

Douglas County Commissioners Meeting Minutes
January 17, 2023

PURSUANT TO ADJOURNMENT the Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, January 17, 2023. Members present were Marlin Maas, Lori Sparks, Jerod Star and Nathan E. Ymker. Auditor Phyllis Barker was also present. Dan Koedam was absent. Chairperson Sparks called the meeting to order. The Pledge of Allegiance was recited. A motion was made by Star and seconded by Maas to adopt the amended agenda. All members voted in favor of this action; Motion carried.

APPROVAL OF MINUTES

A motion was made by Maas and seconded by Ymker to approve the minutes from the December 6th, 20th and 29th meeting minutes. All members voted in favor of this action; motion carried.

EXECUTIVE SESSION

At 9:07 a.m., a motion was made by Maas and seconded by Star to enter executive session to discuss personnel matters with Barker present. All members voted in favor of this action; motion carried. Chairperson Sparks declared the meeting back to open session at 9:47 a.m. with no action taken at this time.

HIGHWAY DEPARTMENT

John Parker, Highway Maintenance employee met with the board to discuss his employment. Parker explained that he has been having health issues and has not been to work since November 18, 2022. Auditor Barker noted that Parker had not followed the protocol for a leave of absence as written in section 606 of the Personnel Policy. Superintendent Reinfeld verified that minimal communication had been had with Parker regarding his absence. Discussion was held. The Board agreed that Parker shall not return to work until sufficient documentation from his Dr. has been received by the County. No action was taken at this time.

Bob Reinfeld, Highway Superintendent, and Callie Nichols, Highway Office Manager, met with the Board to update them on their department. Highway Maintenance employee, Cameron Hinckley, was also present. Reinfeld discussed the bridge inspections and explained that the engineering firm used in the past is no longer doing the inspection and he will need to look for a new company to complete the inspections. The snowstorms and snow removal from the last storms were discussed. At 10:27 a.m., a motion was made by Ymker and seconded by Star to enter executive session with Reinfeld to discuss a personnel matter with Barker present. All member voted in favor of this action; motion carried. Commissioner Star exited the meeting at 10:34 a.m. Chairman Sparks declared the meeting back to open session at 10:40 a.m. with no action taken at this time.

WEIGHT LIMITS

A motion was made by Maas to introduce the following resolution. Sparks seconded the motion to bring it to a vote:

RESOLUTION #2023-01
A RESOLUTION OF WEIGHT LIMIT ENFORCEMENTS ON
DOUGLAS COUNTY HIGHWAYS

WHEREAS, Seasonal climatic changes can be detrimental to our highways, and State Laws SDCL 32-14-6 gives the county the authority to prohibit the operation of vehicles or restrict weight of vehicles upon any highway under its jurisdiction, by reason of deterioration of physical condition, rain, snow, or other climatic conditions will seriously damage or destroy unless the use of vehicles on the highway is prohibited or the permissible weights of the vehicles are reduced; and

WHEREAS, by State Law SDCL 32-22-24, Spring Load limits may be put on as early as February 26 and may stay on through May 15. Time of implementation and removal is dependent on weather and road conditions. Limits become effective when the signs are installed and displayed and are no longer enforceable when they are removed; and

WHEREAS, the tax payers bear the burden of the costs of road repair;

WHEREAS, the Board of Douglas County Commissioners, desires the enforcement of weight limitation of Douglas County Roads as set forth and posted by the Douglas County Highway Superintendent.

NOW THEREFORE BE IT RESOLVED: The limits on Douglas County Highway shall be set as seven (7) ton per axle, on designated roads with the exception of 402nd Ave. from Highway 44 North to county line which will be posted at 80,000 GVW and 7 tons per axle during spring thaw period and when signs are in place; and 284TH ST from HWY 281 to 401st AVE is posted NO THRU TRUCKS-26,000 LBS GVW & 40mph for trucks year round and 7 ton per axle and 26,000 LBS GVW during spring thaw period and when signs are in place.

That the South Dakota Highway Patrol is hereby authorized and requested to enforce weight limitations on Douglas County Roads.

