

Douglas County Commissioner Meeting Minutes
January 21, 2025

PURSUANT TO ADJOURNMENT The Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, January 21, 2025. Members present were Dan Koedam, Marlin Maas, Lori Sparks, Jerod Star and Jim Werkmeister. Auditor Phyllis Barker was also present. The Pledge of Allegiance was recited. A motion was made by Star and seconded by Maas to adopt the agenda. All members voted in favor of this action; motion carried.

DIRECTOR OF EQUALIZATION

Jessica Goehring, Director of Equalization, was present to update them on her department. States Attorney, Craig Parkhurst, was also present.

ABATEMENTS

Goehring explained that the properties sold for Tax Deed in 2024 were owned by the County for 78 days prior to the sale, therefore the 2024 taxes payable 2025 need to be abated for those days. A motion was made by Maas and seconded by Werkmeister to approve the abatement of the taxes on Parcel #3125 in the amount of \$29.74, Parcel #3590 in the amount of \$28.88, Parcel #3705 in the amount of \$40.78, Parcel #3706 in the amount of \$44.46, Parcel #3233 in the amount of \$38.84, Parcel #3461 in the amount of \$18.26, Parcel #2446 in the amount of \$13.20 and Parcel #2447 in the amount of \$16.50. All members voted in favor of this action; motion carried.

EXECUTIVE SESSION

A motion was made by Star and seconded by Werkmeister to enter executive session at 9:13 a.m. to discuss a personnel matter. All members voted in favor of this action; motion carried. Chairperson Sparks declared the meeting back to open session at 9:39 a.m. with no action taken.

SHERIFF'S DEPARTMENT

Chris Lau, Sheriff, and Craig Parkhurst, States Attorney, met with the Board to discuss the Sheriff's Department. The starting wage for the open deputy position was discussed with the Board. A motion was made by Maas and seconded by Koedam to set the starting wage for uncertified deputies at \$48,000 and certified deputies at \$50,000. All members voted in favor of this action; motion carried.

The federal labor laws regarding overtime pay were discussed. A motion was made by Koedam and seconded by Werkmeister to revert the Sheriff's Deputies back to salaried status at the following rates: Scott Powers at \$53,000.00 and Phillip Lane at \$50,502.40 effective January 26, 2025. All members voted in favor of this action; motion carried.

CORRECTION

A motion was made by Koedam and seconded by Werkmeister correct the January 7, 2025 meeting minutes to state that "All Other Boards will be paid \$85.00 per meeting." All members voted in favor of this action; motion carried.

OTHER BUSINESS

A motion was made by Star and seconded by Werkmeister to add Philip Lane to the EMT Roster for 2025. All members voted in favor of this action; motion carried.

Auditor Barker presented a quote from Cole Papers on behalf of the custodian for the purchase of a floor polisher for the 4-H building. A motion was made by Werkmeister and seconded by Maas

authorizing the purchase of a floor polisher and two additional batteries for a total of \$4,898.00. All members voted in favor of this action; motion carried.

Barker informed the Board that Douglas County Electric would like to apply for BRIC grant funding and will need the County to be the passthrough agency for the funds to be received. A motion was made by Koedam and seconded by Star authorizing the Chairperson to sign a letter authorizing Douglas County Electric to apply for funding through the County for FY2025. All members voted in favor of this action; motion carried.

EXECUTIVE SESSION

A motion was made by Werkmeister and seconded by Maas to enter executive session to discuss a personnel matter at 11:07 a.m. All members voted in favor of this action; motion carried.

Chairperson Sparks declared the meeting back to open session at 11:36 a.m. with no action taken at this time.

