

Douglas County Commissioner Meeting Minutes
May 19, 2026

PURSUANT TO ADJOURNMENT The Board of County Commissioners met at the Douglas County Courthouse in Armour SD at 9:00 a.m. on Tuesday, May 19, 2026. Members present were Dan Koedam, Marlin Maas, Lori Sparks, Jerod Star and Jim Werkmeister. Auditor Phyllis Barker was also present. The Pledge of Allegiance was recited. A motion was made by Maas and seconded by Koedam to adopt the agenda. All members voted in favor of this action; motion carried.

APPROVAL OF MINUTES

A motion was made by Maas and seconded by Werkmeister to approve the minutes from the April 7th, 14th and 21st meeting minutes. All members voted in favor of this action; motion carried.

HIGHWAY DEPARTMENT

Brad Ellwanger, Highway Superintendent, and Callie Nichols, Assistant Highway Superintendent, met with the Board to update them on their department.

Ellwanger presented a proposal from Brosz Engineering for professional engineering services for the design and plans preparation of the structure replacement for Bridge No. 22-188-160 located approximately 8.2 miles west of Delmont on 284th St. Once the engineering is complete, the County will replace the structure with a precast box culvert to be budgeted for in the 2027 budget.

A motion was made by Maas and seconded by Koedam to accept the proposal from Brosz Engineering for the above-mentioned engineering on Bridge No. 22-188-160 in the amount of \$96,400.00. All members voted in favor of this action; motion carried.

EXECUTIVE SESSION

A motion was made by Werkmeister and seconded by Koedam to enter Executive at 9:30 a.m. pursuant to SDCL 1-25-2 (1). All members voted in favor of this action; motion carried. At 9:35 a.m., Chairperson Sparks declared the meeting back to open session with the following action taken: A motion was made by Werkmeister and seconded by Maas to add Drainage Administrator to the Assistant Highway Superintendent's job description effective May 26, 2026, at an annual rate of \$1,000.00. All members voted in favor of this action; motion carried.

A motion was made by Star and seconded by Werkmeister to enter executive session at 9:40 a.m. pursuant to 1-25-2 (1). All members voted in favor of this action; motion carried. Chairperson Sparks declared the meeting back to open session at 10:08 a.m. with no action taken at this time.

TREASURERS OFFICE

Carolyn Lau, Treasurer, met with the Board to provide an update on her department. Lau informed the Board that one 6-month Certificate of Deposit has matured and presented the sole quote received for interest rates from Bank West. A motion was made by Koedam and seconded by Werkmeister authorizing the Treasurer to cash out the current 6-month Certificate of Deposit at Bank West and purchase a \$100,000.00 12-month Certificate of Deposit with Bank West. All present voted in favor of this action; motion carried.

EXECUTIVE SESSION

A motion was made by Star and seconded by Maas to enter executive session pursuant to SDCL 1-

25-2 (1) at 10:26 a.m. All members voted in favor of this action; motion carried. Chairperson Sparks declared the meeting back to open session at 10:32 a.m. with no action taken.

FEES REPORT (April 2026)

Register of Deeds Fees: \$3,766.00

Clerk of Courts Fees: \$1,913.38

AUDITORS ACCOUNT WITH THE COUNTY TREASURER: April 2026

Checking Accounts	\$4,633.02
Cash on Hand.....	\$500.00
Petty Cash.....	\$400.00
Un-deposited receipts.....	\$409,678.32
Money Market Investments.....	\$5,768,457.00
Certificate of Deposits	\$400,000.00
Total	\$6,583,668.34

FUND BALANCE

General Fund	\$2,673,711.85
Special Revenue Funds	\$1,005,916.37
Tax Increment District Fund.....	\$19,172.82
Trust and Agency Funds	\$2,484,867.30
Total	\$6,583,668.34

CLAIMS

The following claims were approved for payment:

GENERAL FUND

Amazon Capital Services 719.66 supplies; Armour Dray 105.00 utilities; Buhl's Dry Cleaning 92.50 supplies; Cardmember Services 188.80 prof fees/ supplies; Charles Mix Co. Sheriff's Office 405.00 jail fees; Corsica Travel Plaza 29.03 travel; Dakota Embalming & Transport Services 1330.00 prof fees; SD Dept. of Health 100.00 prof fees; Doug's Custom Paint and Body 125.85 repairs; Election Systems and Software 292.60 supplies; Everson Beukelman Post 200.00 Memorial Day; Pamela Hein 594.53 CAA Fees; Kim Huebner 56.00 travel; Krull's Market 224.08 supplies; Laib- Alberecht Post 200.00 Memorial Day; Lamb Motor Co. 43,571.00 vehicle; Carolyn Lau 261.60 travel; McGrath-Ferguson Post 200.00 Memorial Day; Microfilm Imaging Systems 237.50 rental fees; Nextraq 46.00 utilities; Office Products Center 24.16 supplies; Ramkota Hotel 564.00 travel; Christine Reitsm-Lau 104.00 travel; Leah Rus 100.00 supplies; SDACO 200.00 conference; SDML-Affiliates 135.00 travel; SDPAA 51,371.27 insurance; SDSU Extension 20.00 prof fees; Swier Law Firm 1038.60 CAA fees; Two-Trees Technologies 108.23 prof fees.

ROAD AND BRIDGE

Armour Dray 105.00 utilities; Econo Signs 317.20 repairs; Fousek Truck Services 715.99 repairs/supplies; Loiseau Construction Inc. 62,373.08 road repairs; Nextraq 132.65 utilities; Northwestern Energy 373.01 utilities; Sandy Lau 20,200.37 gravel; SDPAA 15,463.02 insurance; TEAM Laboratory Chemical 15,982.00 road repairs; Two-Trees Technologies 36.07 prof fees. Vogt's Repair 565.66 supplies.

E911 FUND

Santel Communications 30.00 E911 services.

EMERGENCY MANAGEMENT FUND

Armour Chronicle 100.00 publishing; SDPAA 800.23 insurance.

MODERNIZATION AND PRESERVATION FUND

Microfilm Imaging Systems 237.50 rental fees.

ADJOURNMENT

A motion was made by Koedam and seconded by Werkmeister to adjourn the meeting at 10:55 a.m. until the next regular meeting scheduled for Thursday June 4, 2026, at 9:00 a.m. All present voted in favor of this action; motion carried.

SIGNED: _____

Lori Sparks, Chairperson
Board of County Commissioners

ATTEST: _____

Phyllis Barker, Auditor