motion was made by Goldammer and seconded by Star to table action on the aforementioned permit until signatures can be obtained from *all* downstream landowners. This hearing will resume July 28, 2020 at 9:05 a.m. All members voted in favor of this action; motion carried.

A motion was made by Goldammer and seconded by I. Lau to adjourn as the Douglas County Drainage Board and re-convene as a Board of County Commissioners. All members voted in favor of this action; motion carried.

OTHER BUSINESS

Red Sparks, County Resident, met with the Board to discuss weeds and other issues within Douglas County. No action was taken at this time.

VETERANS SERVICE OFFICER

Fred Kuil, Veterans Service Officer, met with the Board to give an annual update on his department. Kuil informed the Board that he is still working on replacing gravestones throughout the county for Veterans. Kuil also reported that approximately \$1,058,000.00 was received by Veterans within Douglas County over the past year. No action was required.

HIGHWAY DEPARTMENT

Bob Reinfeld, Highway Superintendent, and Callie Nichols, Highway Office Manager, met with the Board to update them on the Highway Dept. Reinfeld said the crack sealing on Betts Road has been completed. Reinfeld also gave the Board an updated list of all the equipment breakdowns that have occurred recently. Reinfeld presented a quote for a Falls GV-90 V-Plow to go on one of the John Deere graders. A motion was made by Star and seconded by Goldammer to approve the purchase of a new V-Plow for a John Deere grader at \$11,553.00. All members voted in favor of this action; motion carried.

An Approach Permit submitted by Cordell Muilenburg, 37795 270th Street, Harrison, SD was reviewed by the Board. Upon recommendation of the Highway Superintendent, A motion was made by Maas and seconded by Goldammer to approve the approach application and permit for Cordell Muilenburg to install a driveway approach in the N2 of the NE4, Sec 22, T100N, R66W. All work and expenses are the responsibility of the applicant. All members voted in favor of this action; motion carried.

A motion was made by Goldammer and seconded by Maas to introduce the following resolution.

RESOLUTION #2020-09
BRIDGE IMPROVEMENT GRANT PROGRAM
RESOLUTION AUTHORIZING SUBMISSION OF APPLICATIONS

WHEREAS, Douglas County wishes to submit an application for consideration of award for the Bridge Improvement Grant Program. Structure # 22-188-160, Located 8.2 miles west of Delmont on 39280 284th St.

And WHEREAS, Douglas County certifies that the projects are listed in the county's Five-Year County Highway and Bridge Improvement Plan;
 And WHEREAS, Douglas County agrees to pay the 2-% match on the Bridge Improvement Grant Funds;
 And WHEREAS, Douglas County hereby authorizes the Bridge Improvement Grant application and any required funding commitments.
 NOW THEREFORE BE IT RESOLVED:
 That the South Dakota Department of Transportation be and hereby is requested to accept the attached Bridge Improvement Grant application.
 Vote of the commissioners: All aye. Voting nay: none. Absent: none. Motion carried.

Dated at Armour, SD this 21st Day of July, 2020.

SIGNED: _____
 Steve Lau, County Commission Chair

ATTEST: _____
 Phyllis Barker, County Auditor

WEED AND PEST

Commissioner Goldammer updated the Board on the last Weed and Pest Board meeting. It was decided to hire a part-time Weed and Pest Supervisor. A motion was made by Goldammer and seconded by Maas upon recommendation of the Weed and Pest Board, to hire Jefferson Grosz as part-time Weed and Pest Supervisor at current wage (16.50/hr.) up to 125 hours maximum. Overtime pay will occur only after 40 hours have been worked in the Highway Department. All members voted in favor of this action with the exception of S. Lau, voting nay. Motion carried. Grosz will start this new position immediately.

COMMUNITY HEALTH NURSE

The Board reviewed the FY2021 Contract Agreement between the State, Douglas County Memorial Hospital and the County for County Health Nurse services. A motion was made by Goldammer and seconded by Maas to approve the FY2021 Contract Agreement for \$25,782.49. All members voted in favor of this action; motion carried.

ORDINANCE #20-01

A motion was made by Maas and seconded by Goldammer to conduct the second reading of the ordinance entitled: "ORDIANCE No. #20-01; An Ordinance Providing for Flood Damage Prevention." Passed and adopted by the Douglas County Commissioners, Douglas County, South Dakota on the second reading on the 21st day of July, 2020. A roll call vote was taken as follows: Voting "aye": Star, I. Lau, Maas, Goldammer and S. Lau Voting "Nay": None. Motion carried.

OTHER BUSINESS

A motion was made by Star and seconded by I. Lau to approve the contract with Planning and Development District III for Services in 2021 for \$11,971.00. All members voted in favor of this action; motion carried.

Two letters from DENR were reviewed by the board with no action required.

FEES:

Clerk of Courts Fees (JUNE): \$2,094.50
 Register of Deeds Fees (JUNE): \$3,747.00

AUDITORS ACCOUNT WITH THE COUNTY TREASURER: June 2020

Checking Accounts	\$ 2902.32
Cash on Hand.....	\$500.00
Petty Cash.....	\$400.00
Un-deposited receipts.....	\$13,911.91
Savings Accounts.....	\$3,872,000.00
Certificate of Deposits	\$400,000.00
Total	\$4,289,714.23

FUND BALANCE

General Fund	\$2,772,679.94
Special Revenue Funds	\$1,288,442.19
Tax Increment District Fund	\$13,426.78
Trust and Agency Funds	\$215,165.32
Total	\$4,289,714.23

CLAIMS:

The following claims were approved for payment:

GENERAL FUND:

June Payroll: Commissioners 3622.24 Auditor 8253.12 Treasurer 8725.46 States Attorney 5094.51 Courthouse Janitor 6301.45 Equalization 6814.82 Register of Deeds 5440.99 Veterans Service Officer 833.63 Sheriff 17,444.60 Coroner 121.36 Ambulance 1993.67 Welfare 158.59 Extension 2839.19 Weed & Pest: 1167.08 Planning and Zoning 606.09 Museum 0.00 Park 903.39 Standard Life Insurance 624.41 3E Electrical Engineering 1400.83 utilities; Armour Dray 50.00 utilities; Buhl's Dry Cleaner 61.00 repairs; Charles Mix Co. Sheriff's 130.00 prof fees; Community Health Service 2085.96 prof fees; Corsica Globe 66.50 publishing; Davison Co. Sheriff's Office 570.00 jail fees; DCM Hospital 50.00 prof services; Department of Health 40.00 prof fees; First Security Finance 4630.61 debt services; Jessica Goehring 66.08 travel; Tim Goldammer 134.40 travel; Krull's Market 103.83 supplies; McLeod's Office Supply 65.00 supplies; Northwestern Energy 51.75 utilities; Office Products Center 15.95 supplies; Petty Cash 700.35 postage; SD Public Assurance Alliance 37,551.11 insurance; State of SD 31.25 utilities; Thompson Reuters West 696.70 law library; Voyager Fleet 911.58 fuel; Wilson's True Value 429.75 supplies.

ROAD AND BRIDGE FUND:

June Payroll: 29,136.35 Commercial Asphalt 844.05 repairs; Corsica Hardware 2.37 supplies; Econo Signs 177.20 repairs; Fousek Truck Services 581.46 repairs; Northwestern Energy 175.16 utilities; SD Public Assurance Alliance 10,851.57 insurance; Transource Truck & Equip. 3244.35; Voyager Fleet Systems 479.59 fuel; Wilson's True Value 19.47 supplies.

EMERGENCY MANAGEMENT FUND:

June Payroll: 1551.73 Pat Harrington 27.30 travel; Office Products Center 11.60 supplies; SD Public Assurance Alliance 862.04 supplies.

24/7 FUND:

Intoximeters 32.00 Supplies.

ADJOURNMENT

At 10:50 a.m. a motion was made by Goldammer and seconded by Star to adjourn until 9:00 a.m. on July 28, 2020. All members voted in favor of this action; motion carried.

SIGNED: _____

Steve Lau, Chairman
Board of County Commissioners

ATTEST: _____

Phyllis Barker, Auditor

Douglas County Commissioner Meeting Minutes
July 28, 2020

PURSUANT TO ADJOURNMENT the Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, July 28, 2020. Members present were Steve Lau, Ivan Lau, Tim Goldammer, Marlin Maas, and Jerod Star. Also present were Auditor Phyllis Barker. Chairman Lau called the meeting to order. The Pledge of Allegiance was recited. A motion was made by Goldammer and seconded by I. Lau to adopt the amended agenda. All members voted in favor of this action; Motion carried.

DRAINAGE

A motion was made by Maas and seconded by Goldammer to recess as a Board of County Commissioners and convene as a Drainage Board. All members voted in favor of this action; motion carried. Wayne Gronseth of Mitchell, and John Brenner, Douglas County resident, met with the Board to discuss the drainage permit submitted by Gronseth at the last meeting. Discussion was held. Gronseth showed the Board satellite imagery of the ground in question. Brenner expressed concern of the added water to his property due to the proposed project.

A motion was made by I. Lau and seconded by Goldammer to deny the permit submitted by Wayne Gronseth due to the lack of signature from a downstream landowner. All members voted in favor of this action; motion carried. A motion was made by Star and seconded by Maas to adjourn as a Drainage Board and reconvene as a Board of County Commissioners. All members voted in favor of this action; motion carried.

OTHER BUSINESS

Red Sparks, county resident, met with the Board to discuss the weed and pest department. He would like to know if the new supervisor will be doing spot mowing to control the weeds on county property and road ditches. Goldammer explained the Weed and Pest Board intends for the Supervisor to prioritize weed complaints therefore, if Sparks would like action taken, he can submit a written complaint to the Weed and Pest Secretary.

EXECUTIVE SESSION

Motion was made by Star and seconded by Goldammer to enter into executive session at 9:56 a.m. to discuss a personnel matter. All members voted in favor of this action; motion carried. Chairman Lau declared the meeting back to open session with no action taken at 10:13 a.m.

2021 BUDGET REQUESTS

The 2021 departmental budget requests and proposed provisional budget were reviewed by the Board. Nathan E. Ymker was also present for this process.

ADJOURNMENT

At 11:46 a.m., a motion was made by Star and seconded by Goldammer to adjourn until 9:00 a.m. on Tuesday, August 4, 2020. All members voted in favor of this action; motion carried.

SIGNED: _____

Steve Lau, Chairman
Board of County Commissioners

ATTEST: _____

Phyllis Barker, Auditor

Douglas County Commissioner Meeting Minutes
August 4, 2020

PURSUANT TO ADJOURNMENT the Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, August 4, 2020. Members present were Steve Lau, Ivan Lau, Tim Goldammer, Marlin Maas, and Jerod Star. Auditor Phyllis Barker was also present. Chairman Lau called the meeting to order. The Pledge of Allegiance was recited. A motion was made by Goldammer and seconded by I. Lau to adopt the amended agenda. All members voted in favor of this action; Motion carried.

APPROVAL OF MINUTES

A motion was made by Maas and seconded by Goldammer to approve the meeting minutes from the July 7th, 21st and 28th meetings. All members voted in favor of this action; motion carried.

AMBULANCE

Nicole Neugebauer, Armour EMT Director, met with the Board to discuss a grant opportunity through USDA for rural development is available. The EMTs would like to apply for this grant to make up the difference in the purchase of a new ambulance. A motion was made by Maas and seconded by Star authorizing Neugebauer to complete the grant application to support the purchase of a new ambulance for Armour in 2021. All members voted in favor of this action; motion carried.

