

Douglas County Commissioner Meeting Minutes
January 16, 2024

PURSUANT TO ADJOURNMENT The Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, January 16, 2024. Members present were Dan Koedam, Marlin Maas, Lori Sparks, Jerod Star, and Jim Werkmeister. Auditor Phyllis Barker was also present. The Pledge of Allegiance was recited. A motion was made by Koedam and seconded by Maas to adopt the amended agenda. All members voted in favor of this action; motion carried.

COMMISSIONER COMMENT

Commissioner Koedam brought up moving the County Highway Department to P40 fuel for the winter months. Discussion was held with no action taken at this time.

AUDITOR'S OFFICE

Phyllis Barker, Auditor, presented the calculation for Carolyn Lau's vacation and sick leave benefit payout. A motion was made by Koedam and seconded by Star approving the pay out of Carolyn Lau's vacation and sick leave with January payroll, upon her transition from an hourly employee to being appointed into an elected position. All members voted in favor of this action; motion carried.

AMBULANCE

Nicole Neugebauer, EMS Director, met with the Board to discuss the structure of the ambulance services in Douglas County. Discussion was held with no action taken at this time.

SOUTH DAKOTA PUBLIC ASSURANCE ALLIANCE

Auditor Barker presented a quote from South Dakota Public Assurance Alliance presenting liability insurance coverage rates at two million dollars and three million dollars. Currently, the County is covered for one million dollars in liability coverage. Discussion was held resulting in a motion being made by Werkmeister and seconded by Maas to increase the County Liability Insurance through the South Dakota Public Assurance Alliance from one million dollars to two million dollars, effective immediately. All members voted in favor of this action; motion carried.

CONNECTING POINT

Auditor Barker presented two quotes from Connecting Point. The first quote was for support work to be completed on the county server and the sheriff's office domain for a total of \$2,052.60. Discussion was held with no action taken at this time. The second quote was for a new computer and installation for the deputy auditor for a total of \$2,168.60. Auditor Barker will seek other quotes before any action is taken.

DELINQUENT TAX LIST

Auditor Barker presented the list of Delinquent Taxes as of January 1, 2024, on behalf of the Treasurer. The list was reviewed and signed by the Board with no formal action necessary. A list of upcoming tax deeds for 2024 was also reviewed by the Board with no action needed.

PLANNING AND ZONING

Jessica Goehring, Director of Equalization/ Planning and Zoning Administrator, met with the Board briefly to ask that the Board remove the Planning and Zoning Secretary duties from the Auditor and give the position to the Deputy Director of Equalization so that all the duties of Planning and Zoning are held within her office. Discussion was held with no action taken at this time.

4-H/ EXETENSION

Kim Klein, 4-H Extension Director, met with the Board to update them on her department. Klein informed the Board that 47 kids are participating in Shooting Sports this year.

FAIR BOARD APPOINTMENT

Klein informed the Board that Trent Wright has expressed interest in serving on the Fair Board. A motion was made by Star and seconded by Jim Werkmeister to appoint Trent Wright to the vacant position for District Two on the Fair Board. All members voted in favor of this action; motion carried.

Klein will be submitting a grant to the Armour Community Foundation to help fund the flooring project for the 4-H Building. Klein also plans to submit a grant application through Farm Credit Services for funds on behalf of the Douglas County SD 4-H Leaders.

CORSICA LAKE SURROUNDING PROPERTY

Jordan Reimnitz, County resident, met with the Board. Director of Equalization, Jessica Goehring, was also present. A Settlement proposal was submitted to Reimnitz for his review. Discussion was held regarding the settlement with no action taken at this time.

DRAINAGE

Jordan Reimnitz, County resident, was present to discuss his drainage project in the NE4 of Section 5, Grandview Township. Reimnitz explained the project. The Board agreed to review the project when weather permits and take further action at that time if needed.

HIGHWAY DEPARMTENT

Callie Nichols, Interim-Highway Superintendent, met with the Board to update them on her department. Nichols presented a resolution for weight limits for 2024. A motion was made by Maas and seconded by Star to introduce the following resolution:

RESOLUTION #2024-02
A RESOLUTION OF WEIGHT LIMIT ENFORCEMENTS ON
DOUGLAS COUNTY HIGHWAYS

WHEREAS, Seasonal climatic changes can be detrimental to our highways, and State Laws SDCL 32-14-6 gives the county the authority to prohibit the operation of vehicles or restrict weight of vehicles upon any highway under its jurisdiction, by reason of deterioration of physical condition, rain, snow, or other climatic conditions will seriously damage or destroy unless the use of vehicles on the highway is prohibited or the permissible weights of the vehicles are reduced; and

WHEREAS, by State Law SDCL 32-22-24, Spring Load limits may be put on as early as February 26 and may stay on through May 15. Time of implementation and removal is dependent on weather and road conditions. Limits become effective when the signs are installed and displayed and are no longer enforceable when they are removed; and

WHEREAS, the tax payers bear the burden of the costs of road repair;

WHEREAS, the Board of Douglas County Commissioners desires the enforcement of weight limitation of Douglas County Roads as set forth and posted by the Douglas County Highway Superintendent.

