Douglas County Commissioner Meeting Minutes
November 7, 2024

PURSUANT TO ADJOURNMENT The Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Thursday, November 7, 2024. Members present were Dan Koedam, Marlin Maas, Lori Sparks, Jerod Star and Jim Werkmeister. Auditor Phyllis Barker was also present. The Pledge of Allegiance was recited. A motion was made by Werkmeister and seconded by Maas to adopt the agenda. All members voted in favor of this action; motion carried.

SHERIFF'S DEPARTMENT
Chris Lau, Sheriff, met with the Board to update them on her department. Lau informed the Board that the City Contracts for Law are up for renewal. Armour is contracted for 22 hours per week, and Corsica is contracted for 26 hours per week. Lau is proposing a 3% increase to each city for a total of $59,110.44 per year for Armour and $69,857.88 for Corsica. A motion was made by Maas and seconded by Star to approve a 3% increase for Contract for Law agreements with the cities for 2025. All members voted in favor of this action; motion carried.

The Sheriff's Department was awarded a grant for three squad car cameras. According to the grant, Lau would need to order the equipment before the end of 2024. The County is responsible for 25% of the total cost, amounting to $3,914.85. A motion was made by Werkmeister and seconded by Koedam to approve the purchase of three squad cameras for the Sheriff's Office through the Highway Safety Grant with the County paying 25% of the total cost. All members voted in favor of this action; motion carried.

EXECUTIVE SESSION
A motion made by Star and seconded by Werkmeister to enter executive session at 9:13 a.m. to discuss personnel matters. At 9:59 a.m., Chairperson Sparks declared the meeting back to open session with the following action taken:
A motion was made by Maas and seconded by Werkmeister to accept the resignation of Josh Knodel as a full-time Sheriff's Deputy effective November 20, 2024. Knodel will remain a part-time Sheriff's Deputy at a rate of $24.00 hourly after November 20th. All members voted in favor of this action; motion carried.
Motion was made by Koedam and seconded by Maas to appoint Chris Lau as the County Coroner effective immediately. All members voted in favor of this action; motion carried.

HIGHWAY
Callie Nichols, Highway Superintendent, met with the Board to update them on her department. Nichols presented an approach permit. Discussion was held. A motion was made by Maas and seconded by Star to approve the approach permit submitted by Josh Rands for the purpose of widening an existing approach in the SW4 of Section 35, Washington Township. All approach work will be at the expense of the landowner. All members voted in favor of this action; motion carried.
A motion was made by Star and seconded by Koedam to approve the Application for Occupancy on the Right of Way of County Highways submitted by East River Electric for telecommunication facilities on 273rd Street located in Section 31, T100N, R66N. All members voted in favor of this action; motion carried.

EXECUTIVE SESSION
A motion was made by Star and seconded by Werkmeister to enter executive session at 10:50 a.m.

to discuss a personnel matter. All members voted in favor of this action; motion carried. At 10:56 a.m. Chairperson Sparks declared the meeting back to open session with the following action taken: Motion was made by Star and seconded by Werkmeister authorizing the Highway Superintendent to advertise for a full-time or part-time maintenance person. All members voted in favor of this action; motion carried.

ORDINANCE- SECOND READING

A motion made by Maas and seconded by Werkmeister to hold the second reading of ORDIANCE No. 2024-02, AMENDMENT TO ORDINANCE NO. 2002-01, An Ordinance Replacing Ordinance No. 92-1. All members voted in favor of this action; motion carried. A motion was made by Werkmeister and seconded by Star to adopt the above-mentioned ordinance and to publish the Notice of Adoption. Said ordinance will become effective December 10, 2024. All members voted in favor of this action; motion carried.

OTHER BUSINESS

Trent and Crystal DeLange, County residents, met with the Board to discuss the option of temporarily closing a township minimum maintenance road. DeLange's provided neighboring landowner approval as well as Township Board approval. The Board agreed that it was a Township matter, therefore, no action was necessary.

