

Douglas County Commissioner Meeting Minutes
March 19, 2024

PURSUANT TO ADJOURNMENT The Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, March 19, 2024. Members present were Dan Koedam, Marlin Maas, Lori Sparks, and Jerod Star. Auditor Phyllis Barker was also present. Jim Werkmeister was absent. The Pledge of Allegiance was recited. A motion was made by Star and seconded by Maas to adopt the agenda. All members voted in favor of this action; motion carried.

PUBLIC COMMENT

Larry Wold Sr., County resident, met with the Board to inquire about dust control being place on 281st Street west of Armour. Discussion was held with no action taken at this time.

EXECUTIVE SESSION

A motion was made by Maas seconded by Koedam to enter executive session to conduct an employment interview at 9:06 a.m. All members voted in favor of this action; motion carried. Chairperson Sparks declared the meeting back to open session at 9:34 a.m. with no action taken at this time.

SDSU EXTENSION

Hilary Risner, SDSU Extension 4-H Programs, met with the board to present a Program evaluation including Reviewer Feedback as well as a Clientele Feedback Summary. Julia Thaden, 4-H Leadership Program Assistant, was also present. Discussion was held with no action needed.

AMBULANCE

Craig Parkhurst, States Attorney, met with the Board to present an updated ambulance agreement for the Board's review. Discussion was held with no action taken at this time.

STATES ATTORNEY

Parkhurst provided an update on the pending felony and criminal cases being processed in the county. No action was necessary.

OTHER BUSINESS

Randall Brumbaugh met with the Board to discuss property located in Harrison. No action was taken.

HIGHWAY DEPARTMENT

Callie Nichols, Interim-Highway Superintendent, met with the Board to update them on her department.

A motion was made by Star and seconded by Koedam to approve the approach permit submitted by Jared Gerlach for the purpose of widening an existing approach in the SW2 of Section 13, Garfield Township. All approach work will be at the expense of the landowner. All members voted in favor of this action; motion carried.

A motion was made by Maas and seconded by Star to approve the Joint Powers Agreement to Provide for the Pavement Marking of County Roads Within Douglas County, between the State of South Dakota and Douglas County. All members voted in favor of this action; motion carried.

Motion was made by Maas and seconded by Maas to approve the Contract for Striping between Douglas County and Dakota Traffic Services for 2024 Pavement Markings in Douglas County for a total of \$16,274.84. All members voted in favor of this action; motion carried.

A motion was made by Star and seconded by Koedam to adopt the Beadle County Bid for culverts

from True North Steel for 2024. All members voted in favor of this action; motion carried. The Board agreed to lift the spring weight limits for 2024 effective immediately. No formal action was taken.

TREASURERS OFFICE

Carolyn Lau, Treasurer, met with the Board to provide an update on the banking rates for County funds. Discussion was held.

The Board clarified that the \$100,000 to be deposited into BMO Bank will be used to purchase a \$100,000 Certificate of Deposit through BMO Bank.

PARK

Roxane Wentz, Park Caretaker, met with the Board to discuss the campground. It was agreed that the permanent seasonal camping rate will stay at \$850.00 for the 2024 season.

DIRECTOR OF EQUALIZATION

Jessica Goehring, Director of Equalization, met with the Board to provide information for the 2024 Equalization Boards. No action was needed at this time.

AUDITOR

Phyllis Barker, Auditor, informed the Board of a SD Game Fish and Parks Land and Water Conservation Fund Grant that is available to be used for playground equipment and presented a quote for new equipment. The Board authorized Barker to proceed with the grant process for new playground equipment at the Douglas County Recreation Area. No action was taken at this time.

Barker notified the Board that the 2023 Annual Report has been completed, filed with the Department of Legislative Audit, and published in the official newspapers.

Barker also discussed a Flexible Spending Account available through AFLAC. Discussion was held with no action taken at this time.

OPERATING TRANSFER

Motion was made by Maas and seconded by Star authorizing the auditor to complete an operating funds transfer of \$250,000 from the General Fund Cash Balance to the Highway Cash Balance, \$41,450 from General Fund Cash Balance to the E911 Fund Cash Balance, \$39,975 from the General Fund Cash Balance to the Emergency Management Cash Balance and \$700.00 from the General Fund Cash Balance to the Domestic Abuse Fund Cash Balance as budgeted for 2024. All members voted in favor of this action; motion carried.

RECESS

A motion was made by Star and seconded by Koedam to recess for lunch and the Tax Deed Sale at 12:05 p.m. All members voted in favor of this action; motion carried.

RECONVENE

Chairperson Sparks Declared the meeting back in session at 1:40 p.m., after the completion of the tax deed sale.

TAX DEED SALE

Motion was made by Star and seconded by Maas to approve the following sales from the tax deed sale:

-Parcel #3125: Lot 6 Blk 2 Statlers Addition, City of Armour, Douglas County, South Dakota.

Commonly known as 702 7th St., Armour, SD. Sold to the sole bidder, Randy Hinckley for a total of \$3,400.00.

-Parcel #3590 Lots 3-4 BLK 3, Original Town of Delmont, Douglas County, South Dakota. Commonly known as 205 W. Depot St., Delmont, SD. Sold to the winning bidder, Jarrod Fredericks, for a total of \$2,100.00.

