

Douglas County Commissioner Meeting Minutes  
August 5, 2025

PURSUANT TO ADJOURNMENT The Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, August 5, 2025. The members present were Dan Koedam, Marlin Maas, Lori Sparks and Jim Werkmeister. Auditor Phyllis Barker was also present. Jerod Star was absent. The Pledge of Allegiance was recited. A motion was made by Maas and seconded by Werkmeister to adopt the amended agenda. All members voted in favor of this action; motion carried.

APPROVAL OF MINUTES

A motion was made by Koedam and seconded by Werkmeister to approve the minutes from the July 1<sup>st</sup> and 15<sup>th</sup> meetings. All members voted in favor of this action; motion carried.

JUNE 17<sup>th</sup> MEETING MINUTE AMENDMENT

A motion was made by Werkmeister and seconded by Koedam to clarify the June 17<sup>th</sup> meeting minutes, under the "Ambulance/ Community Health Nurse" section to read as follows:

Brouwer presented the annual report for the ambulance service through DCMH. The Ambulance agreement was discussed. Brouwer stated that although the Hospital Board of Directors did not agree to sharing the income received by DCMH for the ambulance with the County to help fund the expense of buying new ambulances, they did agree to donate \$10,000 annually to both Armour and Corsica Ambulance programs. The Commission agreed to leave the contract as it is currently, with the County receiving none of the income generated by the ambulance, in return for DCMH donating to Armour and Corsica ambulance services annually.

The Community Health Service agreement was discussed with Brouwer. The Board agreed to not allocate a set amount of money to community health services and instead pay per invoice as received by DCMH and after being approved for payment by the Commission. No formal action was taken at this time.

COMMISSIONER COMMENT

Werkmeister discussed the ROCS Senior Meals budget request after receiving more information from the organization. No action was taken at this time.

TREASURERS OFFICE

Carolyn Lau, Treasurer, met with the Board to discuss a Certificate of Deposit at BankWest that is set to mature on August 9<sup>th</sup>, 2025. A motion was made by Koedam and seconded by Werkmeister authorizing the Treasurer to transfer \$100,000 from the maturing Certificate of Deposit into the County's Preferred Checking Account at BankWest. All members voted in favor of this action; motion carried. Lau also provided an update on Tax Deed properties to be taken with no action needed at this time.

VETERANS SERVICE OFFICER

Newly appointed Veterans Service Officer, Jerry Seiner, met with the Board to introduce himself. Discussion was held with no action necessary. Seiner will be in Armour the 1<sup>st</sup> and 3<sup>rd</sup> Wednesday of each month from 8:00 a.m.- noon. Douglas County residents are welcome to meet with Seiner during his Charles Mix Co. office hours Monday, Tuesday and the 2<sup>nd</sup> and 4<sup>th</sup> Wednesday of every month.

## HIGHWAY DEPARTMENT

Brad Ellwanger, Highway Superintendent, and Callie Nichols, Assistant Highway Superintendent met with the Board to provide an update on their department.

At the advertised time of 10:00 a.m., the 5-Year Plan meeting was held. Ellwanger explained the proposed projects for the next 5 years. Discussion was held. A motion was made by Maas and seconded by Koedam authorizing the Chairperson to sign the Certification of the 5-Year Plan. All members voted in favor of this action; motion carried.

A motion was made by Werkmeister and seconded by Koedam authorizing the Chairperson to sign the Application for Occupancy on the Right-of-Way of County Highways submitted by Douglas County Electric for telecommunications facilities occupancy of 274<sup>th</sup> Ave located in Sections 4 & 9 T99N, R63W. All members voted in favor of this action; motion carried.

A motion was made by Werkmeister and seconded by Maas to approve the Approach Application and Permit submitted by Charlene Bringelson for the purpose of installing a field approach on 281<sup>st</sup> St. in the SE4 of Section 7, T98N, R64W. All approach work will be at the expense of the landowner. All members voted in favor of this action; motion carried.

A motion was made by Maas and seconded by Koedam authorizing the Highway Superintendent to attend the Local Roads Conference October 20-22<sup>nd</sup>, 2025. All members voted in favor of this action; motion carried.

## AMBULANCE AGREEMENT

A motion was made by Maas and seconded by Koedam authorizing the Chairperson to sign the Management of Ambulance Services Agreement between Douglas County and Douglas County Memorial Hospital for Ambulance Services as well as an agreement for the payment of Community Health Services between the County and DCMH. All present voted in favor of this action; motion carried.

