

Douglas County Commissioner Meeting Minutes  
May 6, 2025

PURSUANT TO ADJOURNMENT The Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, May 6, 2025. Members present were Marlin Maas, Lori Sparks, Jerod Star and Jim Werkmeister. Auditor Phyllis Barker was also present. Dan Koedam was absent. The Pledge of Allegiance was recited. A motion was made by Star and seconded by Werkmeister to adopt the agenda. All members voted in favor of this action; motion carried.

APPROVAL OF MINUTES

A motion was made by Werkmeister and seconded by Maas to approve the minutes from the April 1<sup>st</sup>, 8<sup>th</sup> and 15<sup>th</sup> meetings. All present voted in favor of this action; motion carried.

EMERGENCY MANAGEMENT

Pat Harrington, Emergency Manager, met with the Board to update them on his department. Harrington worked with States Attorney Parkhurst regarding a Burn Ban Ordinance which would allow the emergency manager and the local fire chiefs to implement a burn ban when needed without having to call a special meeting of the County Commissioners to do so. Discussion was held. A motion was made by Star and seconded by Maas to authorizing the auditor to publish the Notice of Public Hearing and first reading of Ordinance No. 2025-01 for June 3, 2025. All present voted in favor of this action; motion carried.

DIRECTOR OF EQUALIZATION

Jessica Goehring, Director of Equalization, met with the Board briefly to discuss her department with no action taken at this time.

BID LETTING

At the advertised time of 9:30 a.m., the bid letting for the 2003 Volvo BL70 Backhoe was done. The following bid was received:

Ryan and Eric Vanden Hoek, 27430 388<sup>th</sup> Ave, Corsica, SD 57328 in the amount of \$10,000.00. Discussion was held. A motion was made by Werkmeister and seconded by Maas to reject the bid and review options for repairing or replacing the boom. With Star abstaining, all present voted in favor of this action, motion carried.

HIGHWAY DEPARTMENT

Brad Ellwanger, Highway Superintendent, and Callie Nichols, Assistant Highway Superintendent, met with the Board to update them on their department. Nichols presented a bid letting for the bridge project 3.5 miles west of Armour on 280<sup>th</sup> St.

A motion was made by Werkmeister and seconded by Maas to approve the bid letting for project #BRF-B 6516(06) PCV 09M8. All present voted in favor of this action; motion carried. Ellwanger provided an update on projects his crew has been working on, and discussed gravel needs, equipment repairs and upcoming projects with no action necessary.

CULVERTS

A motion was made by Maas and seconded by Star to adopt the Beadle County Bid for culverts from True North Steel for 2025. All present voted in favor of this action; motion carried.

## ASPHALT MILLING

Ellwanger presented a bid from Harding County for asphalt milling equipment. A motion was made by Maas and seconded by Werkmeister to adopt the Harding County bid for road construction machinery for 2025. All present voted in favor of this action; motion carried.

## PARK

Roxane Wentz, Park Caretaker, met with the Board to provide an update on the campground. A handrail for the stairs, tree removal, the installation of new water hydrants and the replacement of fire rings were discussed with no action needed at this time.

## AUDITOR'S OFFICE

Phyllis Barker, Auditor, met with the Board to update them on various items. A motion made was made by Star and seconded by Maas to approve the vacation and sick leave pay out for Angela Magnuson effective with May payroll. All present voted in favor of this action; motion carried. The Community Health Nurse contract submitted by DCMH was reviewed by the Board with action tabled until the next meeting.

The Ambulance Agreement between Douglas County and DCMH was discussed with no action tabled until the next meeting.

Barker informed the Board that the Road and Bridge levy is set to expire in 2026 and action will need to be taken by July 15 to reinstate it.