BE IT FURTHER RESOLVED that the penalty for the violation of the load restrictions shall be as set forth in SDCL 32-22-55.

The following votes were recorded: Voting aye: Ymker, Maas and Sparks. Voting nay: none, Absent: Koedam and Star. Motion carried

Dated this 17th day of January, 2023.

SIGNED: _____
Lori Sparks
Chairperson, Douglas County Commission

ATTEST: _____
Phyllis Barker, County Auditor

CITY OF CORSICA

Austin Luebke, Mayor of Corsica, met with the Board to present the engineering plans for the Corse Avenue Reconstruction Project- 1st Street Drainage in Corsica. The Board agreed to the project and

instructed Mayor Luebke to obtain a Right of Way Easement from the Highway Department. No formal action was taken at this time.

PLAT

A motion was made by Maas and seconded by Ymker authorizing the Chairperson to sign the following plat. All present voted in favor of this action; motion carried.

Plat of Tracts 1 (21.905 Acres), 2 (26.692 Acres), 3 (18.486 Acres) and 4 (10.001 Acres) of Hertz Addition in the W ½ of SW ¼ of Section 12, T98N, R64W, of the 5th P.M., in Chester Township, Douglas County.

WEED AND PEST/ EXTENSION

Kim Klein, Weed and Pest Secretary met with the Board to discuss the Weed and Pest vehicle that was purchased from Kansas. A motion was made by Ymker and seconded by Maas authorizing Mitch DeLange and Jefferson Grosz to travel to Wamego, Kansas to pick up the new spray vehicle. Travel expenses will include one night stay, meals, mileage, and a meeting stipend for DeLange and Grosz. All present voted in favor of this action; motion carried.

A motion was made by Ymker and seconded by Maas authorizing Grosz and DeLange to attend the Weed and Pest Conference in Huron, February 15th-17th. All present voted in favor of this action; motion carried.

Klein informed the Board that Shooting Sports has begun for the season and as of now, there are 35 kids in Douglas County participating.

DIRECTOR EQUALIZATIONS OFFICE

Jessica Goehring, met with Board to discuss her department. The Plat process was discussed with no action taken at this time.

SHERIFF'S OFFICE

Chris Lau, Sheriff, met with the Board to discuss her department.

Motion was made by Maas and seconded by Ymker to surplus a SD Law Package Heliobe Lightbar (to be destroyed) and the 2011 Chevy Tahoe to be sold on the Weiman Auction on March 8th. All present voted in favor of this action; motion carried.

The new Sheriff's vehicle, a 2023 F-150, that was ordered last year has been delivered and Lau will begin getting it ready for patrol shortly.

Motion to enter executive session at 11:49 a.m. to discuss a personnel matter with Barker present. Chairperson Sparks declared the meeting back to open session at 12:10 p.m. with the following action taken:

Motion was made by Ymker and seconded by Maas to hire Corrinna Wagner as a full-time Deputy at an annual salary of \$44,000.00 with an increase after the completion of a six-month probation. Wagner's first day will be February 1, 2023. This motion is contingent upon Wagner's acceptance of the position and a meeting with the Commission at the February 7th meeting. All members voted in favor of this action; motion carried.

A motion was made by Maas and seconded by Ymker to regretfully accept the resignation of Deputy Gene Niehus effective January 31, 2023. All present voted in favor of this action; motion carried.

A motion was made by Ymker and seconded by Maas to designate Dustin Palmquist as Chief Deputy as recommended by Sheriff Lau. All present voted in favor of this action; motion carried.

A motion was made by Maas and seconded by Ymker to pay Deputy Sheriff's and the Emergency

Manager \$120.00 per day for holidays in which they are required to work and to pay deputies \$1.50 per hour for being on call. All present voted in favor of this action; motion carried.

AUDITORS OFFICE

Phyllis Barker, Auditor, presented a quote from Kone Inc. for elevator repairs. A motion was made by Ymker and seconded by Maas to approve the repairs totaling \$5,759.05. All members voted in favor of this action; motion carried.

A quote for HR assistance was reviewed from HR Alternatives was reviewed. Discussion was held with no action taken at this time.

