

Douglas County Commissioner Meeting Minutes
April 15, 2025

PURSUANT TO ADJOURNMENT The Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, April 15, 2025. Members present were Dan Koedam, Marlin Maas, Lori Sparks, Jerod Star and Jim Werkmeister. Auditor Phyllis Barker was also present. The Pledge of Allegiance was recited. A motion was made by Maas and seconded by Koedam to adopt the agenda. All members voted in favor of this action; motion carried.

APPROVAL OF MINUTES

A motion was made by Koedam and seconded by Werkmeister to approve the minutes from the March 4th, 7th and 18th meetings. All members voted in favor of this action; motion carried.

2025 EQUALIZATION

Jessica Goehring, Director of Equalization, met with the Board to resume the 2025 Equalization Boards.

A motion was made by Star and seconded by Werkmeister to recess as the Board of County Commissioners and re-convene as the Board of Equalization. All members voted in favor of this action; motion carried.

One late application for Elderly Assessment Freeze was approved for total of 24 approved applications for 2025 resulting in a loss of \$921,362 in value.

The 2025 *total assessed full and true valuation* after all changes made is \$911,343,661.

70 parcels will show a total of \$6,568,558 taxable growth for 2025. The Ag Factor for 2025 is .850 and the Non-Ag Factor is .956. The *total equalized (taxable) valuation* for 2025 is \$792,642,186.

A motion was made by Werkmeister and seconded by Maas to adjourn as the Board of Equalization for 2025 and re-convene as the Board of County Commissioners. All members voted in favor of this action; motion carried.

BROSZ ENGINEERING

Eric Prunty, Brosz Engineering, met with the Board to discuss Local Federal Bridge Replacement Program Project Number BRF-B 6516(6), PCN 09M8 (located on 280th St. west of Armour).

A motion was made by Star and seconded by Maas authorizing the Chairperson to sign two easements associated with the above-mentioned project. All members voted in favor of this action; motion carried.

A motion was made by Werkmeister and seconded by Koedam authorizing the Chairperson to sign the Right-of-Way Certificate for Project Number BRF-B 6516(6) PCN 09M8 for the Local Federal Bridge Replacement Program. All members voted in favor of this action; motion carried.

A motion was made by Star and seconded by Koedam authorizing the Chairperson to sign the Utilities Certificate for the above-mentioned project. All members voted in favor of this action; motion carried.

HIGHWAY DEPARTMENT

Brad Ellwanger, Highway Superintendent, and Callie Nichols, Assistant Highway Superintendent, met with the Board to update them on their department.

A motion was made by Star and seconded by Werkmeister to approve the approach permit submitted by Russell Brosz to widen an existing approach in the SE4 of section 3, T98N, R62W. All

approach work will be at the expense of the landowner. All present voted in favor of this action; motion carried.

EMERGENCY MANAGEMENT

Pat Harrington, Emergency Manager, met with the Board to update them on his department. A burn ban was discussed with no action taken at this time.

OTHER BUSINESS

Scott Powers, Chief Deputy, has completed his sixth month probation as of April 7th, therefore, a motion was made by Werkmeister and seconded by Koedam to increase Powers' annual salary to \$55,500.00 effective with April Payroll. All members voted in favor of this action; motion carried.

Gary Loseke, Head Custodian, met with the Board briefly to review the quote from Independent Viking Glass for glass for the Register of Deeds Office. A motion was made by Star and seconded by Maas to accept the bid for a door and store front glass for the Register of Deeds office for a total of \$9,585.00, to be paid out of the Modernization and Preservation Fund. All members voted in favor of this action; motion carried.

SURPLUS PROPERTY

A motion was made by Star and seconded by Maas to surplus the 1500-gallon Poly Truck Tank that came with the new Weed and Pest truck, to be sold at Wayne Bultje's auction sale. All members voted in favor of this action; motion carried.

PLAT APPROVAL

A motion was made by Koedam and seconded by Werkmeister to approve the Plat of Lot 2 of Groseth-Langford Addition in the NW ¼ of Section 15, T100N, R65W of the 5th P.M., Holland Township, Douglas County. All members voted in favor of this action; motion carried.

EXECUTIVE SESSION

At 11:29 a.m. a motion was made by Star and seconded by Maas to enter executive session pursuant to SDCL 1-25-2 (1). All members voted in favor of this action; motion carried. At 11:55 a.m., Chairperson Sparks declared the meeting back to open session with no action taken.

FEES REPORT (March 2025)

Register of Deeds Fees: \$2298.50

Clerk of Courts Fees: \$2865.32

AUDITORS ACCOUNT WITH THE COUNTY TREASURER: March 2025

Checking Accounts	\$1,817.45
Cash on Hand.....	\$500.00
Petty Cash.....	\$400.00
Un-deposited receipts.....	\$65,817.25
Money Market Investments.....	\$3,141,192.00
Certificate of Deposits	\$400,000.00
Total	\$3,609,726.70

FUND BALANCE

General Fund	\$2,182,068.19
Special Revenue Funds	\$864,409.07
Tax Increment District Fund.....	\$9004.93
Trust and Agency Funds	\$554,281.55
Total	\$3,609,763.74

CLAIMS

The following claims were approved for payment:

GENERAL FUND

Agland Coop 39.33 gas; City of Armour 138.00 utilities; Armour Dray 320.00 utilities; Buhl’s Dry Cleaners 153.50 supplies; C&R Supply 9475.37 equipment; Cardmember Services 205.12 supplies; Cole Papers 313.03 supplies; Country Florist 29.00 supplies; Darrington Water 48.00 supplies; Davison Co. Sheriff’s Office 210.00 jail fees; DCMH 750.00 prof fees; Douglas Co. Electric 97.44 utilities; Floor to Ceiling 48.98 repairs; Pamela Hein 424.98 CAA fees; Iverson 206.37 repairs; Kim Klein 23.35 supplies; Kone Inc. 1074.60 repairs; Krull’s Market 89.97 conference; Carolyn Lau 242.40 travel; Legacy Building Supply 34.24 supplies; Microfilm Imaging Systems 100.00 rental fees; Office Products Center 1077.49 supplies; The Platte Enterprise 74..25 publishing; Randall Community Water District 87.30 utilities; Dean Schaefer Court Reporting 36.00 prof fees; SDACO 600.00 conference; Select Service Center 948.92 repairs; Wilson’s True Value 29.15 supplies; Yankton Co. Treasurer 151.25 prof fees.

ROAD AND BRIDGE FUND

Agland Coop 3994.02 supplies; City of Armour 63.00 utilities; Armour Dray 35.00 utilities; Corsica Hardware 5.99 supplies; Dave’s Plumbing and Heating 468.06 repairs; Douglas County Electric 88.62 utilities; Econo Signs 173.15 repairs; Fousek Truck Service 75.74 supplies; Legacy Building Supply 139.99 supplies; Northwestern Energy 231.31 utilities; Star Mfg. Inc 551.86 repairs; Wilson’s True Value 41.08 supplies.

E911 FUND

Charles Mix County 25,263.35 E911 Services; Santel Communications 30.00 prof fees.

MODERNIZATION AND PRESERVATION

Microfilm Imaging Systems 237.50 rental fees.

ADJOURNMENT

At 12:24 p.m. a motion was made by Koedam and seconded by Maas to adjourn until the next meeting to be held at 9:00 a.m. on May 6, 2025. All members voted in favor of this action; motion carried.

SIGNED: _____

Lori Sparks, Chairperson
Board of County Commissioners

ATTEST: _____

Phyllis Barker, Auditor