## CLAIMS

The following claims were approved for payment:

## GENERAL FUND

April Payroll: Commissioners 7,131.44 Auditor 10,627.44 Treasurer 12,039.11 States Attorney 5980.23 Courthouse Janitor 7,960.15 Equalization 10,025.40 Register of Deeds 9288.33 Veterans Service Officer 1160.32 Sheriff 27,5776.49 Coroner 0.00 Welfare 154.48 Ambulance 4684.44 Extension 4290.01 Weed & Pest 1796.18 Fair board 0.00 Drainage 411.86 Planning and Zoning 1071.33 Park 0.00 Reliance Standard Life Insurance 567.51 Agland Coop 252.50 repairs/gas; Armour Chronicle 293.76 publishing; City of Armour 146.00 utilities; Bob's Farm Service 100.00 supplies; Buhl's Dry Cleaners 153.50 supplies; C&R supply 14.09 supplies; Cardmember Services 701.40 prof fees/supplies/equip; Cole Paper Inc 268.41 supplies; Corsica Globe 293.76 publishing; Darrington Water 24.00 supplies; Douglas Electric Coop 161.52 utilities; AT&T Mobility 431.15 utilities; Goldenwest 707.85 utilities; Heath Equity 200.00 prof fees; Pamela Hein 1701.25 CAA Fees; Kim Huebner 28.00 travel; Krull's Market 24.64 supplies; Christine Reitsma- Lau 128.00 travel; The Lodge at Deadwood 315.00 conference; McLeod's Office Supply 208.95 supplies; Microfilm Imaging Systems 100.00 rental fees; Nextraq 46.00 utilities; Northwestern Energy 2159.45 utilities; Office Products Center 481.29 supplies; Parkhurst Law Office 1658.85 prof fees/supplies; Ramkota Hotel 660.00 conference; SD Dept. of Health 40.00 prof fees; SD Human Services Center 848.39 mental health; SDAO Treasurer 250.00 conference; Select Service Center 399.04 repairs; TEAM Laboratory Chemical Corp. 205.44 supplies; US Bank 1724.84 gas; USPS 1460.00 postage; Wilson's True Value 461.39 supplies.

## ROAD AND BRIDGE FUND

April Payroll: 41,876.45; Agland Coop 6403.35 supplies; City of Armour 63.00 utilities; Avera Occupational Medicine 146.40 prof fees; C&B Operations 3160.00 rental fees; Corsica Hardware 381.91 supplies; DCMH 200.00 prof fees; Douglas Electric Coop 238.34 utilities; Econo Signs

3103.10 repairs; AT&T Mobility 80.08 utilities; Goldenwest 194.29 utilities; Legacy Building & Supply 195.86 supplies; Nextraq 132.65 utilities; Northwestern Energy 14.65 utilities; RDO Equipment 4133.30 repairs/supplies; SD DOT 1705.26 bridge replacement; Titan Machinery 1650.00 equipment; US Bank 891.46 gas; Werk Weld 407.99 supplies; Wilson's True Value 101.73 supplies.

**E-911 FUND**

April Payroll: 26.64; Goldenwest 194.29 E911 services; Midstate Communications 440.11 E911 services; Santel Communications 30.00 E911 services.

**EMERGENCY MANAGEMENT FUND**

April Payroll: 2440.22; AT&T Mobility 33.26 utilities.

**MODERNIZATION AND PRESERVATION FUND**

Microfilm Imaging Systems 222.50 rental fees.

**HIGHWAY RURAL ACCESS INFRASTRUCTURE FUND**

True North Steel 17823.17 supplies; David Vander Pol Construction 18,400.00 prof fees.

**MEADOW VALLEY DITCH FUND**

Byron Dehaai 9000.00 ditch cleaning.

**ADJOURNMENT**

At 11:37 a.m. a motion was made by Star and seconded by Werkmeister to adjourn until the next meeting to be held at 9:00 a.m. on May 20, 2025. All members voted in favor of this action; motion carried.

SIGNED: \_\_\_\_\_

Lori Sparks, Chairperson  
Board of County Commissioners

ATTEST: \_\_\_\_\_

Phyllis Barker, Auditor