FEES REPORT

Clerk of Courts fees (December 2022): \$2,240.50
Register of Deeds fees (December 2022) \$4,524.50

AUDITORS ACCOUNT WITH THE COUNTY TREASURER: December 2022

Checking Accounts	\$6,775.80
Cash on Hand.....	\$500.00
Petty Cash.....	\$400.00
Un-deposited receipts.....	\$3,825.12
Savings Accounts.....	\$3,278,000.00
Certificate of Deposits	\$400,000.00
Total	\$3,689,500.92

FUND BALANCE

General Fund	\$2,321,711.05
Special Revenue Funds	\$1,172,111.51
Tax Increment District Fund	\$0.00
Trust and Agency Funds	\$195,678.36
Total	\$3,689,500.92

CLAIMS

The following claims were approved for payment:

GENERAL FUND

December Payroll: Commissioners 4238.74 Auditor 9079.55 Treasurer 9749.23 States Attorney 6031.07 Courthouse Janitor 6736.86 Equalization 6392.76 Register of Deeds 6986.60 Veterans Service Officer 2056.92 Sheriff 20,013.11 Coroner 0.00 Ambulance 4761.83 Welfare 160.20 Extension 3193.00 Weed & Pest 2084.96 Drainage 213.70 Planning and Zoning 969.43 Park 0.00 Fair board 0.00 Reliance Standard Life Insurance 675.32
Armour City 152.00 utilities; Bob's Farm Service 100.00 supplies; Buhl's Cry Cleaners 45.75 maint; Card Member Services 9.55 supplies; Charles Mix Co. Sheriff's Office 1050.00 jail fees; Community Health Services 2276.38 prof fees; Connecting Point 836.46 prof fees; Corsica Globe 56.00 publishing; Douglas Co. Electric 68.50 utilities; First Security Finance 4630.61 debt services; H&H Electric 100.61 repairs; IAAO 240.00 prof fees; Jack's Uniform & Equip. 334.08 uniforms; Johnson Restoration 774.17 repairs; Krull's Market 37.94 supplies; Chris Lau 10.00 supply reimb.; Microfilm Imaging Systems 332.50 rental fees; Office Products Center 288.13 supplies; Planning and Dev. District III 15,668.00 dues; Randall Community Water Dist. 97.40 utilities; SD CLE Inc. 500.00 prof

fees; SD Sheriff's Assoc. 585.05 dues; SD States Attorney Assoc. 750.00 dues; Weed and Pest Conference 340.00 conference; SD Assoc. of Weed and Pest Supervisors 75.00 prof fees; SD Assoc. of County Officials 895.69 dues; SDML Work Comp Fund 7,395.75 insurance; Jerod Star 93.00 travel; Sun Gold Sports 70.00 supplies; TEAM Laboratory Chemical Corp. 250.50 supplies; Vogt's Repair 115.11 repairs; Wilson's True Value 89.35 supplies.

ROAD AND BRIDGE FUND

December Payroll: 28,760.22 Agland Co-op 5889.84 propane/ diesel; Armour Dray 35.00 utilities; Armour City 62.00 utilities; C&B Operations 1717.31 repairs/ supplies; Connecting Point 25.02 prof fees; Fair Manufacturing 775.00 repairs; Northwestern Energy 45.84 utilities; SDACHS 350.00 prof fees; SDML Work Comp 9528.76 insurance; Vogt's Repair 977.24 repairs; Wilson's True Value 36.57 supplies.

E911 FUND

December Payroll: 26.79; Midstate Communications 440.11 prof fees.

EMERGENCY MANAGEMENT

December Payroll: 2107.89; Connecting Point 4.02 prof fees; SDML Work Comp Fund 367.49 insurance.

ADJOURNMENT

At 12:35 p.m. a motion was made by Ymker and seconded by Maas to adjourn until the next meeting to be held at 9:00 a.m. on February 7, 2023. All members voted in favor of this action; motion carried.

SIGNED: _____
Lori Sparks, Chairperson
Board of County Commissioners

ATTEST: _____
Phyllis Barker, Auditor