DIRECTOR OF EQUALIZATION

Jessica Goehring, Director of Equalization, met with the Board to discuss her office. No action was taken.

AUTOMATIC BUDGET SUPPLEMENT

A motion was made by Werkmeister and seconded by Maas to adopt an automatic supplemental budget pursuant to SDCL 7-21-32.1 for reimbursements for unanticipated expenditures:

Expenditure: Fair Board Repairs: 101-524-425: $7,750.00
Means of Finance: General Fund; Contributions and Donations: 101-0-365: $7,736.68

Expenditure: Grants to other Entities: 101-524-425: $10,000.00
Means of Finance: General Fund; Contributions and Donations: 101-0-365: $10,000.00

All members voted in favor of this action; motion carried.

CANVASSING OF THE 2024 GENERAL ELECTION VOTES

Auditor Barker presented the voting results for the 2024 General Election. The Board reviewed the results and compared them to the pollbooks, recap sheets and tabulated results for each precinct in Douglas County. A motion was made by Werkmeister, seconded by Maas, to approve the canvas results of the General Election held on November 5, 2024. All members voted in favor of this action; motion carried. The Official Canvass Report was signed by the board and attested by the auditor.

POST-ELECTION AUDIT DRAWING

Per SDCL 12-17B-20, Auditor Barker selected the following precincts and races at random, without the use of a computer, to be counted in the Post- Election Audit:
Precinct #2: 299 votes cast. The Presidential race and Constitutional Amendment F will be audited.

OTHER BUSINESS
Auditor Barker explained that a discrepancy in the amount charged by Douglas County Publishing for the publication of the 2024 Ballot Questions had been discovered and is under review by the South Dakota NewsMedia Association. Because of this, the Board agreed to hold all payment to Douglas County Publishing until it is determined that the County is getting billed correctly for all legal proceedings being published.

EXECUTIVE SESSION
A motion was made by Maas and seconded by Werkmeister to enter executive session at 12:18 p.m. to discuss a personnel matter. All members voted in favor of this action; motion carried. Chairperson Sparks declared the meeting back to open session at 12:30 p.m. with no action taken.

Commissioner Sparks exited the meeting at 12:49 p.m. with Vice-Chairperson Maas taking over at this time.

CLAIMS
The following claims were approved for payment:

