

Douglas County Commissioner Meeting Minutes
August 6, 2024

PURSUANT TO ADJOURNMENT The Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, August 6, 2024. Members present were Dan Koedam, Lori Sparks, Jerod Star and Jim Werkmeister. Auditor Phyllis Barker was also present. Marlin Maas was absent. The Pledge of Allegiance was recited. A motion was made by Werkmeister and seconded by Koedam to adopt the agenda. All members voted in favor of this action; motion carried.

SEPTEMBER MEETING DATES

A motion was made by Koedam and seconded by Werkmeister to set the September Commissioner meeting dates to September 10th and September 24th due to the Labor Day holiday and the SDACC convention. All present voted in favor of this action; motion carried.

PUBLIC COMMENT

Larry Wold Sr. was present to discuss the option of extending the speed zone of 25 MPH on 281st Street west past the Armour Rubble Site. Wold believes this would help alleviate some of the dust on that road and reduce safety concerns for people traveling the road due to the amount of truck traffic. The Board agreed that this would be a good idea and will review the laws and discuss the change with the City of Armour. No action was taken at this time.

AMBULANCE

Nicole Neugebauer and Shelly Menning, Armour and Corsica EMT Directors, met with the Board to review a letter received from the Wagner Ambulance District. Auditor Barker was instructed to schedule a meeting with the Wagner Ambulance Board and the County Commissioners. No action was taken.

SPECIAL EVENT LIQUOR LICENSE

Auditor Barker presented a special event liquor license application submitted by The Dugout (Mary Schuh). A motion was made by Star seconded by Werkmeister to approve the special event license application submitted by The Dugout for the 7th Annual Curt Schuh Memorial Golf Tournament to be held at Tri-Del Golf Course on August 10, 2024. All present voted in favor of this action; motion carried.

AUTOMATIC BUDGET SUPPLEMENT

Auditor Barker explained that the County had received funds for Douglas Electric for a BRIC grant they applied for. An Automatic Budget Supplement is needed to transfer the funds to Douglas Electric. Therefore, a motion was made by Koedam and seconded by Star to adopt an automatic supplemental budget pursuant to SDCL 7-21-32.1 for reimbursements for unanticipated expenditures:

Expenditure: General Fund; Grants to Other Entities: 101-712-455: \$111,142.79

Means of Finance: General Fund; Federal Grants 101-0-331.80: \$111,142.79

All present voted in favor of this action; motion carried.

FORMAL BUDGET SUPPLEMENT

A motion was made by Star and seconded by Werkmeister authorizing the Auditor to publish a Notice of Hearing to be held on August 20, 2024, to consider a supplement to the E911 budget for 2024. All members voted in favor of this action; motion carried.

CAPITAL ACCUMULATIONS

Motion was made by Koedam and seconded by Werkmeister authorizing the Auditor to do a onetime transfer \$150,000 from Unassigned Fund Cash (101-277) to Assigned for Capital Accumulations (101-276.02) for the purpose of repairing the Corsica Lake Spillway. All members voted in favor of this action; motion carried.

A motion was made by Werkmeister and seconded by Koedam to introduce the following resolution:

RESOLUTION #2024-07
RESOLUTION ESTABLISHING FUNDS FOR
ASSIGNED CAPITAL ACCUMULATIONS FUND

WHEREAS, The Douglas County Board of Commissioners is authorized by SDCL 7-21-51 to accumulate funds for a period longer than one year for capital outlay purposes;

WHEREAS, the Board of County Commissioners projects that it will be necessary for the County to expend funds for a new motor grader or Highway Department equipment within the next five years; and

WHEREAS, said purchase involves the expenditure of more funds than is prudent for the County budget in a single year;

NOW THEREFORE BE IT RESOLVED by the Board of County Commissioners of Douglas County as follows:

1. There has been established a fund known as the "Assigned for Capital Accumulations Fund";
2. That the funds to be accumulated in the Assigned for Capital Accumulations Fund shall be accumulated for the express purposes of purchasing a new motor grader or Highway Department equipment;
3. That the sum of FIFTY THOUSAND DOLLARS (\$50,000) from the unassigned cash of Douglas County for the year 2025 shall be transferred into the Assigned for Capital Accumulations Fund.
4. The maximum amount to be accumulated in the Assigned to Capital Accumulations Fund for motor grader or Highway equipment purchases shall be TWO HUNDRED FIFTY THOUSAND DOLLARS (\$250,000.00).