HIGHWAY DEPARTMENT

Highway Superintendent, Bob Reinfeld, met with the Board to update them on his department. At 9:16 a.m., A motion was made by Goldammer and seconded by Maas to enter into an executive session to discuss a personnel matter with Reinfeld and Barker present. All members voted in favor of this action; motion carried. Chairman Lau declared the meeting back to open session at 9:27 a.m. with no action necessary.

Surplus items were discussed. Reinfeld will work on a surplus list and setting up sealed bids. Dust control around Dakota Trails Golf Course and the Corsica Lake Campground was discussed. A motion was made by Maas and seconded by Goldammer to put dust control on the County road around the golf course and campground with a cost share agreement with the golf course for 2021. All members voted in favor of this action; motion carried.

OTHER BUSINESS

Based on the recommendation of the Highway Superintendent, no action will be taken on the drainage concern brought forth by Glennis Stern on the County road south of Delmont.

A motion was made by Star and seconded by Maas to approve of an employee donating sick leave hours to Crystal Bruinsma. The amount donated is on file in the auditor's office. All members voted in favor this action; motion carried.

Property in Harrison was discussed with no action taken at this time.

Discussion regarding wages for the museum help was held. It was agreed upon by the Board that wages shall be paid by the Historical Society.

The following claims were approved for payment:

GENERAL FUND

July Payroll: Commissioners 3622.28 Auditor 7778.43 Treasurer 8465.17 States Attorney 5094.51 Courthouse Janitor 4719.08 Equalization 6184.26 Register of Deeds 5826.10 Veterans Service Officer 833.63 Sheriff 17,827.68 Coroner 242.01 Ambulance 3277.40 Welfare 158.60 Extension 2708.80 Weed & Pest: 1249.47 Planning and Zoning 453.87 Park 901.64

Standard Life Insurance 624.41

Americinn Fort Pierre 77.00 prof fees; Armour Chronicle 418.95 publishing; Phyllis Barker 212.76 travel; Bordewyk Plumbing and Heating 241.55 repairs; Buhl's Dry Cleaning 153.50 repairs; Connecting Point 10,013.75 prof fees; Corsica Globe 453.95 prof fees; Darrington Water 50.80 supplies; Delmont Record 418.95 publishing; Pamela Hein 349.55 prof fees; MidAmerican Research Chemical 701.53 supplies; Microfilm Imaging 161.25 rentals; Northwestern Energy 1361.55 utilities; Office Product Center 455.56 supplies; Randall Community Water Dist. 83.20 utilities; SDACC 1871.00 dues; Jerod Star 99.96 travel; The Parkston Advance 42.00 publishing; Wilson's True Value 53.74 supplies; Wipf & Cotton 339.50 prof fees.

ROAD AND BRIDGE FUND

July Payroll: 25,368.82; A-0x 33.85 rentals; Avera Occupational Medicine 177.10 prof fees; Northern Tools 522.99 minor equip.; Connecting Point 2293.23 prof fees; Deans Auto Body 235.00

repairs; Econo Signs 359.84 repairs; Fousek Truck Service 147.22 repairs; Goldenwest 143.74 utilities; Knudson Backhoe 701.53 repairs; Wilson's True Value 51.98 supplies.

E911 FUND

Goldenwest 436.56 prof fees; Midstate Communications 440.11 prof fees.

EMERGENCY MANAGEMENT FUND

July Payroll: 1551.73; Pat Harrington 52.50 mileage.

MODERNIZATION AND PRESERVATION FUND

Microfilm Imaging 161.25 rentals.

ADJOURNMENT A motion was made by Maas and seconded by Goldammer to adjourn at 10:25 a.m. until Tuesday August 18, 2020. All members voted in favor of this action; motion carried.

SIGNED: _____

Steve Lau, Chairman
Board of County Commissioners

ATTEST: _____

Phyllis Barker, Auditor

Douglas County Commissioner Meeting Minutes
August 18, 2020

PURSUANT TO ADJOURNMENT the Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, August 18, 2020. Members present were Steve Lau, Ivan Lau, and Jerod Star to form a quorum. Also present was Auditor Phyllis Barker. Tim Goldammer and Marlin Maas were absent. Chairman Lau called the meeting to order. The Pledge of Allegiance was recited. A motion was made by Star and seconded by I. Lau adopt the agenda. All present voted in favor of this action; motion carried.

EMT INSURANCE

Craig Krsnak, Douglas County Insurance, and Trevor Lightfield, Fisher Rounds and Associates out of Pierre, met with the Board to discuss an additional insurance benefit for the county EMT's. This benefit would be provided through Provident. Discussion was held with no action taken at this time.

SD JOBS GRANT

Jessica Goehring, Director of Equalization, met with the Board to explain the South Dakota Jobs Grant. Mark Fuoss filled out this grant for the new hog barn he his building. This grant would allot the county \$22,503.00. A motion was made by Star and seconded by I. Lau introducing the following resolution. All present voted in favor of this action; motion carried.

RESOLUTION #2020-10

WHEREAS, Mark Fuoss has been approved for a South Dakota Jobs Grant pursuant to SDCL § 1-16G-48(5), et. seq. and ARSD Chapter 68:02:10 for construction of a Concentrated Animal Feeding Operation on May 13, 2020; and

WHEREAS, the Douglas County Board of Adjustment approved the Conditional Use Permit to operate a 960-animal unit Concentrated Animal Feeding Operation in the Agriculture District on May 5, 2020. The property is legally described as the SW 1/4 (Less North 41 Acres) of Section 35, T 99 N, R 63 W, of the 5th P.M., Douglas County, South Dakota: and

WHEREAS, assignment of payment is required to be signed by Douglas County, South Dakota. Now, Therefore, be it resolved, that the Douglas County Commission authorizes the County Auditor, Phyllis Barker to sign assignment of payment for South Dakota Jobs Program Grant Agreement No: SDJP 20-06.

Dated this 18th day of August, 2020 at Armour, SD.

SIGNED: _____
Steve Lau, Chairperson

ATTEST: _____
Phyllis Barker, Auditor

CORSICA LAKE SPILLWAY PROJECT

Clinton Powell, Brosz Engineering, met with the Board to update them on the status of the Corsica Lake Spillway project. Powell presented preliminary plans for the repairs and expects about 20 more hours of engineering work before the plans are complete. No action was needed at this time.

H&H STUDY

The Agreement for Engineering Services from Brosz Engineering and the Award letter form the SD Department of Public Safety were reviewed by the Board. The County has been approved for a grant in the amount of \$246,750.00 to complete the Hydrologic and Hydrology Study in Iowa Township and surrounding areas. No action was needed at this time.

HIGHWAY DEPARTMENT

Bob Reinfeld, Highway Superintendent, met with the Board to update them on his department. Reinfeld presented an Addendum for Chip Seal Project # 1-20 in the amount of \$17,116.22. A motion was made by I. Lau and seconded by Star authorizing the change order Addendum #1 submitted by TopKote for Chip Seal Project 1-20. All present voted in favor of this action; motion carried.

A motion was made by Star and seconded by I. Lau to surplus the 2000 Champion 730A Motor Grader and the 2007 Volvo G940 Motor Grader to be sold on sealed bid as well as the 2000 Chevrolet Ext. Cab Pick-up and the 1999 Mack RD6885 Truck be sold at auction. This motion also authorizes Nichols to advertise for sealed bids. All members voted in favor of this action; motion carried.

A complaint regarding 280th St. West of Armour was discussed. Reinfeld said the Highway

Department will put more rock on the road this week in the bad spots and plans to pull the shoulders next spring.

WEED AND PEST

Kim Klein, Weed and Pest Secretary, met with the board to relay a request from the Weed Board. The Weed Board is wondering if it would be possible for the Weed and Pest Supervisor to use the highway Departments tractor and mower to spot mow the weeds in the County ditches. Reinfeld stated that he would prefer they take the Weed and Pest pick-up and spot spray instead of using the mower. The board agreed. No formal action was taken.

4-HEXTENSION

Kim Klein, 4-H/ Extension Office Manager, met with the Board to submit her resignation from the position. Klein stated that she would be willing to work remotely until after the State Fair because there will be children from Douglas County with exhibits at the fair.

A motion was made by Star and seconded by I. Lau to regretfully accept Kim Klein's resignation from the 4-H Office Manager and Weed and Pest Secretary positions as of Sep 8th. Until then the office will be closed to the public and Klein will be working remotely. All present voted in favor of this action; motion carried.

At 11:01 a.m. a motion was made by Star and seconded by I. Lau to enter into an executive session with Phyllis Barker and Kim Klein present to discuss a personnel matter. All present voted in favor of this action; motion carried. At 11:30 a.m., Chairman Lau declared the meeting back to open session with the following action taken.

A motion was made by Star and seconded by I. Lau to accept Bob Clark's resignation from the Weed and Pest Board effective immediately and to appoint Eric Vandenhoeck to fill the remaining term. All present voted in favor of this action; motion carried.

SEPTEMBER MEETINGS

A motion was made by I. Lau and seconded by Star to move the second Commissioners meeting in September from the 15th to the 22nd due to the SDACO Convention being held on the 14th and 15th. All members voted in favor of this action; motion carried.

FEES REPORT:

Clerk of Courts Fees (JULY): \$2, 627.83

Register of Deeds Fees (JULY): \$3,789.20

AUDITORS ACCOUNT WITH THE COUNTY TREASURER: July 2020

Checking Accounts	\$ 10,489.84
Cash on Hand.....	\$500.00
Petty Cash.....	\$400.00
Un-deposited receipts.....	\$8,815.40
Savings Accounts.....	\$3,790,000.00
Certificate of Deposits	\$400,000.00
Total	\$4,210,205.24

FUND BALANCE

General Fund	\$2,670,334.02
Special Revenue Funds	\$1,361,456.91
Tax Increment District Fund	\$0.00
Trust and Agency Funds	\$178,414.31
Total	\$4,210,204.24

CLAIMS

The following claims were approved for payment:

GENERAL FUND

Agland Coop 85.42 supplies; Armour Dray 50.00 utilities; Armour Lumber Company 99.80 supplies; Armour City 223.17 utilities; Cole Papers 206.81 supplies; Darrington Water 50.80 supplies; DCMH 100.00 prof fees; Department of Health 40.00 prof fees; First Security Finance 4630.61 debt services; Jessica Goehring 118.02 travel; Krull's Market 36.72 supplies; Marlin Maas 95.76 travel; Minnehaha County 200.00 prof fees; Northwestern Energy 49.76 utilities; Office Products Center 570.85 supplies; SD Counties 555.00 conference; Select Service Center 848.22 repairs; Sioux Sales Co. 257.74 rentals; State of SD 35.50 utilities; State of SD 659.19 mental health; TEAM Laboratory and Chemical 454.50 supplies; The Platte Enterprise 130.50 publishing; Van Brothers 190.00 utilities; Vogt's Repair 69.16 supplies.

