

Douglas County Commissioners Meeting Minutes
July 1, 2025

PURSUANT TO ADJOURNMENT The Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, July 1, 2025. Members present were Dan Koedam, Marlin Maas, Lori Sparks, and Jerod Star. Auditor Phyllis Barker was also present. Jim Werkmeister was absent. The Pledge of Allegiance was recited. A motion was made by Maas and seconded by Star to adopt the agenda. All members voted in favor of this action; motion carried.

APPROVAL OF MINUTES

A motion was made by Koedam and seconded by Maas to approve the minutes from the June 3rd and 17th meetings. All present voted in favor of this action; motion carried.

INSURANCE

Kris VanZee, HUB Insurance, met with the Board to explain the Agent Fee for her part in being the local agent for Douglas County acting as liaison between the County and the South Dakota Public Assurance Alliance. Discussion was held with no action taken at this time.

HIGHWAY

Brad Ellwanger, Highway Superintendent, met with the Board to provide an update on his department. Ellwanger informed the Board that he has signed a Haul Road Agreement on Co. Road 5-3 and Co. Road 5-4 (398th Avenue from Hwy 44 south to 282nd St.) with the State of South Dakota for the SD Highway 281 overlay project that will go from the Lake Andes corner North to SD Highway 44.

A motion was made by Star and seconded by Maas to accept the change order submitted by commercial asphalt for an additional 869.81 tons resulting in a \$95,679.10 overage from the original bid accepted. All present voted in favor of this action; motion carried.

The current wheel tax ordinance and the option of increasing to \$5.00 per wheel was discussed to help fund road and bridge budget needs. No action was taken at this time.

EXECUTIVE SESSION

Motion was made by Star and seconded by Koedam to enter executive session pursuant to 1-25-2 (1) at 9:55 a.m. All present voted in favor of this action; motion carried.

Chairperson Sparks declared the meeting back to open session at 10:05 a.m. with the following action taken:

A motion was made by Koedam and seconded by Maas to increase Ernie Dufek's wage to \$24.00 per hour after the completion of his sixth month probation and obtaining his CDL. This increase will be reflected on July payroll. All present voted in favor of this action; motion carried.

VETERANS SERVICE OFFICER

A motion was made by Maas and seconded by Star to accept the immediate resignation of Jay Vanden Hoek as the Veterans Service Officer upon the receipt of his keys and equipment. Due to the change in agreement to work through August to assist in the transition to Charles Mix County, no further compensation will be provided to Vanden Hoek. All members voted in favor of this action; motion carried.

SHERIFF'S DEPARTMENT

Chris Lau, Sheriff, met with the Board to provide an update on her department. A motion was made by Star and seconded by Koedam to surplus various items from the sheriff's department to be sold or destroyed. A detailed list is on file in the auditor's office. All present voted in favor of this action; motion carried.

FORMAL BUDGET SUPPLEMENT

A motion was made by Maas and seconded by Koedam authorizing the auditor to publish a Notice of Hearing to be held on July 15, 2025, to consider a supplement to the Modernization and Preservation Fund budget for 2025. All members voted in favor of this action; motion carried.

FAIRBOARD

A quote from Summit Contracting to replace the roof on the cattle barn at the 4-H grounds for a total of \$44,455.62 was reviewed by the Board. Discussion was held with no action taken at this time.

CLAIMS

The following claims were approved for payment:

GENERAL FUND

June Payroll: Commissioners 7196.87 Auditor 10,487.86 Treasurer 12,021.69 States Attorney 5980.24 Courthouse Janitor 7,570.21 Equalization 6,731.60 Register of Deeds 9,329.02 Veterans Service Officer 1160.32 Sheriff 28,856.43 Coroner 463.59 Welfare 154.48 Ambulance 2496.72 Extension 4297.32 Weed & Pest 2852.53 Fair board 382.12 Drainage 411.86 Planning and Zoning 448.80 Park 1251.23 Reliance Standard Life Insurance 567.51
The Appliance Center 38.95 repairs; Armour Chronicle 274.62 publishing; C&R Supply 70.28 supplies; Central Square Technologies 3027.62 prof fees; Cole Papers Inc 520.50 supplies; Corsica Globe 229.62 publishing; Dean's Auto Body 176.00 repairs; AT&T Mobility 431.15 utilities; Keith Goehring 2796.56 CAA fees; Goldenwest 740.54 utilities; Johnson Controls 1205.31 repairs; Kimball Midwest 195.12 supplies; Kim Klein 52.83 supply reimb; Kent Lehr 6283.75 CAA Fees; Microfilm Imaging 157.00 rental fees; Nextraq 46.00 utilities; Office Products Center 384.21 supplies; Petty Cash 912.44 postage; Randall Community Water District 204.30 utilities; SDAAO 400.00 registration; Two-Trees Technologies 1444.00 prof fees; US Bank 1318.89 gas; Whalen Law Office 181.75 CAA Fees; Wilson Hardware 95.39 supplies.

ROAD AND BRIDGE FUND

June Payroll: 42,770.83; C&B Operations 428.00 repairs; Commercial Asphalt 400,000.00 overlay; Dean's Auto Body 370.00 repairs; AT&T Mobility 80.08 utilities; Fousek Truck Service 12.38 supplies; Goldenwest 195.71 utilities; Kimball Midwest 1764.50 supplies; Nextraq 132.65 utilities; SD Dept. of Transportation 4029.89 bridge replacement; Titan Machinery 246.31 supplies; Two-Trees Technologies 249.45 prof fees; US Bank 455.07 supplies.

E911 FUND

June Payroll: 26.62; Goldenwest 200.00 E911 Services; Midstate Communications 440.11 E911 Services.

EMERGENCY MANAGEMENT FUND

June Payroll: 2410.74; Two-Trees Technologies 153.15 prof fees.

RAIF FUND

Chester Township 5699.76 prof fees.

LAW LIBRARY FUND

Love's Trim and Upholstery 454.22 Judge's Chair.

ADJOURNMENT

At 11:06 a.m. a motion was made by Maas and seconded by Star to adjourn until the next meeting to be held at 9:00 a.m. on July 15, 2025. All members voted in favor of this action; motion carried.

SIGNED: _____

Lori Sparks, Chairperson
Board of County Commissioners

ATTEST: _____

Phyllis Barker, Auditor