

Douglas County Commissioner Meeting Minutes
November 19, 2024

PURSUANT TO ADJOURNMENT The Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday November 19, 2024. Members present were Dan Koedam, Marlin Maas, Lori Sparks, Jerod Star and Jim Werkmeister. Auditor Phyllis Barker was also present. The Pledge of Allegiance was recited. A motion was made by Werkmeister and seconded by Koedam to adopt the amended agenda. All members voted in favor of this action; motion carried.

APPROVAL OF MINUTES

A motion was made by Koedam and seconded by Star to approve the minutes from the October 1st and 15th meeting minutes. All members voted in favor of this action; motion carried.

ARMOUR HIGHSCHOOL CIVICS CLASS

Mrs. Knodel, Armour High School Government Teacher, brought her Freshman Civics class to the meeting learn about county government. The Commission explained what their role in county government is and answered the student's questions.

FORMAL BUDGET SUPPLEMENT

A Motion was made by Maas and seconded by Koedam to introduce the following resolution:

RESOLUTION #2024-09
FOR SUPPLEMENTAL BUDGET

WHEREAS it is necessary to supplement the 2024 Annual Budget in order to carry on the indispensable functions of Douglas County; and
WHEREAS, the adoption of the proposed Supplemental Budgets were duly considered by the Douglas County Commission on the 19th day of November, at 9:15 a.m. in Douglas County Commission Chambers, pursuant to due notice;
now, therefore, be it RESOLVED by the Douglas County Commission that the following Supplemental Budget be, and the same is, hereby approved for the purpose of providing budget to conduct the indispensable functions of Government, to-wit:

General Fund:

Net Means of Finance:

Unassigned Fund Balance: \$180,000.00

Appropriations:

Transfer Out: \$180,000.00

Road and Bridge Fund:

Net Means of Finance:

Unassigned Cash Balance: \$402,000.00

Appropriations:

RB Equipment/ Building Insurance: \$1,500.00

RB Equipment Repairs: \$3,500.00

RB Overlay: \$230,000.00

RB Bridge Repair \$167,000.00

All members voted in favor of this action; motion carried.

SIGNED: _____
Chairperson

ATTEST: _____
County Auditor

POST-ELECTION AUDIT RESULTS

Phyllis Barker, Auditor, presented the results of the Post-Election Audit for the November 5, 2024, General Election. In accordance with SDCL 12-17B-20, Constitutional Amendment F and the Presidential races from Precinct 2 were audited, on November 18th, by an appointed five-person post-election auditing board. After manually counting the races, the results of the races all matched the election night tabulator count and county canvas with 100% accuracy.

HIGHWAY DEPARTMENT

Callie Nichols, Highway Superintendent, met with the Board to present four approach applications submitted by Jordan Reimnitz in the following locations: 1: Intersection of 394th Ave. and 274th St., in the SW4 of Section 4, T99N, R63W for the purpose of removing an existing approach and installing a new one in a better location. 2: 396th Ave. in the NE4 of Section 3, T99N, R63W, for the purpose of widening an existing approach. 3: 396th Ave, in the NE4 of Section 3, T99N, R63W, for the purpose of removing an existing approach and installing in a new location. 4: 273rd St. in the NE4 of Section 3, T99N, R63W, for the purpose of installing a new field approach. Discussion was held on the width and number of approaches allowed within a mile. Nichols will research and bring information back to the Board. No action taken at this time.

EXTENSION

Kim Kelin, 4-H Extension Director, met with the Board to provide the 2023-2024 County Impact Snapshot for Douglas County 4-H. Klein reported that 15% of the youth within Douglas County participated in the 4-H program for a total of 76 members. There was a total of 31 volunteers helping to facilitate the program. Klein also presented the annual Program Evaluation from SDSU for the Douglas County 4-H Program. No action was needed. Klein presented the 2025 Memorandum of Understanding (MOU) between SDSU Extension and Douglas County. A motion was made by Star and seconded by Werkmeister authorizing the Chairperson to sign the MOU. All members voted in favor of this action; motion carried.

Mrs. Knodel's Civics class exited the meeting at 10:05 a.m.

HIGHWAY

Callie Nichols, Highway Superintendent, met with the Commissioner again to continue review of the approach permits after reviewing the laws pertaining to approaches. Discussion was held. A motion was made by Star and seconded by Koedam to approve the four approach permits submitted by Jordan Reimnitz (mentioned above). All approach work will be at the expense of the landowner. All members voted in favor of this action; motion carried.

EXECUTIVE SESSION

A motion made by Werkmeister and seconded by Koedam to enter executive session at 10:31 a.m. to discuss a personnel matter. All members voted in favor of this action; motion carried. Chairperson Sparks declared the meeting back to open session at 10:41 a.m. with no action taken at this time.