ROAD AND BRIDGE FUND

Agland Coop 6041.51 supplies/fuel; Armour Dray 60.00 utilities; Armour Lumber 93.00 supplies; Armour City 57.50 utilities; Fousek Truck Services 1013.73 supplies. Northwestern Energy 172.18 utilities; Office Products Center 11.09 supplies; ROD Equipment 887.94 repairs; Ringling Gravel 253.00 supplies; SD Counties 185.00 conference; Topkote Inc. 238031.42 chip seal; Transource Truck and Equipment 1249.36 repairs; Vogt's Repair 359.36 repairs/supplies.

MODERNIZATION ANDP RESERVATION FUND

Microfilm Imaging 720.00 rental equipment.

ADJOURNMENT A motion was made by I. Lau and seconded by Star to adjourn at 11:48 a.m. until Tuesday September 1, 2020. All members voted in favor of this action; motion carried.

SIGNED: _____

Steve Lau, Chairman
Board of County Commissioners

ATTEST: _____

Phyllis Barker, Auditor

Douglas County Commissioner Meeting Minutes
September 1, 2020

PURSUANT TO ADJOURNMENT the Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, September 1, 2020. Members present were Steve Lau, Ivan Lau, Tim Goldammer, and Marlin Maas. Auditor Phyllis Barker was also present as well as Nathan Ymker. Jerod Star was absent. Chairman Lau called the meeting to order. The Pledge of Allegiance was recited. A motion was made by Goldammer and seconded by I. Lau to adopt the amended agenda. All members voted in favor of this action; Motion carried.

APPROVAL OF MINUTES

A motion was made by I. Lau and seconded by Maas to approve the minutes from the August 4th and 18th meetings. All members voted in favor of this action; motion carried.

DRAINAGE

A permit submitted by Greg Putnam for the installation of a grass water way was reviewed by the Board. The Commission felt this was not a drainage issue because it was not altering the flow of any water and Mr. Putnam had gone through NRCS for the project plans. Therefore, a motion was made by Goldammer and seconded by Maas to refund the drainage permit fee for Greg Putman. All members voted in favor of this action; motion carried.

EMT BENEFITS

The Board reviewed the EMT benefit packages presented at the last meeting. Discussion was held. A motion was made by Goldammer and seconded by Maas to purchase Plan 1 of the Provident EMT Benefit plan on a three-year prepaid installment for \$2,365.00. All present voted in favor of this action; motion carried.

HIGHWAY DEPARTMENT

Bob Reinfeld, Highway Superintendent, and Callie Nichols, Highway Office Manager, met with the Board to update them on their department. Reinfeld informed the Board that gravel crushing is underway. Reinfeld estimates about 4,000 tons has been done so far. Nichols explained that the County was awarded the Bridge Improvement Grant to repair the bridge 8.2 Miles west of Armour on 284th St (County Road 500). This project will be matched at 80% by the state. No action was needed at this time.

EXECUTIVE SESSION

A motion was made by Goldammer and seconded by Maas to enter into executive session at 9:30 a.m. to discuss a personnel matter with Reinfeld, Nichols and Barker present. All members voted in favor of this action; motion carried. At 9:38 a.m., Chairman Lau declared the meeting back to open session with no action needed.

REGISTER OF DEEDS

Kim Huebner, Register of Deeds, met with the Board to discuss her budget for 2021. Huebner explained that she will be renting the computers in her office because a service contract is included in the rental fees and it will be more efficient for her office. Due to this, Huebner would like to allot three thousand dollars for rental fees in her 2021 budget. The Board agreed. Formal action will be taken at the annual budget adoption hearing.

2021 PROVISIONAL BUDGET

As advertised, the Commissioners reviewed the 2021 Provisional Budget. No one from the public was present. A motion was made by Maas and seconded by Goldammer to approve the 2021 Provisional Budget as published. All present voted in favor of this action; motion carried. Any necessary changes will be made before adoption of the Annual Budget at the September 22nd meeting.

EXECUTIVE SESSION

At 10:12 a.m. a motion was made by Goldammer and seconded by Maas to enter into executive session to discuss a personnel matter with Barker present. At 10:30 a.m. Chairman Lau declared the meeting back to open session with the following action taken:

A motion was made by Goldammer and seconded by I. Lau to accept Kim Klein's retraction of her resignation and increase her hourly wage to \$14.75/hour and her monthly phone reimbursement to \$45/month, effective with September payroll. In January 2021, Klein's wage will increase to \$16.00/hour for the two positions she holds. All present voted in favor of this action; motion carried.

WAGES

Courthouse employees Jessica Goehring, Roxane Wentz, Julie Brenner and John Engelland met with the board to discuss employee wages. Due to the aforementioned motion, the employees would like to know what the Board's intentions are regarding wages for all employees in the coming year. No action was taken at this time.

CORSICA LAKE SPILLWAY PROJECT

Clinton Powell, Brosz Engineering, met with the Board to update them on the progress of the Corsica Lake Spillway Rehabilitation Project. Powell expects plans to be ready within a few weeks. Then the bid specs will be prepared and ready to be published once the project is approved by FEMA. No formal action was needed at this time.

COUNTY H&H STUDY

Powell also discussed the County's Hydraulic and Hydrologic Study for Iowa Township and surrounding areas. The County was approved for a grant up to \$235,000. Powell will draft a letter to the South-Central Water District requesting assistance with the County match for the grant. A motion was made by Maas and seconded by Goldammer authoring the signing of the Agreement of Services with Brosz Engineering for the H&H Study. All members voted in favor of this action; motion carried.

4-H/EXTENSION

Kim Klein met with the Board to update them on her department. Klein stated she would be attending the State Fair as required by SDSU Extension and helping with set-up/ tear down of the Douglas County booth. Motion was made by Goldammer and seconded by Maas authorizing travel costs for Klein to attend the state fair. All members voted in favor of this action; motion carried.

EXECUTIVE SESSION

A motion was made by Maas and seconded by Goldammer to enter into executive session at 11:25 a.m. to discuss a personnel matter with Barker present. All members voted in favor of this action; motion carried. At 11:40 a.m. with no action taken.

CLAIMS

The following claims were approved for payment:

GENERAL FUND

Armour Chronicle 610.08 publishing; Cole Papers 330.11 supplies; Corsica Globe 399.54 publishing; DCMH 2273.70 prof. fees; SD Department of Agriculture 35.00 prof fees; Jessica Goehring 37.80 travel; H&H Electric 441.22 repairs; Bradley Kerner 399.00 prof fees; Fred Kuil 302.26 travel; Steve Lau 143.22 travel; Northwestern Energy 1188.06 utilities.

ROAD AND BRIDGE FUND

Armour Chronicle 29.48 publishing; Corsica Globe 14.74 publishing; H&H Electric 13.10 supplies; WW Tire Services 945.72 supplies.

ADJOURNMENT

At 11:42 a.m., a motion was made by Maas and seconded by Goldammer to adjourn until 9 a.m. on September 22, 2020. All members voted in favor of this action; motion carried.

Signed: _____
Steve Lau, Chairman

Attest: _____
Phyllis Barker, County Auditor

Douglas County Commissioner Meeting
September 22, 2020

PURSUANT TO ADJOURNMENT the Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, September 22, 2020. Members present were Tim Goldammer, Steve Lau, Ivan Lau, Marlin Maas and Jerod Star. Also present was Auditor Phyllis Barker. Chairman Lau called the meeting to order. The Pledge of Allegiance was recited. A motion was made by Goldammer and seconded by Star adopt the amended agenda. All present voted in favor of this action; motion carried.

COURTHOUSE REPAIRS

Courthouse Custodian, John Engelland, was unable to meet with the board. Auditor Barker explained that the old cast iron pipes in the first-floor woman's bathroom were leaking into the walls and crawl space. John Engelland has obtained estimates to have the plumbing replaced. Engelland has done much of the work himself but would like to contract out the replacement of the pipes. The Board agreed that the work needed to be done and authorized Engelland to go with the lowest estimate for the project to be completed.

An estimate for repairing the roof of the museum building was reviewed by the board. Discussion was held. A motion was made by Goldammer and seconded by Star to approve the estimate from A-1 Roofing of Platte to repair the museum roof for a total of \$5967.00. All members voted in favor of this action; motion carried.

CORSICA LAKE

The Board discussed spraying the campground this fall for dandelions so that it doesn't need to be done in the spring. A motion was made by Maas and seconded by Goldammer to hire Steve Johnson to spray the campground this fall. All members voted in favor of this action; motion carried.

PAYROLL DEFERMENT

On August 8, 2020 the IRS issued guidance on the payroll tax deferral issued by President Donald Trump in a presidential memorandum (Notice 2020-65). The Board discussed the memorandum and it was agreed upon that at this time, Douglas County will not defer payroll taxes for County employees due to the fact that the taxes will only be deferred, and not forgiven.

COVID RECOVERY FUND

Auditor Barker presented the Local Government Covid Recovery Fund Reimbursement Agreement to the Board and explained that this agreement was necessary in order for the County to receive the federal funds available. A motion was made by Maas and seconded by I. Lau authorizing the Chairman to sign the agreement. All members voted in favor of this action; motion carried.

EXECUTIVE SESSION

Motion was made by Star and seconded by Goldammer to enter into executive session at 9:30 a.m. to discuss a personnel matter with Barker present. At 9:55 a.m. a Chairman Lau declared the meeting back to open session with no action taken at this time.

PROCUREMENT POLICY

An updated Procurement and Conflict of Interest Policy was presented to the Board. A motion was made by Goldammer and seconded by I. Lau to approve the updated Procurement and Conflict of Interest Policy. All members voted in favor of this action; motion carried.

ADOPTION OF ANNUAL BUDGET

A motion was made by Goldammer and seconded by Maas to approve of the following changes to the 2021 Annual Budget. All members voted in favor of this action; motion carried.

General Fund Changes:

The Ambulance budget was increased to \$194,400.00. In the Register of Deeds budget: \$3000.00 will be moved from line 434 to line 424, for rental fees. Cash Applied to the general fund increased to 540,081.31. Total Taxes Levied in the general fund increased to \$1,836,424.00.

No one was present representing the public for the adoption of the 2021 Annual Budget.

Goldammer introduced and moved for the adoption of the following resolution; Maas seconded.

RESOLUTION 2020-11
ADOPTION OF THE ANNUAL BUDGET

WHEREAS, (7-21-5 THRU 13) SDCL provides that the Board of County Commissioners shall each year prepare a Provisional Budget of all contemplated expenditures and revenues of the County and all the institutions and agencies for such fiscal year and,

WHEREAS, the Board of County Commissioners did prepare a Provisional Budget and cause same to be published by law, and

WHEREAS, due and legal notice has been given to the meeting of the Board of County Commissioners for the consideration of such Provisional Budget and all changes, elimination's and additions have been made thereto,

NOW THEREFORE BE IT RESOLVED, that such provisional budget as amended and all its purposes, schedules, appropriations, amounts, estimates and all matters therein set forth, SHALL BE APPROVED AND ADOPTED AS THE ANNUAL BUDGET OF THE APPROPRIATION AND EXPENDITURES FOR Douglas County, South Dakota and all its institutions and agencies for calendar year beginning January 1, 2021 and ending December 31, 2021 and the same is hereby approved and adopted by the Board of County Commissioners of Douglas County, South Dakota, this the 22ND day of September, 2020. The Annual Budget so adopted is available for public inspection during normal business hours at the office of the County Auditor, Douglas County, South Dakota. The accompanying taxes are levied by Douglas County for the year January 1, 2021 through December 31, 2021.

GENERAL FUND: \$1,836,424.00 at 3.085 per \$1,000 of Valuation.