-Parcel #3705: N2 of Blk 20 lying E of W 170' Carl's Addition, City of Delmont, Douglas County, South Dakota. Sold to the winning bidder, Jarrod Fredericks, for a total of \$12,000.00.

-Parcel #3706: S2 of Blk 20 Carl's Addition, City of Delmont, Douglas County, South Dakota. Commonly known as 306 S. Williams St., Delmont, SD. Sold to the winning bidder, Jarrod Fredericks, for a total of \$4,500.00.

-Parcel #3233: Lot 1 & W2 Lot 2 Blk 3 Original Town of Corsica, Douglas County, South Dakota. Commonly known as 125 E. 5th St., Corsica, SD. Sold to the sole bidder, Farlin Barse, for a total of \$3,400.00.

-Parcel #3461: 200' S of NW Corner (50' x 150') Lot 2 Blk Y Breukelman's Addition, City of Corsica, Douglas County, South Dakota. Commonly known as 420 N. Corse Avenue, Corsica, SD. Sold to the sole bidder, Brad Van Genderen, for \$700.00.

-Parcel #2446: Lots 13-14 Blk 12, 34, 100-65 Holland Township, Douglas County, South Dakota. Commonly known as 110 4th Street, Harrison, SD. Sold to the winning bidder, Brian Van Genderen, for \$4,500.00.

-Parcel #2447: Lots 15-16 & S2 Lot 17 Blk 12, 34, 100-65, Holland Township, Douglas County, South Dakota. Located in Harrison, SD. Sold to the winning bidder, Brian Van Genderen, for \$5,900.00.

A motion was made by star and seconded by Koedam to advertise for sealed bids to be opened April 16, 2024, at 9:30 a.m. for Parcel #3698: W2 S2 (128' x 150') & (EX 100' x 150' NW Corner) Blk 18 Carl's Addition, City of Delmont, Douglas County, South Dakota. Commonly known as 306 S. Broadway St., Delmont, SD, and Parcel #3703: W 170' of N2 (EX S 105') Blk 20 Carl's Addition, City of Delmont, Douglas County, South Dakota. Commonly known as 300 S. Williams St., Delmont, SD. All members voted in favor of this action; motion carried.

EXECUTIVE SESSION

A motion was made by Koedam and seconded by Maas to enter executive session at 1:48 p.m. to discuss a personnel matter. All present voted in favor of this action; motion carried. Chairperson Sparks declared the meeting back to open session at: 2:00 p.m. with no action taken.

FEES REPORT

Register of Deeds Fees (February 2024): \$4,879.50

Clerk of Courts Fees (February 2024): \$5195.50

AUDITORS ACCOUNT WITH THE COUNTY TREASURER: February 2024

Checking Accounts	\$7,503.46
Cash on Hand.....	\$500.00
Petty Cash.....	\$400.00
Un-deposited receipts.....	\$52,785.43
Savings Accounts.....	\$3,082,000.00
Certificate of Deposits	\$400,000.00
Total	\$3,543,188.89

FUND BALANCE

General Fund	\$2,711,628.57
Special Revenue Funds	\$398,386.67

Tax Increment District Fund.....	\$6,837.86
Trust and Agency Funds	\$426,335.79
Total	\$3,543,188.89

CLAIMS

The following claims were approved for payment:

GENERAL FUND

Armour Dray 110.00 utilities; Central Square Technologies 2752.36 prof fees; Charles Mix Co. Sheriff’s Office 1530.00 jail fees; Comfort Suites University 75.00 conference; Darrington Water 45.15 supplies; Doulgas Co. Community Health 750.00 prof fees; DCMH 50.00 prisoner medical; Galls 165.95 uniforms; Juvenile Detention Center 4916.40 prof fees; Kim Klein 197.74 travel; Mid-American Research Chemical 474.51 supplies; Microfilm Imaging Systems 100.00 rental; Office Products Center 754.23 supplies; Kelvin Prien 85.00 W&P meal; SD Dept. of Health 215.00 prof fees; Two Trees Technologies 301.70 prof fees; Vogt’s repair 269.10 prof fees/repairs; Wilson’s True Value 47.96 supplies.

ROAD AND BRIDGE FUND

Armour Dray 35.00 utilities; Cole’s Computers 140.20 prof fees; Corsica Hardware 200.96 supplies; Dakota Sales and Rental 170.00 supplies; Deere Credit Inc. 105,195.06 lease pymt; Fousek Trucking Service 178.08 repairs; Northwestern Energy 258.04 utilities; Two Trees Technology 51.63 prof fees; Vogt’s repair 2164.91 repairs.

EMERGENCY MANAGEMENT FUND

Two Trees Technologies 22.72 prof fees.

MODERNIZATION AND PRESERVATION FUND

Microfilm Imaging Systems 222.50 rental.

ADJOURNMENT

At 2:02 p.m. a motion was made by Koedam and seconded by Maas to adjourn until the next meeting to be held at 9:00 a.m. on April 2, 2024. All members voted in favor of this action; motion carried.

SIGNED: _____

Lori Sparks, Chairperson
Board of County Commissioners

ATTEST: _____

Phyllis Barker, Auditor