

Douglas County Commissioner Meeting Minutes
May 7, 2024

PURSUANT TO ADJOURNMENT The Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, May 7, 2024. Members present were Dan Koedam, Marlin Maas, Lori Sparks, Jerod Star, and Jim Werkmeister. Auditor Phyllis Barker was also present. The Pledge of Allegiance was recited. A motion was made by Koedam and seconded by Werkmeister to adopt the agenda. All members voted in favor of this action; motion carried.

APPROVAL OF MINUTES

Commissioner Koedam noted an error on a vote in the April 16th minutes. Auditor Barker will make the correction. A motion was made by Koedam and seconded by Star to approve the April 2nd, 9th, and corrected 16th meeting minutes. All members voted in favor of this action; motion carried.

AMBULANCE

Heath Brower, Douglas County Memorial Hospital Administrator, and Joel Baier, DCMH Board President, met with the Board to discuss the proposed ambulance agreement. The County is proposing that payroll expenses, workers compensation insurance, automobile insurance, malpractice insurance, additional life insurance for EMTs and capital expenditures would be the responsibility of the County, while the Hospital would be responsible for billing and collection services, and all ambulance service expenditures. The County is also requesting that the Hospital remit any excess revenue above \$20,000 back to the County Capital Accumulations Fund to be restricted for the use of purchasing new ambulances in the future. Brouwer stated that DCMH would be willing to pay for all EMT's training, certification, continuing education, and other expenses pertaining to these items. However, the hospital would like to continue to keep all excess revenue funds generated from the ambulance services to help offset the costs of retaining nurses to assist on ambulance transfers. Discussion was held with no action taken at this time.

AMBULANCE

Nicole Neugebauer, Armour EMT Director, and Pat Harrington, EMT, met with the Board to discuss ambulance services being provided to other ambulance districts. No action was taken at this time.

Commissioner Werkmeister exited the meeting at 9:45 a.m.

DRAINAGE

A motion was made by Maas and seconded by Star to recess as the Board of County Commissioners and convene as the Douglas County Drainage Board. All members voted in favor of this action; motion carried.

At the advertised time of 10:00 a.m., the Board reviewed a Drainage Application submitted by Allen Vanden Hoek for the purpose of installing underground drain tiling in the NE4 and S2 of Section 8, T99N, R64W, Douglas County, South Dakota. Allen Vanden Hoek was present to explain the project. No one from the public was present in opposition. Vanden Hoek has obtained approval from the downstream landowners as well as Grandview Township for excavation of the township road. Discussion was held.

A motion was made by Maas and seconded by Star to approve the above-mentioned application submitted by Allen Vanden Hoek. All members voted in favor of this action; motion carried. A motion was made by Star and seconded by Maas to adjourn as the Douglas County Drainage Board and re-convene at the Board of Douglas County Commissioners. All present voted in favor of this action; motion carried.

DIRECTOR OF EQUALIZATION

Jessica Goehring, Director of Equalization, met with the Board to update them on the Dakota Trails Golf Course expansion project. Because the golf course is on County owned ground, a motion was made by Maas and seconded by Koedam to approve of the expansion project, contingent upon the Douglas County Planning and Zoning Board's approval of the variance request. All present voted in favor of this action; motion carried.

HIGHWAY DEPARTMENT

Callie Nichols, Interim Highway Superintendent, met with the Board to update them on her department. Nichols presented an Application for Occupancy on the Right of Way of County Highways submitted by Douglas Electric. A motion was made by Star and seconded by Koedam to approve the Application submitted by Douglas Electric for telecommunication facilities occupancy of 399th Ave, located in the SE4 of Section 19 and the SW4 of Section 20, T100N- R62W. All present voted in favor of this action; motion carried.

Nichols presented a Gravel Screen Analysis and PI Worksheet from Brosz Engineering for testing the gravel being crushed for the County in the Vander Pol Pit.

Bob Reinfeld, Highway Maintenance Employee, met with the Board to discuss a past project of reshaping the shoulder on 280th St. West of Armour. Discussion was held with no action taken. The drainage/ditch clean out request from Twin River Irons was assessed by the Highway Department. Discussion was held; the board agreed to get a second opinion from Don Schrank or Van Der Pol Construction on the situation.

AUTOMATIC BUDGET SUPPLEMENT

A motion was made by Koedam and seconded by Maas to adopt an automatic supplemental budget pursuant to SDCL 7-21-32.1 for reimbursements for unanticipated expenditures:

Expenditure: General Fund; Supplies: 101-211-426: \$214.74

Means of Finance: General Fund; Contributions/Donations: 101-0-365: \$214.74

All members voted in favor of this action; motion carried.

