

Douglas County Commissioners Meeting Minutes
March 4, 2025

PURSUANT TO ADJOURNMENT The Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, March 4, 2025. Members present were Dan Koedam, Marlin Maas, Lori Sparks, Jerod Star and Jim Werkmeister. Auditor Phyllis Barker was also present. The Pledge of Allegiance was recited. A motion was made by Maas and seconded by Star to adopt the agenda. All members voted in favor of this action; motion carried.

APPROVAL OF MINUTES

A motion was made by Koedam and seconded by Maas to approve the minutes from the February 11th and 18th meetings. All members voted in favor of this action; motion carried.

DELMONT

Larry Clouse, President of the Delmont Board of Trustees, met with the Board to discuss the rental rate for the County owned shed in Delmont. Discussion was held with no action taken at this time.

AMBULANCE ROSTER

A motion was made by Koedam and seconded by Maas to add the following to the Corsica Ambulance roster: Drivers- Jennifer Johnson, Troy Strid, Devin Veurink, Laura Warner, Dianne Niewenhuis. All members voted in favor of this action; motion carried.

EXECUTIVE SESSIONS

At 9:12 a.m., a motion was made by Koedam and seconded by Werkmeister to discuss a personnel matter. All members voted in favor of this action; motion carried. Chairperson Sparks declared the meeting back to open session at 9:31 a.m. with no action taken.

At 9:36 a.m. a motion was made by Maas and seconded by Werkmeister to enter executive session to discuss a personnel matter. All members voted in favor of this action; motion carried. Chairperson Sparks declared the meeting back to open session with no action taken at 10:20 a.m.

At 10:23 a.m., a motion was made by Star and seconded by Koedam to enter executive session to discuss a personnel matter. All members voted in favor of this action; motion carried. At 11:10 a.m. Chairperson Sparks declared the meeting back to open session with no action taken.

HIGHWAY

Callie Nichols, Highway Superintendent, met with the Board to discuss her department.

A motion was made by Star and seconded by Koedam to approve the Application for Occupancy on the Right-of-Way of County Highways submitted by Douglas County Electric for telecommunication facilities occupancy of 280th Street located in Section 12, T98N, R62W in Douglas County, South Dakota. All members voted in favor of this action; motion carried.

Nichols explained the Local Federal Bridge Replacement Program and the CHBP/PROTECT Grant. A motion was made by Maas and seconded by Star to support the SDDOT in applying for the CHBP/PROTECT Grant with a contribution of \$3,140.70. All members voted in favor of this action; motion carried

A motion was made by Werkmeister and seconded by Koedam to enter executive session at 11:29 a.m. to discuss a personnel matter. All members voted in favor of this action; motion carried. Chairperson Sparks declared the meeting back to open session at 11:39 a.m. with no action taken.

STATES ATTORNEY

Craig Parkhurst, States Attorney, met with the Board. At 11:40 a.m., a motion was made by Werkmeister and seconded by Maas to enter executive session to discuss a personnel matter. At 12:27 p.m., Chairperson Sparks declared the meeting back to open session with no action taken at this time.

WEED AND PEST

Commissioner Koedam explained that the Weed and Pest Board is requesting the Commission consider rescinding Jefferson Grosz's resignation from the Weed and Pest Department. Discussion was held.

Chairperson Sparks handed the meeting over to Vice-Chair Werkmeister to make the following motion. A motion was made by Sparks and seconded by Star to hire Jefferson Grosz as a part-time/as needed Weed and Pest employee at a rate of \$25.00 per hour. Grosz will not be reimbursed for meeting attendance, and all state conferences must have prior approval from the County Commission. With Maas abstaining, all members voted in favor of this action; motion carried.

EXECUTIVE SESSION

A motion was made by Star and seconded by Maas to enter executive session at 1:09 p.m. to discuss a personnel matter. All members voted in favor of this action; motion carried. Chairperson Sparks declared the meeting back to open session at 1:34 p.m. with no action taken.

SURPLUS

Barker presented a list of various items to be declared surplus to be destroyed or sold. A motion was made by Werkmeister and seconded by Maas to declare these items as surplus (a list is on file in the Auditor's Office). All present voted in favor of this action; motion carried.

CLAIMS

The following claims were approved for payment:

GENERAL FUND

February Payroll: Commissioners 6871.25 Auditor 10,822.29 Treasurer 12,004.24 States Attorney 5980.24 Courthouse Janitor 7683.06 Equalization 11,342.37 Register of Deeds 9,538.41 Veterans Service Officer 1160.32 Sheriff 27,124.10 Coroner 0.00 Welfare 154.48 Ambulance 3,991.53 Extension 4203.14 Weed & Pest 3109.33 Fair board 0.00 Drainage 411.86 Planning and Zoning 450.45 Park 0.00 Reliance Standard Life Insurance 594.21 Agland Coop 331.40 travel; Armour Chronicle 217.05 publishing; City of Armour 139.00 utilities; Armour Dray 60.00 utilities; Birmingham & Cwach Law Office 397.45 CAA Fees; Cardmember Services 218.03 prof fees/ supplies; Cole Papers 4938.15 supplies/equip; Corsica Globe 134.17 publishing; Dakota Trails Golf Course 75.00 travel; The Dakota Scout 20.86 publishing; Mitch DeLange 658.54 travel; AT&T Mobility 431.15 utilities; Fox Law Firm 206.47 prof fees; Keith Goehring 120.00 prof fees; Goldenwest 594.86 utilities; Mark Katterhagen 24.00 prof fees; Kimberly Klein 9.99 supplies; Michael Maas 165.00 travel; Microfilm Imaging Systems 322.50 rental fees; Nextraq LLC 46.00 utilities; Northwestern Energy 3500.87 utilities; Office Products Center 156.21 supplies; Randall Community Water Dist. 84.00 utilities; Bill Schaeffer 24.00 prof fees; SDACC 2299.00 CLERP; Alan Summerville 6018.00 repairs; TEAM Laboratory Chemical Corp. 540.50

supplies; Two Trees Technologies 2875.15 prof fees; US Bank 1238.04 gas; US Bank Voyager 250.84 gas; Wilson's True Value 17.62 supplies; Yankton Co. Sheriff's Office 50.00 prof fees;

ROAD AND BRIDGE FUND

February Payroll: 32,723.72; Avera Occupational Medicine 36.60 prof fees; Armour Chronicle 217.05 publishing; City of Armour 63.00 utilities; Armour Dray 35.00 utilities; C&B Operations 4557.84 supplies; Deere Credit Inc. 150,801.01 grader buyout; AT&T Mobility 80.08 utilities; Goldenwest 317.08 utilities; Henke Tractor Repair 14.00 repairs; Nextraq 132.65 utilities; Northwestern Energy 305.14 utilities; SDACHS 150.00 conference; SD Dept. of Transportation 732.93 prof fees/bridge replacement; Transource Truck & Equip. 334.38 supplies; Two Trees Technologies 250.98 prof fees; US Bank 194.21 gas; Wilson's True Value 47.54 supplies.

E911 FUND

February Payroll: 26.58; Goldenwest 200.00 E911 system; Midstate Communications 440.11 prof fees.

EMERGENCY MANAGEMENT FUND

February Payroll: 2410.75; Two Trees Technologies 155.62 prof fees.

ADJOURNMENT

At 1:37 p.m. a motion was made by Werkmeister and seconded by Star to adjourn until the next meeting to be held at 9:00 a.m. on March 18, 2025. All members voted in favor of this action; motion carried.

SIGNED: _____
Lori Sparks, Chairperson
Board of County Commissioners

ATTEST: _____
Phyllis Barker, Auditor