

Douglas County Commissioner Meeting Minutes
May 2, 2023

PURSUANT TO ADJOURNMENT the Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, May 2, 2023. Members present were Dan Koedam, Marlin Maas, Lori Sparks, Jerod Star and Nathan E. Ymker. Auditor Phyllis Barker was also present. Chairperson Sparks called the meeting to order. The Pledge of Allegiance was recited. A motion was made by Maas and seconded by Star to adopt the amended agenda. All members voted in favor of this action; Motion carried.

APPROVAL OF MINUTES

A motion was made by Maas and seconded by Koedam to approve the minutes from the April 4th, 11th, and 18th meeting minutes. All present voted in favor of this action; motion carried.

HIGHWAY DEPARTMENT

Bob Reinfeld, Highway Superintendent, and Callie Nichols, Highway Office Manager, met with the Board to update them on their department. The purchase of a new John Deere R Disc Mower was discussed. The amount Reinfeld was verbally quoted from C&B Operations for the trade in of the old mower differed from the official quote by \$5,000. Therefore, a new motion was made by Maas and seconded by Star to purchase a new John Deere R Disc Mower from C&B Operations for a total of \$17,250.00 without a trade in. All members voted in favor of this action; motion carried. The old mower will be declared surplus and sold at Wieman Auction.

Reinfeld presented a quote for a window repair to the highway shop from Wunder Construction. The Board approved of the repair. An approach permit submitted by Ronny Hinckley for the purpose of replacing an existing culvert was reviewed by the Board. A motion was made by Ymker and seconded by Koedam, to approve the Approach Permit submitted by Ronny Hinckley to replace a culvert and widen the existing approach located in Section 2, T97N, R63W. All members voted in favor of this action; motion carried. The Bridge project east of Armour was discussed. Nichols is waiting to hear back from the SDDOT as to when the project will be completed, but stated the contract reads it can not be done later than November 17th of this year. Reinfeld informed the Board that all the rock has been laid at the campground and the boat dock was placed.

GARDEN VALLEY DRAINAGE DITCH

Byron Schelhaas met with the Board to discuss the dikes in Garden Valley Ditch on his property. John Stekly, Platte, and Donny Muilenberg, Corsica, were also present. Schelhaas explained that the dikes were put in back in the 1990's with 60" culverts. The purpose was to be able to move cattle between pastures on either side of the drainage ditch. Schelhaas stated that he would be willing to remove the dikes and culverts when the last mile of the ditch east of HWY 281 is cleaned out. The Board agreed that it would not be beneficial to remove the dikes prior to the end of the ditch being cleaned out to allow the water to move downstream. The possibility of the county cleaning out one mile of ditch east of HWY 281 was discussed.

A motion was made by Koedam and seconded by Maas to rescind the letter sent on April 18, 2023 to Byron Schelhaas regarding the removal of the dikes on his property. All members voted in favor of this action; motion carried. The Board agreed to revisit matter once the Garden Valley Drainage Ditch Board is functioning, or the last mile is cleaned out.

OLD BUSINESS

The Spillway was discussed. Ymker spoke with States Attorney Parkhurst who stated that the

survey of the lake would be done sometime this week. Ymker also talked to Steve Vander Pol regarding a quote on repairing the spillway. No action was taken at this time.

EXECUTIVE SESSION

A motion was made by Ymker and seconded by Koedam to enter executive session to discuss a legal matter at 10:35 a.m. with Barker present. All members voted in favor of this action; motion carried. At 11:08 a.m. Chairperson Sparks declared the meeting back to open session with no action taken at this time.

SURPLUS

A motion was made by Star and seconded by Ymker to surplus the following items, a digital thermometer (#3570) and fax machine (#3043) to be destroyed and a 2016 John Deere R280 Mower to be sold at auction. All members voted in favor of this action; motion carried.

SHERIFF'S OFFICE

Chris Lau, Sheriff, met with the Board to update them on her department. Lau discussed the Highway Safety Grants she would like to apply for, the DUI Enforcement Grant and the Speed Reduction and Seatbelt Compliance Grant. The Board approved of Lau to apply for the grants and will accept the awards when they are determined. Lau explained that the 2023 Ford pickup is being outfitted and will be in use soon. Auditor Barker and Sheriff Lau explained that in order to be in compliance with federal requirements, the Sheriff's Office and anyone on the County server would need to update their email system. Therefore, a motion was made by Ymker and seconded by Maas to approve the quote from Connecting Point for MS365 Exchange Online for \$2,563.80. All members voted in favor of this action; motion carried.

Commissioner Ymker exited the meeting at 11:35 a.m.

CLAIMS

The following claims were approved for payment.

GENERAL FUND

April Payroll: Commissioners 4474.08 Auditor 9585.95 Treasurer 10,278.70 States Attorney 6172.70 Courthouse Janitor 5939.04 Equalization 8070.09 Register of Deeds 6596.04 Veterans Service Officer 1063.60 Sheriff 23,108.63 Coroner 0.00 Welfare 155.96 Ambulance 1976.00 Extension 3328.23 Weed & Pest 1472.83 Drainage 363.88 Planning and Zoning 978.50 Park 0.00 Fair board 110.20 Reliance Standard Life Insurance 584.61
605 Building & Supply 1092.18 supplies; Armour Chronicle 271.78 publishing; Armour City 184.00 utilities; B&L Communications 64.50 repairs; Phyllis Barker 300.73 travel; Julie Brenner 276.22 travel; Cole Papers 2357.08 supplies; Cole's Computers 47.98 supplies; Connecting Point 1762.48 repairs/prof fees; Corsica Globe 412.03 publishing; Corsica Hardware 35.94 supplies; Election Systems and Software 1672.13 service agreements; AT&T Mobility 392.75 utilities; Goldenwest 753.88 utilities; Daniel Koedam 243.20 travel; Nextraq 16.95 prof fees; Northwestern Energy 2628.14 utilities; Office Product Center 64.21 supplies; Pioneer Designs 515.00 repairs; Ramkota Hotel 1160.00 travel; Randall Comm. Water Dist. 91.60 utilities; Schrank Construction 714.29 prof fees; SDAAO 350.00 conference; SDACO 600.00 conference; Lori Sparks 80.00 travel; Jerod Star 234.09 travel; Two Way Solution 1161.96 prof fees; U.S Bank Voyager 1749.55 fuel; Wilson's True Value 102.26 supplies.

ROAD AND BRIDGE FUND

April Payroll: 29,999.77; Armour City 62.00 utilities; C&B Operations 17,250.00 equipment; AT&T Mobility 80.08 utilities; Goldenwest 205.01 utilities; Nextraq 101.70 utilities; U.S Bank Voyager 392.05 fuel; Wilson's True Value 49.46 supplies.

E911 FUND

April Payroll: 26.72; Goldenwest 200.00 prof fees; Midstate Communications 880.22 prof fees.

EMERGENCY MANAGEMENT FUND

April Payroll: 2295.36; 394.92 supplies.

ADJOURNMENT

A motion was made by Star and seconded by Koedam to adjourn at 11:59 a.m. until the next meeting scheduled for Tuesday, May 16, 2023 at 9:00 a.m. All members voted in favor of this action; motion carried.

SIGNED: _____
Lori Sparks, Chairperson
Board of County Commissioners

ATTEST: _____
Phyllis Barker Auditor