

Douglas County Commissioner Meeting Minutes
March 3, 2026

PURSUANT TO ADJOURNMENT The Board of County Commissioners met at the Douglas County Courthouse in Armour, SD at 9:00 a.m. on Tuesday, March 3, 2026. The members present were Dan Koedam, Marlin Maas, Lori Sparks, and Jim Werkmeister. Auditor Phyllis Barker was also present. Jerod Star was absent. The Pledge of Allegiance was recited. A motion was made by Koedam and seconded by Werkmeister to adopt the agenda. All members voted in favor of this action; motion carried.

APPROVAL OF MINUTES

A motion was made by Koedam and seconded by Werkmeister to approve the minutes from the February 3rd and 17th meeting minutes. All present voted in favor of this action; motion carried.

DAKOTA TRAILS GOLF COURSE

Mike Neugebauer, Dakota Trails Golf Course Board member, met with the Board to discuss the current lease agreement and the annual rental rate. Discussion was held with no action taken; therefore, the motion made at the November 18, 2025 meeting will remain in effect and the annual rental rate will be \$1000.00 per year for the next ten years.

HIGHWAY DEPARTMENT

Brad Ellwanger, Highway Superintendent, and Callie Nichols, Assistant Highway Superintendent, met with the Board to discuss their department. Signage throughout the County was discussed. Nichols reported that 112 intersection signs and 20 stop signs are in need of replacement due to fading and/or vandalism.

Ellwanger presented a quote from Subsurface Inc. for PVC Lining of 3 culverts in the County for a total of \$40,650.00. Discussion was held. A motion was made by Werkmeister and seconded by Maas to piggy pack off of the Brookings County PVC-Lining 2026 Bid and to approve the quote from Subsurface Inc. All present voted in favor of this action; motion carried.

CULVERTS

A motion was made by Maas and seconded by Werkmeister to adopt the Beadle Co. Bid for Culverts through True North Steel for 2026. All present voted in favor of this action; motion carried.

4-H EXTENSION

Kim Klein, 4-H Extension Director, met with the Board to update them on her departments. Klein extended an invitation to the commission for the Weed and Pest Annual Meeting which will be held on March 19th at 6:00 p.m.

Klein asked for approval to attend the South Region 4-H Professionals Meeting on March 12th in Madison and the 4-H Online Fair Entry Class in Mitchell on April 13th. The Board approved of her attending both one-day meetings.

DIRECTOR OF EQUALIZATION

Jessica Goehring, Director of Equalization, met with the Board to request approval to purchase a computer from Two-Trees Technologies for her office. A motion was made by Maas and seconded by Werkmeister authorizing the Director of Equalization to purchase a new computer for her office from Two-Trees Technologies. All present voted in favor of this action; motion carried.

REGISTER OF DEEDS

Kim Huenber, Register of Deeds, met with the Board to present a quote for scanning. A motion was made by Werkmeister and seconded by Koedam to approve the quote from Microfilm Imaging Systems for the scanning of seven record books for the Register of Deeds Office in the amount of \$4,682.00 to be paid out of the Modernization and Preservation Fund and for the scanning of four Commissioner Minute books in the amount of \$1,440.00 to be paid for out of the General Fund. All present voted in favor of this action; motion carried.

SHERIFF'S OFFICE

Sheriff Lau, Pat Harrington, Deputy Knodel and Craig Parkhurst met with the Board to discuss E911 services in Douglas County. Discussion was held with no action taken at this time.

EASTER HOLIDAY

Auditor Barker read an email from Governor Rhoden informing the Commission that the Governor has granted Administrative Leave to State Employees for Good Friday and Easter Monday. Therefore, the County office will not have state support on these days. Discussion was held. A motion was made by Maas and seconded by Werkmeister to follow the state and close the Courthouse on Good Friday, April 3rd and Easter Monday, April 6th in observance of the Easter Holiday. Voting 'aye': Werkmeister, Maas and Sparks. Voting 'nay': Koedam. Absent: Star. Motion carried.

FEES REPORT (January 2026)

Register of Deeds Fees: \$6,383.00

Clerk of Courts Fees: \$2,049.31

CLAIMS

The following claims were approved for payment:

GENERAL FUND

February Payroll: Commissioners 7758.29 Auditor 11,832.06 Treasurer 12,753.16 States Attorney 10,114.43 Courthouse Janitor 8384.06 Equalization 7080.72 Register of Deeds 9792.24 Sheriff 31954.64 Coroner 0.00 Welfare 154.01 Ambulance 4273.99 Extension 4084.80 Weed & Pest 4067.92 Drainage 431.42 Planning and Zoning 473.18 Park 0.00 Reliance Standard Life Insurance 693.71

Amazon Capital Services 631.52 supplies; The Appliance Center 559.00 equipment; Armour Chronicle 273.20 publishing; Armour City 146.00 utilities; Charles Mix Co. Sheriff's Office 4000.00 Dispatch Services; Corsica Globe 273.20 publishing; Darrington Water 80.00 repairs; Mitch DeLange 588.98 travel; AT&T Mobility 435.30 utilities; Golden West 635.16 utilities; Kim Klein 372.20 supply reimb.; Kone Inc. 875.06 repairs; Legacy Building and Supply 69.00 supplies; The Lodge at Deadwood 630.00 travel; Michael Maas 132.00 travel; Mairose and Steele 7478.82 CAA fees; McLeod's Office Supply 235.00 supplies; Microfilm Imaging Systems 100.00 rental fees; Nextraq 46.00 utilities; Northwestern Energy 3839.52 utilities; Office Products Center 316.36 supplies; Petty Cash 2028.87 postage; Randall Comm. Water Dist. 84.00 utilities; SDACC 1731.00 CLERP; U.S Bank 1530.38 gas.

ROAD AND BRIDGE FUND

February Payroll: 40,641.58. Amazon Capital Services 175.76 supplies; Armour Chronicle 427.04

publishing; Armour Dray 35.00 utilities; Armour City 135.00 utilities; Corsica Hardware 6.49 supplies; Dean's Auto Body 903.70 repairs; AT&T Mobility 81.08 utilities; Golden West 222.42 utilities; Nextraq 132.65 utilities; Northwestern Energy 506.09 utilities; Petty Cash 17.38 postage; RDO Equipment 3400.07 repairs; Transource Truck and Equip. 219.39 repairs; U.S Bank 529.06 gas; Vogt's Repair 2007.41 repairs/supplies.

E911 FUND

February Payroll: 27.92; Golden West 200.00 E911 Services; Midstate Communications 440.11 E911 Services; Santel Communications 30.00 E911 Services. Petty Cash 8.55 postage.

EMERGENCY MANAGEMENT FUND

February Payroll: 2528.19; AT&T Mobility 32.48 utilities; Konexus 2918.32 prof fees;

ADJOURNMENT

At 12:29 p.m. a motion was made by Werkmeister and seconded by Maas to adjourn until the next meeting to be held at 9:00 a.m. on March 17, 2026. All members voted in favor of this action; motion carried.

SIGNED: _____
Lori Sparks, Chairperson
Board of County Commissioners

ATTEST: _____
Phyllis Barker, Auditor