

Douglas County Commissioner Meeting Minutes  
May 16, 2023

PURSUANT TO ADJOURNMENT The Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, May 16, 2023. Members present were Dan Koedam, Marlin Maas, Lori Sparks, Jerod Star. Nathan E. Ymker was present via telephone until arriving in person at 10:20 a.m. Auditor Phyllis Barker was also present. The Pledge of Allegiance was recited. A motion was made by Maas and seconded by Star to adopt the amended agenda. All members voted in favor of this action; motion carried.

HIGHWAY DEPARTMENT

Bob Reinfeld, Highway Superintendent, and Callie Nichols, Highway Office Manager, met with the Board to discuss their department. Nichols presented the Annual Striping Agreement. A motion was made by Maas and seconded by Star authorizing the Chairperson to sign the SD Department of Transportation Joint Powers Agreement to Provide for The Striping of County Roads within Douglas County for 2023. All members voted in favor of this action; motion carried.

PARK

Roxane Wentz, Park Caretaker, met with the Board to update them on the campground. Wentz has been busy cleaning up trees and getting ready for the camping season. Wentz reported that so far, there are seven permanent campsites for the season. Planting trees was discussed. Commissioner Ymker will get a quote for trees and planting to bring to the next meeting.

AUDITOR OFFICE

Phyllis Barker, Auditor, updated the Board on her department. Barker presented the 2022 Annual Report and budgetary comparison schedules for the Commissioner's review. Discussion was held with no action taken at this time.

OPERATING TRANSFER

A motion was made by Ymker and seconded by Koedam to make an operating fund transfer of \$67,250.00 from the General Fund Cash Balance to the E911 Fund Cash Balance and \$250,000.00 from the General Fund Cash Balance to the Highway Cash Balance as budgeted for 2023. All members voted in favor of this action; motion carried.

PLAT

A motion was made by Maas and seconded by Star authorizing the chairperson to sign the Plat of Lot 1 of Bultje's Addition, a Subdivision of a portion of previously platted Lot B of Larson's Addition, in the City of Corsica and a portion of previously platted Lot 2 of M.F. Lefer's First Addition, all in the NE ¼ of Section 3, T 99 N, R 64 W of the 5th P.M., Douglas County, South Dakota. All members voted in favor of this action; motion carried.

PLANNING AND DEVELOPMENT DISTRICT III

Greg Henderson and Lori Cowman from Planning and Development District III met with the Board to provide the 2022 Performance Review. Cowman also spoke about the Areawide Business Council Meat and Poultry Processors Loan Funding. No action was required.

EXECUTIVE SESSION

Craig Parkhurst, States Attorney, and Jessica Goehring, Director of Equalization, met with the Board briefly. A motion was made by Ymker and seconded by Star to enter executive session at 10:46 a.m. with Parkhurst, Barker, and Goehring present to discuss potential litigation. All members voted in

favor of this action; motion carried. At 11:15 a.m. Chairperson Sparks declared the meeting back to open session with no action taken at this time.

#### SHERIFF'S DEPARTMENT

Chris Lau, Sheriff, met with the Board to update them on her department. Discussion was held with no action needed.

#### FEES REPORT

Register of Deeds (April 2023): \$3,757.00

Clerk of Courts (April 2023): \$941.48

#### AUDITORS ACCOUNT WITH THE COUNTY TREASURER: April 2023

Checking Accounts .....	\$4,762.05
Cash on Hand.....	\$500.00
Petty Cash.....	\$400.00
Un-deposited receipts .....	\$419,148.73
Savings Accounts.....	\$5,199,000.00
Certificate of Deposits .....	\$400,000.00
Total .....	\$6,023,810.78

#### FUND BALANCE

General Fund .....	\$3,233,028.01
Special Revenue Funds .....	\$871,363.20
Tax Increment District Fund .....	\$10,087.78
Trust and Agency Funds .....	\$1,909,331.79
Total .....	\$6,023,810.78

#### CLAIMS

The following claims were approved for payment:

#### GENERAL FUND

Agland Coop 56.09 fuel; Alternative HR 38.75 prof fees; Bankwest 50.00 donation; Buhl's Dry Cleaners 153.50 maint; Cardmember Services 3,469.50 supplies/prof. fees; Charles Mix County Sheriff's Office 350.00 prof fees; Cole Papers 96.96 supplies; Community Health Services 2279.38 prof fees; Connecting Point 100.70 prof fees; Corsica Globe 339.83 prof fees; Corsica Hardware 469.81 supplies; DCMH 100.00 prof fees; Department of Health 40.00 prof fees; Division of Agricultural Services 45.00 prof fees; Douglas Electric Coop 73.50 utilities; First Security Finance 4630.61 debt services; H&H Electric 206.39 repairs; Dan Koedam 198.90 mileage; Krull's Market 104.35 supplies; Lewis and Clark BHS 184.00 prof fees; The Lodge at Deadwood 168.00 travel; Mid-American Research Chemical 302.36 supplies; Microfilm Imaging Systems 322.50 rental fee; Northwestern Energy 211.64 utilities; Office Products Center 378.86 supplies/ equip.; SD Public Assurance Alliance 43,148.38 insurance; State of SD 52.75 utilities; Vogt's Repair 916.06 repairs; Yankton Co. Sheriff's Office 50.00 prof fees.

#### ROAD AND BRIDGE FUND

Agland Coop 5245.40 fuel; Connecting Point 25.83 prof fees; Douglas Electric Coop 100.88 utilities; Equipment Blades 3648.00 supplies; Fousek Trucking 125.58 supplies; Northwestern Energy

211.64 utilities; SD Public Assurance Alliance 13,182.31 insurance; Transource Truck Equip. 146.47 repairs; Vogt's Repair 326.27 repairs; Werk Weld 24.25 supplies; Wunder Construction 698.66 repairs.

**EMERGENCY MANAGEMENT FUND**

Connecting Point 4.72 prof fees; SD Public Assurance Alliance 801.34 insurance.

**ADJOURNMENT**

A motion was made by Star and seconded by Ymker to adjourn at 11:49 a.m. until the next meeting scheduled for Tuesday, June 6, 2023, at 9:00 a.m. All members voted in favor of this action; motion carried.

SIGNED: \_\_\_\_\_

Lori Sparks, Chairperson  
Board of County Commissioners

ATTEST: \_\_\_\_\_

Phyllis Barker Auditor