EXECUTIVE SESSION

A motion was made by Star and seconded by Koedam to enter executive session at 11:09 a.m. to discuss a personnel matter. All present voted in favor of this action; motion carried. At 11:22 Chairperson Person Sparks declared the meeting back to open session with no action taken.

SHERIFF

Sheriff Lau met with the Board to update them on her department. Lau has applied for Highway Safety Grants for 2024-2025. Lau requested another day of clerical help in her office. No action was taken. Deputy Knodel is still on partial duty due to a knee injury and is expected to return to full duty soon.

EXECUTIVE SESSION

A motion was made by Star and seconded by Koedam to enter executive session to discuss potential litigation at 11:47 a.m. All present voted in favor of this action; motion carried. At 12:05 p.m., Chairperson Sparks declared the meeting back to open session with no action taken at this time.

CLAIMS

The following claims were approved for payment:

GENDERAL FUND

April Payroll: Commissioners 6,345.01 Auditor 10,543.42 Treasurer 10,358.26 States Attorney 6,461.66 Courthouse Janitor 6,586.65 Equalization 10,286.92 Register of Deeds 8,477.45 Veterans Service Officer 1106.50 Sheriff 28,100.70 Coroner 0.00 Welfare 154.27 Ambulance 4,099.90 Extension 3,846.45 Weed & Pest 2,236.76 Fair board 321.80 Drainage 393.08 Planning and Zoning 448.56 Park 0.00 Reliance Standard Life Insurance 589.06
Agland Coop 166.42 fuel/repairs; The Appliance Center 20.00 prof fees; Armour Chronicle 947.94 publishing; City of Armour 137.50 utilities; Buhl's Dry Cleaners 153.50 supplies; Cardmember Services 213.17 prof fees/supplies; Cole Papers Inc. 882.39 supplies; Corsica Globe 947.94 publishing; Corsica Hardware 391.76 supplies; Douglas County Highway Dept. 214.74 supplies; Douglas County Electric 142.80 utilities; Election Systems and Software 782.58 supplies; First Judicial Circuit of SD 21.45 interpreter services; AT&T Mobility 427.10 utilities; Jessica Goehring 258.19 conference; Goldenwest 750.14 utilities; H&H Electric 251.77 repairs; HUB Insurance 4,729.82 insurance; INTAB LLC 157.10 supplies; Intoximeters 1625.00 supplies; Krull's Market 27.26 supplies; Christine Reitsma- Lau 283.76 travel; The Lodge at Deadwood 255.00 conference; Ashley Love 300.00 continuing ed; McLeod's Office Supply 749.50 supplies; Microfilm Imaging Systems 322.50 rental fees; Northwestern Energy 2280.44 utilities; Melissa Odens 458.70 prof fees; Office Products Center 1116.42 supplies; Dustin Palmquist 100.00 conference; Randall Community Water Dist. 89.60 utilities; Sd Municipal League 115.00 conference; SDACC 308.00 CLERP; SDACO 200.00 conference; USPS 1360.00 postage; US Bank Voyager 1601.56 fuel; Wilson's True Value 101.13 supplies.

ROAD AND BRIDGE FUND

April Payroll: 36,810.53; Agland Coop 4246.45 fuel; Armour Chronicle 45.00 publishing; City of Armour 63.00 utilities; C&B Operations 378.00 repairs; Douglas County Electric 64.30 utilities; AT&T Mobility 80.08 utilities; Goldenwest 199.18 utilities; Northwestern Energy 13.87 utilities; Office Products Center 46.91 supplies; SD Dept. of Transportation 43.52 Bridge Repair; Aaron Stremick 2342.00 repairs; Vogt's Repair 795.65 supplies; U.S Bank Voyager 384.34 fuel; Wilson's True Value 25.93 supplies.

E-911 FUND

April Payroll: 26.46; Goldenwest 200.00 prof fees; Midstate Communications 440.11 prof fees; Santel Communications 30.00 prof fees.

EMERGENCY MANAGEMENT FUND

April Payroll: 2,298.82.

MODERNIZATION AND PRESERVATION FUND

Microfilm Imaging Systems 225.50 rental fees.

HIGHWAY RURAL ACCESS INFRASTRUCTURE FUND

David VanderPol Construction 50,585.30 township projects.

ADJOURNMENT

At 12:05 p.m. a motion was made by Maas and seconded by Koedam to adjourn until the next meeting to be held at 9:00 a.m. on May 21st, 2024. All members voted in favor of this action; motion carried.

SIGNED: _____

Lori Sparks, Chairperson
Board of County Commissioners

ATTEST: _____
Phyllis Barker, Auditor