ROAD AND BRIDGE FUND: \$595,279.00 at 1.00 per \$1,000 of Valuation.

Total taxes Levied by County: \$2,431,703.00 at 4.085 per \$1,000 of Valuation.

BOARD OF COUNTY COMMISSIONERS
Douglas County, South Dakota

ATTEST: Phyllis Barker, County Auditor

A roll call vote was taken with the following votes being recorded: Voting 'aye': Star, Goldammer, I. Lau, Maas and S. Lau. Voting 'nay': none. Motion carried.

HIGHWAY DEPARTMENT

Bob Reinfeld, Highway superintendent and Callie Nichols, Highway Office Manager, met with the Board to update the Board on their department. Ron Fuoss, Valley Township Supervisor, met with the Board to discuss a lowering a road in Valley Township to stop flooding during heavy rains. Discussion was held.

A motion was made by Star and seconded by Maas to approve the lowering of 278th St., contingent upon approval from the down stream landowners. All members voted in favor of this action; motion carried.

BID LETTING

At the advertised time of 10:30 the bid letting for two motor graders was held. No bids were received. Nichols will look into the online auction process. No action was taken at this time. Reinfeld presented a quote for a new loader with no action taken at this time.

OVERLAY PROJECT

Reinfeld submitted a change order for Project 20-01. A motion was made by Star and seconded by Goldammer to approve the change order bringing the total for Project 20-01 to \$878,380.80. This is \$1890.00 difference from the original bid. All members voted in favor of this action; motion carried.

FEES REPORT

Clerk of Courts Fees (August): \$3,447.00

Register of Deeds (August): \$2,725.00

AUDITORS ACCOUNT WITH THE COUNTY TREASURER: August 2020

Checking Accounts	\$2,683.92
Cash on Hand.....	\$500.00
Petty Cash.....	\$400.00
Un-deposited receipts	\$16,049.93
Savings Accounts	\$3,423,000.00
-BankWest- Armour	
Certificate of Deposits	\$400,000.00
Total	\$3,842,633.85

FUND BALANCE

General Fund	\$2,594,026.29
Special Revenue Funds	\$1,111,406.83
Tax Increment.....	\$0.00
Trust and Agency Funds	\$137,200.73

Total \$3,842,633.85

CLAIMS

The following claims were approved for payment:

GENERAL FUND:

Agland Co-op 154.75 repairs/fuel; Armour Dray 50.00 utilities; Armour Lumber Company 115.00 repairs; Armour City 129.17 utilities; Phyllis Barker 139.42 travel; Best Western Ramkota 399.96 conference; Julie Brenner 139.42 travel; Brosz Engineering 8422.50 prof fees; Buhl's Dry Cleaners 246.00 utilities; Bures-Kronaizl Insurance 2365.00 insurance premium; C&B Operations 4.44 supplies; Cole Papers 626.23 supplies; Community Health Services 2148.54 prof fees; Connecting Point 56.25 prof fees; Corsica Hardware 449.77 repairs/equipment; Darrington Water 137.15 repairs/ supplies; Dept. of Health 320.00 prof fees; SD Dept of Public Safety 2340.00 sheriffs radios; Goldenwest 881.15 utilities; Kim Klein 234.76 travel; Krull's Market 37.57 supplies; Mid-American Research Chemical 262.06 supplies; McLeod's Office Supply 812.67 supplies; Minnehaha County 133.00 prof fees; Northwestern Energy 46.04 utilities; Nutrien Ag Solutions 4125.00 supplies; Office Products Center 751.16 supplies; Petty Cash 561.70 supplies; Randall Community Water Dist. 85.60 utilities; Select Service Center 177.00 repairs; State of SD 35.50 utilities; USPS 3190.80 supplies; Van Brothers Inc. 200.00 utilities; Vogt's Repair 569.64 repairs; Voyager Fleet Systems 2066.72 fuel; Wilson's True Value 285.72 supplies; Xpress Mart 107.39 fuel.

ROAD AND BRIDGE FUND:

A-OX 34.78 rentals; Agland Co-op 5802.31 fuel; Armour Dray 30.00 utilities; Armour City 52.00 utilities; C&B Operations 988.58 supplies; Commercial Asphalt 878,380.80 overlay; Connecting Point 18.75 prof fees; Deans Auto Body 235.00 repairs; Douglas Electric 821.48 utilities; Fousek Trucking 176.68 supplies; Goldenwest 237.59 utilities; Meyerink Farm Service 42.25 repairs; Northwestern Energy 151.87 utilities; RDO Equip. 3275.00 repairs; Transource Truck and Equip. 11,853.00 minor equip.; Voyager Fleet Systems 2713.65 fuel; Werk Weld 2568.73 supplies; Wilson's True Value 71.35 supplies.

E911 FUND:

Goldenwest 436.56 E911 System; Midstate Communications 440.11 E911 system.

EMERGENCY MANAGEMENT FUND:

Pat Harrington 833.40 travel.

MODERNIZATION AND PRESERVATION FUND:

Microfilm Imaging Systems 322.50 rentals.

ADJOURNEMENT

A motion was made by Star and seconded by Goldammer to adjourn at 11:27 a.m. to adjourn until 9:00 a.m. on October 6, 2020. All members voted in favor of this action; motion carried.

Signed: _____
Steve Lau, Chairman

Attest: _____
Phyllis Barker, County Auditor

Douglas County Commissioner Meeting Minutes
October 6, 2020

PURSUANT TO ADJOURNMENT the Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, October 6, 2020. Members present were Steve Lau, Ivan Lau, Tim Goldammer, Marlin Maas and Jerod Star. Auditor Phyllis Barker was also present as well as Jeff Grosz. Lau called the meeting to order. The Pledge of Allegiance was recited. A motion was made by I. Lau and seconded by Star to adopt the amended agenda. All members voted in favor of this action; Motion carried.

APPROVAL OF MINUTES

A motion was made by Star and seconded by Maas to approve the minutes from the September 1st and 22nd meetings. All members voted in favor of this action; motion carried.

EXECUTIVE SESSION

A motion was made by Goldammer and seconded by Star to enter executive session to discuss a personnel matter with Grosz present at 9:03 a.m. All members voted in favor of this action; motion carried. Grosz exited the session at 9:19 a.m. At 9:35 a.m., Chairman Lau declared the meeting back to open session with no action taken at this time.

4-H/EXTENSION

Kim Klein, 4-H/ Extension Office Manager met with the Board to update them on her departments. A motion was made by Goldammer and seconded by Maas to reimburse Mark Heisinger the meeting fee of \$40.00 plus mileage to assist with the Weed and Pest Annual Report. All members voted in favor of this action; motion carried.

Klein informed the Board that the Weed and Pest district meeting will be November 5th in Mitchell. Klein explained that in order to receive funding from the state, at least two people from Douglas County must attend this annual meeting. A motion was made by Maas and seconded by Goldammer authorizing two people from the County to attend the one-day meeting in Mitchell. All members voted in favor of this action; motion carried.

HEALTH INSURANCE BENEFITS

Mike Emery, from Risty Benefits, met with the Board to present quotes for Health Insurance through Risty Benefits as well as quotes for all ancillary benefits. Discussion was held with no action taken at this time.

COVID-19

Auditor Barker informed the board of policies and procedures that other counties in the area were adopting to deal with the Covid-19 Pandemic. Discussion was held with no action taken at this time.

EXECUTIVE SESSION

A motion was made by Goldammer and seconded by Star to enter executive session at 9:30 a.m. to discuss a personnel matter with Barker Present. At 10:46 a.m., Chairman Lau declared the meeting back to open session with no action taken at this time.

HIGHWAY DEPARTMENT

Bob Reinfeld, Highway Superintendent and Callie Nichols, Highway Office Manager, met with the Board to update them on their department.

A motion was made by Maas and seconded by Star to surplus the Tenco Y50 Truck Mounted Sander (FA#1853), and to accept the offer from the City of Armour to purchase the above mentioned sander for \$1000.00. All members voted in favor of this action; motion carried.

Highway employees, Steve Harrington, Terry Van Zee, Cameron Hinckley and John Parker joined the meeting.

A motion was made by Goldammer and seconded by Star to enter in to executive session at 11:03 a.m. to discuss personnel matters with Reinfeld, Harrington, Hinckley, Van Zee and Parker present. All members voted in favor of this action; motion carried. Hinckley exited the session at 11:20 a.m. Chairman Lau declared the meeting back to open session at 11:35 a.m. with the following action taken. A motion was made by Goldammer to set Bob Reinfeld's salary to \$41,600.00 per year, effective immediately. Discussion was held. Star seconded the motion. All members voted in favor of this action; motion carried.

Chairman Lau exited the meeting at 11:40 a.m. and turned the meeting over to Vice-Chairman Maas.

CUSTODIAL

John Engelland, Courthouse Custodian, informed the board that the Circuit Court Administrator, is requesting a remodel to the Clerk of Courts office. Discussion was held with no action taken at this

time.

Engelland informed the Board that there is no longer a need for the Snapper Snow Blower since the skid steer was purchased. Therefore, a motion was made by Star to surplus the 38" Snapper Snow Blower with cab (FA# 3027 and #3028) for sealed bids to be opened on Nov. 6 meeting. All members voted in favor of this action; motion carried.

The following claims were approved for payment:

GENERAL FUND:

August Payroll: Commissioners 3622.28 Auditor 7954.43 Treasurer 8623.42 States Attorney 5094.51 Courthouse Janitor 4949.72 Equalization 7153.87 Register of Deeds 5181.72 Veterans Service Officer 833.63 Sheriff 17,857.58 Coroner 100.00 Ambulance 1195.97 Welfare 158.81 Extension 2814.51 Weed & Pest: 2228.19 Planning and Zoning 437.13 Park 904.35 Fair Board 0.00 Standard Life Insurance 624.41

September Payroll: Commissioners 3622.28 Auditor 8352.11 Treasurer 8737.99 States Attorney 5094.51 Courthouse Janitor 4855.17 Equalization 7541.74 Register of Deeds 4910.48 Veterans Service Officer 833.63 Sheriff 17,851.89 Coroner 121.37 Ambulance 2726.78 Welfare 158.60 Extension 3346.07 Weed & Pest: 696.28 Planning and Zoning 453.87 Park 0.00 Fair Board 159.44 Standard Life Insurance 617.92; Armour Chronicle 655.55 publishing/supplies; Armour Lumber Co. 16.29 supplies; Armour City 167.29 utilities; Brosz Engineering 2380.10 repairs; Buhl's Dry Cleaning 184.00 maint; Community Health Services 2148.54 prof fees; Connecting Point 56.25 prof fees; Corsica Globe 347.55 publishing; Delmont Record 305.55 publishing; Graham Tire Mitchell 520.00 repairs; H&H Electric 113.08 repairs; Douglas Electric Co-op 322.86 utilities; Tim Goldammer 120.96 mileage; Goldenwest 833.14 utilities; Steve Johnson 250.00 spraying; McLeod's Office Supply 76.89 supplies; Microfilm Imaging 161.25 rental fees; Northwestern Energy 1337.96 utilities; Office Products Center 380.01 supplies; Randall Community Water Dist. 80.80 utilities; SDACC 1871.00 CLERP payment; Van Brother Inc. 130.00 utilities; Vogt's Repair 37.59 repairs; Voyager Fleet 936.66 fuel; Wilson's True Value 26.13 supplies; Wipf & Cotton Law Offices 194.00 prof fees.