## OTHER BUSINESS

Craig Parkhurst, States Attorney, met with the Board to update them on his department. Parkhurst introduced Jessica Hegge, an attorney who is currently practicing in Platte. Discussion was held with no action taken.

A motion was made by Maas and seconded by Werkmeister to approve the purchase of six new tables for the community room and to surplus six wooden tables from the community room to be sold. All members voted in favor of this action; motion carried.

A motion was made by Maas and seconded by Koedam authorizing the Chairperson to sign the Plat of Lot 3 of M.F. Lefers' First Addition in the NE ¼ of Section 3, T 99 N, R 64 W of the 5<sup>th</sup> P.M., Douglas County, South Dakota. All present voted in favor of this action; motion carried.

## CLAIMS

The following claims were approved for payment:

## GENERAL FUND

July Payroll: Commissioners 6,871.25 Auditor 10,336.65 Treasurer 11,832.66 States Attorney 5980.23 Courthouse Janitor 8,483.53 Equalization 6,454.76 Register of Deeds 9,349.40 Sheriff 27,319.42 Coroner 0.00 Welfare 154.48 Ambulance 6,482.77 Extension 4389.75 Weed & Pest 2794.71 Fair board 0.00 Drainage 411.86 Planning and Zoning 450.65 Park 1250.76 Reliance Standard Life Insurance 567.51

City of Armour 258.00 utilities; Bob's Farm Service 100.00 supplies; Bordewyk Plumbing and

Heating 142.33 repairs; Buhl's Dry Cleaners 184.00 supplies; Cardmember Services 192.01 prof fees/ supplies; Corsica Globe 45.00 prof fees; Dean Schaefer Court Reporting .36.00 prof fees; AT&T Mobility 431.15 utilities; Keith Goehring 977.90 prof fees; Goldenwest 729.32 utilities; Graham Tire 568.00 repairs; Pamela Hein 3101.50 CAA Fees; Maule Law Office 588.00 CAA Fees; Nextraq 92.00 utilities; Northwestern Energy 1985.42 utilities; Office Products Center 645.61 supplies; Randall Comm Water Dist. 120.30 utilities; SDACC 220.00 conference; Select Service Center 4469.57 repairs; Southern Missouri Recycling 54.91 dump fee; Tessiers 1387.50 repairs; Two Trees Technologies 1684.00 prof fees; ULTRA 13,355.00 prof fees; US Bank 1535.46 gas; Wilson Hardware 105.56 supplies; Yankton Co. Treasurer 163.25 prof fees.

#### ROAD AND BRIDGE FUND

July Payroll: 40,099.73; Agland Coop 43.95 supplies; City of Armour 63.00 utilities; Avera Medical Group 75.40 prof fees; DCMH 180.00 prof fees; Dept. of Ag & Natural Resources 200.00 prof fees; Ernie Dufek 200.00 clothing allowance; Econo Signs 238.36 repairs; AT&T Mobility 80.08 utilities; Goldenwest 204.00 utilities; Nextraq 265.30 utilities; Northwestern 142.53 utilities; Office Products Center 86.59 supplies; Two Trees Technologies 249.45 prof fees; ULTRA 2085.00 Prof fees; WW Tire 2284.80 supplies.

#### E911 FUND

July Payroll: 26.66; Charles Mix Co. 28,405.32 3<sup>rd</sup> Qtr E911; Goldenwest 200.00 E911 system; Midstate Communications 440.11 E911 System.

#### EMERGENCY MANAGEMENT FUND

July Payroll: 2495.82; AT&T Mobility 66.52 utilities; Two Trees Technologies 153.15 prof fees.

#### MODERNIZATION AND PRESERVATION FUND

Independent Viking Glass 9780.63 office remodel; Microfilm Imaging Systems 237.50 rental fee.

#### ADJOURNMENT

At 12:05 p.m. a motion was made by Maas and seconded by Werkmeister to adjourn until the next meeting to be held at 9:00 a.m. on August 19, 2025. All members voted in favor of this action; motion carried.

SIGNED: \_\_\_\_\_

Lori Sparks, Chairperson  
Board of County Commissioners

ATTEST: \_\_\_\_\_

Phyllis Barker, Auditor