

Douglas County Commissioners Meeting Minutes
May 20, 2025

PURSUANT TO ADJOURNMENT The Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, May 20, 2025. Members present were Dan Koedam, Marlin Maas, Lori Sparks, Jerod Star and Jim Werkmeister. Auditor Phyllis Barker was also present. The Pledge of Allegiance was recited. A motion was made by Star and seconded by Werkmeister to adopt the agenda. All members voted in favor of this action; motion carried.

HIGHWAY DEPARTMENT

Brad Ellwanger, Highway Superintendent, and Callie Nichols, Assistant Highway Superintendent, met with the Board. Ellwanger presented an Application for Occupancy on the Right-of- Way of County Highways submitted by Randall Community Water District for the purpose of installing a transmission line to be trenched between section 8 and 18, T99N, R65W. A motion was made by Maas and seconded by Star to approve the permit submitted by Randall Community Water District. All members voted in favor of this action; motion carried. Ellwanger discussed the 2026 budget request and projects that need to be completed. No action was taken at this time.

EXECUTIVE SESSION

A motion was made by Star and seconded by Maas to enter executive session at 9:46 a.m. pursuant to SDCL 1-25-2 (1). All members voted in favor of this action; motion carried. Chairperson Sparks declared the meeting back to open session at 9:51 a.m. with no action necessary.

DIRECTOR OF EQUALIZATION

Jessica Goehring, Director of Equalization, met with the Board to discuss her department. A motion was made by Werkmeister and seconded by Koedam authorizing Goehring to stay in Mitchell June 10th- 13th for her SDAAO schooling. All members voted in favor of this action; motion carried.

4-H EXTENSION

Kim Klein, 4-H Extension Director, met with the Board to update them on her department. Klein informed the Board that the Clover Buds program have started. Klein received approval from the Board to continue the after-school program activities at the Little Folks Home in Armour once a month throughout the summer.

SHERIFF

Sheriff Lau met with the Board briefly to provide an update on her department. Lau informed the Board of a UJS grant available to counties for security equipment. Discussion was held with no action taken. Lau informed the Board of numerous vehicle repairs that have been done recently and expressed the need for a new vehicle for her department. Discussion was held with no action taken at this time.

CORONOR

A motion was made by Werkmeister and seconded by Maas to appoint Pat Harrington as a Deputy Coroner as needed. All members voted in favor of this action; motion carried.

AUDITOR'S OFFICE

Phyllis Barker, Auditor, met with the Board to discuss tax deed properties, the personnel policy and the 2026 budget. No action was needed at this time.

FEES REPORT (April 2025)

Register of Deeds Fees: \$1829.00

Clerk of Courts Fees: \$3909.00

AUDITORS ACCOUNT WITH THE COUNTY TREASURER: April 2025

Checking Accounts	\$4001.85
Cash on Hand.....	\$500.00
Petty Cash.....	\$400.00
Un-deposited receipts.....	\$327,595.59
Money Market Investments.....	\$5,167,041.00
Certificate of Deposits	\$400,000.00
Total	\$5,899,538.44

FUND BALANCE

General Fund	\$2,780,337.29
Special Revenue Funds	\$1,015,134.06
Tax Increment District Fund.....	\$34,750.86
Trust and Agency Funds	\$2,069,353.27
Total	\$5,889,575.48

CLAIMS

The following claims were approved for payment:

GENERAL FUND

Armour Chronicle 510.56 publishing; Phyllis Barker 301.39 travel; Marian Biederstedt 4.65 supplies; C&R Supply 114.48 supplies; Charles Mix County Sheriff's Office 1710.00 jail fees; Corsica Globe 247.24 publishing; Davison Co. Sheriff's Office 420.00 jail fees; Doug's Custom Paint and Body 212.32 repairs; Keith Goehring 192.00 prof fees; Kim Huebner 240.39 travel; Bradley Kerner 312.00 CAA fees; Kim Klein 217.75 travel; Kranig's Tractor Repair 350.00 prof. fees; Nextraq 46.00 utilities; Office Products Center 582.53 supplies; Petty Cash 989.60 postage; SDACC 2299.00 CLERP; TEAM Laboratory Chemical Corp. 266.46 supplies; Two Way Solutions 15.99 supplies; Two Trees Technologies 1797.50 supplies; US Postal Service 2226.40 supplies; Yankton Co. Sheriff's Office 50.00 prof fees.

ROAD AND BRIDGE FUND

Agland Coop 660.00 supplies; Corsica Hardware 11.98 supplies; Dakota Sales and Rental 120.00 supplies; Fousek Truck Service 275.91 supplies; Nextraq 132.65 utilities; Northwestern Energy 188.58 utilities; Nutrien Ag Solutions 110.00 repairs; Petty Cash 19.05 postage; SD Dept. of Transportation 508.11 repairs; Transource Truck & Equipment 2022.19 repairs; True North Steel 28,328.64 culverts; Two Trees Technologies 249.45 prof fees; Terry Van Zee 106.15 clothing allowance;

EMERGENCY MANAGEMENT FUND

Two Way Solutions 107.96 supplies; Two Trees Technologies 153.15 prof fees.

ADJOURNMENT

At 11:45 a.m. a motion was made by Star and seconded by Koedam to adjourn until the next meeting to be held at 9:00 a.m. on June 3, 2025. All members voted in favor of this action; motion carried.

SIGNED: _____

Lori Sparks, Chairperson
Board of County Commissioners

ATTEST: _____

Phyllis Barker, Auditor