Dated this 6th day of August 2024.

A roll call vote was taken with the following votes recorded: Voting 'aye': Star, Koedam, Werkmeister and Sparks. Voting 'nay': none. Absent: Maas. Motion carried.

Lori Sparks, Chairperson
Douglas County Commission

ATTEST: _____
Phyllis Barker, County Auditor

HIGHWAY DEPARTMENT

Callie Nichols, Interim- Highway Superintendent, met with the Board to update them on her

department. Bob Reinfeld, Steve Harrington, Dave Abbot, and Jacob Horstman, Highway Maintenance Crew members, were also present.

Chuck Greenaway, County resident, met with the Board to discuss the bridge east of Armour. The fence was not repaired as stated in the easement and his field approach was also not restored to its original state. Chairperson Sparks will contact the state and the engineer that worked on the project to get the problem resolved.

Nichols presented a quote from Vanderpol Construction for cleaning out the ditches near Delmont and Twin River Iron for a total of \$15,433.70. Another quote for installing a culvert east of the Armour Cemetery on 280th St. was submitted by Vanderpol for \$5,803.58. No action was taken at this time.

APPROACH

An approach permit submitted by Kaleb Maasen was reviewed by the Board. A motion was made by Star and seconded by Werkmeister to approve the approach permit submitted by Kaleb Maasen for the purpose of installing a field approach in the NW4 of Section 4 of Valley Township on 394th Street, contingent upon that road not being over the legal number of approaches for that mile. All approach work will be at the expense of the landowner. All present voted in favor of this action; motion carried.

FAIR BOARD

Bart Laber, Fair Board Chairman, met with the Board to update them on the flooring project at the 4-H building. Laber informed them that the Fair Board was awarded a grant from Armour Community Foundation for \$8000 and a grant from Farm Credit Services for \$5000, with that included in the budget, they would like to complete that project in the 2024 budget. The total estimate for the floor was \$19,500- \$20,000.

EXECUTIVE SESSION

A motion was made by Werkmeister and seconded by Koedam to enter executive session at 10:54 a.m. to discuss personnel. All present voted in favor of this action; motion carried. Chairperson Sparks declared the meeting back to open session 11:10 a.m. with no action taken.

DIRECTOR OF EQUALIZATION

Jessica Goehring, Director of Equalization, met with the Board to discuss her office. Goehring would like to see the fee for data requests increased. Goehring also presented Zoning fees from surrounding counties. The current fees for variances and conditional use permits do not cover the cost of publishing and the fees of holding a meeting. Goehring will present the information to the Zoning Board before action is taken.

STATES ATTORNEY

Craig Parkhurst, States Attorney, met with the Board to provide an update. No action was needed.

DRAINAGE

A motion was made by Werkmeister and seconded by Star to recess as the Board of County Commissioners and convene as the Douglas County Drainage Board. All members voted in favor of this action; motion carried.

Bryce Gillen, Gridline Field Tile and Excavation, Scott Hanson, Zita Bialas, Craig Bialas, Stacy Bialas, Myles Bialas and Craig Parkhurst were present for the conversation. Gillen proposed a new project plan and stated that they will plan to add a new mainline that will outlet into a Blueline Creek Douglas County. Gillen is working on getting permission and signatures from neighboring landowners before submitting the new permit. The Board gave Gillen a deadline of September 10,

2024, to have the new permit and all required documents submitted to the Drainage Board. The Board discussed Section 411- Violation and Penalty of the Drainage Ordinance of Douglas County. The options of fining the landowners, the contractor, or both were discussed.

A motion was made by Koedam to fine the contractor, Gridline Field Tile and Excavation, \$5,000, per permit and to fine each landowner \$5,000 for each permit not submitted. Motion died for a lack of second.

A motion was made by Star to fine each landowner \$10,000 for each permit not submitted. Motion died for lack of second.

A motion was made by Werkmeister and seconded by Star to table the matter until a full board can be present at the September 10th meeting. All members voted in favor of this action; motion carried.

