

Douglas County Commissioner Meeting Minutes  
April 16, 2024

PURSUANT TO ADJOURNMENT The Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, April 16, 2024. Members present were Dan Koedam, Marlin Maas, Lori Sparks, Jerod Star and Jim Werkmeister. Auditor Phyllis Barker was also present, as well as Glennis Stern, Mike Fechner, and Gary Roth. The Pledge of Allegiance was recited. A motion was made by Maas and seconded by Werkmeister to adopt the amended agenda. All members voted in favor of this action; motion carried.

#### 2024 EQUALIZATION

Jessica Goehring, Director of Equalization, met with the Board to resume the 2024 Equalization Boards.

A motion was made by Star and seconded by Koedam to recess as the Board of Douglas County Commissioners and re-convene as the Board of Equalization for 2024. All members voted in favor of this action; motion carried.

Motion was made by Werkmeister and seconded by Koedam to rescind the motion made on April 9, 2024: *A motion was made by Koedam and seconded by Star to tax parcel #2982 at 100% after November 1, 2023. All present voted in favor of this action; motion carried.*

And to change Parcel #2982 to tax exempt status for the 2024 assessment year due to the fact that there was no structure on the property by November 1<sup>st</sup>, 2023, and the parcel was still owned by the Armour Development Corporation at that time. All members voted in favor of this action; motion carried.

Goehring presented the following figures:

17 elderly assessment freeze applications for 2024 resulted in a loss of \$605,357.00 in valuation. The 2024 total assessed full and true valuation after all changes made is \$866,503,932. 111 parcels will show a total of \$7,902,335 taxable growth for 2024. The Ag Factor for 2024 is .850 and the Non-Ag Factor is .876. The total equalized (taxable) valuation for 2024 is \$740,459,582.

Motion was made by Koedam and seconded by Maas to adjourn as the Board of Equalization for 2024 and re-convene as the Board of Douglas County commissioners. All members voted in favor of this action; motion carried.

#### DIRECTOR OF EQUALIZATION

Goehring informed the Board of a Flood Plain Management Workshop that she would like to attend. Discussion was held. A motion was made by Werkmeister and seconded by Star authorizing Goehring to attend the Floodplain Management Workshop in Aberdeen on April 23<sup>rd</sup>- April 24<sup>th</sup>. All members voted in favor of this action; motion carried.

#### PLAT APPROVAL

Auditor Barker presented a plat for the Commissioner's review. A motion was made by Star and seconded by Maas authorizing the Chairperson to sign the Plat of Tract A and Tract B of Bower's Addition in the NE ¼ of Section 24, T98N, R64W of the 5<sup>th</sup> P.M., Douglas County. All members voted in favor of this action; motion carried.

## BID LETTING- TAX DEED PROPERTIES

At the advertised time of 9:30 a.m., sealed bids for the following properties taken by tax deed were opened:

*1: Parcel #3698: W2 S2 (128' x 150') & (EX 100' x 150' NW Corner) Blk 18 Carl's Addition, City of Delmont, Douglas County, South Dakota. Commonly known as 306 S. Broadway St., Delmont, SD.*

BID: Ervin Bietz, 502 W. Depot St, Delmont, SD in the amount of \$200.00

*2: Parcel #3703: W 170' of N2 (EX S 105') Blk 20 Carl's Addition, City of Delmont, Douglas County, South Dakota. Commonly known as 300 S. Williams St., Delmont, SD.*

BID: Ervin Bietz, 502 W. Depot St, Delmont, SD in the amount of \$200.00

A motion was made by Star and seconded by Werkmeister to accept the sole bids from Ervin Beitz for Parcel #3698 and Parcel #3703. All members voted in favor of this action; motion carried.

## SURPLUS PROPERTY

Commissioner Koedam, who also sits on the Douglas County Weed and Pest Board, informed the Commissioners that the Weed and Pest Board would like to surplus the old spray truck and a fuel tank. Discussion was held. A motion was made by Maas and seconded by Werkmeister to Surplus the 1974 GMC spray truck and a 100-gallon stainless steel fuel tank to be sold at Weiman's Auction in June. All members voted in favor of this action; motion carried.

## HIGHWAY

Callie Nichols, Interim- Highway Superintendent, met with the Board to discuss her department. Nichols informed the Board that she has been working with the Highway Maintenance Crew to discuss a gravel plan for 2024 and that gravel is currently being crushed at Ringling's Pit.

## DUST CONTROL

Brady Burns and Mike Plooster, Dakota Trails Golf Course, were present to discuss dust control around the golf course and campground. A motion was made by Star and seconded by Maas to split the cost of one mile of dust control 50/50 on an as needed basis for a period of 3 years. This agreement will be reevaluated in 2027. All members voted in favor of this action; motion carried.