ROAD AND BRIDGE FUND:

August Payroll: 27,736.46; September Payroll: 27,762.89; Agland Coop 4709.19 supplies; Armour Chronicle 44.47 publishing; Armour City 52.00 utilities; C&B Operations 388.96 supplies; Connecting Point 1088.75 prof fees/ computer; Corsica Globe 44.47 publishing; Delmont Record 44.47 publishing; Econo Signs 202.81 repairs; First Rate Excavate Inc 150,000.00 road repairs; Fousek Truck Service 101.18 repairs; Goldenwest 204.11 utilities; Steve Harrington 152.99 clothing allowance; Northwestern Energy 12.53 utilities; SD DOT 90.29 repairs; Vogt's Repair 18.69 supplies.

E911 FUND:

August Payroll: 26.84; September Payroll: 26.83; Charles Mix County 18,722.55 prof fees/ 3rd qtr E911; Goldenwest 436.56 prof fees; Midstate Communications 440.11 prof fees.

EMERGENCY MANAGEMENT FUND:

August Payroll: 1536.73; September Payroll: 1551.74.

MODERNIZATION AND PRESERVATION FUND:

Microfilm Imaging 161.25 rental fees.

ADJOURNMENT

At 11:48 a.m., a motion was made by Star and seconded by Goldammer to adjourn until the next meeting to be held October 20, 2020 at 9:00 a.m. All members voted in favor of this action; motion carried.

SIGNED: _____

Steve Lau, Chairman
Board of County Commissioners

ATTEST: _____

Phyllis Barker, Auditor

Douglas County Commissioner Meeting Minutes
October 20, 2020

PURSUANT TO ADJOURNMENT the Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, October 20, 2020. Members present were Steve Lau, Ivan Lau, Tim Goldammer, and Marlin Maas. Auditor Phyllis Barker was also present. Jerod Star was absent. Lau called the meeting to order. The Pledge of Allegiance was recited. A motion was made by I. Lau and seconded by Goldammer to adopt the agenda. All members voted in favor of this action; Motion carried.

SHERIFF'S DEPARTMENT

Deputy Dustin Palmquist met with the Board to explain the Zuercher system that the Sheriff's Dept. would like to get in their patrol cars. Palmquist explained that the state has been using this system for 6-7 years and is very pleased with it. The department has been awarded a Homeland Security Grant to cover the initial cost of the software 100% at \$23,505.00. The County would then only be responsible for the yearly annual license fee of \$3,055.00 beginning in 2022. A motion was made by Goldammer and seconded by Maas to authorize the Sheriff's Department to purchase the Zuercher program and pay the annual fee out of the Sheriff's budget. All members voted in favor of this action; motion carried.

ELECTION

Auditor Barker met with the Board to inform them of a grant she applied for and was awarded to aid in election expenses related to Covid-19 for \$5000.00. Barker would like to increase the pay for election workers given the circumstances and would like to pay back up workers for reserving the day in case they are needed. A motion was made by Goldammer and seconded by Maas to pay election workers \$250.00 for the day and back up workers \$50.00 for the day for the 2020 General Election cycle. All present voted in favor of this action; motion carried. Nathan Ymker entered the meeting.

COURTROOM UPDATES

Craig Parkhurst, States Attorney, met with the Board to inform them of a request from the Unified Judicial System for the installation of a courtroom audio system. The UJS will pay the full cost of the installation and the electronic recording system, the county will then be responsible for any future maintenance and support costs for the sound system. Discussion was held. A motion was made by Maas and seconded by Goldammer to approve the installation of the recording system in the courtroom. All members present voted in favor of this action; motion carried.

EXECUTIVE SESSION

A motion was made by Maas to enter executive session to discuss a personnel matter at 9:50 a.m. with Ymker and Barker present. Goldammer seconded the motion. All members voted in favor of this action; motion carried. Chairman Lau declared the meeting back to open session with no action taken 10:06 a.m.

HIGHWAY DEPARTMENT

Bob Reinfeld, Highway Superintendent, and Callie Nichols, Highway Office Manager, met with the Board to update them on their department. The five-year plan for 2021-2026 was reviewed by the Board with no action taken. Highway employees Steve Harrington, Cameron Hinckley, Terry VanZee and John Parker entered the meeting.

EXECUTIVE SESSION

A motion was made by Goldammer and seconded by Maas to enter into executive session at 10:28 with Ymker, Reinfeld, Harrington, Hinckley, VanZee and Parker present. All members voted in favor of this action; motion carried. Harrington, Hinckley, VanZee and Parker exited the session at 10:57 a.m. Reinfeld exited at 11:15 a.m. At 11:17 a.m. Chairman Lau declared the meeting back to open session with no action taken at this time.

FEES REPORT

Clerk of Courts Fees (September): \$1566.80

Register of Deeds (September): \$4126.50

AUDITORS ACCOUNT WITH THE COUNTY TREASURER: September 2020

Checking Accounts	\$2253.42
Cash on Hand.....	\$500.00
Petty Cash.....	\$400.00

Un-deposited receipts	\$30,424.45
Savings Accounts	\$2,517,000.00
-BankWest- Armour	
Certificate of Deposits	\$400,000.00
Total	\$2,950,557.87
FUND BALANCE	
General Fund	\$2,525,165.28
Special Revenue Funds	\$227,497.14
Tax Increment.....	\$84.70
Trust and Agency Funds	\$197,830.75
Total	\$2,950,577.87

CLAIMS

The following claims were approved for payment:

GENERAL FUND:

Blue 360 Media 175.77 supplies; Central Square Technologies 23,505.00 Zuercher software; Cole Papers 341.31 supplies; Darrington Water 50.80 supplies; Davison Co. Sheriff's Department 1615.00 jail fees; Dept of Health 40.00 prof fees; Dept of Health 40.00 prof fees; Election Systems and Software 1430.00 prof fees; First Security Finance 4630.61 debt services; Kim Klein 13.25 supplies; Kone Inc. 742.50 repairs; Krull's Market 4.78 supplies; Lincoln County Auditor 157.50 prof fees; Marshall & Swift/Boeckh LLC supplies; Mitchell Clinic 201.00 inmate medical; Northwestern Energy 10.82 utilities; Office Products Center 139.24 supplies; Craig Parkhurst 57.70 supplies; State of SD 35.50 utilities; USPS 1005.60 supplies; Werk Weld 1650.00 repairs; Will Funeral Chapel 1640.00 indigent burial; Wilson's True Value 47.59 supplies.

ROAD AND BRIDGE FUND:

Fousek Truck Services 338.02 repairs/supplies; Northwestern Energy 124.58 utilities; Office Products Center 129.90 minor equip.; Schrank Construction 382.65 repairs; Wilson's True Value 15.47 supplies.

ADJOURNEMENT:

A motion was made by Goldammer and seconded by Maas to adjourn at 11:20 a.m. until the next meeting to be held at 9:00 a.m. on Thursday, November 5, 2020. All members voted in favor of this action; motion carried.

SIGNED: _____

Steve Lau, Chairman
Board of County Commissioners

ATTEST: _____

Phyllis Barker, Auditor

Douglas County Commissioners Meeting Minutes
November 5, 2020

PURSUANT TO ADJOURNMENT the Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Thursday November 5, 2020. Members present were Steve Lau, Ivan Lau, Tim Goldammer, and Jerod Star. Auditor Phyllis Barker was also present as well as Nathan Ymker. Commissioner Marlin Maas was absent. Chairman Lau called the meeting to order. The Pledge of Allegiance was recited. A motion was made by I. Lau and seconded by Goldammer to adopt the amended agenda. All members voted in favor of this action; Motion carried.

APPROVAL OF MINUTES

A motion was made by Goldammer and seconded by I. Lau to approve the meeting minutes from the October 6th and 20th meeting minutes. All members voted in favor of this action; motion carried.

CANVASSING OF THE GENERAL ELECTION VOTES

A motion was made by Star, seconded by Goldammer, to approve the canvas results of the General Election held on November 3, 2020. All present voted in favor of this action; motion carried. The Official Canvass Report was signed by the Board and attested by the auditor.

MEETING ROOM DISCUSSION

Commissioner Goldammer asked that the Commissioner meetings be held in the community room until the positive cases of Covid-19 begin to decline. Discussion was held. The Board agreed to move the meetings to the community room on the first floor until further notice.

NEW BUSINESS

The liquor license renewal for Dakota Trails Golf Course was reviewed by Board. A motion was made by Star and seconded by Goldammer to approve of the liquor license renewal for 2021, and to authorize Chairman Lau to sign the application. All present voted in favor of this action; motion carried.

An email from the Governor regarding holiday leave was read by the Board. No action was taken from the Board.

OLD BUSINESS

A motion was made by Goldammer and seconded by Star to accept Jeff Grosz's resignation as of September 29, 2020 and to pay out the remainder of his vacation amounting to 52.50 hours on November payroll. All present voted in favor of this action; motion carried.

BID LETTING

At the advertised time of 9:30 a.m. bids were opened for the Snapper snow blow and attached cab. The following bids were received:

John Engelland: \$450.00

Jay Spaans: \$417.60

A motion was made Star and seconded by Goldammer to accept the high bid from John Engelland for \$450.00. All members voted in favor of this action; motion carried.

HEALTH INSURANCE RENEWAL

Craig and Diane Krsnak, Douglas County Insurance, met with the Board to present the health insurance renewal for 2021. Discussion was held with no action was taken at this time.

HIGHWAY DEPARTMENT

Bod Reinfeld, Highway Superintendent, and Callie Nichols, Highway Office Manager, met with the Board to update them on their department. Nichols presented the Bridge Improvement Grant Agreement to the Board for their review. This is for structure #22-188-160 located on County Road 500. A motion was made by Goldammer and seconded by Star authorizing the Chairman to sign the Bridge Improvement Grant Agreement for Preliminary Engineering for structure number 22-188-160. All members voted in favor of this action; motion carried.

Reinfeld explained that because no bids were received at the initial bid letting as advertised, the county was able to accept any reasonable offers for the purchase of the 2000 Campion motor grader and the 2007 Volvo motor grader. Reinfeld presented a bid of \$32,500.00 for both graders as submitted by Tim Freidel of Dimock. Discussion was held resulting in a motion made by Goldammer and seconded by Star to accept the bid from Tim Freidel for the purchase of the above-mentioned graders for \$32,500. All members voted in favor if this action; motion carried.

Reinfeld presented a quote for the purchase of a new Volvo L90H Loader for the County through

Sourcewell for \$174,324.00. Commissioner Goldammer asked to table the purchase until more information on the budget has been reviewed.

A motion was made by Star and seconded by Goldammer authorizing up to 4 people from the County to attend the leadership conference in Mitchell on November 13th. All present voted in favor of this action; motion carried.

The following claims were approved for payment:

GENERAL FUND:

October Payroll: Commissioners 3615.75 Auditor 7674.64 Treasurer 8325.61 States Attorney 5094.52 Courthouse Janitor 5395.41 Equalization 6908.79 Register of Deeds 5177.89 Veterans Service Officer 833.62 Sheriff 17,826.84 Coroner 0.00 Ambulance 2665.41 Welfare 158.60 Extension 3252.11 Weed & Pest: 918.76 Planning and Zoning 453.87 Museum 0.00 Park 0.00 Standard Life Insurance 595.42.