GENERAL FUND
October Payroll: Commissioners 6210.60 Auditor 10,111.26 Treasurer 11,165.15 States Attorney 6,461.66 Courthouse Janitor 6455.26 Equalization 10,567.14 Register of Deeds 8219.33 Veterans Service Officer 1106.50 Sheriff 27,705.62 Coroner 0.00 Welfare 154.27 Ambulance 3056.26 Extension 3,925.82 Weed & Pest 2700.05 Fair board 241.68 Drainage 359.93 Planning and Zoning 448.56 Park 0.00 Reliance Standard Life Insurance 567.31
Agland Coop 573.21 repairs/supplies/fuel; Apparel Worx 56.96 sheriff uniforms; Armour Chronicle 76.00 publishing; City of Armour 212.50 utilities; Armour Dray 112.00 utilities; Armour Fire Dept. 75.00 elections; Phyllis Barker 130.69 travel; Bob's Farm Service 100.00 supplies; Buhl's Dry Cleaning 246.00 supplies; Cardmember Services 589.99 prof fees/ supplies/ sheriff's uniforms; Dodie Chada 250.00 election; Charles Mix County Sheriff's Office 720.00 jail fees; Clubhouse Hotel & Suites 760.60 travel; Convergint Technologies 331.52 prof fees; Corsica City 75.00 election; Dakota Trails Golf Course 10,000.00 passthrough grant; Darrington Water 48.00 supplies; DCMH 750.00 prof fees; Dean's Auto Body 80.00 repairs; Sue DeBoer 296.80 election; Jean DeLange 296.80 election; Delmont Community Center 75.00 election; Farm & Home Publishers 390.00 supplies; Fed Ex 41.96 prof fees; Dianne Feenstra 304.84 election; AT&T Mobility 434.15 utilities; Keith Goehring 115.00 prof fees; Goldenwest 778.54 utilities; Beth Harrington 258.04 election; Harrison Community Church 75.00 election; Intab LLC 471.49 supplies; Judene Irvine 270.00 election; Jack's Uniforms & Equip. 275.84 sheriff uniforms; George F Johnson 2399.65 CAA Fees; Steve Johnson 306.00 maint; Bradley Kerner 954.50 CAA Fees; Barb Kraemer 250.67 election; Krull's Market 56.35 supplies; Latent Forensic Services 194.12 supplies; Sandy Lau 250.00 election; Legacy Bldg & Supply 530.67 repairs; Karen Maas 296.80 election; McLeod's Office Supply 101.56 supplies; Jean Meiers 250.00 election; Microfilm Imaging 100.00 rental fee; Vanessa Miiller 283.40 election; Mitchell Republic 148.00 prof fees; Judy Moege 250.00 election; Nextraq 46.00 utilities; Diane Niewenhuis 283.40 election; Northwestern Energy 1613.38 utilities; Nutrien Ag Solutions 520.38 supplies; Office Products Center 1139.98 supplies; Craig Parkhurst 397.65 supply reimb.; Randall Comm. Water Dist. 89.60 utilities; Schrank Exterior Design 56.00 maint; SD Peace Officers Assoc. 25.00 prof fees; SDSU Dept of Animal Sciences 15.00 supplies; Select Service Center 90.00 repairs; Sheraton Sioux Falls 214.00 travel; Lori Sparks 758.04 election/ supply reimb.; TEAM Laboratory Chemical 411.62 supplies; Two Trees Technologies 641.70 prof fees; Van Brothers 50.00 utilities;

U.S Bank Voyager 1024.18 gas; Wagner Building Supply 2160.00 repairs; Roxane Wentz 250.00 election; Wilson's True Value 167.19 supplies.

ROAD AND BRIDGE FUND
October Payroll: 34,998.01; Agland Coop 6964.90 utilities/fuel; City of Armour 63.00 utilities; Armour Dray 60.00 utilities; Bargen Inc 88,260.36 road repairs; Dakota Auto Body 1450.00 repairs; Dakota Traffic Services 13,140.81 striping; Douglas Electric 62.90 utilities; AT&T Mobility 80.08 utilities; Fousek Truck Services 245.07 repairs; Goldenwest 187.36 utilities; Meyerink Farm Service 160.26 repairs; Nextraq 132.65 utilities; Northwestern Energy 147.58; Sharaton Sioux Falls 119.00 travel; Transource Truck & Equip. 1305.07 repairs; Two Trees Technologies 51.63 prof fees; David VanderPol Construction 6699.00 repairs; Vogt's Repair 211.51 repairs; U.S Bank Voyager 510.30 gas; Wilson's True Value 45.85 supplies.

E911 Fund
October Payroll: 26.46; Goldenwest 200.00 E911 System; Midstate Communications 440.11 E911 System; Santel Communications 30.00 E911 System.

EMERGENCY MANAGEMENT FUND
October Payroll: 2298.82; AT&T Mobility 13.44 utilities; Two Trees Technologies 22.72 prof fees.

MODERNIZATION AND PRESERVATION FUND
Microfilm Imaging Systems 222.50 rental fees.

ADJOURNMENT
At 1:08 p.m. a motion was made by Star and seconded by Werkmeister to adjourn until the next meeting to be held at 9:00 a.m. on November 19, 2024. All members voted in favor of this action; motion carried.

SIGNED: _____
Lori Sparks, Chairperson
Board of County Commissioners

ATTEST: _____
Phyllis Barker, Auditor