

Douglas County Commissioner Meeting Minutes  
February 21, 2023

PURSUANT TO ADJOURNMENT the Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, February 21, 2023. Members present were Dan Koedam, Marlin Maas, Lori Sparks, Jerod Star and Nathan E. Ymker. Auditor Phyllis Barker was also present. Chairperson Sparks called the meeting to order. The Pledge of Allegiance was recited. A motion was made by Star and seconded by Koedam to adopt the amended agenda. All members voted in favor of this action; Motion carried.

#### EXECUTIVE SESSION

A motion was made by Maas and seconded by Ymker to enter into executive session with Barker present to discuss personnel matters. All members voted in favor of this action; motion carried. At 10:08 a.m., Chairperson Sparks declared the meeting back to open session with no action taken at this time.

#### HIGHWAY DEPARTMENT

Bob Reinfeld, Highway Superintendent met with the Board to update them on his department. Commissioner Star asked Reinfeld if there is a specific route plan when the highway department is clearing roads after a snowstorm. Reinfeld said that start on oil roads first and then move to the gravel roads in no particular order.

At 10:15 a.m., A motion was made by Ymker and seconded by Maas to enter into executive session with Reinfeld and Barker present to discuss a personnel matter. At 10: 20 a.m., Chairperson Sparks declared the meeting back to open session with no action taken at this time.

The Board met with Cameron Hinckley, Highway Maintenance Employee, to inform him that they cannot grant his request to work 20 hours a week from March 1<sup>st</sup> through the middle of June. Hinckley was hired as a full-time maintenance employee and is needed at full-time status. Hinckley stated that he will have to quit for the four months and re-apply if the position is still open. A motion was made by Ymker and seconded by Koedam to accepted Hinckley's verbal resignation as of March 1, 2023. All members voted in favor of this action; motion carried.

A motion was made by Ymker and seconded by Maas to advertise for a full-time maintenance employee. All members voted in favor of this action motion carried.

#### WEED AND PEST

Kim Klein, Weed and Pest Secretary, met with the Board briefly to discuss her department. Klein updated the Board on the Weed and Pest Conference that was held in Huron.

The out of town meeting rate was discussed. Currently the stipend is set at 100.00 per day for out of town meetings. A motion was made by Ymker and seconded by Maas to increase the Weed and Pest out of town meeting stipend to \$160.00 per day, and to pay the W&P Supervisor his hourly rate up to 8 hours per meeting day that he is in attendance. Voting 'aye': Koedam, Ymker, Maas and Sparks. Voting 'nay': Star. Motion carried.

#### DIRECTOR OF EQUALIZATION

Jessica Goehring, Director of Equalization, met with the Board briefly to discuss a letter sent by the Department of Revenue regarding the Property Tax Modification Project. Discussion was held with no action taken at this time.

PARK

Roxane Wentz, Park Caretaker, met with the Board to provide an update on the campground. The seasonal rate was discussed. A motion was made by Ymker and seconded by Maas to raise the seasonal camping rate to \$850.00 per season. All members voted in favor of this action; motion carried. This increase will cover the cost of improvements to the campground.

SHERIFFS DEPARTMENT

Chris Lau, Sheriff, met with the Board briefly. Lau informed the Board that Ray Sigg accepted the full-time deputy position and will be starting April 1, 2023.

A motion was made by Star and seconded by Maas to accept the payout of vacation and sick leave for Gene Niehus. All members voted in favor of this action; motion carried.

TAX DEEDS

Auditor Barker presented four tax deed properties that the county now owns. A motion was made by Star and seconded by Ymker to surplus the following properties taken by tax deed:

- Parcel #3316. Lot 3 Blk 12 Original Town of Corsica, Douglas County, South Dakota.
- Parcel #3312. Lot 16 and E2 of Blk 17Blk 11 Original Town of Corsica, Douglas County, South Dakota.
- Parcel #3678. Lot 7 & S2 of Lot 8 & N 20' of S 162' of W 127' Blk 15 Carl's Addition, Delmont, South Dakota.
- Parcel #3588. Lots 14-15 Blk 2 Original Town of Delmont, Delmont, South Dakota.

The above-mentioned properties will be sold by sheriff's auction on March 21, 2023 at 8:30 a.m., in the first-floor lobby of the Douglas County Courthouse. All members voted in favor of this action; motion carried.

FEES REPORT

Clerk of Courts Fees (January): \$1,744.55

Register of Deeds Fees (January): \$7,193.00

AUDITORS ACCOUNT WITH THE COUNTY TREASURER: January 2023

Checking Accounts .....	\$2,408.93
Cash on Hand.....	\$500.00
Petty Cash.....	\$400.00
Un-deposited receipts.....	\$33,904.58
Savings Accounts.....	\$3,419,000.00
Certificate of Deposits .....	\$400,000.00
Total .....	\$3,856,213.51

FUND BALANCE

General Fund .....	\$2,755,992.55
Special Revenue Funds .....	\$760,760.21
Tax Increment District Fund .....	\$0.00
Trust and Agency Funds .....	\$339,460.75
Total .....	\$3,856,213.51

CLAIMS

The following claims were approved for payment:

GENERAL FUND

Any Glide LLC 1300.00 minor equip.; Armour Chronicle 40.00 publishing; Armour Dray 55.00 utilities; B&L Communications 488.89 repairs; Cole Papers Inc. 509.26 supplies; Country Florist 60.00 supplies; Mitch DeLange 760.70 travel; Jefferson Grosz 218.00 travel; McLeod's Office Supply 317.83 supplies; Northwestern Energy 14.84 utilities; Office Products Center 397.27 supplies; TEAM Laboratory Chemical Group 463.00 supplies; Tyler Technologies 449.00 prof fees; Wilson's True Value 34.97 supplies.

ROAD AND BRIDGE FUND

Armour Dray 35.00 utilities; C&B Operations 282.50 repairs; Corsica Hardware 39.99 supplies; Deere Credit 39,991.54 debt services; Equipment Blades Inc. 17,912.00 supplies; Fousek Truck Services 827.20 supplies; Cameron Hinckley 204.99 clothing allowance; Jacob Horstman 51.99 clothing allowance; Meyerink Farm Services 135.99 supplies; Northwestern Energy 307.17 utilities; Transource Truck & Equip. 1156.54 supplies; Vogt's Repair 350.41 supplies.

ADJOURNMENT

At 12:45 p.m. a motion was made by Maas and seconded by Ymker to adjourn until the next meeting to be held at 9:00 a.m. on March 7, 2023. All members voted in favor of this action; motion carried.

SIGNED: \_\_\_\_\_  
Lori Sparks, Chairperson  
Board of County Commissioners

ATTEST: \_\_\_\_\_  
Phyllis Barker, Auditor