Agland Co-op 1146.44 repairs/fuel; Armour Chronicle 2505.34 publishing; Armour Dray 50.00 utilities; Armour Fire Department 75.00 polling place; Armour Lumber Co. 961.25 supplies; Armour City 173.17 utilities; Auto Glass Express 295.00 repairs; Phyllis Barker 126.65 supplies/mileage; Mary Bosma 279.24 election; Lori Bueber 291.84 election; Buhl's Dry Cleaning 153.50 maint; Charles Mix Co. 1235.00 jail fees; Community Health Services 2,148.54 prof fees; Connecting Point 56.25 prof fees; Corsica City 75.00 polling place; Corsica Globe 1941.84 publishing; Jean DeLange 250.00 election; Delmont Community Center 75.00 polling place; Delmont Record 1906.84 publishing; Douglas Electric 117.46 utilities; DS Solutions 175.00 supplies; Election Systems and Software 60.75 supplies; Dianne Feenstra 285.12 election; Betty Feenstra 288.48 election; Jean Fink 50.00 election; Mariana Garner 250.00 election; Carol Gerlach 270.00 election; Carol Gerlach 284.28 election; Goldenwest Communications 839.56 utilities; Terry Grathwohl 250.00 election; Karen Grosz 280.92 election; Harrison Community Church 75.00 polling place; Kasee Hieb 4-H Programs Assistant 75.00 prof fees; Arlene Hinckley 250.00 election; Barb Hoffman 270.00 election; Kone Inc. 3989.00 repairs; Krull's Market 97.16 supplies; LuAnn Lagge 279.24 election; Sandy Lau 80.00 election; Kathy Lau 80.00 election; Ashley Love 40.00 election; McLeod's Office Supply 194.98 supplies; Jean Meiers 250.00 election; Microfilm Imaging 322.50 rentals; Mitchell Republic 100.00 prof fees; Judy Moege 285.12 election; Callie Nichols 270.00 election; Northwestern Energy 1186.60 utilities; Office Product Center 429.07 supplies; Ramkota Hotel 313.20 travel; Randall Comm. Water District 66.40 utilities; Schrank Exterior Design and Irrigation 59.64 maint; Dept. of Animal Sciences 31.25 supplies; TEAM Laboratories 195.50 supplies; Rebecca Thury 40.00 election; Van Brothers Inc. 50.00 utilities; Voyager Fleet Systems 953.96 supplies; Lorena Vreugdenhil 284.28 election; Roxane Wentz 250.00 election; Wilson's True Value 38.97 supplies; Wipf Cotton Law Offices 305.50 prof fees; Yankton Co. Sheriff's Office 50.00 prof fees.

ROAD AND BRIDGE FUND:

October Payroll: 22,688.23; A-Ox 33.85 rentals; Agland Co-op 2125.30 supplies; Armour City 52.00 utilities; C&B Operations 22.50 supplies; Connecting Point 18.75 prof fees; Deer Credit Inc. 38196.87 least payments; Goldenwest 203.75 utilities; Cameron Hinckley 171.47 clothing allowance; Kimball Midwest 693.10 supplies; Mitchell Area Chamber of Commerce 298.00 conference; Northern Trucking and Equip. 341.41 repairs; Richard VanderPol 60,327.69 road repairs; Ringling Gravel and Construction 892.50 rentals; Star Manufacturing 640.00 prof fees; Vander Haag's Inc 100.00 repairs; Voyager Fleet 304.92 fuel. Werk Weld 75.19 supplies; WW Tire Service 1298.48 repairs.

EMERGENCY MANAGEMENT FUND:

October Payroll 1551.73; Pat Harrington 20.16 mileage.

E911 FUND:

October Payroll 26.83; Goldenwest 436.56 E911 System; Midstate Communications 440.11 prof fees.

MEADOW VALLEY DITCH FUND:

Schrank Construction 1530.62 repairs.

ADJOURNMENT:

A motion was made by Star and seconded by I. Lau to adjourn until 9:00 a.m. on Tuesday November 17, 2020. All members voted in favor of this action; motion carried.

SIGNED: _____
Steve Lau, Chairman
Board of County Commissioner

ATTEST: _____
Phyllis Barker, Auditor

Douglas County Commissioner Meeting Minutes
November 16, 2020

PURSUANT TO ADJOURNMENT the Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, November 16, 2020. Members present were Steve Lau, Ivan Lau, Tim Goldammer, and Marlin Maas. Auditor Phyllis Barker was also present. Jerod Star was absent. Chairman Lau called the meeting to order. The Pledge of Allegiance was recited. A motion was made by I. Lau and seconded by Goldammer to adopt the agenda. All members voted in favor of this action; Motion carried.

Brandt Garner and Lynette Ellingson, Delmont Board of Trustees members, met with the Board to ask for permission to install a stop sign on Wilson and Main St. in Delmont to slow traffic. A motion was made by I. Lau and seconded by Maas authorizing the town of Delmont to place a stop sign on the corner of Wilson and Main St. in Delmont. The following votes were recorded: Voting aye: I. Lau, Goldammer, and Maas. S. Lau opposed. Star was absent. Motion carried. The Board reminded Delmont that although the stop sign may be installed, does not mean that the Douglas County Sheriff's Office will be policing it due to the fact that there is not Contract for Law Enforcement in place. Nathan Ymker entered the meeting.

EXECUTIVE SESSION

At 9:10 a motion was made by Goldammer and seconded by Maas to enter into executive session to discuss a personnel matter with Barker and Ymker present. At 9:25 a.m. Chairman Lau declared the meeting back to open session with no action taken at this time.

HEALTH INSURANCE

Craig and Diane Krsnak, Douglas County Insurance, met with the Board to discuss Health Savings Accounts, Medical Reimbursements, and the current health insurance plan. No action was taken at this time.

H&H STUDY

Clinton Powell, Brosz Engineering, met with the Board to give an update on the progress of the H&H study. Powell explained that the drainage areas are different than originally expected and he would like to change the scope of the project. He will write up an amendment to have at the next meeting. Powell assured the Board that this would not increase the cost of the project or jeopardize the grant process. Powell will draft an amendment to have available at the next meeting. No action was taken at this time.

SPILLWAY

Powell explained that the rehabilitation plans are complete and are now just waiting on FEMA to approve the project before construction can begin.

HIGHWAY DEPARTMENT

Bob Reinfeld, Highway Superintendent, and Callie Nichols, Highway Office Manager, met with the Board to update them on their department.

A motion was made by Goldammer and seconded by Maas to surplus the bi-directional Monroe Snowplow (FA#1918) for resale to another government entity. All members voted in favor of this action; motion carried.

A motion was made by Goldammer and seconded by Maas to accept the bid from the City of Corsica of \$2,200 for the Monroe Snowplow. All members voted in favor of this action; motion carried.

An Approach Permit submitted by Seth Reimnitz, 27475 395th Ave, Armour, SD was reviewed by the Board. Upon recommendation of the Highway Superintendent, a motion was made by Maas and seconded by Goldammer to approve the approach application and permit for Seth Reimnitz to replace an existing approach and replace it with a new one in the SE ¼ of Section 3, T99N, R63W. All work and expenses are the responsibility of the applicant. All members voted in favor of this action; motion carried.

An Approach Permit submitted by Jordan Reimnitz, 39434 274th Ave, Armour, SD was reviewed by the Board. Upon recommendation of the Highway Superintendent, a motion was made by Maas and seconded by Goldammer to approve the approach application and permit for Jordan Reimnitz to replace an existing approach and replace it with a new one in the E ½ of the SW ¼ of Section 3, T99N, R63W. All work and expenses are the responsibility of the applicant. All members voted in favor of this action; motion carried.

Reinfeld discussed his budget and where he anticipates being at the end of the year. He feels that he will have the budget to support the purchase of the pay loader that he presented at the last meeting. A motion was made by Goldammer and seconded by Maas to authorize the purchase of a new L90H Volvo Loader for through Source Well. Chairman Lau asked for a roll call vote. Voting "aye": Maas,

Goldammer and I. Lau. Voting "nay": S. Lau. Star was absent. Motion carried.
Motion was made by Maas and seconded by Goldammer to accept the Change Order submitted by Commercial Asphalt for the total of \$493,744.00. All members voted in favor of this action; motion carried. This is .014% under the original Quote of \$500,800.00

RISTY BENEFITS

Mike Emery, Risty Benefits, met with the Board to review the health insurance proposal he gave to the Board in October. Discussion was held. The Board thanked Emery for his time.

2020 HEALTH INSURANCE AND ANCILLARY BENEFITS

A motion was made and seconded to transfer all ancillary benefits (Vision, Dental, Life Insurance) to the Reliance Standard Company through Risty Benefits and to renew the current health insurance plan with Douglas Co Ins. The County will continue to pay 100% of the employee's single premium as well as Life insurance. And the employee will be responsible for their vision, dental and any additional life ins. premiums. A roll call vote was taken with the following votes recorded:
Voting "aye": Goldammer, Maas, and S. Lau. Voting "nay": I. Lau. Star was absent. Motion carried.

EXECUTIVE SESSION

A motion was made by Goldammer and seconded by Maas to enter into executive session at 11:51 a.m. with Barker and Ymker present to discuss a personnel matter. Chairman declared the meeting back to open session with no action taken at 12:12 p.m.

OTHER BUSINESS

Auditor presented a Quote from Coles Computers in Platte for five iPads with keyboard cases for a total of \$2150.00. Discussion was held. A motion was made by Goldammer and seconded by Maas to purchase 5 iPads with keyboard cases for the Commissioners use from Cole Computers in Platte. All present voted in favor of this action; motion carried.

2020 BUDGET ADJUSTMENTS

Motion was made by Goldammer and seconded by Maas to make an operating fund transfer of \$400,000.00 from General Fund Cash Balance to the Road and Bridge Fund Cash Balance as budgeted for 2020. All members present voted in favor of this action; motion carried.

AUTOMATIC BUDGET SUPPLEMENT

A motion was made by Goldammer and seconded by I. Lau to adopt an automatic supplemental budget pursuant to SDCL 7-21-20.1 for unanticipated state (federal) grants as follows:
Expenditure: General Fund; Election Fees 101-120-429: \$5,296.41
Means of Finance: General Fund; Election-101-0-331.80 Federal Grants: \$5,000.00

FORMAL BUDGET SUPPLEMENT

A motion was made by Maas and seconded by I. Lau to authorize the auditor to publish a Notice of Hearing to be held on December 15, 2020 to consider a supplement to the E911 budget for 2020. All members voted in favor of this action; motion carried.