CONNECTCARE

Greg Richter, Connecting Point, met with the Board to provide a quote for Connect Care Managed Services. Discussion was held with no action taken at this time.

SHERIFF'S OFFICE

Chris Lau, Sheriff, met with the Board to update them on her department. Chairperson Sparks signed the 2025 Contract for Law Enforcement agreement for the City of Corsica. No other action was taken.

HOLIDAYS

A motion was made by Werkmeister and seconded by Maas to close the Douglas County Courthouse, in addition to the days already designated in the Personnel Policy, for Christmas on December 24th and to close at noon on December 31st. All members voted in favor of this action; motion carried.

PLATTE APPROVAL

A motion was made by Star and seconded by Maas authorizing the Chairperson to sign the Plat of Lot 1 of Groseth-Langford Addition in the NW ¼ of Section 15, T 100 N, R 65 W of the 5th P.M., Douglas County, South Dakota. All members voted in favor of this action; motion carried.

HEALTH INSURANCE

A motion was made by Maas and seconded by Star to renew the Wellmark Blue Cross Blue Shield CompleteBlue 4000 plan and the myBlue HDHP Silver Plan for 2025. All members voted in favor of this action; motion carried.

A motion was made by Maas and seconded by Star to approve the following policy effective January 1, 2025:

Full-time employees who are eligible for Medicare and a Medicare Supplement may, at their discretion, choose to decline the County's health insurance in favor of obtaining an independently selected Medicare Supplement. In such cases, the employee will receive a \$500.00 monthly stipend, provided they submit proof of enrollment in a Medicare Supplement and formally decline the County's health insurance coverage prior to being eligible for this option.

Additionally, full-time employees who choose to waive the County's health insurance coverage may receive a \$500.00 monthly stipend, contingent upon providing proof of alternative health insurance coverage.

Employees are required to notify the County Auditor immediately if they lose eligibility for alternate insurance coverage. Employees must be able to provide proof of continuous coverage; failure to do so may result in disciplinary action, up to and including termination.

FEES REPORT

Register of Deeds Fees (October 2024): \$4471.00

Clerk of Courts Fees (October 2024): \$2851.50

AUDITORS ACCOUNT WITH THE COUNTY TREASURER: October 2024

Checking Accounts	\$2,234.35
Cash on Hand.....	\$500.00
Petty Cash.....	\$400.00
Un-deposited receipts.....	\$452,723.37
Money Market Investments.....	\$452,723.37.00
Certificate of Deposits	\$400,000.00
Total	\$5,354,651.72

FUND BALANCE

General Fund\$2,869,278.64

Special Revenue Funds	\$462,206.06
Tax Increment District Fund.....	\$13,656.25
Trust and Agency Funds	\$2,009,510.77
Total	\$5,354,651.72

CLAIMS

The following claims were approved for payment:

GENERAL FUND

Arrowwood Resort & Conf. Center 571.60 travel; Randy Baan Hofman 1800.00 maint; Maria Bazen 74.20 election; Cole Papers 561.86 supplies; Corsica Hardware 514.12 supplies/equip.; Corsica Travel Plaza 214.28 gas; Dollar General 77.50 supplies; Dianne Feenstra 82.51 election; Theresa Fink 189.51 election; Judene Irvine 60.00 election; Mark Katterhagen 15.00 prof fees; Dan Koedam 202.26 mileage; Val Larson 15.00 prof fees; Kathy Lau 120.00 election; Lucy Lewno 166.71 prof fees; Mid- American Research Chemical 380.92 supplies; Mid-States Organized Crime 25.00 sheriff dues; Office Products Center 36.86 supplies; Craig Parkhurst 47.10 supplies; Regalia Manufacturing 439.08 supplies; Rebecca Thury 60.00 election; Twotrees Technologies 46.25 prof fees; Sandra Urquieta 60.00 election; USPS 6.41 postage; Wilson’s True Value 60.75 supplies; Yankton Co. Sheriff’s Office 50.00 prof fees.

ROAD AND BRIDGE FUND

Best Western Ramkota 107.00 travel; C&B Operations 1031.38 repairs; Henke Tractor Supply 452.99 supplies; Northwestern Energy 319.77 utilities; Wilson’s True Value 50.05 supplies.

ADJOURNMENT

At 12:33 p.m. a motion was made by Werkmeister and seconded by Maas to adjourn until the next meeting to be held at 9:00 a.m. on December 3, 2024. All members voted in favor of this action; motion carried.

SIGNED: _____

Lori Sparks, Chairperson
Board of County Commissioners

ATTEST: _____

Phyllis Barker, Auditor