## DELMONT

Glennis Stern and Mike Fechner of Twin Rivers Old Iron Association, met with the Board to inform them that the association will be celebrating their 20-year anniversary on Main St. in Delmont. They are asking for permission to block off 2 blocks of Main St. on September 14<sup>th</sup>. They are also requesting law enforcement presence at the event. A motion was made by Maas and seconded by Star authorizing Twin Rivers Old Iron Association to close two blocks of main street from Raymond Street to Wilson Street the evening of September 14<sup>th</sup>, 2024. All members voted in favor of this action; motion carried. Stern asked that the County clean out the ditch on the west side of County Road 3, along section 33 of Belmont Township. Discussion was held with no action taken at this time.

## CANCELATION OF TAXES

A motion was made by Koedam and seconded by Maas to cancel the delinquent taxes on Parcels #3125, #3590, #3698, #3703, #3705, #3706, #3233, #3461, #2446, #2447 due to the properties being sold by tax deed, and to authorize the Auditor to apportion the proceeds to the appropriate entities. All members voted in favor of this action; motion carried.

EMERGENCY MANAGEMENT

Pat Harrington, Emergency Manager, met with the Board to update them in his department. Discussion was held with no action taken.

Commissioner Maas exited the meeting at 11:05 a.m.

EXEC SESSION

At 11:04 a.m. a motion was made by Werkmeister and seconded by Star to enter executive session to discuss a personnel matter. All members voted in favor of this action; motion carried. Chairperson Sparks declared the meeting back to open session at 11:34 a.m. with no action taken at this time.

FEES REPORT

Register of Deeds Fees (March 2024): \$4,634.50

Clerk of Courts Fees (March 2024): \$1,619.00

AUDITORS ACCOUNT WITH THE COUNTY TREASURER: March 2024

Checking Accounts .....	\$1,052.98
Cash on Hand.....	\$500.00
Petty Cash.....	\$400.00
Un-deposited receipts.....	\$48,576.92
Savings Accounts.....	\$3,134,000.00
Certificate of Deposits .....	\$400,000.00
Total .....	\$3,584,829.90

FUND BALANCE

General Fund .....	\$2,417,461.47
Special Revenue Funds .....	\$666,431.31
Tax Increment District Fund.....	\$6,149.50
Trust and Agency Funds .....	\$494,787.62
Total .....	\$3,584,829.90

CLAIMS

The following claims were approved for payment:

GENERAL FUND

Agland Coop 453.31 fuel/utilities; Applied Concepts 16,700.00 equip; City of Armour 145.00 utilities; C&B Operations 646.20 equipment; Cardmember Services 1218.17 prof fees; supplies; Charles Mix Co. Sheriff’s Office 270.00 jail fees; Darrington Water 38.70 supplies; DCMH 750.00 prof fees; Department of Health 80.00 prof fees; Douglas County Electrical Co-op 69.00 utilities; Galls LLC 42.30 sheriff uniforms; Juvenile Detention Center 3759.60 prof fees; Bradley Kerner 908.50 CAA Fees; Kone Inc. 959.88 repairs; Nextraq 18.95 prof fees; Office Products Center 1740.14 supplies; Randall Community Water District 80.00 utilities; Redwood Toxicology Lab 234.00 prof fees; SD Assoc, of County Officials 150.00 prof fees; SDAAO Treasurer 235.00 conference; Two Trees Technologies 301.70 prof fees; Vogt’s Repair 222.51 repairs; Wilson’s True Value 32.97 supplies.

ROAD AND BRIDGE FUND

Agland Coop 9946.88 supplies; City of Armour 63.00 utilities; Armour Dray 35.00 utilities; C&B Operations 539.22 supplies; Douglas Electric Coop 61.86 utilities; Nextraq 113.70 utilities;

Northwestern Energy 280.28 utilities; Office Products Center 27.09 supplies; Two Trees Technologies 51.63 prof fees; Vogt's Repair 345.50 supplies; Wilson's True Value 32.97 supplies.

**E911FUND**

Charles Mix County 25,658.37 E911 Services; Santel Communications 30.00 E911 services.

**EMERGENCY MANAGEMENT FUND**

Pat Harrington 80.23 Travel; Mettler Implement 1015.23 repairs; Motorola Solutions 14,164.53 equipment; Two Trees Technologies 22.72 prof fees; Two Way Solutions 600.00 prof fees.

**HIGHWAY RURAL ACCESS INFRASTRUCTURE FUND**

True North Steel 48,387.75 culverts.

**ADJOURNMENT**

At 11:38 a.m., a motion was made by Koedam and seconded by Werkmeister to adjourn until the next meeting scheduled for May 7, 2024, at 9:00 a.m. All members voted in favor of this action; motion carried.

SIGNED: \_\_\_\_\_

Lori Sparks, Chairperson  
Board of County Commissioners

ATTEST: \_\_\_\_\_

Phyllis Barker, Auditor