FEES REPORT

Clerk of Courts Fees (October): \$1816.00
Register of Deeds (October): \$2581.50

AUDITORS ACCOUNT WITH THE COUNTY TREASURER: October 2020

Checking Accounts	\$8301.01
Cash on Hand.....	\$500.00
Petty Cash.....	\$400.00
Un-deposited receipts	\$265,084.32
Savings Accounts	\$4,820,000.00
-BankWest- Armour	
Certificate of Deposits	\$400,000.00
Total	\$5,494,285.33

FUND BALANCE

General Fund	\$3,084,417.32
Special Revenue Funds	\$383,923.64
Tax Increment.....	\$6,418.55
Trust and Agency Funds	\$2,019,525.82
Total	\$5,494,285.33

CLAIMS

The following claims were approved for payment:

GENERAL FUND:

Brosz Engineering 10,227.50 H&H Study/ prof fees; Darrington Water 63.50 supplies; Davison Co. Sheriff's Office 2090.00 jail fees; DCMH 50.00 prof fees; First Security Finance 4630.61 Debt Services; Government Forms and Supplies 76.01 supplies; Pamela Hein 282.85 prof fees; Mark Katterhagen 15.00 prof fees; Lewis and Clark BHS 368.00 prof fees; Lucy Lewno 166.50 prof fees; Darcy Lockwood 15.00 prof fees; Mitchell Clinic LTD 319.00 prof fees; Northwestern Energy 6.00 utilities; Office Products Center 610.90 supplies; Parkhurst Law Office 1560.36 prof fees/supplies/utilities; SD Game Fish & Parks 1845.93 prof fees; Yankton Co. Treasurer 215.90 prof fees.

ROAD AND BRIDGE FUND:

Commercial Asphalt Co. 493,744.00 road repairs; Equipment Blades 6000.00 supplies; Fousek Trucking Services 75.00 repairs; Northwestern Energy 160.59 utilities; Schrank Construction 4,795.93 prof fees; Vogt's Repair 306.00 repairs.

ADJOURNEMENT

A motion was made by Goldammer and seconded by Maas to adjourn at 12:26 p.m. until the next meeting to be held at 9:00 a.m. on Tuesday December 1, 2020. All members voted in favor of this action; motion carried.

SIGNED: _____

Steve Lau, Chairman
Board of County Commissioners

ATTEST: _____

Phyllis Barker, Auditor

Douglas County Commissioner Meeting Minutes
December 1, 2020

PURSUANT TO ADJOURNMENT the Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, December 1, 2020. Members present were Steve Lau, Ivan Lau, Marlin Maas and Jerod Star. Auditor Phyllis Barker was also present as well as Nathan Ymker. Tim Goldammer arrived at 9:30 a.m. Lau called the meeting to order. The Pledge of Allegiance was recited. A motion was made by I. Lau and seconded by Star to adopt the agenda. All members voted in favor of this action; Motion carried.

APPROVAL OF MINUTES

A motion was made by Maas and seconded by I. Lau to approve the minutes from the November 5th and 17th meeting minutes. All members voted in favor of this action; motion carried.

SHERIFF'S DEPARTMENT

Sheriff Coler met with the Board to update them on his department. Coler informed the Board that Deputy Jesse Antonmarchi will be leaving at the end of the month. Therefore, Coler would like to advertise for another full-time deputy to replace him. A motion was made by Maas and seconded by Star authorizing Coler to advertise for one full-time deputy. All present voted in favor of this action; motion carried.

EXECUTIVE SESSION

A motion was made by Star and seconded by Goldammer to enter into executive session at 9:34 a.m. with Ymker and Barker present to discuss a personnel matter. All members voted in favor of this action; motion carried. Chairman Lau declared the meeting back to open session at 9:57 a.m. with no action taken at this time.

DRAINAGE

A motion was made by Maas and seconded by Goldammer to recess as a Board of County Commissioners and convene as the Douglas County Drainage Board. All members voted in favor of this action; motion carried.

As advertised, at 10:00 a.m., a public hearing was held to review a Drainage Application and Permit submitted by Sam Reimnitz 39489 274th St., Armour, SD 57313 Owner/Applicant. Request for a Permit to install underground drain tile in the East ½ of the NE ¼, Section 10, T99N, R63W, Douglas County, South Dakota. Sam Reimnitz 39489 274th St., Armour, SD 57313 Owner/Applicant.

Request for a Permit to install underground drain tile in the SE ¼ and the E ½ of the SW ¼ and the NE ¼ of Section 10, T99N, R63W, Douglas County, South Dakota. Herb Uttecht, 1017 West Cedar Ave, Mitchell, SD 57301 Owner/Applicant.

Request for a Permit to install underground drain tile in the N ½ of the West 80 acres of the NE ¼ of Section 10, T99N, R63W, Douglas County, South Dakota. Yvonne Bindert, 1408 Dobson Ave, Armour, SD 57313 Owner/Applicant.

All above mentioned requests will be one consecutive project, out letting into a dug out located on Reimnitz's property in the East ½ of the NE ¼ of Section 10, T99N, R63W. Seth and Sam Reimnitz were present to explain the project. No one was present in opposition. Discussion was held. A motion was made by Maas and seconded by Star to approve the permit submitted by Reimnitz. All present voted in favor of this action; motion carried. Reimnitz's exited the meeting.

A ditch that was dug out letting into a county road right of way on Rich Reimnitz's property was discussed by the Board. The Board deemed a permit was needed prior to the work being done. A motion was made by Goldammer and seconded by Maas to send a registered letter to Richard Reimnitz stating that he is in violation of the Douglas County Drainage Ordinance and needs to restore the project back to its original state within seven days of receipt of the letter. A \$1000 fine will be imposed as well as a \$100.00 per day after seven days if the project is not restored. All members voted in favor of this action; motion carried.

Chairman Lau declared the Drainage Board closed and the Board re-convened as a Board of County Commissioners. Commissioner Maas exited the meeting at 10:40 a.m.

EXECUTIVE SESSION

A motion was made by Goldammer and seconded by Star to enter into executive session at 10:41 a.m. with Barker and Ymker present to discuss a personnel matter. Chairman Lau declared the meeting back to open session with no action taken at 11:40 a.m.

CLAIMS

The following claims were approved for payment:

GENERAL FUND:

3E Electrical Engineers 399.38 repairs; Armour Chronicle 336.91 publishing; Phyllis Barker 21.00 travel; Armour Dray 50.00 utilities; Convergent Technologies 239.70 maint.; Corsica Globe 336.91 publishing; Delmont Record 336.91 publishing; Election Systems Software 1830.48 election; Horn Law Office 104.50 prof fees; Kennedy Pier Loftus 97.00 prof fees; Lewis Drug Store 179.02 prisoner medical care; McLeod's Office Supply 1100.84 supplies; Northwestern Energy 1623.22 utilities; Office Product Center 1164.36 supplies; State of South Dakota 35.50 utilities; Xpress Mart 10.75 travel; Yankton Co. Sheriff's 50.00 prof fees.

ROAD AND BRIDGE FUND:

Armour Dray 30.00 utilities; Dakota Sales and Rental 38.00 rental; Steve Harrington 147.01 clothing allowance; Cameron Hinckley 99.98 clothing allowance; Office Products Center 35.75 supplies; Robert Reinfeld 136.91 clothing allowance; True North Steel 4683.42 repairs; Terry Vanzee 287.95 clothing allowance; Wilson's True Value 73.34 supplies.

EMERGENCY MANAGEMENT FUND:

B&L Communications 487.92 radios; Danko Emergency Equipment 612.58 minor equip;

ADJOURNMENT

A motion was made by I. Lau and seconded by Goldammer to adjourn at 11:50 a.m. until the next meeting held on Tuesday, December 15, 2020 at 9:00 a.m. All members voted in favor of this action; motion carried.

SIGNED: _____

Steve Lau, Chairman
Board of County Commissioners

ATTEST: _____

Phyllis Barker, Auditor

Douglas County Commissioner Meeting Minutes
December 15, 2020

PURSUANT TO ADJOURNMENT the Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, December 15, 2020. Members present were Steve Lau, Ivan Lau, Tim Goldammer, Marlin Maas and Jerod Star. Auditor Phyllis Barker, Treasurer Julie Brenner and Commissioner-Elect Nathan Ymker. Chairman Lau called the meeting to order. The Pledge of Allegiance was recited. A motion was made by Maas and seconded by Goldammer to adopt the amended agenda. All members voted in favor of this action; Motion carried.

DRAINAGE BOARD

A motion was made by Goldammer and seconded by Maas to recess as a Board of County Commissioners and re-convene as a Douglas County Drainage Board. All members voted in favor of this action; motion carried.

Discussion was held regarding the drainage project on Richard Reimnitz' land. Commissioner S. Lau and Goldammer met with Reimnitz to explain the project. A motion was made by Goldammer and seconded by Maas to rescind the complaint and all fines associated with the complaint. All members voted in favor of this action; motion carried.

A motion was made by Maas and seconded by Star to adjourn as a Drainage Board and re-convene as a Board of County Commissioners. All members voted in favor of this action; motion carried.

HIGHWAY DEPARTMENT

Callie Nichols, Highway Office Manager, met with the Board to update them on the Highway Department. Nichols presented information on a Bridge Improvement Grant opportunity. A motion was made by Maas and seconded by Goldammer authorizing the Highway Department to apply for the Bridge Improvement Grant. All members voted in favor of this action; motion carried.

TREASURER'S OFFICE

Julie Brenner, Treasurer, presented the list of Taxes Delinquent as of December 14, 2020 for the Board's review. Brenner also asked that the last meeting of the year be moved to an earlier time. No action was taken.

AUTOMATIC BUDGET SUPPLEMENTS

A motion was made by Star and seconded by Goldammer to adopt an automatic supplemental budget pursuant to SDCL 7-21-20.1 for unanticipated state (federal) grants as follows:
Expenditure: General Fund; Election Supplies 101-120-426: \$2565.66
Means of Finance: General Fund; Election-101-0-331.80 Federal Grants: \$2565.66

CONTINGENCY TRANSFER

A motion was made by Maas and seconded by Goldammer, to introduce the following resolution. All members voted in favor of this action. Motion carried.

RESOLUTION #2020-12 TRANSFER FROM CONTINGENCY FUND

WHEREAS, insufficient appropriation was made in the 2020 adopted budget for the following department to discharge just obligations of said appropriations; and
WHEREAS, SDCL 7-21-32.2 provides that the transfers be made by resolution of the board from the contingency appropriation established pursuant to SDCL 7-21-6.1 to other appropriations;
THEREFORE BE IT RESOLVED that the appropriation be transferred from the contingency budget (101-112-429) to the following department budgets:
101-111-415 (Commissioners Ins. Premium) in the amount of \$2700.00
101-111-422 (Commissioners Professional Fees) in the amount of \$26,000.00
101-111-423 (Commissioners Publishing Fees) in the amount of \$1000.00
101-163-411 (Register of Deeds Salaries) in the amount of \$7,280.00
101-163-422 (Register of Deeds Prof. Fees) in the amount of \$425.00
101-165-435 (Veterans Service Office Minor Equip.) in the amount of \$500.00
101-512-428 (Historical Society Utilities) in the amount of \$100.00
101-522-425 (Park Repairs) in the amount of \$17,600.00

CAPITOL OUTLAY ACCUMULATIONS

A motion as made by Goldammer and seconded by Maas to dissolve \$320,000 of the capitol accumulations being set aside to be used for the new Mack dump truck and sander. All members voted in favor of this action; motion carried.

COUNTY CREDIT CARD

Auditor Barker presented information to the Board about a county credit card. A motion was made by Goldammer and seconded by Star to obtain a credit card for the County through Bankwest in Armour. All members voted in favor of this action; motion carried.

FAIRBOARD:

Dwayne Werkmeister, 4-H Leader and Kim Klein, 4-H Office Manager, met with the Board to discuss updates to the 4-H Building. They would like to replace the siding in the front room. The Fair Board requested carrying over some of their unused budget. The Board agreed that they would be willing to increase the 2021 budget to support the project, however, they will take formal action once final numbers have been received for the project.