FEES REPORT (December 2024)

Register of Deeds Fees: \$8,483.00

Clerk of Courts Fees: \$1,946.27

AUDITORS ACCOUNT WITH THE COUNTY TREASURER: December 2024

Checking Accounts	\$1,315.18
Cash on Hand.....	\$500.00
Petty Cash.....	\$400.00
Un-deposited receipts.....	\$5,387.65
Money Market Investments.....	\$2,827,354.00
Certificate of Deposits	\$400,000.00
Total	\$3,234,956.83

FUND BALANCE

General Fund	\$2,534,536.58
Special Revenue Funds	\$465,335.58
Tax Increment District Fund.....	\$113.96
Trust and Agency Funds	\$234,970.42
Total	\$3,234,956.83

CLAIMS

The following claims were approved for payment:

GENERAL FUND

December 2024 Payroll: Commissioners 6014.07 Auditor 10,251.56 Treasurer 11,373.93 States Attorney 6,461.66 Courthouse Janitor 7842.91 Equalization 10,359.38 Register of Deeds 9,019.98 Veterans Service Officer 1106.50 Sheriff 29,749.98 Coroner 0.00 Welfare 155.18 Ambulance 4081.16 Extension 4383.11 Weed & Pest 2390.58 Fair board 317.49 Drainage 362.03 Planning and Zoning 453.56 Park 0.00 Reliance Standard Life Insurance 609.86 Access Granted 450.44 prof fees; Agland Coop 435.01 supplies/gas; Armour Chronicle 371.68 publishing; City of Armour 137.50 utilities; Armour Dray 60.00 utilities; Randy Baanhofman 475.00 maint.; Buhl's Dry Cleaning 153.50 supplies; C&B Operations 311.76 supplies; Cardmember Services 803.17 prof fees/supplies; Charles Mix County 4000.00 prof fees; Corsica Globe 613.94 prof fees; Corsica Hardware 9.49 supplies; Corsica Travel Plaza 35.24 gas; Darrington Water 32.00

supplies; Davison Co. Sheriff's Office 210.00 jail fees; DCMH 750.00 prof fees; Dean Schaefer Court Reporting 30.00 prof fees; Douglas Co. Electric 78.50 utilities; John Engelland 61.73 reimb. repairs; Keith Goehring 2308.03 CAA fees; H&H Electric 165.29 repairs; Pamela Hein 541.01 CAA fees; Bradley Kerner 1046.50 CAA fees; Kone Inc. 1074.60 repairs; Krulls Market 12.50 supplies; Legacy Building & Supply 21.99 supplies; Marshall & Swift/ Boeckh LLC 688.20 supplies; MOCIC 100.00 dues; Office Products Center 453.61 supplies; Planning & Development District III 16,046.00 GIS/dues; Randall Community Water District 93.90 utilities; SD Assoc of County Weed & Pest 75.00 dues; SD Sheriff's Association 585.05 dues; Sd States Attorney Association 750.05 dues; SDAAO 150.00 dues; SDACC 1824.00 dues/conference/prof fees; SDML 9977.54 work comp; SDSU Extension 180.00 dues; State 4H Office 210.00 supplies; Two-Trees Technologies 185.00 prof fees; Wilson's True Value 87.92 supplies.

ROAD AND BRIDGE FUND

December 2024 Payroll: 36,079.56; City of Armour 63.00 utilities; Armour Dray 35.00 utilities; Douglas Electric 26.48 utilities; DCMH 50.00 prof fees; Steve Harrington 89.02 reimb.; SDACHS 350.00 dues; SDML 11,311.82 work comp; Wilson's True Value 15.78 supplies.

E-911 FUND

December 2024 Payroll: 26.77; Charles Mix County 25,737.61 E911 expenses; Midstate Communications 440.11 E911 fees; Santel Communications 30.00 E911 fees.

EMERGENCY MANAGEMENT FUND

December 2024 Payroll: 2298.61

AT&T Mobility 33.36 utilities; Konexus 2861.10 prof fees; SDML 521.64 work comp.

MODERNIZATION & PRESERVATION FUND

Microfilm Imaging Systems 30.00 rental fees;

ADJOURNMENT

At 11:50 a.m. a motion was made by Maas and seconded by Star to adjourn until the next meeting to be held at 9:00 a.m. on February 11, 2025. All members voted in favor of this action; motion carried.

SIGNED: _____

Lori Sparks, Chairperson
Board of County Commissioners

ATTEST: _____

Phyllis Barker, Auditor