NOW THEREFORE BE IT RESOLVED: The limits on Douglas County Highway shall be set as seven (7) ton per axle, on designated roads with the exception of 402nd Ave. from Highway 44 North to county line which will be posted at 80,000 GVW and 7 tons per axle during spring thaw period and when signs are in place; and 284TH ST from HWY 281 to 401st AVE is posted ~~NO THRU TRUCKS~~-26,000 LBS GVW & 40mph for trucks year round and 7 ton per axle and 26,000 LBS GVW during spring thaw period and when signs are in place.

That the South Dakota Highway Patrol is hereby authorized and requested to enforce weight limitations on Douglas County Roads.

BE IT FURTHER RESOLVED that the penalty for the violation of the load restrictions shall be as set forth in SDCL 32-22-55.

All members voted in favor of this action; motion carried.

Dated this 16th day of January, 2024.

SIGNED: _____
Lori Sparks, Chairperson,
Douglas County Commission

ATTEST: _____
Phyllis Barker, County Auditor

FEES REPORT

Register of Deeds Fees (December 2023): \$4,522.50

Clerk of Courts Fees (December 2023): \$2,694.50

AUDITORS ACCOUNT WITH THE COUNTY TREASURER: December 2023

Checking Accounts	\$10,991.11
Cash on Hand.....	\$500.00
Petty Cash.....	\$400.00
Un-deposited receipts.....	\$27,528.52
Savings Accounts.....	\$3,052,000.00
Certificate of Deposits	\$400,000.00
Total	\$3,491,419.63

FUND BALANCE

General Fund	\$2,795,615.28
Special Revenue Funds	\$492,710.36
Tax Increment District Fund.....	\$0.00
Trust and Agency Funds	\$203,093.99
Total	\$3,491,419.63

CLAIMS

The following claims were approved for payment:

GENERAL FUND

605 Building Supply 59.58 supplies; Agland Co-op 1400.81 supplies; City of Armour 144.50 utilities;

Armour Dray 200.00 utilities; Buhl's Dry Cleaners 153.50 supplies; Cardmember Services 74.01 supplies/ prof fees; Charles Mix Co. Sheriff's Office 490.00 jail fees; Connecting Point 429.95 prof fees; Darrington Water 32.25 supplies; Davison Co. Sheriff's Office 100.00 jail fees; DCMH 50.00 prisoner medical; Dean's Autobody 96.00 repairs; Dept. of Legislative Audit 13,932.50 prof fees; Douglas County Community Health 750.00 prof fees; Douglas Electric Co-op 75.16 utilities; Galls 45.95 supplies; Goldenwest 895.49 utilities; Independent Viking Glass 2075.00 repairs; Kimberly Klein 30.31 supply reimb.; Krull's Market 12.06 supplies; McLeod's Office Supply 236.47 supplies; Microfilm Imaging systems 100.00 rental fees; Office Products Center 579.39 supplies; Planning and Development District III 15,856.00 annual dues; SD Sheriff's Association 585.05 dues; SD State's Attorney Association 750.05 dues; SDACC 1375.00 dues; SDML Work Comp Fund 7805.88 insurance; Weed and Pest Conference 550.00 conference.

ROAD AND BRIDGE FUND

Agland Coop 6855.43 fuel; City of Armour 63.00 utilities; Armour Dray 70.00 utilities; C&B Operations 792.00 supplies; Connecting Point 51.63 prof fees; Dakota Sales and Rental 480.00 rental; Douglas Electric Coop 605.63 utilities/repairs; Goldenwest 205.43 utilities; Jacob Horstman 174.94 clothing allowance; Kimball Midwest 64.62 supplies; Northwest Energy 256.34 utilities; SDACHS 350.00 dues; SDML Work Comp Fund 8679.77 insurance; Wilson's True Value 82.28 supplies.

E911 FUND

Goldenwest 200.00 E911 system; Midstate Communications 880.22 E911 services; Santel Communications 30.00 E911 System.

EMERGENCY MANAGEMENT SYSTEM

Connecting Point 22.72 prof fees; Pat Harington 56.10 milage; Konexus 2805.00 prof fees; Office Products Center 150.12 supplies; SDML Work Comp Fund 447.35 insurance.

MODERNIZATION AND PRESERVATION FUND

Microfilm Imaging Systems 222.50 rental fees.

HIGHWAY RURAL ACCESS INFRASTRUCTURE FUND

Lincoln Township 4095.62 reimbursement.

ADJOURNMENT

At 12:10 p.m., a motion was made by Star, seconded by Koedam to adjourn until 9:00 a.m. on Tuesday, February 6, 2024. All members voted in favor of this action; motion carried.

SIGNED: _____

Lori Sparks, Chairperson
Board of County Commissioners

ATTEST: _____

Phyllis Barker, Auditor