Klein informed the Board that the Weed and Pest Conference was canceled for 2021. The state will be allowing for virtual presentations to maintain the grant requirements.

The Weed and Pest Supervisor position was discussed. Commissioner Goldammer made a motion to hire Jefferson Grosz as the weed and pest supervisor for 2021 at \$25 hour with maximum of 200 hours for the year. Maas seconded the motion. Discussion was held. All in favor, motion carried.

EXECUTIVE SESSION

A motion was made by Goldammer and seconded by Star to enter into executive session at 9:56 a.m. to discuss a personnel matter with Barker and Ymker present. Brenner exited the meeting.

Chairman Lau declared the meeting back to open session at 10:06 a.m. with no action taken at this time.

DIRECTOR OF EQUALIZATION

Jessica Goehring, Director of Equalization, met with the Board to request a new desk for her office.

A motion was made by Maas and seconded by Star to authorize the purchase of a desk for the Director of Equalizations office. All members voted in favor of this action; motion carried.

OTHER BUSINESS

A motion was made by Star and seconded by Maas to grant administrative leave on Christmas Eve Day, December 24, 2020. All members voted in favor of this action; motion carried.

EXECUTIVE SESSION

A motion was made by Goldammer and seconded by Maas to enter into executive session at 10:30 a.m. with Barker and Ymker present to discuss a personnel matter. Brenner exited the meeting. Bob Reinfeld entered at 10:38 a.m. Chairman Lau declared the meeting back to open session at 10:58 a.m. with no action taken at this time.

HIGHWAY DEPARTMENT

Bob Reinfeld met with the Board to update them on his department. An Approach Permit submitted by Nick Hoffman, 39578 SD HWY 44, Armour, SD was reviewed by the Board. Upon recommendation of the Highway Superintendent, a motion was made by Maas and seconded by Goldammer to approve the approach application and permit for Nick Hoffman to install an approach in the North $\frac{1}{2}$ of the E $\frac{1}{2}$, Sec 15, T99N, R63W. All work and expenses are the responsibility of the applicant. All members voted in favor of this action; motion carried. An Approach Permit submitted by Steve Reichert, 40184 273rd St., Parkston, SD was reviewed by the Board. A motion was made by Maas and seconded by Goldammer to deny the approach application and permit for Steve Reichert to install an approach in the SE $\frac{1}{4}$, Sec 22, T100N, R62W. Due to safety concerns, the Board would like the approach on the township road as opposed to the County Oil. All members voted in favor of this action; motion carried.

A motion was made by Goldammer and seconded by Maas to purchase trackers for the highway pickups and semis through Nextraq with a 36-month contract. All members voted in favor of this action; motion carried.

A motion was made by Star and seconded by Goldammer to purchase two cameras for the exterior of the highway shop building and to change the locks to the highway shop immediately. All members voted in favor of this action; motion carried.

EXECUTIVE SESSION

A motion was made by Goldammer and seconded by Star to enter into executive session to discuss a personnel matter at 11:22 a.m. with Barker and Ymker present. Brenner exited the meeting.

Chairman Lau declared the meeting back to open session at 11:24 a.m. with no action taken at this time.

H&H Study

The Board reviewed the amendment to the H&H Study. A phone call with Clinton Powell of Brosz Engineering was held. Powell explained the change and ensured that there would be no additional cost for this amendment. A motion was made by Star and seconded by Maas to approve the amendment submitted by Brosz Engineering for the scope of the H&H Study. All members voted in favor this action; motion carried.

2021 WAGES

A motion was made by Goldammer and seconded by Star to set the 2021 wages as agreed upon by the Commissioners at the December 2nd meeting and prepared by the Auditor as such. All members voted in favor of this action motion carried.

Julie Brenner voiced her opinion and asked for an amendment to her wages to match the Director of Equalization's. A motion was made by Star and seconded by Goldammer to amend the Treasurer's wage to match the Director of Equalizations at \$42,000 annually. All members voted in favor of this action; motion carried.

FEES:

Clerk of Courts Fees (November): \$2,887.42
Register of Deeds Fees (November): \$3,451.00

AUDITORS ACCOUNT WITH THE COUNTY TREASURER: November 2020

Checking Accounts	\$ 4416.58
Cash on Hand.....	\$500.00
Petty Cash.....	\$400.00
Un-deposited receipts.....	\$64,620.43
Savings Accounts.....	\$2,969,000.00
Certificate of Deposits	\$400,000.00
Total	\$3,438,937.01

FUND BALANCE

General Fund	\$2,200,877.52
Special Revenue Funds	\$731,296.00
Tax Increment District Fund	\$6,635.76
Trust and Agency Funds	\$500,127.28
Total	\$3,438,937.01

CLAIMS:

The following claims were approved for payment:

GENERAL FUND:

Agland Coop 150.40 fuel/repairs; Armour Dray 150.00 utilities; Armour City 129.17 supplies; Brosz Engineering 23,852.50 prof fees; Buhl's Dry Cleaners 153.50 maint; C&B Operations 535.75 repairs; Cole Papers 1105.70 supplies; Cole's Computers 2299.90 miner equip; Commercial Health Services 2148.54 prof fees; Connecting Point 201.25 prof fees; Corsica Globe 63.00 publications; DCMH 100.00 prof fees; Department of Health 80.00 prof fees; First Security Finance 4630.61 debt services; Keith Goehring 1074.55 CAA fees; Goldenwest 855.26 utilities; Krull's Market 34.96 supplies; Lincoln County Auditor 135.80 prof fees; McLeod's Office Supply 767.99 supplies; Microfilm Imaging 322.50 rental fees; Northwestern Energy 6.78 utilities; Office Products Center 685.57 supplies; Dustin Palmquist 40.00 travel; Parkhurst Law Office 1560.36 prof fees/supplies/utilities; Randall Community Water Dist. 66.40 utilities; TEAM Laboratory 320.54 supplies; Creighton A. Thurman 327.15 prof fees; Voyager Fleet Systems 905.92 fuel; Wilson's True Value 83.00 supplies; Nathan Wunder 4000.00 repairs; Yankton Co. Sheriff's Office 50.00 prof fees.

ROAD AND BRIDGE FUND:

A-Ox 34.78 rental; Agland Coop 4286.71 fuel; Armour Dray 30.00 utilities; Armour Lumber 40.80 supplies; Armour City 52.00 utilities; C&B Operations 2902.10 repairs/supplies; Commercial Asphalt Company 1141.00 roads repairs; Connecting Point 48.75 prof fees; Goldenwest 217.39 utilities; Graham Tire 130.00 repairs; JB Tile 37,857.21 prof fees; Midwest Concrete 416.00 repairs; Northwestern Energy 174.17 utilities; SD DOT 26,761.81 repairs; Transource Truck & Equip. 82.06 supplies; Voyager Fleet Systems 225.69 fuel; Wilson's True Value 74.42 supplies.

E911 FUND:

Goldenwest 436.56 E911 system; Midstate Communications 440.11 E911 System.

ADJURNMENT

A motion was made by Star and seconded by I. Lau to adjourn at 11:56 a.m. until the next meeting on December 29, 2020 at 4:00 p.m. All members voted in favor of this action; motion carried.

SIGNED: _____

Steve Lau, Chairman
Board of County Commissioners

ATTEST: _____

Phyllis Barker, Auditor

DOUGLAS COUNTY COMMISSIONER MEETING MINUTES
DECEMBER 29, 2020

PURSUANT TO ADJOURNMENT the Board of County Commissioners met at the Courthouse in Armour, SD at 4:00 p.m. on Tuesday, December 29, 2020. Goldammer, I. Lau, S. Lau, Maas and Star were present. Auditor Phyllis Barker was also present. The meeting was called to order by Chairman Lau. The Pledge of Allegiance was recited. A motion was made by Goldammer, seconded by Star, to adopt the agenda. All members voted in favor of this action; motion carried.

FORMAL BUDGET SUPPLEMENT

A Motion was made by Star and seconded by Maas to introduce the following resolution.

RESOLUTION #2020-13
FOR SUPPLEMENTAL BUDGET

WHEREAS it is necessary to supplement the 2020 Annual Budget in order to carry on the indispensable functions of Douglas County; and
WHEREAS, the adoption of the proposed Supplemental Budgets were duly considered by the Douglas County Commission on the 29th day of December, 2020, at 4:00 P.m. in the Commission Meeting Room, pursuant to due notice;
now, therefore, be it RESOLVED by the Douglas County Commission that the following Supplemental Budget be, and the same is, hereby approved for the purpose of providing budget to conduct the indispensable functions of Government, to-wit:

General Fund:

Net Means of Finance:

Unassigned Fund Balance: \$10,000.00

Appropriations:

Transfer Out: \$10,000.00

E911 Fund:

Net Means of Finance:

Transfer In: \$10,000.00

Appropriations:

E911 Expenditures: \$10,000.00

APPROVED BY THE COUNTY COMMISSION:

SIGNED: _____
Chairperson

ATTEST: _____
County Auditor

A roll call vote was taken with the following votes recorded: voting 'aye': Star, I. Lau, Goldammer, Maas and S. Lau. Motion carried.

SHERIFF'S DEPARTMENT

Sheriff Coler met with the Board to update them on his department.

A motion was made by Star and seconded by Goldammer approving the Prisoner Housing Agreement with Charles Mix County. All members voted in favor of this action; motion carried.

A motion was made by Goldammer and seconded by Star to hire Jeremy Johnson as a full time Deputy starting January 1st, 2021 at an annual salary of \$38,500. All members voted in favor of this action; motion carried.

THANK YOU

A motion was made by Goldammer and seconded by Maas thanking Ivan Lau for his time and commitment as Douglas County Commissioner of District 4. All members voted in favor of this action; motion carried.

CLAIMS

The Following claims were approved for payment:

GENERAL FUND:

Agland Co op 91.94 repairs; B&L Communications 35.00 repairs; Charles Mix Co. Sheriff's Office 260.00 prof fees; Cole Papers 4678.24 supplies/equip.; Corsica Hardware 122.84 supplies; John Engelland 163.23 supply reimb.; Johnson Controls 611.80 repairs; Steve Lau 148.26 mileage; McLeod's Office Supply 2288.23 supplies; Northwestern Energy 1910.47 utilities; Office Products Center 2162.38 supplies; Petty Cash 909.25 supplies; Southside Farm Services 12452.00 prof fees; Jerod Star 152.88 mileage; State of SD 59.50 utilities; USPS 990.00 postage; Williams Office Equip. 60.00 repairs.

ROAD AND BRIDGE FUND:

Office Products Center 21.77 supplies; John Parker 279.95 clothing allowance; Robert Reinfeld 163.09 clothing allowance; Schrank Construction 1358.35 prof fees; Transource Truck and Equip. 181459.72 equip.; Wheelco Brake and Supply 31.24 supplies; Wilson's True Value 21.36 supplies.

EMERGENCY MANAGEMENT FUND:

Office Products Center 376.04 supplies.

ADJOURNMENT

At 4:23 p.m., a motion was made by I. Lau, seconded by Maas to adjourn until 9:00 a.m. on Tuesday January 5, 2021. All members voted in favor of this action; motion carried.

SIGNED: _____
Steve Lau, Chairman
Board of County Commissioners

ATTEST: _____
Phyllis Barker, Auditor