

Douglas County Commissioner Meeting Minutes
March 7, 2023

PURSUANT TO ADJOURNMENT the Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, March 7, 2023. Members present were Dan Koedam, Marlin Maas, Lori Sparks, Jerod Star and Nathan E. Ymker. Auditor Phyllis Barker was also present. Chairperson Sparks called the meeting to order. The Pledge of Allegiance was recited. A motion was made by Koedam and seconded by Maas to adopt the amended agenda. All members voted in favor of this action; Motion carried.

APPROVAL OF MINUTES

A motion was made by Maas and seconded by Koedam to approve the minutes from the February 7th and 21st meeting minutes with the following amendment made to the February 21st meeting: The first executive session began at 9:10 a.m. to discuss personnel matters with Barker present. All members voted in favor of this action; motion carried.

COMMISSIONER COMMENT

Commissioner Star relayed feedback he had received about the increase in the seasonal camping rates. Star suggested putting in additional water hydrants at the campground. No action was taken at this time.

HIGHWAY DEPARTMENT

Bob Reinfeld, Highway Superintendent, and Callie Nichols, Highway Office Manager, met with the Board to provide an update on the Highway Department. Dave Abbott, Highway Maintenance Employee was also present. A motion was made by Star and seconded by Koedam to adopt the Beadle County Bid for culverts from True North Steel for 2023. All members voted in favor of this action; motion carried. How the RAIF funds would be administered was discussed. Nichols will gather more information to bring to the next meeting. No action was taken at this time.

4-H EXTENSION

Kim Klein, 4-H Youth Director, met with the Board to request travel authorization to attend an SDSU training. SDSU Extension has agreed to pay mileage and one night stay for the workshop; the county will be responsible for additional lodging needs and meals. A motion was made by Maas and seconded by Koedam authorizing Klein to attend the SD 4-H Professionals' Spring Training Conference on March 29th- 30th. All members voted in favor of this action; motion carried.

DIRECTOR OF EQUALIZATION

Jessica Goehring, Director of Equalization, met with the Board to discuss recent information requests. Goehring received a request for information from a relator for the purpose of sending a direct mailing to Douglas County taxpayers. The Board denied the request to provide the information as it is public on the GIS website already and the company can assess the website for the information.

PLAT APPROVAL

Motion was made by Ymker and seconded by Maas authorizing the Chairperson to sign the following plat: Plat of Lot 1 Veurink 1st Addition in the NW $\frac{1}{4}$ of Section 33, T100N, R66W, of the 5th P.M., in Joubert Township, Douglas County (12.21 acres). All Members voted in favor of this action; motion carried.

TREASURER

Julie Brenner, Treasurer, met with the Board to provide quotes for a new printer for her office. A motion was made by Star and seconded by Koedam authorizing the Treasurer to purchase a laser printer from TV and Appliance of Corsica for a total of \$1,504.00 with the County credit card. All members voted in favor of this action; motion carried.

AUDITOR

Phyllis Barker, Auditor, presented different options for vacation and sick leave policies per the Commissioner's request. Discussion was held with no action taken at this time. Different time clock options and policies were discussed. More information will be gathered and brought to the Board. The Tax Deed sale to be held on March 21st was discussed with no action taken.

GENERAL FUND

February Payroll: Commissioners 4463.06 Auditor 9575.52 Treasurer 10,359.96 States Attorney 6172.70 Courthouse Janitor 5833.21 Equalization 7182.39 Register of Deeds 7328.05 Veterans Service Officer 1028.45 Sheriff 32,118.35 Coroner 0.00 Welfare 155.88 Ambulance 4049.07 Extension 3992.42 Weed & Pest 2546.62 Fair Board 0.00 Drainage 363.69 Planning and Zoning 452.57 Park 0.00 Reliance Standard Life Insurance 543.51; 3E Generators 1316.61 repairs; 605 Building & Supply 110.69 repairs; Agland Coop 70.57 repairs; Armour Chronicle 1574.47 publishing; Armour City 179.00 utilities; Buhl's Dry Cleaners 153.50 maint.; Central Square Technologies 2664.79 prof fees; Cole Papers 63.16 supplies; Community Health Services 2279.38 prof fees; Connecting Point 100.70 prof fees; Constable Carlos Lopez 80.00 prof fees; Corsica Globe 1530.79 publishing; Darrington Water 38.10 supplies; Davison Co. Extension 75.00 travel; Douglas Electric 68.50 utilities; Everest Emergency Vehicles 125,000.00 ambulance; AT&T Mobility 381.64 utilities; Goldenwest 827.15 utilities; H&H Electric 151.76 repairs; Microfilm Imaging Systems 322.50 rental fees; Nextraq 15.22 utilities; Northwestern Energy 3049.83 utilities; Office Products Center 352.91 supplies; Randall Comm. Water Dist. 80.00 utilities; SDACO 330.00 conference; SDPAA 465.66 insurance; State of SD 52.75 utilities; SD Dept of Public Safety 2340.00 radios; Vogt's Repair 115.11 repairs; U.S Bank 1497.79 fuel; Corrinna Wagner 46.10 travel; Wilson's True Value 52.06 supplies.

ROAD AND BRIDGE FUND

February Payroll: 31,078.30; Agland Coop 9015.40 propane/fuel; Armour City 62.00 utilities; Avera Occupational Medicine 104.00 prof fees; C&B Operations 3539.56 repairs/ supplies; Connecting Point 25.83 prof fees; Corsica Hardware 128.45 supplies; Douglas Electric 170.92 utilities; Equipment Blades Inc. 11,960.00 supplies; AT&T Mobility 80.08 utilities; Goldenwest 199.65 utilities; Jacob Horstman 49.99 clothing allowance; Nextraq 91.56 utilities; RDO Equipment 165.69 supplies; SD Dept. of Transportation 928.07 prof fees; Star Manufacturing 148.96 supplies; Vogt's Repair 320.79 repairs; U.S Bank Voyager 650.93 fuel; Werk Weld Inc. 160.76 supplies.

E-911 FUND

February Payroll: 26.72; Goldenwest 400.00 E911 System; Midstate Communications 440.11 prof fees.

EMERGENCY MANAGEMENT FUND

February Payroll: 2074.56; Connecting Point 4.72 prof fees.

ADJOURNMENT

At 11:10 a.m. a motion was made by Ymker and seconded by Koedam to adjourn until the next

meeting to be held at 9:00 a.m. on March 21, 2023. All members voted in favor of this action; motion carried.

SIGNED: _____
Lori Sparks, Chairperson
Board of County Commissioners

ATTEST: _____
Phyllis Barker, Auditor