A motion was made by Koedam and seconded by Werkmeister to adjourn as the Douglas County Drainage Board and reconvene as the Douglas County Board of Commissioners. All present voted in favor of this action; motion carried.

TREASURER'S OFFICE

Carolyn Lau, Treasurer, met with the Board to discuss the County Certificates of Deposit. Lau presented one, \$100,000.00 Certificate of Deposit that has matured at Bank West, as well as quotes from Bank West and BMO for interest rates moving forward. Discussion was held. A motion was made by Star and seconded by Koedam authorizing Lau to cash out one, \$100,00.00 Certificate of Deposit at Bank West and re-deposit the money into Bank West for one, \$100,000.00 Certificate of Deposit at an annual interest rate of 4.50%. All members voted in favor of this action; motion carried.

CLAIMS

The following claims were approved for payment:

GENERAL FUND

July Payroll: Commissioners 6060.63 Auditor 10,222.08 Treasurer 11,154.07 States Attorney 6,461.66 Courthouse Janitor 6,361.20 Equalization 10,182.71 Register of Deeds 8,578.33 Veterans Service Officer 1106.50 Sheriff 30,230.03 Coroner 0.00 Welfare 154.27 Ambulance 5,101.62 Extension 3812.79 Weed & Pest 2331.76 Fair board 0.00 Drainage 359.93 Planning and Zoning 872.11 Park 1130.33 Reliance Standard Life Insurance 590.26 Agland Co-op 109.03 travel; Armour Chronicle 555.66 publishing; Bob's Farm Service 100.00 maintenance; Buhl's Dry Cleaning 187.00 supplies; C&B Operations 125.60 repairs; C&R Supply 635.00 equipment; Cardmember Services 76.81 prof fees; Charles Mix Co. Sheriff's Office 900.00 jail fees; Corsica Globe 524.16 publishing; Darrington Water 56.00 supplies; Dean's Auto Body 208.00 repairs; Douglas Electric 648.09 utilities; Douglas Electric 111,142.79 passthrough grant; AT&T Mobility 430.95 utilities; Keith Goehring 1414.38 CAA Fees; Golden West 748.02 utilities; Graham Tire 584.00 repairs; H&H Electric 299.18 repairs; Krull's Market 17.98 supplies; Phillip Lane 72.94 supply reimb. /travel; Kent Lehr 520.00 mental health board; McLeod's Office Supply 1943.75 supplies; Microfilm Imaging Systems 100.00 rental fees; Nextraq LLC 18.95 utilities; Northwestern Energy 1601.43 utilities; Office Products Center 160.83 supplies; Randall Comm. Water District 118.40 utilities; SD Dept. of Health 40.00 prisoner medical; Two Trees Technologies 301.70 prof fees; Van Brothers 350.00 utilities; U.S Bank Voyager 1495.72 fuel; Whalen Law Office 1334.15 CAA fees; Wilson's True Value 75.00 supplies.

ROAD AND BRIDGE FUND

July Payroll: 34,778.53; Agland Co-op 3566.34 fuel; City of Armour 63.00 utilities; C&B Operations 1268.00 supplies; Douglas Electric 58.42 utilities; AT&T Mobility 80.08 utilities; Golden West 189.70 utilities; Legacy Building and Supply 11.00 supplies; Nextraq LLC 113.70 utilities; Pro-Crush LLC 175,000.00 gravel crushing; SD DOT 172.79 bridges;

E911 FUND

July Payroll: 26.46; Golden West 200.00 E911 services; Midstate Communications 440.11 E911 system; Santel Communications 30.00 E911 system.

EMERGENCY MANAGEMENT FUND

July Payroll: 2,298.82; Two Trees Technologies 22.72 prof fees.

MODERNIZATION AND PRESERVATION FUND

Microfilm Imaging Systems 255.50 rental fees.

RURAL ACCESS INFRASTRUCTURE FUND

David Vanderpol Construction 26,244.95 Washington twp. RAIF

ADJOURNMENT

At 1:39 p.m., a motion was made by Koedam and seconded by Werkmeister to adjourn until the next meeting scheduled for Tuesday, August 20, 2024, at 9:00 a.m. All members voted in favor of this action; motion carried.

SIGNED: _____

Lori Sparks, Chairperson
Board of County Commissioners

ATTEST: _____

Phyllis Barker, Auditor