

Douglas County Commissioner Meeting Minutes  
February 20, 2024

PURSUANT TO ADJOURNMENT The Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, February 20, 2024. Members present were Dan Koedam, Marlin Maas, Lori Sparks, and Jim Werkmeister. Auditor Phyllis Barker was also present. Jerod Star was absent. The Pledge of Allegiance was recited. A motion was made by Maas and seconded by Koedam to adopt the agenda. All members voted in favor of this action; motion carried.

APPROVAL OF MINUTES

A motion was made by Maas and seconded by Koedam to approve the minutes from the January 2<sup>nd</sup> and 16<sup>th</sup> meeting minutes. All members voted in favor of this action; motion carried.

HIGHWAY DEPARTMENT

Callie Nichols, Interim Highway Superintendent, met with the Board to update them on her department. Nichols presented two Applications for Occupancy on the Right of Way of County Highways submitted by Douglas Electric Cooperative for boring on 273<sup>rd</sup> Street between Sections 1 & 36, T99N, R63W and 270<sup>th</sup> Street between sections 13 & 24, T100N, R62W. Discussion was held. A motion was made by Koedam and seconded by Maas to approve the above-mentioned applications submitted by Douglas Electric Cooperative. All present voted in favor of this action; motion carried. Nichols informed that Board that Spring Weight Limits will be going up effective immediately.

PUBLIC HEARING- ORDINANCE NO. 2024-01

At the advertised time of 9:30 a.m., Chairperson Sparks declared the Public Hearing open for the review of Proposed Ordinance No. 2024-01. No one from the public was present. The Board reviewed the ordinance as recommended by the Douglas County Planning and Zoning Board. Chairperson Sparks declared the hearing closed at 9:35 a.m.

FIRST READING

Motion was made by Koedam and seconded by Werkmeister to conduct the first reading *ORDINANCE NO. 2024-01, An Ordinance Amending the Douglas County Zoning Ordinance. AN ORDINANCE ENTITLED, DOUGLAS COUNTY ZONING ORDINANCE AMENDMENTS TO THE COUNTY ZONING ORDINANCE, AS AOPTED ON MAY 1, 2018, AS AMENDED, AND AS ADOPTED ON SEPTEMBER 7, 2021, AS AMENDED, OF THE ZONING ORDINANCE OF DOUGLAS COUNTY.* A roll call vote was taken with the following votes recorded: Voting 'aye': Maas, Koedam, Werkmeister and Sparks. Voting 'nay': none. Absent: Star. Motion carried. The Ordinance is available in its entirety on the County website or at the Auditor's Office.

A motion was made by Maas and seconded by Koedam to set the second reading for Ordinance #2024-01 for 10:00 a.m. on March 5, 2024. All members voted in favor of this action; motion carried.

SHERIFF'S DEPARTMENT

Chris Lau, Sheriff, met with the Board to update them on her department. Sheriff Lau informed the Board that Deputy Lane has completed his field training and will begin taking shifts on his own. Lau informed the Board that Corrinna Wagner has resigned as a part-time Sheriff's Deputy. A motion was made by Koedam and seconded by Werkmeister to accept the resignation of Corrinna Wagner effective Feb 23, 2024. All members voted in favor of this action; motion carried. Sheriff Lau stated that Emergency Manager, Pat Harrington is working on a Homeland Security

Grant request for radios for Emergency Management, the Sheriff's Department and the Highway Department. No action was needed at this time.

AUDITORS OFFICE

Auditor Barker presented a list of items to be declared surplus property. A motion was made by Maas and seconded by Koedam to surplus the following items: FA#0112 (chair), FA# 0539 (cabinet), FA#0420 (desk drawer), FA#3085 (file cabinet) and FA#3086 (file cabinet). All present voted in favor of this action; motion carried.

FEES REPORT

Register of Deeds Fees (January 2024): \$4,496.50

Clerk of Courts Fees (January 2024): \$820.00

AUDITORS ACCOUNT WITH THE COUNTY TREASURER: January 2024

Checking Accounts .....	\$5,562.80
Cash on Hand.....	\$500.00
Petty Cash.....	\$400.00
Un-deposited receipts.....	\$15,773.52
Savings Accounts.....	\$3,128,000.00
Certificate of Deposits .....	\$400,000.00
Total .....	\$3,550,236.32

FUND BALANCE

General Fund .....	\$2,711,482.15
Special Revenue Funds .....	\$559,569.95
Tax Increment District Fund.....	\$0.00
Trust and Agency Funds .....	\$279, 184.22
Total .....	\$3,550,236.32

CLAIMS

The following claims were approved for payment:

GENERAL FUND

605 Building and Supply 53.47 supplies; Bob's Farm Service 100.00 maint; Cardmember Services 162.45 prof fees/supplies; Charles Mix Co. Sheriff's Office 1800.00 jail fees; Darrington Water 77.40 supplies; Dave's Plumbing and Heating 1224.24 repairs; Douglas County Community Health 750.00 prof fees; Everson-Beukelman Post 200.00 Memorial Day allotment; Heather Fechner 300.00 EMT Cont. Ed; Pat Harrington 300.00 EMT Cont. Ed; Laib-Albrecht Post 200.00 Memorial Day allotment; Lincoln County 4-H 75.00 conference; McGrath- Ferguson Post 200.00 Memorial Day allotment; Nicole Neugebauer 150.00 EMT Cont. Ed; Office Products Center 175.37 supplies; Riverside Technologies Inc. 419.00 computer; SDACO 600.00 conference; TEAM Laboratory Chemical Corp. 413.12 supplies; Two Trees Technologies 301.70 prof. fees; Vogt's Repair 543.74 repairs; Whalen Law Office 2236.10 CAA Fees.

ROAD AND BRIDGE FUND

C&B Operations 456.42 supplies; Capital One Trade Credit 58.39 supplies; Corsica Hardware 76.98 supplies; Fousek Trucking Service 1770.15 supplies; Northwestern Energy 389.84 utilities; Office Products Center 30.40 supplies; Transource Truck & Equip. 468.52 repairs; Two Trees Technologies 51.63 prof fees.

E911 FUND

Santel Communications 30.00 E911 services.

EMERGENCY MANAGEMENT FUND

Two Trees Technologies 22.72 prof fees.

ADJOURNMENT

At 11:05 a.m. a motion was made by Koedam and seconded by Werkmeister to adjourn until the next meeting to be held at 9:00 a.m. on March 5, 2024. All members voted in favor of this action; motion carried.

SIGNED: \_\_\_\_\_  
Lori Sparks, Chairperson  
Board of County Commissioners

ATTEST: \_\_\_\_\_  
Phyllis Barker, Auditor